MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 26, 1987

3:30 p.m. - GRAPHICS LAB PRESENTATION
Room A-107B

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank when quorum complete at 4:10 p.m.

1.2 ROLL CALL

Members present:

Mr. Sidney Frank, President
Dr. Joe Dobbs (4:39 p.m.)
Mr. Eli Luria
Mr. Gary Ricks (4:10 p.m.)
Mr. Ed Santodomingo
Mr. Matthew Steen, Student Member (4:11 p.m.)

Members absent:

Ms. Kathryn Alexander
Ms. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Amanda Burden, Channels Reporter
Ms. Jane Craven, Assistant Dean, Student Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, CSEA President
Ms. Cecelia Alvarado Kuster, Assistant Professor, Children's Center
Ms. Doris Sheets, Program Coordinator, Continuing Education
Ms. Diana Sloane, Dean, Academic Affairs
Mr. Rod Sumner, Off-Campus Visitor
Ms. Dorothy Taylor, Volunteer, SBCC Gardens
Mr. Jim Williams, College Information Officer
1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF March 12, 1987

Upon a motion by Mr. Ricks, seconded by Mr. Luria, the Board approved the Minutes of the Regular Meeting of March 12, 1987.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 BALLOTTING FOR 1987 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Dr. Dobbs' recommendations for the vacancies on the Board of Directors of the CCCTs, of which he is a past president, were presented.

It was moved by Mr. Ricks and seconded by Mr. Luria that the roster of 10 candidates be forwarded to CCCT as presented.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly

There was no report from the Academic Senate.

b. REPORT BY ASSOCIATED STUDENTS - Ms. Krista Anderson

Ms. Krista Anderson reported the following items to the Board:

1) A free barbequed hamburger lunch will be provided for 300 people from the community on March 27, 1987, to publicize the staff auction on April 15. This auction will raise money for temporary housing for the homeless.

2) KHTY Y97 radio will be spinning records during Spring Break free, and donations will be telephoned in.

3) On April 22, 1987, a representative will be on campus from Legal Aid to help students with problems they may be having with lawyers or police. Don Seaver from SBCC Security will be on hand to answer questions about parking problems and citations on campus.

4) Scholarships are still being dispersed at the rate of one or two per week.

5) In regard to campus beautification:

a) the ASB will vote on whether or not to place tables and benches on West Campus, and

b) the ASB will consider putting more garbage cans on campus to alleviate trash problems.
6) There will be another Arts and Crafts sale on May 27, 1987.

7) A forum on Star Wars will take place on May 28, 1987.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on coming events scheduled by Santa Barbara City College for the weeks between March 26, 1987, through April 23, 1987.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported on two items at the State level: Master Plan Commission and Legislation.

1) Master Plan Commission - Of the many issues and concerns before the Commission, two are of particular importance: community college governance and non-credit programs.

In regard to non-credit programs: Of the three options mentioned at the previous Board Meeting, the one chosen was to refer the matter for thorough study to the Postsecondary Commission. The results of that study would be sent to the Board of Governors who would consider the range of classes appropriately offered through community colleges. This is better than just turning it over to the Legislature to set policy. This shifts the responsibility to the Board which could lead in a positive direction.

Governance - Dr. MacDougall expressed concern about the Master Plan Commission’s recommendation for a highly centralized system and increased authority for the Board of Governors. The Superintendent/President feels that significant authority should be given to the Board of Trustees. Presently, local boards have authority except as delegated by the Board of Governors. This would be reversed. Also, the Board of Governors would have to provide consent for the appointment of college presidents. This would present a nearly impossible task to carry out with any degree of quality. The Joint Legislative Committee may or may not accept this recommendation.

The Joint Legislative Committee just issued AB 1725, a 40-page document. Because it just arrived, Dr. MacDougall has not had a chance to go through this bill. This is an important piece of legislation. Dr. MacDougall plans to present a summary of this bill to the Board shortly along with a recommended course of action.

Two Board Members expressed a desire to maintain locally governed colleges.

2) In regard to campus information, Dr. MacDougall reported on the following items:
a) Ms. Suzanne McCann has been selected to be an instructor in the Dental Assisting Program. Those who were responsible for interviewing candidates were commended.

b) Ms. Judy Ashworth was selected by the National Aeronautics and Space Association for a six-week course at NASA in Florida. Ms. Ashworth is a straight-A student in Bio-Science at SBCC and was chosen for this highly selective program which includes candidates from both two-year and four-year institutions. She may be the only community college student from the State of California selected for this program.

c) Last Friday, March 20, a classified in-service educational session was held at Continuing Education. The classified video production, "Our Hats Are Off to You," was well received and will be shown to the Board at a later date. Dr. MacDougall felt this recognition was well deserved by the classified staff who make a significant contribution to the College.

d) Adult Education has again developed another Schedule reflecting the depth, breadth, and quality to which we have become accustomed under Dr. Bobgan's leadership. The staff had to do a lot of extra work formerly done by the News-Press to get the Spring Schedule out.

e) Saturday, March 28, 1987, will be the Forty-Ninth Annual Easter Relays. SBCC may have a new all-weather track for the fiftieth year. The La Playa Track now has $335,000 of the necessary funds to renovate the track. It will be a first-class facility.

2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS - Mr. Dan Oroz

Dr. Dobbs moved that the Personnel Consent Items be approved. Mr. Ricks seconded the motion.

Retirement of Doris "Dee" Sheets

Dr. Bobgan spoke of Dee's history with SBCC as she moved from a position in Public Information to Planning Assistant, and finally Program Coordinator. He described her as hard-working, positive, supportive, and loyal. Before coming to SBCC, she earned a degree in Journalism from Penn State University and worked as an advertising copy writer for Lou Rose. In her retirement she plans a trip to London and will return for adult education classes that she has not had time for heretofore.

Bookstore Manager, Mr. Bill Hart, introduced Ms. Jody Grittman, who will begin employment at SBCC on March 27, 1987, as a Textbook Buyer. Ms. Grittman was formerly employed at Moorpark College.
3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 REGISTRATION PROCESS UPDATE

Ms. Jane Craven presented an overview of the changes within the Registration/Admissions system and the future goals of the department. She acknowledged the registration improvements that came as a result of acquiring the Santa Rosa Student Record Software System. There are many improvements that benefit both students and SBCC such as filling out one admission form rather than two and a student characteristic data form which aids with statistics. More than one-half of applications came from a newsprint application from the Schedule of Classes. Any updating is done now as students register rather than relying on their coming to Admissions. Information on class closures is readily available to help students choose alternative courses. One card now takes care of both adds and drops. The greatest achievements are immediate updating of information and greater accuracy.

Future goals include expanding early registration to two months each semester and disposal of arena registration. Satellite registration could be established at Wake Center and in Carpinteria to relieve parking and crowding on this campus. A future dream would be voice-response telephone registration whereby a student could register for classes from home or office via a touch-tone telephone.

The President commended both Ms. Craven and Fairly for their endeavors in Admissions procedures.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 GRAPHICS/PRINTSHOP VISITATION

At 3:30 p.m., Mr. Mel Elkins, Dean of Occupational Education, and Mr. John Morrisohn, guided Board members on a 20-minute visitation of the recently renovated Printshop/Graphics facility.

The thrust behind the upgrading of the facility was to combine student learning with actual college production. The Board witnessed student demonstrations and actual production work.

4.2 CERTIFICATED STAFFING FOR 1987-88

Mr. John Romo, Vice President of Academic Affairs, gave a report on selection procedures for proposed new certificated positions for the 1987-88 college year. Mr. Romo outlined policies and procedures that will be used in this selection process stating that the hiring of faculty is one of the more important items to consider for SBCC's future.

Mr. Romo explained that vacancies occurring in various departments are not filled automatically. Rather, overall departmental and institutional needs are considered in allocation of certificated positions. Faculty selection procedures will be more rigorous this year with greater care being given to the checking of references and observations of classroom instruction as part of the interview process. The screening process will
allow for particular attention to candidates with various cultural backgrounds and experience. Three finalists will be invited back to interview with Mr. Romo and Dr. MacDougall. These three will also prepare a one-hour, in-class lecture for students and committee members. An attempt will be made to visit the schools where the candidates are currently employed.

Positions approved for the next school year are: Instructors for Art, Theater Arts, English Composition (3), High School Business Relations Counselor, Football Coach, Auto Services, English Composition/Essential Skills, and Communications.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS - Dr. Charles Hanson

A motion was made by Mr. Ricks and seconded by Dr. Dobbs to approve all Business Consent Items as listed in the Agenda.

Mr. John Romo expressed appreciation to Ms. Diana Sloane for spearheading the effort that resulted in a gift of $38,249 from the Helene Fuld Health Trust. This money will be spent for lab equipment for life-like simulations for students preparing to work in hospitals.

5.2 BUSINESS ACTION ITEMS

a. RESOLUTION NO. 16 (1986-87) AUTHORIZES ROUTINE INTERNAL TRANSFERS B87-043 THROUGH B87-059.

Mr. Ricks moved for adoption of Resolution No. 16 (1986-87) authorizing routine transfers of B87-043 through B87-059. Mr. Luria seconded the motion. The vote follows:

Ayes: Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank
Noes: None
Absent: Ms. Alexander, Ms. Powell

b. RESOLUTION NOS. 17 AND 18 (1986-87) PROVIDE FOR BUDGET REVISIONS AND TRANSFERS AFTER A REVIEW AND RECALCULATION OF THE 1986-87 BUDGET.

Dr. Hanson briefly explained the review and recalculation of the 1986-87 budget revenue estimates. Dr. Dobbs moved for adoption of Resolution Nos. 17 and 18 (1986-87) which authorize transfers as itemized. Mr. Luria seconded the motion. The vote follows:

Ayes: Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank
Noes: None
Absent: Ms. Alexander, Ms. Powell
GENERAL

6.1 REPORT ON SABBATICAL LEAVES TO BE TAKEN IN 1987-88

At the February 12, 1987, Board of Trustees Meeting, Board Members authorized funding of sabbatical leaves up to $65,653 and gave Superintendent/President MacDougall authority to notify the recipients. The Superintendent/President announced the faculty members who will pursue sabbatical assignments in 1987-88. Those recommended for sabbatical leaves next year are: Dr. Barbara Lindemann, Mr. Robert Dependahl, Mr. Roberto Robledo, Mr. Gene Brady, Dr. Peter Haslund, Dr. Helen McCarthy, and Ms. Claudia Mitchell. Still pending are: Mr. Rusty Fairly, Mr. Bob Dinaberg, and Ms. Lorraine Belmont.

ADJOURNMENT

Dr. Dobbs moved that the meeting be adjourned at 5:45 p.m. Mr. Ricks seconded the motion. Because of Spring Recess during the week of April 6-10, the next Regular Meeting of the Board of Trustees will be held April 23, 1987, at 4:00 p.m.


President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board