AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 13, 1986

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
  1.1 CALL TO ORDER
  1.2 ROLL CALL
  1.3 WELCOME
  1.4 MINUTES OF REGULAR MEETING OF FEBRUARY 13, 1986
  1.5 HEARING OF CITIZENS
  1.6 COMMUNICATIONS
     a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly
     b. REPORT BY ASSOCIATED STUDENTS - Mr. David Wallsom
     c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
     d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL
  2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1986-87:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HANKINS, Barbara</td>
<td>62.5% Teacher, Children’s Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAUB, Fredith &quot;Sunny&quot;</td>
<td>Dean, Continuing Education</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFICATED RETIREMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>V-15+$300+20 Xtra Days</th>
<th>6/13/86</th>
<th>18 yrs.service</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANDERSON, L. Dwight</td>
<td>Counselor</td>
<td>20 yrs.service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SANTEE, Gordon H.</td>
<td>Counselor</td>
<td>20 yrs.service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATED RESIGNATIONS

IVERSON, Zoe A.  Director, III-10+$590  6/17/86  6 yrs. service
Children's Center

CERTIFICATED HOURLY APPOINTMENTS *

ADAM, Cynthia  BENDER-SHORE, Priscilla  BRADY, Phyllis
CURRAN, Susan  GLAUS, Lori  GREENE, Francis
LATHROP, Brent  LOUDA, Sylvia  O’DONNELL, John
STROUD, Dewey  TEWS, Judith  THIELMANN, Janice
YEAGER, Beth  DUCHARME, Margaret

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION*

DECKER, Beverly  FREDLUND, Patricia A.  LARSON, Ralph R.
BADELLA, Mary J.

* Not to exceed 60% credit and non-credit assignments.

CLASSIFIED RESIGNATIONS

Boehler, Steve  Security Officer  21A  3/20/86
Furlong, Marianne  Secretary  24A  2/28/86
McClellan, Kerry  Tutor Coordinator  27A  3/14/86

CLASSIFIED RETIREMENT

MacLin, Lily  Laboratory Technician  32E  7/9/86  15+ yrs. service

CLASSIFIED INCREASE OF ASSIGNMENT - Change of Hours

Ussery, Robert  Security Officer  21A  3/21/86  From 1/2T-11 Mo
To FT/12 Mo.
Repl. S.Boehler

CLASSIFIED LONGEVITY CAREER INCREMENT

Ley, Charlotte  Bookstore Manger  49E  2/1/86  20 Years of
(M/S/C) Service

CLASSIFIED APPOINTMENTS

Arnett, Nancy (Jeanie) Sec. to Sup’t./  37D  3/5/86  Rep.C.Kopke
(M/S/C) Confidential  Board of Trustees FT/12 Mo.
(Mark)  (Bus.Admin.)  FT/12 Mo.
Leelahatorn, Mayuree  Lab.Teach.Ass’t.  37A  3/14/86  Rep.C.Dean
(H.R.M.)  FT/10 Mo.
### SBCCD Board of Trustees MEETING AGENDA

**March 13, 1986**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
<th>Rep.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olson, Christopher</td>
<td>Research Technician (Research &amp; Grants)</td>
<td>3/14/86</td>
<td>Rep.J.Esch FT/12 Mo.</td>
</tr>
</tbody>
</table>

### CLASSIFIED HOURLY APPOINTMENTS

- Ames, Margaret Gobble, Bonnie Quinn, Brian
- Brooks, Rita Guerrero, Javier Rice, Elizabeth
- Cowan, Maeve Heim, Mary Smale, Patricia
- Furnee, Norbert Hudson, Lucinda Tolhurst, Jeffrey
- Gamboa, Gary Kong, Xuoxiang

### CLASSIFIED HOURLY APPOINTMENTS - CONTINUING EDUCATION

- Bower, Joan Hallmark, David M.

### PROFESSIONAL CONSULTANTS

<table>
<thead>
<tr>
<th>Fullilove, Dr. Robert</th>
<th>Grant Writing Workshop</th>
<th>$250</th>
<th>3/8/86</th>
<th>Dr. Cohen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inch, Leonard</td>
<td>Feasibility Study Not to Exceed Paramedic Program $500</td>
<td>3/21/86- 4/30/86</td>
<td>Diana Sloane</td>
<td></td>
</tr>
<tr>
<td>O'Brien, Gene</td>
<td>Develop Projs.,Specs &amp; $20/hr Bidding Documents</td>
<td>3/10/86- 6/30/86</td>
<td>C. Hanson</td>
<td></td>
</tr>
<tr>
<td>Thacker, Charlotte</td>
<td>Orient. of New Staff, $15/hr President's Office</td>
<td>As needed</td>
<td>P. MacDougall</td>
<td></td>
</tr>
</tbody>
</table>

### PROFESSIONAL SPEAKERS/CONSULTANTS - CONTINUING EDUCATION

Attachment 2.1(1)

### PROFESSIONAL VOLUNTEERS

- Barsky, Steven Marine Tech. N/A 3/13-6/30/86 G. Clouser
- Bryant, Gregory O. Marine Tech. N/A 3/13-6/30/86 G. Clouser
- Christensen, Robert Marine Tech. N/A 3/13-6/30/86 G. Clouser

### COLLEGE WORK STUDY AND TUTORIAL APPOINTMENTS

Attachment 2.1(2)
2.2 PERSONNEL ACTION ITEM

a. DISTRICT RESIGNATION POLICY

The Superintendent/President recommends the following policy be adopted which will enable the Superintendent/President to officially accept resignations:

The Superintendent/President, or his/her designee is authorized by the Board of Trustees to officially accept the resignation of any employee. The resignation shall be effective at the time of receipt by the Superintendent/President. The Superintendent/President shall report to the Board of Trustees any resignations accepted by him/her pursuant to this policy.

b. MODIFICATION TO CSEA AGREEMENT

The District and CSEA have agreed to modify the existing CSEA Contract by transferring the classification of Program Planning Assistant from the CSEA Unit to the Management/Supervisory/Confidential unit, effective April 1, 1986.

The Superintendent/President recommends modification of the existing CSEA Contract to provide "Y" rating salary adjustments effective April 1, 1986, as listed below:

<table>
<thead>
<tr>
<th>FROM: CSEA</th>
<th>TO: M/S/C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doris Sheets</td>
<td>Prog.Plann.Ass’t.</td>
</tr>
<tr>
<td>$2,093 (41E)</td>
<td>$2,090 (37E) &quot;Y&quot;</td>
</tr>
<tr>
<td>Ellen Downing</td>
<td>Prog.Plann.Ass’t.</td>
</tr>
<tr>
<td>$2,093 (41E)</td>
<td>$2,090 (37E) &quot;Y&quot;</td>
</tr>
<tr>
<td>Kristine Power</td>
<td>Prog.Plann.Ass’t.</td>
</tr>
<tr>
<td>$1,812 (41B)</td>
<td>$1,806 (37B) &quot;Y&quot;</td>
</tr>
</tbody>
</table>

3. STUDENT SERVICES - No Items.

4. ACADEMIC AFFAIRS

4.1 NEW CONTINUING EDUCATION COURSES, SPRING 1986

Attachment 4.1

The Superintendent/President recommends approval of the Continuing Education Courses, Spring 1986, as contained in the Attachment.

4.2 WATER SCIENCE CERTIFICATE PROGRAM/OCUPATIONAL EDUCATION DIVISION

Enclosure 1

The proposed program will provide pre-service and in-service training for people interested in water treatment and distribution as an occupation.

The program has been approved by the Curriculum Advisory Committee and endorsed by the Board Committee on Educational Policies.
The Superintendent/President recommends approval of the program as described in the Enclosure.

4.3 INTERNATIONAL EDUCATION PRINCIPLES, PRACTICES AND POLICIES FOR CREDIT PROGRAMS

Enclosure 2

The proposed policy regarding International Education Principles, Practices and Policies for Credit Programs has been reviewed and endorsed by the Curriculum Advisory Committee, the Representative Council and the Board of Trustees Committee on Educational Policies.

The Superintendent/President recommends approval of the policy as contained in the Enclosure.

4.4 GARVIN THEATRE CENTER ARTS EDUCATIONAL PROGRAM

Enclosure 3

The proposed establishment of the Garvin Theatre Center Arts Educational program would create an educational program (Theatre Arts Conservatory) which provides the students the opportunity to work with theatre professionals and provides professional-level theatre to the community. This new approach will require additional staffing and other resources necessitating increased fiscal support. The increased fiscal support is anticipated to come from increased ticket sales, fund-raising activities, and limited general fund allocation. The proposal has been endorsed by the Board of Trustees Committee on Educational Policies.

The Superintendent/President recommends conceptual approval of the Garvin Theatre Center proposal as contained in the Enclosure and authorization to proceed toward implementation.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c
d. SANTA BARBARA EASTERN RELAYS - RENEWAL OF CO-SPONSORSHIP AGREEMENT WITH SANTA BARBARA JUNIOR CHAMBER OF COMMERCE

e. RECEIPT OF SANTA BARBARA COUNTY SCHOOLS FINANCIAL DATA REPORT, 1984-85 AND 1985-86, Enclosure 4

f. RECEIPT OF PARKING FEES AUDIT, Enclosure 5

g. RATIFICATION OF SUBMITTAL OF DISABLED STUDENT SERVICES MID-YEAR DIRECT COST REPORT FOR HANDICAPPED STUDENT PROGRAMS AND SERVICES, Attachment 5.1-g

h. ACCEPTANCE OF DONATION OF A NEW 1986 PARK AVENUE BUICK FROM THE GENERAL MOTORS ENGINEERING DEPARTMENT IN FLINT, MICHIGAN, TO BE USED IN OUR ADVANCED AUTOMOTIVE TRAINING CLASS

i. AMENDMENT TO THE 1986-87 MILEAGE ALLOWANCE LIST, Attachment 5.1-i

5.2 BUSINESS ACTION ITEMS

a. ALLOCATION OF 1985-86 LOTTERY FUNDS

Enclosure 6

The State of California has now estimated the 1985-86 proceeds from the State Lottery at approximately $115 per lottery ADA. The SBCC District share is $989,878, of which $435,643 has already been received. The Enclosure recommends allocations to various projects, activities, and programs from these proceeds. Specific accounts will be detailed at the next meeting.

The Superintendent/President recommends approval of the $989,878 allocations as shown in the Enclosure.

b. STATEWIDE EXCESS LIABILITY INSURANCE POOL

Attachment 5.2-b

The Liability Insurance market is seriously affecting public entities throughout the nation, particularly in California. Premiums have skyrocketed, many exclusions have been required, and larger deductibles are necessary to afford even minimum coverages.

A S.E.L.F. (School Excess Liability Fund) has been formed to "pool" district contributions in a statewide fund for risks in excess of $1 million per occurrence to $10 million coverage.

The JPA was formed on March 1, 1986. Parties to the JPA agreement will be required to participate for a minimum of three years, after which they may withdraw. The contribution rate has been established by the JPA Board at $3.00 per "lottery" ADA. This district's cost would be approximately $25,800 for 1986-87.

The Superintendent/President recommends approval of the concept authorizing the "Intent to Join S.E.L.F." letter.
c. APPROVAL OF 1985-86 DISTRICT AUDITOR

Education Code section 84040 requires that the governing board provide for an annual audit by April 1. Every two years a Financial Aids audit is required and, in addition, a separate annual audit of the parking fees is necessary. Last year the College reviewed six proposals and recommended Robert M. Moss Accountancy Corporation to perform the audit on a one-year contract.

The Superintendent/President recommends appointment of Robert M. Moss Accountancy Corporation as the 1985-86 District auditor, to conduct all three audits for 1985-86 fiscal year at a total cost of $8,975.

6. GENERAL INFORMATION

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held March 27, 1986, at 4:00 p.m.