AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 12, 1986

3:30 p.m. - CLOSED MEETING
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF MAY 8, 1986
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly
      b. REPORT BY ASSOCIATED STUDENTS - Mr. David Wallsom
      c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL - Mr. Dan Oroz

   2.1 PERSONNEL CONSENT ITEMS

   The Superintendent/President recommends that the following items be approved:

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROMO, John</td>
<td>Vice President, Instr. Services</td>
<td>Admin.</td>
<td>7/1/86</td>
<td>Repl. P. Huglin</td>
</tr>
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</table>
CERTIFICATED TEMPORARY CONTRACTS

CONTI, Steven Vocational Counselor Disabled Student Serv. IV-6 9/2/86-6/12/87 60% Temporary

LAWSON, Mary Certif. Learning Disabilities Specialist V-8 9/2/86-6/12/87 60% Temporary

CERTIFICATED RETIREMENT

INGRAM, John Automotive Services II-12 6/13/86 18 yrs. Service

CERTIFICATED POST RETIREMENT CONTRACT

INGRAM, John Automotive Services $555/TLU 86-87 FY 12 TLU’s

CERTIFICATED RESIGNATION

DAVIS, Donnalee College Nurse IV-13 1/1/87 77.14% Fall Contract

RIPPE, Bicky Asst. Professor Communication II-12 6/13/86 Motherhood/Parenting

ADDITIONAL CERTIFICATED HOURLY APPOINTMENTS, SPRING 1986 *

CARTY, MARY ANN CHASE, RONALD DOLAS, TED HENREDDY, JANET PURDIE, CAROLE

* Not to exceed 60% credit and non-credit teaching assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION*

Attachment 2.1-a

CLASSIFIED HOURLY APPOINTMENTS - CONTINUING EDUCATION

Attachment 2.1-b

PROFESSIONAL SPEAKERS/CONSULTANTS

DANIEL, John Cont. Ed. $25.00 06/02/86 How to Get Your Book Published

DORRA, Henri Cont. Ed. $50.00 06/12/86 Art of Transformation

HEACOCK, James Cont. Ed. $25.00 05/19/86 How to Get Your Book Published
<table>
<thead>
<tr>
<th>Name</th>
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<th>Rate</th>
<th>Date</th>
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<tbody>
<tr>
<td>HEDDLE, James</td>
<td>Cont. Ed.</td>
<td>$250.00</td>
<td>04/22/86</td>
<td>Worlds in Transition</td>
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<td>JONES, Michael</td>
<td>Contg. Ed.</td>
<td>$150.00</td>
<td>05/10/86</td>
<td>Human Need for Calcium</td>
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<td>LAZARUS, Paul</td>
<td>Cont. Ed.</td>
<td>$25.00</td>
<td>04/17/86</td>
<td>Screenwriting</td>
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<td>LINDBERG, Robert</td>
<td>Cont. Ed.</td>
<td>$650.00</td>
<td>07/09/86</td>
<td>Survival Strat. for Singles</td>
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<tr>
<td>OGELEA, Edith</td>
<td>Cont. Ed.</td>
<td>$25.00</td>
<td>05/15/86</td>
<td>Weaving</td>
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<tr>
<td>UNKEFER, Duane</td>
<td>Cont. Ed.</td>
<td>$25.00</td>
<td>05/12/86</td>
<td>How to Get Your Book Published</td>
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**CERTIFICATED SUMMER SESSION 1986 APPOINTMENTS**

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<tr>
<th>Name</th>
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<tr>
<td>FRAKES, George</td>
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<td>HAYES, Garry</td>
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<td>SCOTT, Robert</td>
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<td>FRAKES, Robert</td>
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<td>MAC INTOSH, Richard</td>
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<td>SOLBERG, Curtis</td>
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<td>GRAY, Robert</td>
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<td>O’DEA, John</td>
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<td>VINCENT, William</td>
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<td>HALBACH, Karl</td>
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<td>REILLY, Robert</td>
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<tr>
<td>WILKINSON, Ann</td>
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<td>SEAYER, Donald</td>
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**CLASSIFIED RESIGNATIONS**

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<tr>
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<tbody>
<tr>
<td>ALVIAR, Pablo</td>
<td>Lab.Teach.Ass't.</td>
<td>37D</td>
<td>6/30/86</td>
<td>HRM - FT/10 Mo.</td>
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<tr>
<td>GOEBEL, Dennis</td>
<td>Athletic Trainer</td>
<td>35E</td>
<td>6/24/86</td>
<td>PE - FT/10 Mo.</td>
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<tr>
<td>METZ, Melissa</td>
<td>Typ.Clk., Int.</td>
<td>21A</td>
<td>6/13/86</td>
<td>Health Tech. 1/2 T-10 Mo.</td>
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<tr>
<td>ROSS, Sandra</td>
<td>Lab.Tech.</td>
<td>32E</td>
<td>9/19/86</td>
<td>Bio.Sci. FT/11</td>
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<tr>
<td>USSERY, Robert</td>
<td>Security Officer</td>
<td>21A</td>
<td>5/1/86</td>
<td>Security FT/12</td>
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**CLASSIFIED RETIREMENT**

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<tr>
<th>Name</th>
<th>Assignment</th>
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<th>Department</th>
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<tbody>
<tr>
<td>HALL, VESTAL CARL</td>
<td>Custodian</td>
<td>21E</td>
<td>7/1/86</td>
<td>F&amp;O - FT/12 Mo.</td>
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<tr>
<td>ROULSTON, Elinor</td>
<td>Secretary, Sr.</td>
<td>28B</td>
<td>7/1/86</td>
<td>Alhecama 1/2 T - 10 Mo.</td>
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**CLASSIFIED WORKING OUT OF CLASSIFICATION - M/S/C Salary Schedule**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Code</th>
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<tr>
<td></td>
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<td>8/31/86</td>
<td>Maternity Leave</td>
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<td>Name</td>
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<td>Comments</td>
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<td><strong>CLASSIFIED MATERNITY LEAVE OF ABSENCE - M/S/C Salary Schedule</strong></td>
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<tr>
<td>WRIGHT, Marsha</td>
<td>Personnel Specialist</td>
<td>42E</td>
<td>7/1/86</td>
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<td><strong>CLASSIFIED LONGEVITY CAREER INCREMENT</strong></td>
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<td>SILVA, Everardo</td>
<td>Custodian</td>
<td>21E</td>
<td>6/1/86</td>
<td>15 Years of Service</td>
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<td><strong>CLASSIFIED EXTENSION OF EMPLOYMENT PAST AGE 70</strong></td>
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<td>SANGSTER, Juliette</td>
<td>Teacher Aide</td>
<td>21E</td>
<td>6/1/86</td>
<td>Life Science</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>5/31/87</td>
<td>5/8 T - 10 Mo.</td>
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<td><strong>CLASSIFIED APPOINTMENTS</strong></td>
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<tr>
<td>OPPEN, Linda</td>
<td>Principal Clerk</td>
<td>29A</td>
<td>6/13/86</td>
<td>Repl.J.Jacobs</td>
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<td></td>
<td>(Admissions)</td>
<td></td>
<td></td>
<td>FT/12 Mo.</td>
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<tr>
<td>RAMIREZ, Juan</td>
<td>Security Officer</td>
<td>21A</td>
<td>7/1/86</td>
<td>Repl.W.Dempsey</td>
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<td><strong>CLASSIFIED HOURLY APPOINTMENTS</strong></td>
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<td>ABBOTT, Phil</td>
<td>JENDRE, David</td>
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<td>PHILLIPS, Neil</td>
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<td>AMARCHUK, Steve</td>
<td>MACH, Maisy</td>
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<td></td>
<td>RAMIREZ, Juan</td>
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<tr>
<td>BARTLETT, Mike</td>
<td>McClellan, Kerry</td>
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<td>SAINT, Eva Marie</td>
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<td>BREAM, Kris</td>
<td>MORRISON, Maia</td>
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<td>SELZER, Milton</td>
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<td>EDWARDS, Gregory</td>
<td>OLENCZ, Tom</td>
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<td>VISCAINO, Vidal</td>
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<td>GUERRO, Javier</td>
<td>OPPEN, Linda</td>
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<td>WYSS, Amanda</td>
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<td>BURGETT, Janet</td>
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<td><strong>COLLEGE WORK STUDY AND TUTORIAL APPOINTMENTS</strong></td>
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<td>Attachment 2.1-c</td>
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<tr>
<td><strong>PROFESSIONAL CONSULTANTS/SPEAKERS</strong></td>
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<td>Attachment 2.1-d</td>
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<tr>
<td><strong>PROFESSIONAL VOLUNTEER</strong></td>
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<td>EASSON, Roger D.</td>
<td>Tutor RE/Finance</td>
<td>N/A</td>
<td>5/86-25 hrs.</td>
<td>A. Steidler</td>
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<td>2.2 PERSONNEL ACTION ITEMS</td>
<td></td>
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<tr>
<td>2.2a RECOGNITION OF 1985-86 OUTSTANDING CLASSIFIED EMPLOYEE</td>
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<tr>
<td>The Board of Trustees annually pays special honor to a member of the regular Classified Staff, chosen by his/her peers, for outstanding service to the College and/or community.</td>
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</table>
The Superintendent/President recommends that the Board of Trustees award a special certificate of recognition and an honorarium of $200 to the Outstanding Classified Employee and the plaque bearing the names of each year's honoree be engraved with his/her name.

2.2b CLASSIFIED PROFESSIONAL GROWTH PROGRAM REVISION

Enclosure 1

The Classified Professional Growth Board is recommending revision to the enclosed Professional Growth Program. The changes are technical and administrative in nature and are intended to clarify and simplify the determination process for approving increments. There are no cost implications in the submitted revision.

The Superintendent/President recommends approval of the revised Classified Professional Growth Program.

STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE OF SCIENCE DEGREE

Upon completion of State and local requirements, 148 candidates for the Associate of Arts degree and 110 candidates for the Associate of Science degree are being recommended for diplomas.

The Superintendent/President recommends approval of this recommendation.

Attachment 3.1

3.2 PROPOSED POLICY FOR AUDIT OF CLASSES

Section 72252.3 of the Education Code allows the governing board of a community college district to authorize a person to audit a course and charge that person a fee. Title 5 (Section 58161) states that for apportionment purposes, a student may not repeat a course in which a satisfactory grade had been received nor may a student repeat a skills or performance course more than three times. As a result, a policy has been developed to allow students who fall into one of the above categories to audit courses with instructor approval.

This policy was reviewed by the Educational Policies Committee. The Superintendent/President recommends approval of this course audit policy.

Attachment 3.2

ACADEMIC AFFAIRS - Mr. Pat Huglin/Mr. John Romo/Dr. Martin Bobgan

4.1 GENERAL EDUCATION/INSTITUTIONAL REQUIREMENTS COURSE LIST

The General Education/Institutional Requirements course list has been revised to include additional courses approved during the 1985-86 year. The list has been approved by the Curriculum Advisory Committee and endorsed by the Board of Trustees Subcommittee on Educational Policies.
The Superintendent/President recommends approval of the General Education/Institutional Requirements course list for 1986-87 as contained in the Attachment.

Attachment 4.1

4.2 SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1986

The proposed six-week Continuing Education Division Summer Session 1986 will begin June 23 and end on July 31. With the exception of the six new classes below, courses offered will be selected from the more popular ones offered during the regular school year.

The Superintendent/President recommends approval of the Continuing Education Summer Session 1986 as described above.

4.3 NEW COURSES, CONTINUING EDUCATION DIVISION, SUMMER SESSION 1986.

The Superintendent/President recommends approval of the following:

Applique  
CPR Recertification  
Interpreter Survey Workshop  
Natural Science for the Infirm Elderly: Discoveries and Explorations  
Office Skills and Word Processing  
Stop, Look and Draw

4.4 GARVIN THEATRE OUTREACH PROGRAM REPORT

The staff of the Garvin Theatre Outreach Program will give a report of their activities with Santa Barbara Junior and Senior High Schools. Joseph Handreedy and students in the program will also present a brief performance.

4.5 NATIONAL INSTITUTE FOR STAFF AND ORGANIZATIONAL DEVELOPMENT (NISOD) CONFERENCE IN AUSTIN, TEXAS

Dr. Elaine Cohen, Dean of Instructional Services, Dr. Gary Carroll (Chemistry), Ms. Suzanne Culler (Math), Mr. Rob Dependahl (Computer Science), and Mr. John Eggler (ESL and Ethnic Studies) attended this conference.

The commitment of SBCC to staff development opportunities and the capacity of this conference to contribute ideas to our efforts were the reasons for participation.

The staff will provide a brief presentation regarding alternatives for staff and institutional development that were obtained from their conference experiences.
4.6  SUMMER SESSION 1986

The Superintendent/President recommends approval of the Summer Session, 1986, program and the Schedule of Classes as contained in the Enclosure.

ENCLOSURE 2

4.7  FUNDING FOSTER PARENT TRAINING PROGRAM FOR 1986-87

The Superintendent/President recommends approval to submit the enclosed funding application to the Chancellor’s office for SBCC Foster Parent Training Program for 1986-87.

ENCLOSURE 3

4.8  PROPOSAL FOR THE ESTABLISHMENT OF AN SBCC/CSU CONSORTIUM AND CAL POLY/S.L.O. BACHELOR OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION

This proposal will establish a Bachelor of Science Degree in Business Administration to be offered as a cooperative program between Santa Barbara City College, the CSU Consortium, and California State Polytechnic University at San Luis Obispo. The program will enable students to complete the Bachelor of Arts Degree at Santa Barbara City College.

This proposal was reviewed by the Board’s Educational Policies Subcommittee. The Superintendent/President recommends approval of this program and authorization to proceed toward its implementation.

ENCLOSURE 4

4.9  HRM PROGRAM - NEW DIRECTIONS

At the May 8, 1986, meeting, the Board of Trustees provided conceptual approval for new HRM program directions and authorization to proceed to develop contractual documents, personnel policies, and organizational changes that would provide for program implementation.

Significant activities have taken place since the last Board Meeting, and as a result, the following specific actions are proposed:

a. Increase the student enrollment in the HRM Program
b. Hire additional certificated (4) and classified staff (approximately 23)
c. Provide educational opportunities at two major off-campus labs (a hotel and restaurant) and a retirement home facility
d. Expand the curriculum to include culinary arts and food management for retirement facilities

Income to support the above actions is anticipated from non-State sources.

The Superintendent/President recommends approval for proceeding with implementation of "a" through "d" above.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AGREEMENT FOR LEGAL SERVICES, Attachment 5.1-d

e. RATIFICATION OF AGREEMENT WITH SANTA BARBARA COUNTY SCHOOLS FOR DATA PROCESSING EQUIPMENT AND SERVICES, Attachment 5.1-e

f. AGREEMENTS WITH SANTA BARBARA AREA HEALTH FACILITIES FOR USE OF CLINICAL FACILITIES BY HEALTH TECHNOLOGIES DIVISION, Attachment 5.1-f

g. APPROVAL OF AGREEMENT FOR SOFTWARE PRODUCT USE FROM COMPUTING OPTIONS AND COMPANY, Attachment 5.1-g

h. ACKNOWLEDGEMENT OF RECEIPT FOR SURPLUS ITEMS, Attachment 5.1-h

i. ACCEPTANCE OF EOPS SPECIAL PROJECTS, Attachment 5.1-i

j. ACCEPTANCE OF EOPS AUGMENTATION, Attachment 5.1-j

k. ACCEPTANCE OF CARE AUGMENTATION, Attachment 5.1-k

l. CONTRACT WITH ROMER DETECTIVE AND SECURITY, INC., Attachment 5.1-1

m. FUNDING FOR FINANCIAL AID PROGRAMS FOR 1986-87, Attachment 5.1-m

n. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR FISCAL YEAR, 1986-1987. Due to delivery schedules, it is necessary to order in advance of the 1986-87 budget approval certain supply and equipment items required for the fall semester. Such orders will be minimal and shall not exceed 50% of the total amount budgeted for supply items for the next academic year.

o. FUNDING APPROVAL for $31,436 in Title II-A funds received May 7, 1986, for 18 clerk-typist/word processor trainees (7/28/86 to 2/6/87). (Board approval to submit this proposal was given at the April 24, 1986, Board Meeting.)
5.2 BUSINESS ACTION ITEMS

a. RECOGNITION OF NEW AUXILIARY ORGANIZATION.

On April 24, 1986, the Board of Trustees adopted Implementing Regulations for Establishing Auxiliary Organizations. These regulations were forwarded to the Chancellor’s Office, and temporary approval was received on May 28, 1986.

Public Hearing

Following a public hearing, the Board may recognize a new auxiliary as an "approved" District auxiliary.

The Superintendent/President recommends approval of the Auxiliary Services of Santa Barbara City College as a District auxiliary.

b. APPROVAL OF DISTRICT AGREEMENT WITH AUXILIARY SERVICES OF SANTA BARBARA CITY COLLEGE AUXILIARY ORGANIZATION.

The Enclosure sets forth the details of the Master Agreement and an amendment which specifically allows for off-campus facilities for the District’s HRM program.

The Superintendent/President recommends approval of the Master Agreement and amendment with the Auxiliary Services of Santa Barbara City College.

ENCLOSURE 5

c. APPOINTMENT OF TWO BOARD MEMBERS ON THE AUXILIARY SERVICES OF SANTA BARBARA CITY COLLEGE.

Articles of Incorporation have been filed along with By-laws for the auxiliary organization. The By-laws state that the Board of Trustees shall appoint two Board members to the Auxiliary Services of Santa Barbara City College Board.

The Superintendent/President recommends appointment of two Board members to the new auxiliary Board of Directors.

d. CARRYOVER OF 1985-86 LOTTERY PROCEEDS ALLOCATIONS.

The Board of Trustees allocated $989,878 in anticipated 1985-86 State lottery proceeds to various projects, activities, and programs on March 13, 1986. Certain transactions will not be completed by the end of this budget year due to time constraints. Other items were specifically identified as 1986-87 commitments.

The Superintendent/President recommends that 1985-86 lottery proceeds allocations unexpended as of June 30, 1986, be carried over to the 1986-87 budget and assigned the same account numbers.
e. APPROVAL OF CONTRACT FOR A CAPITAL CAMPAIGN FEASIBILITY STUDY.

The District anticipates these major construction projects within the next three years: The Learning Resource Center, an Interdisciplinary Classroom Building, and the remodeling of the existing Library to become a Student Services Center.

There is a requirement for the District to match up to 10 percent of the projects’ costs. The match for the three projects will be approximately $1.1 million.

A capital campaign, conducted through The Foundation for Santa Barbara City College, has been discussed. To determine whether the District supports this effort.

The Superintendent/President recommends approval of a capital campaign feasibility study to be conducted through The Foundation for Santa Barbara City College.

ENCLOSURE 6

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ROOF RETROFIT OF THE PERFORMING ARTS BUILDING.

The Superintendent/President recommends approval of the acceptance of bids and award of contract for roof retrofit of the Performing Arts Building.

Attachment 5.2-f

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR HANDICAPPED TRANSITION PLAN, PHASE III B.

The Superintendent/President recommends approval of acceptance of bids and award of contract for Handicapped Transition Plan, Phase III-B.

Attachment 5.2-g

h. RESOLUTION NO. 24 (1985-86) FOR ROUTINE INTERNAL TRANSFERS B86-0044 THROUGH B86-0057.

Attachment 5.2-h

The Superintendent/President recommends adoption of Resolution No. 24 (1985-86) authorizing transfers as contained in Attachment 5.2-h.

i. RESOLUTION NO. 25 (1985-86) FOR YEAR-END TRANSFERS.

Each year the Santa Barbara County Offices requests authorization under Education Code 85200 and 85201 to transfer sufficient funds between expense categories/contingencies to satisfy current year expenses (if/as necessary).

Attachment 5.2-i
The Superintendent/President recommends approval of Resolution No. 25 (1985-86) approving year-end transfers by the County Superintendent’s Office.

j. RESOLUTION NO. 26 (1985-86) AND APPROVAL OF APPROPRIATION TRANSFER NO. B86-0058 TO ADD NEW MONIES TO THE GENERAL FUND.

Attachment 5.2-j

The Superintendent/President recommends approval of Resolution No. 26 (1985-86) approving Appropriation Transfer No. B86-0058 to add new monies to the General Fund.

k. RESOLUTION NO. 27 (1985-86) AND APPROVAL OF APPROPRIATION TRANSFER NO. B86-0047 TO ADD NEW MONIES TO THE GENERAL FUND.

Attachment 5.2-k

The Superintendent/President recommends adoption of Resolution No. 27 (1985-86) authorizing acceptance of income from the following grants: CAL-SOAP, VCIP, Bilingual Title VII, and Board Financial Assistance Program. The amounts total $11,325.

l. RESOLUTION NO. 28 (1985-86) AUTHORIZING COMMERCIAL CHECKING, SAVINGS, AND INVESTMENT ACCOUNT SIGNATURES.

Attachment 5.2-1

The Superintendent/President recommends adoption of Resolution No. 28 (1985-86) authorizing District staff members as signatories for the 1986-87 fiscal year.

6. GENERAL INFORMATION - Ms. Lana Rose

FUNDING OF LA PLAYA TRACK RENOVATION

This is an updated report regarding the progress of the grant submitted to the Amateur Athletic Foundation in Los Angeles.

All indications are that we will be offered a Challenge Grant of approximately 25 percent of the submitted cost for the renovation and modernization of the track. Some of the activities that the La Playa Community Sports Association has to do are:

1. Obtain three firm bids
2. Draft a non-priority use agreement regarding scheduling of events
3. Establish additional fund-raising activities to make up the difference of the Challenge Grant

There should be an announcement on June 12, 1986, the same day the Board meets, from the Amateur Athletic Foundation of Los Angeles if our proposal is successful.
7. ADJOURNMENT

There will be a Board Retreat on June 19, 1986. The next Regular Meeting of the Board of Trustees will be held June 26, 1986, at 4:00 p.m.