M I N U T E S

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 17, 1986

3:30 p.m. - CLOSED MEETING
   Room A-150

4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Ricks at 4:11 p.m.

1.2 ROLL CALL

Members present:

Mr. Gary Ricks, President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Ms. Joyce Powell
Mr. Benjamin Wells

Members absent:

Mr. Sidney Frank

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Elaine Cohen, Dean of Instruction
Ms. Trish Dupart, Supervisor, Learning Assistance Center
Mr. Glen Essex, Essex Fund Raising Counsel
Mr. H. P. Fairly, President, Academic Senate
Ms. Lynda Fairly, Vice President, Student Affairs
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, CSEA President
Ms. Linda Karolus, Assistant Director, CCCA
Ms. Cecelia Kuster, Assistant Professor, Childens’ Center
Ms. Sunny Laub, Dean, Continuing Education
Mr. Burt Miller, Administrative Assistant to the President
Mr. Dan Oroz, Director, Personnel
Mr. John Romo, Vice President, Academic Affairs
Ms. Lana Rose, Director, The Foundation for SBCC
Ms. Dorothy K. Taylor, Volunteer, Community Garden
Mr. Dean Wheelock, Director, CCCA
Mr. David Wong, Supervisor, Media Productions

1.3 WELCOME

Mr. Ricks extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Ricks announced that a Closed Session was held at 3:55 p.m., and there was nothing to report from that meeting.

1.5 MINUTES OF REGULAR MEETING OF JUNE 26, 1986

Upon a motion by Mr. Wells, seconded by Dr. Dobbs, the Minutes of the Regular Meeting of June 26, 1986, were approved.

1.6 HEARING OF CITIZENS

No citizens expressed a desire to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - None

b. REPORT BY ASSOCIATED STUDENTS - None

c. REPORT ON CURRENT EVENTS - None

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1. Dr. MacDougall reported that before the Closed Session began he and several members of the Board talked by telephone with Mr. Frank who is in good spirits and progressing well.

2. The President commended Charles Restivo, Director of Maintenance and Operations, for doing an outstanding job while employed at SBCC. His resignation will be acted upon at the next Board Meeting.

3. In regard to the HRC Program, Dr. MacDougall announced that there are some issues still to be resolved in the next week or so.

4. Board members were invited to the all-day Management Retreat at the ARCO facility in Santa Barbara on July 18, 1986, where the focus will be on increasing productivity.
2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

Upon a motion by Mr. Wells, seconded by Ms. Powell, the Board approved the Personnel Consent Items as listed in the Agenda.

The New Faculty Orientation meetings will be held on August 26 and 27, 1986. Board members are invited to attend.

3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 STUDENT ACCIDENT INSURANCE

United Fidelity Life Insurance Company offered the most competitive renewal bid for the 1986-87 policy year student and sports accident medical insurance.

Ms. Powell moved that the carrier for the Student and Sports Accident Medical Insurance, which is now Alumni Insurance, be replaced by United Fidelity Life Insurance Company. Mr. Wells seconded the motion.

3.2 HEALTH SERVICES PLAN

It was moved by Mr. Wells, seconded by Dr. Dobbs, that the Student Health Services Program be reorganized to emphasize the concept of preventive medicine by the introduction of a "wellness program."

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 APPROVAL OF COURSES, CONTINUING EDUCATION DIVISION, FALL TERM 1986

Dr. Bobgan reported that there will be about 609 classes offered through Continuing Education this fall making it the largest ever. There are 430 instructors involved with these classes which are offered to 33,000 adults annually in 86 different locations in this community.

Mr. Wells moved for approval of the proposed new Continuing Education Division courses for Fall 1986. Mr. Luria seconded the motion.

4.2 APPROVAL OF CONTINUING EDUCATION CALENDAR FOR 1986-87

The proposed 1986-87 Calendar for the Continuing Education Division matches that of 1985-86, with a 14-week fall term, a 12-week winter term, and an 11-week spring term.

Mr. Wells moved for approval of the proposed 1986-87 Calendar for the Continuing Education Division. Mr. Luria seconded the motion.
4.3 REPORT ON DENTAL ASSISTING PROGRAM

Dr. MacDougall informed the Board that this program will not be offered during the 1986-87 school year, but should be in place by fall 1987.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS - Dr. Hanson

A motion was made by Dr. Dobbs and seconded by Mr. Luria to approve all Business Consent Items as listed on the Agenda.

5.2 BUSINESS ACTION ITEMS

a. LIABILITY AND PROPERTY INSURANCE, 1986-87

On April 24, 1986, the Board approved membership in Schools Excess Liability Fund (S.E.L.F.) which is a statewide JPA covering public schools liability in excess of $1 million. SBCC's membership was effective July 1, 1986. Coverage is for the first $1 million of liability coverage and property insurance. The coverage and premiums are shown in the Attachment.

Mr. Wells made a motion recommending coverage and placement as outlined in the Attachment.

6. GENERAL INFORMATION

6.1 CAPITAL CAMPAIGN FEASIBILITY STUDY

Dr. MacDougall introduced Mr. Glenn Essex from the consulting firm of Essex Fund Raising Counsel who reported on the feasibility study conducted during June and July of 1986. Mr. Essex stated that after interviewing 40 selected individuals from the community he finds SBCC enjoys a favorable reputation, has good fund-raising leadership available, could raise the $1 million needed for a new Library, learning resource center, and renovation of old Library, and is beginning this fund-raising project at a good time. He has selected Mr. Karl Leggett to be the full-time capital campaign director from October 1986 to April 1987. Ms. Essex will come to Santa Barbara one and one-half days per month to work with The Foundation, to assist in the training of a new director for The Foundation, and to see that the capital campaign director and The Foundation are working closely together.

Mr. Essex also informed the Board of a visit on July 16, 1986, with Chancellor Joshua Smith who was very encouraging about what SBCC is considering and gave his endorsement to the project.
Recommendation: A recommendation was made by Dr. MacDougall that the Board provide him with authorization within proposed guidelines to proceed to establish the basis for implementing the fund-raising campaign. He felt commitments needed to be made between now and the next Board Meeting. He stated that an Action Item for funding of this campaign will be presented at the August Board Meeting.

Ms. Alexander entered a motion to authorize Dr. MacDougall to proceed (between now and the next Board Meeting) to establish the bases for implementing a capital campaign effective Fall 1986. Mr. Wells seconded the motion.

6.2 STATUS REPORT ON CENTRAL COAST COMPUTING AUTHORITY

Dean Wheelock, Director of the Central Coast Computing Authority, presented a status report on the activities of the past year with special emphasis on achievements related to data processing at SBCC. Mr. Wheelock explained that, because the CCCA is funded by both the SBSD and the SBCCD, he reports to the CCCA Board regarding the balance of time spent between SBCC and Santa Barbara School Districts. He reported that CCCA concentrates on two areas: Operations accountability and program requests. The operations staff is becoming a quality production staff. The system that has been devised for program requests is that they be prioritized by a committee. The CCCA's present hardware needs updating and will need to be expanded within the next two years at which time they will submit a cost proposal to the SBCCD Board of Trustees and the Santa Barbara School District Board. The two districts involved would share this expense. SBCC is setting aside increments of money each year so that the anticipated $150,000-$250,000 for a new central unit @ 1989 will not be traumatic. The Director provided a written report for Board members.

ADJOURNMENT

Mr. Wells moved that the meeting be adjourned at 5:41 p.m. Dr. Dobbs seconded the motion. The next Regular Meeting of the Board of Trustees will be held August 28, 1986, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON 28 Aug 1986.

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board