MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 11, 1986

3:30 p.m. - CLOSED MEETING
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Ricks at 4:10 p.m.

1.2 ROLL CALL

Members present:

Mr. Gary Ricks, President
Ms. Kathryn Alexander
Mr. Sidney Frank, Vice President
Mr. Eli Luria
Ms. Joyce Powell
Mr. Benjamin Wells
Mr. Matthew Steen, Student Member

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Barbara Armstrong, Sr. Secretary, Academic Affairs
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. Steve Close, Athletics
Dr. Elaine Cohen, Dean, Academic Affairs
Mr. Bob Dinaberg, Professor, Physical Education
Mr. H. P. Fairly, Associate Professor, Physical Education
Ms. Lynda Fairly, Vice President, Student Affairs
Ms. Anita Perez Ferguson, Senator Gary Hart's Office
Dr. Jack Friedlander, Dean, Academic Affairs
Ms. Carla Frisk, Assemblyman Jack O'Connell's Office
Mr. Tony Gilleran, Professor, English
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, CSEA President
Ms. Anne Hayden, Athletics  
Mr. Terry Howell, Athletics  
Mr. Granville Knox, Director, Facilities-Operations  
Ms. Alma Ledbetter, Secretary, President’s Office  
Ms. Jeanine L’Esperance, Channels Reporter  
Mr. James Minow, Executive Director, Foundation for SBCC  
Mr. Dan Oroz, Director, Personnel  
Ms. Carol Price, Associate Professor, English  
Mr. John Romo, Vice President, Academic Affairs  
Dr. Elwood Schapansky, Professor, Physics  
Ms. Diana Sloane, Dean, Academic Affairs  
Dr. Dick Wotruba, Dean, Student Affairs  
Ms. Marsha Wright, Personnel Specialist  
Mr. Tom Zeiher, Media Services  

1.3 WELCOME  
Mr. Ricks extended a cordial welcome to all present.  

1.4 CLOSED SESSION  
Mr. Ricks reported that the Closed Session began at 3:35 p.m. to discuss faculty negotiations and the Superintendent/President’s contract. Two Action Items resulted from this session:  

a) Subject to ratification of the CSEA membership, December 24, 1986, will be taken as a floating holiday. In 1987, 1988, and 1989 Martin Luther King Day will be observed as an SBCC holiday.  

b) The Superintendent/President’s contract will extend through 1989 with the Board recommending the same salary increase as extended to the three groups with whom agreements have been reached (9 percent) and a $50/month increase in the automobile allowance.  

Motions were made by Ms. Alexander to approve these two items. Ms. Powell seconded the motions.  

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 13, 1986  
Upon a motion by Mr. Wells, seconded by Ms. Powell, the Board approved the Minutes of the Regular Meeting of November 13, 1986.  

1.6 HEARING OF CITIZENS  
No citizens expressed a wish to address the Board.  

1.7 COMMUNICATIONS  

a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly  

1. Mr. Fairly relayed to the Board comments made by Ms. Constance Carroll, President of Saddleback College, at the Annual Academic Senate Conference held in October. She called upon community colleges to strengthen local senates by:
- providing an adequate budget,
- reassigning time,
- providing multi-year appointments,
- having regular and formal consultation in the decision-making process in curriculum and professional matters not related to collective bargaining, and
- recognizing the increasing minority population when hiring full-time faculty in regard to women and under-represented groups.

Mr. Fairly stated that he agrees with Ms. Carroll and pointed out that SBCC has provided for the above items for the local Faculty Senate including a half-time secretary, office space and equipment, travel and conference budget, and two-year terms for the president.

Ms. Carroll particularly stressed a need for articulation of precise institutional roles of the Senate and collective bargaining units. In regard to working conditions, there are gray areas.

A collaborative effort is now taking place between the Academic Senate and Instructor’s Association to clearly delineate the role of each organization as it relates to governance and collective bargaining.

b. REPORT BY ASSOCIATED STUDENTS - Ms. Krista Anderson

Mr. Matthew Steen reported to the Board in Ms. Anderson’s absence on recent ASB functions:

1) Comedy Night on December 5, 1986, was a success with 70-75 people in attendance.

2) A U. S. Relations meeting on December 10, 1986, featured a speaker on Iran.

Upcoming events include:

1) Arts and Crafts Day on December 17, 1986.

2) The ASB scholarships will be distributed by June, 1987.

3) A Cal-SOAP Regional Conference is scheduled in February on SBCC’s campus.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on coming events scheduled by Santa Barbara City College for the weeks between December 11, 1986, and January 8, 1987.
d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1. Dr. MacDougall expressed appreciation to the Board for extending his contract stating that he feels it a privilege to occupy his position as Superintendent/President and work with the finest Board in California.

2. Mr. Fairly was commended for his comments and willingness to work with the Instructors' Association to assure that collective bargaining issues do not mix with curriculum decisions.

3. The Associated Students were congratulated for establishing scholarships for deserving students.

4. The Superintendent/President acknowledged that the faculty has made a decision to be represented through the collective bargaining process and expressed his determination to act in a way that is advantageous to the College overall with the best interests of the institution in mind and fairness for employees who work here. There will be difficult moments ahead because we will not always share perspective on how issues should be resolved. However, every effort will be made to resolve issues in an amicable manner.

5. Dr. MacDougall remarked on Dr. Shapansky's outstanding presentation at the Eighth Faculty Lecture on December 3, 1986, which had substantive content and was well received by faculty, staff, and students.

6. The retirements of Mr. Bob Frame from the Art Department and Carol Price from the English Department were noted for their contribution to excellence in the classroom and service to the College.

1.8 GOVERNING BOARD

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

The Education Code requires that a President and Vice President be elected during this meeting. The Board proceeded in accordance with Board policy established on December 12, 1985, to conduct an election for President and Vice President.

Mr. Wells moved that nominations be opened for President of the Board of Trustees and submitted Mr. Frank's name. Ms. Powell seconded the motion. The nominations were closed. Mr. Frank assumed the Chair and expressed appreciation to the Board for his selection and to Mr. Ricks for the excellent manner in which he has conducted activities as President for the past two years.

Ms. Powell nominated Ms. Alexander for Vice President and Dr. Dobbs seconded. The nominations were closed, and Ms. Alexander was elected as Vice President.
b. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

In accordance with Board policy established on March 11, 1971, the Board of Trustees has met on the second and fourth Thursdays of each month. Official action on December 13, 1979, set the starting time as 4:00 p.m. During the past year, the meetings have been held in Room A-211 of the Administration Building.

Mr. Ricks moved that meeting dates, time, and place remain the same as in previous years. Ms. Alexander seconded the motion.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1986-87

Memberships on subcommittees for the coming year were announced at the meeting.

PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

Ms. Alexander moved that the Personnel Consent Items be approved. Mr. Ricks seconded the motion.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF CHANGE OF JOB TITLE

The Vice-President of Continuing Education has requested that the job title of his Program Planning Assistants be changed to Program Coordinator which better describes the responsibilities of the classification. The change has no impact on salary level.

Ms. Alexander moved for this title change. Mr. Luria seconded the motion.

b. RECOMMENDED APPROVAL OF REORGANIZATION OF BUSINESS SERVICES

With the retirement of Dean Ankeny, Purchasing Director, the Business Manager has prepared a reorganization of Purchasing and Administrative Services to improve its overall departmental effectiveness.

The plan basically combines elements of the Purchasing Director (Ankeny) and Administrative Services positions (Zacovic) and creates a new position of Director of Administrative Services. Mr. Zacovic will be reclassified in the new position as Director of Administrative Services.

The Administrative Services Supervisor position has been abolished with a new Purchasing Supervisor position created. The reorganization will result in no increase in costs to the District.
Ms. Alexander moved that the Business Services reorganization be approved and that Mark Zacovic, Administrative Services Supervisor (M/S/C 40), be reclassified to the new position/classification of Director of Administrative Services (M/S/C range 51). Mr. Luria seconded the motion.

c. 1987 SALARY AND BENEFIT AGREEMENTS AND SCHEDULES

Agreements on Salary and Benefits have been reached with three employee groups of the College—Certificated Administrative, Classified Managers, Supervisory, and Confidential, and Non-Credit Instructors. The President’s new contract was also presented. Ms. Alexander moved for adoption of these Salary and Benefit Agreements and revised salary schedules and policies. Mr. Luria seconded the motion.

d. PUBLIC HEARING ON DISTRICT’S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL

On November 13, 1986, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal. The Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District’s initial proposal.

Mr. Ricks moved that a public hearing be opened. Mr. Wells seconded the motion. No one indicated a desire to be heard. Mr. Ricks moved to close the public hearing. Mr. Wells seconded the motion.

e. RECOMMENDED APPROVAL OF REVISED POLICIES FOR CERTIFICATED ADMINISTRATORS

The District Policies for Certificated Administrators have been revised to reflect various changes in assigned duties and responsibilities of the instructional Deans.

Ms. Alexander made a motion, seconded by Mr. Luria to approve the revised policies.

f. REVISED CONTRACT FACULTY JOB DESCRIPTION

The Representative Council has proposed a revision to the contract faculty job description making minor changes in the description of duties and responsibilities assigned to all contract faculty members. The revision is essentially a matter of clarification as there are no substantive policy changes.

Ms. Alexander moved for approval of the revised contract faculty job description. Mr. Luria seconded the motion.
STUDENT SERVICES - Ms. Lynda Fairly

3.1 MANDATORY ASSESSMENT, ADVISEMENT/orIENTATION FOR FIRST-TIME COLLEGE MATRICULATING STUDENTS

To enhance student success at Santa Barbara City College, it is important that the individual have determination of what skill level he/she has achieved regarding reading, writing, and computation and how these scores meet our requirements for individual classes. Dr. Wotrubas explained the process for assessing and advising students before registration.

Ms. Alexander moved for approval of Mandatory Assessment, Advisement/ Orientation for first-time college matriculating students. Mr. Wells seconded the motion.

3.2 MODIFIED POLICY FOR PRIORITY REGISTRATION

As preregistration is based on the number of students which the college can effectively counsel and register during a limited period of time, the chosen unit group will vary from semester to semester. In addition to encouraging participation in matriculation, the College is also inviting new students who participate in assessment and advisement to preregister. Dr. Wotrubas reported on the prioritization of matriculated students. Ms. Alexander moved for approval of the modified policy for priority registration. Mr. Wells seconded the motion.

3.3 RESOLUTION NO. 7 (1986-87) CONGRATULATING ANNE HAYDEN FOR WINNING THE WOMEN'S CALIFORNIA STATE CROSS COUNTRY CHAMPIONSHIP ON NOVEMBER 15, 1986

Ms. Anne Hayden was presented with a Certificate by Dr. MacDougall and Athletic Director, Mr. Bob Dinaberg. The Certificate recognized her achievements in cross country competition, noting that she began her running career at age 32.

Mr. Ricks made a motion to acknowledge Miss Anne Hayden's cross country championship by way of a Resolution. Ms. Powell seconded the motion. The vote follows:

Ayes: Ms. Alexander, Mr. Luria, Ms. Powell, Mr. Ricks, Mr. Wells, and Mr. Frank

Noes: None

Absent: Dr. Dobbs

3.4 RATIFICATION OF TWO EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) SPECIAL PROJECTS FOR 1986-87

Annually, the Chancellor's Office requests proposals for EOPS Special Projects that would benefit EOPS state-wide efforts. The Special Project proposals were submitted to meet a November 26, 1986, deadline. Notification of approval and funding level will be made in early January, 1987. Vice President Fairly made a brief statement.
Ms. Powell moved for ratification of submission of these EOPS Special Project Plans. Mr. Ricks seconded the motion.

ACADEMIC AFFAIRS - Mr. John Romo and Dr. Martin Bobgan

4.1 NEW COURSES, CONTINUING EDUCATION DIVISION, WINTER, 1987

Dr. Bobgan reported on the coming term and stated that it will again be the largest ever.

Ms. Alexander made a motion, seconded by Mr. Luria, to approve the new courses for Spring Term.

4.2 POLICY ON COMMITTEES AND COMMITTEE SERVICE

Mr. Ricks moved for approval of this guideline for faculty committee service. Mr. Wells seconded the motion.

4.3 PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. ELWOOD SCHAPANSKY

Dr. Elwood Schapansky, Professor of Physics and Faculty Lecturer for the 1986-87 school year, presented his lecture to the College and the Santa Barbara community on December 3, 1986. His presentation was entitled, "Einstein's Elevator: Technology and the Teaching of Science."

Mr. Wells made a motion to recommend that the Board of Trustees award a special Certificate of Recognition to Dr. Schapansky as Eighth Annual Faculty Lecturer, 1986-87, along with a $500 stipend. Mr. Ricks seconded the motion.

4.4 FACULTY ENRICHMENT GRANTS 1986-87

Each year the Faculty Enrichment Committee reviews and recommends funding projects which have been submitted by faculty members.

Mr. Ricks moved for approval of the funding proposals for Spring 1987 and Summer 1987. Mr. Wells seconded the motion.

4.5 RECOMMENDATION OF APPOINTMENT OF DR. ELIZABETH HODES, PROFESSOR OF MATHEMATICS, AS DIVISION CHAIR FOR THE MATH/COMPUTER SCIENCE DIVISION FOR THE 1986-87 SCHOOL YEAR

Mr. Ricks moved for approval of this chair appointment. Mr. Wells seconded the motion.

BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS - Dr. Charles Hanson

A motion was made by Mr. Wells and seconded by Ms. Alexander to approve all Business Consent Items as listed in the Agenda.
5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR FISCAL YEAR 1985-86

Education Code Section 84040 requires the governing board of the district to provide for a fiscal audit of all funds and filing of the report with the County Clerk, County Superintendent of Schools, Chancellor's Office, and the Department of Finance. The Robert M. Moss Accountancy Corporation has completed the audit, and the report is hereby submitted to the Board of Trustees for review as required at a regularly scheduled public meeting (E.C. 84040.3).

Mr. Wells moved for approval of the 1985-86 Audit Report. Ms. Alexander seconded the motion.

b. ACCEPTANCE OF 1986-87 FUNDING FOR THE BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP) ADMINISTRATIVE ALLOWANCE

The College has received notification of 1986-87 BFAP administrative allowance in the amount of $11,880. The College received a similar amount in 1985-86.

Ms. Powell made a motion, seconded by Mr. Luria, to approve acceptance of 1986-87 funding for BFAP administrative allowance in the amount of $11,880.

c. APPROVAL OF THE PURCHASE OF PROPERTY IN CARPINTERIA

As the result of legislation introduced by Senator Gary Hart, property adjacent to the Carpinteria State Beach (.5 acre) has been offered by the Department of General Services, State of California, to the SBCC District for a price of $100,623.60. The parcel now accommodates the Lou Grant Parent-Child Workshop on Sixth Street in Carpinteria. Dr. Hanson related that this will be the final step in purchasing this property.

Ms. Alexander entered a motion, seconded by Ms. Powell, to purchase this parcel at the Carpinteria State Beach for $100,623.60.

d. APPROVAL OF SUBMITTAL OF 1987-88 DEFERRED MAINTENANCE PROJECTS

Deferred Maintenance Projects have been identified and submitted to the Chancellor's Office. Priorities were ranked 1-15 as shown in the Attachment. The $408,469 in submittals requires a 50 percent match of $204,235.

Mr. Ricks moved for approval of the 1987-88 Deferred Maintenance submittals and matching funds of $204,235 from the Construction Fund. Ms. Alexander seconded the motion.
e. ADOPTION OF RESOLUTION NO. 8 (1986-87) AND APPROVAL OF APPROPRIATION TRANSFER NO. B87-022

Ms. Alexander made a motion to approve Resolution No. 8 (1986-87) and Appropriation Transfer No. B87-022 transferring 1985-86 lottery funds to cover Santa Barbara Theatre Group expenses. Mr. Wells seconded the motion. The vote follows:

Ayes: Ms. Alexander, Mr. Luria, Ms. Powell, Mr. Ricks, Mr. Wells, and Mr. Frank

Noes: None

Absent: Dr. Dobbs

f. ADOPTION OF RESOLUTION NO. 9 (1986-87) WHICH ANTICIPATES A REVENUE OF $350,000 FOR INSTRUCTIONAL EQUIPMENT

The recent passage of Proposition 56 makes available instructional equipment funds for the 1986-87 fiscal year. Allocation to the campuses is based on apportionment ADA. The Chancellor’s Office of the California Community Colleges has estimated that each district will receive $43 per ADA.

Ms. Alexander made a motion to receive the equipment funds and approve Resolution No. 9 (1986-87) increasing budgeted revenue and appropriations. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Mr. Luria, Ms. Powell, Mr. Ricks, Mr. Wells, and Mr. Frank

Noes: None

Absent: Dr. Dobbs

g. ADOPTION OF RESOLUTION NO. 10 (1986-87) TRANSFERRING FUNDS TO THE CENTRAL COAST COMPUTING AUTHORITY

Ms. Alexander moved for adoption of Resolution No. 10 (1986-87) transferring $45,000 from the General Fund to the Central Coast Computing Authority. The funds are for anticipated replacement of equipment needs. Mr. Wells seconded the motion. The vote follows:

Ayes: Ms. Alexander, Mr. Luria, Ms. Powell, Mr. Ricks, Mr. Wells, and Mr. Frank

Noes: None

Absent: Dr. Dobbs
GENERAL ITEMS

6.1 APPROVAL OF ADVISORY COMMITTEES FOR OCCUPATIONAL EDUCATION, 1986-87

The Advisory Committees for Occupational Education, 1986-87, represents 18 Occupational Education advisory committees which meet with SBCC staff in program planning and evaluation efforts. The advisory committees also meet the requirements stipulated in the Perkins VEA Act (P.L. 98-524). Also included in this booklet are listings of advisory committees for Continuing Education and Disabled Students Services. Dr. MacDougall expressed appreciation to citizens who serve on these committees.

Mr. Wells made a motion, seconded by Mr. Luria, to approve the membership for the Advisory Committees.

6.2 PROPOSED CHANGE IN THE BOARD OF TRUSTEES ELECTION DATES

Recent legislation allows the Board of Trustees to request of the County a change in election dates from the odd to even years. Board elections in even years will coincide with a general or primary election. Holding the election in the even years should enable more voters to participate in the election of Board members and for the District’s cost of elections to be reduced.

Mr. Wells moved to have the Board request that the County allow elections for the Board of Trustees for the Santa Barbara Community College District to be changed to even years. Ms. Powell seconded the motion. If the County approves, the next election will be in November, 1988.

6.3 TRIBUTE TO RETIRING TRUSTEE, MR. BENJAMIN P. J. WELLS

Mr. Wells submitted his resignation to the Board. He will be leaving the Santa Barbara area to be nearer his family in Atascadero.

Various Board Members expressed appreciation and praise for Mr. Wells’ service to the SBCC Board of Trustees over the past 21 years. Commendations included: More years of experience on school boards than any other member of the Board, always made decisions with the interests of the College at heart, near total recall of past measures and decisions, and giving to the Board a feeling of continuity and tradition. He will be sorely missed by students, faculty, and colleagues on the Board.

Dr. MacDougall presented Mr. Wells with Proclamations from the SBCC Board of Trustees, CACC, and Mayor Sheila Lodge who was unable to be present at the meeting. Mss. Anita Ferguson and Carla Fisk made their presentation on behalf of Senator Gary Hart and Assemblyman Jack O’Connell who could not attend the Board Meeting. Dr. MacDougall gave Mr. Wells an aerial photograph of the College campus as a gift from the Board members. A reception followed the Board Meeting.
ADJOURNMENT

Because of Christmas Vacation, there will be no Board Meeting on December 25. It was recommended that the January 8, 1987, Board Meeting be canceled. The next Regular Meeting of the Board of Trustees will be held January 22, 1987, at 4:00 p.m. Mr. Ricks moved for adjournment at 5:41. Ms. Alexander seconded the motion.

APPROVED BY THE BOARD OF TRUSTEES ON January 22, 1987.

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board