MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 27, 1986
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 The meeting was called to order by Board President Gary Ricks at 4:08 p.m.

1.2 ROLL CALL

Members present:

Mr. Gary Ricks, President
Mr. Sidney Frank, Vice President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Mr. Benjamin Wells
Mr. Adam McCarthy, Student Member

Members absent:

Ms. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. John Dunn, Department Chair, HRM
Ms. Leslie Edwards, Channels Reporter
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Rusty Fairly, President, Academic Senate
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, CSEA President
Mr. M. L. "Pat" Huglin, Vice President, Academic Affairs
Mr. Daniel Oroz, Director, Personnel
Mr. Lewis Reed, L.T.A., HRM
Ms. Diana Sloane, Dean, Instruction
Ms. Dorothy Taylor, Prof. Volunteer, Memorial Garden
Mr. David Wallson, ASB President
Mr. Alan Wellman, Media Services
Mr. Jim Williams, Information Officer
1.3 WELCOME

Mr. Ricks extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF MARCH 13, 1986

Upon a motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the Minutes of the Regular Meeting of March 13, 1986, as submitted.

1.5 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - No Items.

b. REPORT BY ASSOCIATED STUDENTS - Mr. David Wallsom

Mr. Wallsom expressed disappointment in a recent article published in the Channels regarding remarks about the Student Senate. He complimented Mr. Dunn for the lunch prepared for the Chancellor and expressed his appreciation to the Board and the Superintendent/President for being invited to the Gourmet Lunch on Thursday, March 27, 1986.

The following ASB activities were outlined:

1. Ten Senators will attend a Cal-SACC Conference in San Francisco on April 4, 5, and 6, 1986.

2. On April 9, the ASB will host a County Supervisors' forum in the Free Speech area. Three of the four candidates have already accepted an invitation to speak.


c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on coming events scheduled by Santa Barbara City College for March 27 through April 24, 1986. Some of the events he highlighted were: "The Philadelphia Story" in the Garvin Theatre, Spring Vacation March 31 through April 4, and the Second Annual Underwater Rescue Operations Course offered to 23 police officers by SBCC's Marine Diving Technology Department.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall commented on the following:

1. In regard to the Gourmet Lunch on March 27, 1986, Dr. MacDougall thanked John Dunn for preparing a superb luncheon for the Chancellor's visit and the Board members for attending on short notice.
2. Two abstracts of studies on students in remedial classes and performance upon transfer were conducted by Dr. Cohen were brought to the attention of the Board by Dr. MacDougall. One study follows students who transferred to UCSB last Fall; the other concerned transfers in the Fall of 1984. The GPAs of transfer students were in the 3.0-3.5 range. Thirty-one percent of the GPAs were between 3.5 and 4.0. These abstracts indicate that these students are achieving above average at the University. Remedial students perform the same as students who did not enroll in special classes. The remedial classes enable students to perform well at collegiate level after transferring to a four-year institution, and they are successful on their way to a baccalaureate program.

3. Dr. MacDougall expressed disappointment that the drop in oil prices has resulted in a reduction of revenue which will effect the Library project. The SBCC Library has been removed from the Capital Projects list to be funded for 1986-87. He stated that it had nothing to do with the quality of the project. Of the $240 million for State educational projects, $16,500,000 was cut from the community college area.

Some alternative dollars could come through the Petris Bill, which funds the construction of libraries.

In regard to the cut in educational funds, questions were raised in regard to "ranking," the chances of SBCC's losing funding again next year, change in oil prices, and whether there is an accumulation from year to year. Dr. MacDougall stated that the SBCC project had been ranked third from the bottom and that the chances would probably be the same next year as they were this year. Oil revenues could make a difference, but he felt SBCC should proceed with the Library project by completing the development drawings, contacting architects, and by remaining optimistic that an alternative will materialize.

2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

Mr. Huglin brought to the Board's attention the forthcoming retirement of Dr. Frederic Schuler, Professor of Engineering. In his comments regarding Dr. Schuler's nearly 20 years with SBCC, Mr. Huglin stated that his position would be a difficult one to fill and that Dr. Schuler's retirement would be a loss to the College.

It was moved by Mr. Frank and seconded by Dr. Dobbs that the Consent Items be approved.
2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1986-87 COLLEGE YEAR

Mr. Wells moved that the working schedules delineating the number of required working days be approved. Dr. Dobbs seconded the motion.

3. STUDENT SERVICES - No Items.

4. ACADEMIC AFFAIRS

4.1 FUND FOR INSTRUCTIONAL IMPROVEMENT GRANTS - Ms. Diana Sloane

Ms. Diana Sloane expanded on the four Instructional Improvement Grants that were submitted for funding this year.

The Theatre Arts Outreach Program Grant written by Dr. Pope Freeman focuses on taking plays, poetry reading, dance, and theatre presentations into the high and elementary schools.

The Work and Education Coordination Grant written by George Gregory would coordinate counselors from SBCC with large organizations and businesses to retrain employees in basic skills where needed. This would serve as an outreach program.

The Inservice Training for Counselors/Instructors Grant is similar to the aforementioned grant, but works more with assessment and placement needs of businesses in the community. Also built into this grant is a component for apprising SBCC faculty of the needs of industry and business in Santa Barbara.

The fourth grant relates to the creation of a program and curriculum that is oriented toward a minority community which will increase in ensuing years.

Ms. Sloane stated that if SBCC planned well in the use of these grants, there is an excellent possibility that there will be more in the future.

It was moved by Dr. Dobbs, seconded by Mr. Luria, that ratification of these proposals be approved.

4.2 HOTEL AND RESTAURANT MANAGEMENT/EDUCATIONAL PROGRAM REPORT - Mr. John Dunn

Mr. John Dunn began his presentation with a brief history of the HRM Program. He then itemized several techniques that have contributed to the success of the program, such as: learning names, hands-on experience, service to both the College and the community, wearing uniforms, offering a variety of food, and holding staff meetings for input and discussion.
Some of the highlights of his program are: excellent attendance, low attrition rate (10%), old-fashioned work ethics, use of Lab Teaching Assistants, providing a model for other institutions, and good cross-section of students in regard to ethnic backgrounds, race, handicaps, and sex. The HRM Program can boast that they have served the President of the United States, are booked months ahead, have the backing of such celebrities as Julia Child, and now gross over $1 million.

In the future Mr. Dunn hopes for a three-sectioned emphasis consisting of Hotel/Restaurant/Culinary training. One-third of the students in this program desire to become chefs. Mr. Dunn stated that he anticipated that the addition of a chef-training program would triple HRM's current enrollment because of the great demand for chefs at the present time.

Needed is someone to head each of the three sections mentioned above. Mr. Dunn enumerated qualifications that these people should have.

4.3 PROCESS FOR ADDING CERTIFICATED PERSONNEL REPORT - Mr. Pat Huglin/Mr. Dan Oroz

Mr. Huglin stated that the process for hiring certificated personnel begins by identification at the department level. Recruitment ideally would be underway by October or November.

Mr. Huglin outlined the procedures for identifying and prioritizing the hiring of certificated personnel. He explained the steps involved in deciding which positions should be filled after a vacancy depending on enrollment, where the department is going, etc., and why full-time personnel are often more desirable in some positions because part-time personnel often lack time and energy to expend to a job.

Mr. Oroz then stressed three important areas in the selection process: to get the best teacher or administrator for the position, to follow the affirmative action procedures, and to ensure that legal procedures are followed in case of a court challenge.

Mr. Oroz stated that after Mr. Huglin identifies a position, he meets with the department chair to develop a job announcement and evaluation factors used in selecting and ranking. They then appoint a committee consisting of women, minorities, and administrative deans. A job description is then sent to colleges and publications at least six weeks in advance of an opening if possible. When meeting with the selection committees, review is made of all legal aspects in regard to what they can ask of an applicant, what can and cannot be considered, and confidentiality. After reviewing all candidates, three unranked names are submitted to the Superintendent/President for interviewing and final selection. All applicants receive a reply; those who were chosen for interviews receive a personal letter. After hiring an individual, legal papers are filled out and a case file made.

When Board members inquired about the present quantity and quality of applicants, Mr. Oroz replied that SBCC receives excellent applications, but few minorities are applying. The economic and housing problems in Santa Barbara cost the College some top candidates. He responded to a question regarding what information is supplied to an applicant by stating
that Chamber of Commerce packets and SBCC material is sent to serious candidates. He also informed the Board that applications are kept for three months or longer, and applicants are encouraged to check back with the College at a later date if still interested in employment at SBCC.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS - Dr. Charles Hanson

A motion was made by Mr. Wells and seconded by Mr. Luria to approve all Business Consent Items as listed in the Agenda.

5.2 BUSINESS ACTION ITEMS

A. DENIAL OF A CLAIM FOR LARRY BOEHM

Mr. Wells moved that the $25,000 claim for personal injuries allegedly received in a bicycle accident in the parking lot be routinely denied. Dr. Dobbs seconded the motion.


Upon a motion by Ms. Alexander, seconded by Mr. Wells, the Board adopted Resolution No. 18 which allows routine internal transfers. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Frank, Mr. Luria, Mr. Wells, and Mr. Ricks.

Noes: None

Absent: Ms. Powell

C. RESOLUTION NO. 19 (1985-86) AND APPROVAL OF APPROPRIATION TRANSFER NO. B86-0040 TO ADD NEW MONIES TO THE GENERAL FUND.

Upon a motion by Ms. Alexander, seconded by Mr. Wells, the Board adopted Resolution No. 19 which will add new monies totaling $435,643 to the General Fund. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Frank, Mr. Luria, Mr. Wells, and Mr. Ricks.

Noes: None

Absent: Ms. Powell
GENERAL INFORMATION

6.1 BALLOTING - Dr. Dobbs

Dr. Dobbs reviewed the names of the candidates for the CCCT Board positions for 1986. He stated that he was familiar with several of the incumbents after working with them in past years. Ten names were submitted for acceptance.

Upon a motion by Mr. Luria, seconded by Ms. Alexander, the Board approved submittal of the ten candidates recommended by Dr. Dobbs to be sent to the California Community College Trustees by the April 10 deadline.

6.2 SANTA BARBARA AUTO-FEST CENTENNIAL 1986 - Drs. MacDougall/Hanson

Drs. MacDougall and Hanson put before the Board a request for a Sunday Use Permit from the Automobile Centennial Project that would allow them to bring antique cars into La Playa Stadium on Sunday, May 25. Discussion brought out that, although the automobiles are light, the field would be damaged by the narrow tires and an event down the center of the field. Also, the time required of SBCC staff and faculty would not offset the benefits of this project.

An immediate answer was required by this organization. The Board provided support for the Superintendent/President's position of denying the request.

ADJOURNMENT

Upon a motion by Dr. Dobbs and seconded by Mr. Wells, the Board approved the cancellation of the meeting on April 10, 1986. Ms. Alexander moved that the meeting be adjourned at 5:36 p.m.; Dr. Dobbs seconded the motion. The next scheduled meeting of the Board of Trustees will be April 24, 1986, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON April 24, 1986.

ATTEST:

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board