AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 11, 1986

3:30 p.m. - CLOSED MEETING
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME

1.4 CLOSED SESSION

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 13, 1986

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly
   b. REPORT BY ASSOCIATED STUDENTS - Ms. Krista Anderson
   c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD
   a. ELECTION OF PRESIDENT AND VICE PRESIDENT

   The Education Code requires that a President and Vice President be
elected during this meeting. The Board will proceed in accordance
with Board policy established on December 12, 1985, to conduct an
election for President and Vice President.

   b. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

   In accordance with Board policy established on March 11, 1971, the
Board of Trustees has met on the second and fourth Thursdays of each
month. Official action on December 13, 1979, set the starting time as
4:00 p.m. During the past year, the meetings have been held in Room
A-211 of the Administration Building.
c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1986-87

Memberships on the subcommittees for the coming year will be announced at the meeting.

2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>SCHIFERL, Ralph</td>
<td>Prof., Comp.Sci.</td>
<td>V-15</td>
<td>1987-88</td>
<td>E.C. 87483</td>
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<td></td>
<td></td>
<td></td>
<td>1988-89</td>
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<tr>
<td>ADLER, Ron</td>
<td>Ass‘t.Prof., Speech</td>
<td>III-13</td>
<td>Spring 1987</td>
<td>Increase from 60% to 66.6%</td>
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<td>MALLEN, Mike</td>
<td>Prof., Math</td>
<td>V-15</td>
<td>Spring 1987</td>
<td>Reduce to 80%</td>
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CERTIFICATED POST EMPLOYMENT CONTRACT

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<tr>
<td>PRICE, Carol</td>
<td>Assoc.Prof.,English</td>
<td>V-15</td>
<td>Spring 9 TLU's</td>
<td>Retiring 1/22/87</td>
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CERTIFICATED RETIREMENT

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<tr>
<td>FRAME, Robert</td>
<td>Prof., Art</td>
<td>V-15</td>
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CERTIFICATED HOURLY APPOINTMENTS*

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<tr>
<td>STARK, Anne</td>
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*Not to exceed 60% Credit and Non-Credit

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION*

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<thead>
<tr>
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<tbody>
<tr>
<td>ABLEMAN, Michael</td>
<td>Gore, David</td>
<td>V-15</td>
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<td>RUDESTAM, Jan</td>
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<tr>
<td>AMBROSE, Mary Ann</td>
<td>Hill, Fiona</td>
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<td>RUDESTAM, Kjell</td>
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<tr>
<td>ANDREOLI, Andre</td>
<td>Hollebeck, Nancy</td>
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<td>SANITATE, Frank</td>
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<td>BROWN, Jehanne</td>
<td>Johnston, Karen A.</td>
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<td>SONGER, Betty E.</td>
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<td>BROWN, Kenneth</td>
<td>Jones, Robin</td>
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<td>SPAVENTA, Marilyn</td>
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<td>BUCKO, Cary</td>
<td>Kronberg, Frank</td>
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<td>STOCKERO, Robert</td>
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<td>BYCEL, Kathy</td>
<td>Lange, Don</td>
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<td>THOMAS, Lucy</td>
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<td>CAPRA, Virginia</td>
<td>Laurence, Douglas</td>
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<td>TOPPING, Gail</td>
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<td>COFFIELD, Patrick</td>
<td>Lopez, Catherine</td>
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<td>TUCKER, Janice</td>
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<td>COULSON, Gregory</td>
<td>Mankin, Arthur</td>
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<td>VERA-GRAZIANO, Alfonso</td>
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<td>CULLER, Suzanne</td>
<td>Meredith, Jan</td>
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* Not to exceed 60% including any Credit Division assignments.

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<tr>
<td>RICKER, Dearle</td>
<td>Lab.Tech.</td>
<td>32A</td>
<td>1/1/87</td>
<td>From FT/10 Mo. To FT/11 Mo.</td>
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<td>GORMAN, Maria</td>
<td>Secretary, Sr. (Transfer)</td>
<td>28A</td>
<td>12/12/86</td>
<td>FT/12 Mo. Repl.M.Moffat</td>
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<tr>
<td>MENDOZA, Felicia</td>
<td>Laboratory Technician (Chemistry)</td>
<td>32A</td>
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<td>TBA</td>
<td>Account Clerk, Int. (Payroll)</td>
<td>23A</td>
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<td>FT/12 Mo. Repl.R.Tower</td>
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<tr>
<td>TBA</td>
<td>Account Clerk, Int. (Accounting)</td>
<td>23A</td>
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CLASSIFIED HOURLY APPOINTMENTS

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<tr>
<td>ARPP, Christopher</td>
<td>GALLETTY, Carol</td>
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<td>McCORKLE, Peter</td>
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<td>ATKINS, Jeffrey</td>
<td>GOODMAN, Leslie</td>
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<td>MENDOZA, Felicia</td>
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<td>BABINE, Sarah</td>
<td>GORDON, Barbara</td>
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<td>MYERS, Steven</td>
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<td>BENNETT, Stuart</td>
<td>HANES, Susan</td>
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<td>NOH, Benjamin</td>
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<td>CALLIS, Jean</td>
<td>HAYNIE, Curtis</td>
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<td>NUGENT, Truong</td>
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<td>COMSTOCK, Mark</td>
<td>JOHNSTON, Judy</td>
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<td>REES, Ann</td>
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<td>COON, Patrick</td>
<td>KECK, David</td>
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<td>REIN, Peter</td>
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<td>DAWSON, Kristen</td>
<td>LARRALDE, John</td>
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<td>SPAVENTA, Marilyn</td>
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<td>FAIZULLABHOY, Shireen</td>
<td>LEVIN, Mark</td>
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<td>WOGULIS, Mark</td>
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CLASSIFIED HOURLY APPOINTMENTS - CONTINUING EDUCATION

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<thead>
<tr>
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<tr>
<td>LEATHERBURY, Lori</td>
<td>MARKING, Dorothy</td>
<td>MESCHES, Susan</td>
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PROFESSIONAL CONSULTANTS

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<tr>
<td>ATKINS, Jeffrey</td>
<td>SMITH, Nancy</td>
<td>PENFIELD &amp; SMITH</td>
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<td>FOREMAN, Robert</td>
<td>THOBURN, Angela</td>
<td>ENGBRETSON, Erik</td>
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PROFESSIONAL SPEAKERS/CONSULTANTS - CONTINUING EDUCATION

Attachment 2.1-a

3
PROFESSIONAL VOLUNTEER

HAYNIE, Curtis

PROFESSIONAL VOLUNTEER - CONTINUING EDUCATION

GILMORE, David

COLLEGE WORK STUDY AND TUTORIAL APPOINTMENTS

Attachment 2.1-b

2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF CHANGE OF JOB TITLE

The Vice-President of Continuing Education has requested that the job title of his Program Planning Assistants be changed to Program Coordinator which better describes the responsibilities of the classification. The change in job title would have no impact on salary level.

The Superintendent/President recommends approval of this request.

b. RECOMMENDED APPROVAL OF REORGANIZATION OF BUSINESS SERVICES

With the retirement of Dean Ankeny, Purchasing Director, the Business Manager has prepared a reorganization of Purchasing and Administrative Services to improve its overall departmental effectiveness.

The plan basically combines elements of the Purchasing Director (Ankeny) and Administrative Services positions (Zacovic) and creates a new position of Director of Administrative Services. Mr. Zacovic would be reclassified in the new position as Director of Administrative Services.

The Administrative Services Supervisor position is abolished with a new Purchasing Supervisor position created. This Purchasing Supervisor position/classification will be ready for approval at the next Board Meeting.

The reorganization will result in no increase in costs to the District.

The Superintendent/President recommends that the Business Services reorganization be approved and that Mark Zacovic, Administrative Services Supervisor (M/S/C 40), be reclassified to the new position/classification of Director of Administrative Services (M/S/C range 51).

Attachment 2.2-b
c. 1987 SALARY AND BENEFIT AGREEMENTS AND SCHEDULES

Agreements on Salary and Benefits have been reached with certain employee groups of the College. The agreements and salary schedules are contained in the Enclosure.

The Superintendent/President recommends adoption of these Salary and Benefit Agreements and revised salary schedules and policies.

Enclosure 1

d. PUBLIC HEARING ON DISTRICT’S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL

On November 13, 1986, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal. The Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District’s initial proposal.

The Superintendent/President recommends that this hearing be held.

e. RECOMMENDED APPROVAL OF REVISED POLICIES FOR CERTIFICATED ADMINISTRATORS

Enclosure 2 contains the revised District Policies for Certificated Administrators. The policies have been revised to reflect various changes in assigned duties and responsibilities of the instructional Deans.

The Superintendent/President recommends approval of the revised policies.

Enclosure 2

f. REVISED CONTRACT FACULTY JOB DESCRIPTION

The Representative Council has proposed a revision to the contract faculty job description making minor changes in the description of duties and responsibilities assigned to all contract faculty members. The revision is essentially a matter of clarification as there are no substantive policy changes. The revised job description was reviewed at the December 2, 1986, Educational Policies Subcommittee meeting.

The Superintendent/President recommends approval of the revised contract faculty job description.

Attachment 2.2-f
3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 MANDATORY ASSESSMENT, ADVISEMENT/ORIENTATION FOR FIRST-TIME COLLEGE MATRICULATING STUDENTS

To enhance student success at Santa Barbara City College, it is important that the individual have determination of what skill level he/she has achieved regarding reading, writing, and computation and how these scores meet our requirements for individual classes. This item was reviewed by the Educational Policies Subcommittee on December 2, 1986.

The Superintendent/President recommends approval of Mandatory Assessment, Advisement/Orientation for first-time college matriculating students.

Attachment 3.1

3.2 MODIFIED POLICY FOR PRIORITY REGISTRATION

As preregistration is based on the number of students which the college can effectively counsel and register during a limited period of time, the chosen unit group will vary from semester to semester. In addition, to encourage participation in matriculation, the College is also inviting new students who participate in assessment and advisement to preregister. This was reviewed by the Educational Policies Subcommittee on December 2, 1986.

The Superintendent/President recommends approval of the modified policy for priority registration.

Attachment 3.2

3.3 RESOLUTION NO. 7 (1986-87) CONGRATULATING ANNE HAYDEN FOR WINNING THE WOMEN’S CALIFORNIA STATE CROSS COUNTRY CHAMPIONSHIP ON NOVEMBER 15, 1986

Ms. Anne Hayden will be presented with a Certificate which recognizes her achievements in cross country competition.

The Superintendent/President recommends acknowledgement of Miss Anne Hayden’s cross country championship by way of a Resolution.

Attachment 3.3

3.4 RATIFICATION OF TWO EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) SPECIAL PROJECTS FOR 1986-87

Annually, the Chancellery requests proposals for EOPS Special Projects that would benefit EOPS state-wide efforts. The Special Project proposals were submitted to meet a November 26, 1986, deadline. Notification of approval and funding level will be made in early January, 1987.

The Superintendent/President recommends ratification of submission of two EOPS Special Project Plans.

Enclosure 3
4. ACADEMIC AFFAIRS - Mr. John Romo and Dr. Martin Bobgan

4.1 NEW COURSES, CONTINUING EDUCATION DIVISION, WINTER, 1987

Attachment 4.1

4.2 POLICY ON COMMITTEES AND COMMITTEE SERVICE

The attached Policy on Committees and Committee Service has been recommended by the Academic Senate and endorsed by the Division Chair Council. It was reviewed by the Educational Policies Subcommittee on December 2, 1986.

The Superintendent/President recommends approval of this policy.

Attachment 4.2

4.3 PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. ELWOOD SCHAPANSKY

Dr. Elwood Schapansky, Professor of Physics and Faculty Lecturer for the 1986-87 school year, presented his lecture to the College and the Santa Barbara community on December 3, 1986. His presentation was entitled, "Einstein’s Elevator: Technology and the Teaching of Science."

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition to Dr. Schapansky as Eighth Annual Faculty Lecturer, 1986-87.

4.4 FACULTY ENRICHMENT GRANTS 1986-87

Each year the Faculty Enrichment Committee reviews and recommends for funding projects which have been submitted by faculty members. The recommendations for funding of grant proposals have been approved by the Representative Council and Division Chair Council.

The Superintendent/President recommends approval of the funding proposals as contained in the Attachment.

Attachment 4.4

4.5 RECOMMENDATION OF APPOINTMENT OF DR. ELIZABETH HODES, PROFESSOR OF MATHEMATICS, AS DIVISION CHAIR FOR THE MATH/COMPUTER SCIENCE DIVISION FOR THE 1986-87 SCHOOL YEAR

The Superintendent/President recommends approval of this Division Chair appointment.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS - Dr. Hanson

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.
The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. RATIFICATION OF SUBMITTAL OF GAIN/JTPA PROJECT PROPOSAL, Attachment 5.1-d

e. CONSORTIUM FOR INTERNATIONAL EDUCATION (C.I.E.) CONTRACT TO PROVIDE SERVICES FOR THE SPRING 1987 CAMBRIDGE STUDY ABROAD PROGRAM, Attachment 5.1-e

f. APPROVAL OF CONTRACT WITH CRONAN-LEWIS, INC., TO OVERSEE MOVE OF PORT SELECTOR, Attachment 5.1-f

g. ACCEPTANCE OF FUNDING AUGMENTATION TO OUR 1985-86 BOARD FINANCIAL ASSISTANCE PROGRAM ADMINISTRATIVE ALLOWANCE, Attachment 5.1-g

h. PRESENTATION OF DISTRICT FINANCIAL REPORTS AS OF OCTOBER 31, 1986.

Enclosure 4

5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGEMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR FISCAL YEAR 1985-86

Education Code Section 84040 requires the governing board of the district to provide for a fiscal audit of all funds and filing of the report with the County Clerk, County Superintendent of Schools, Chancellor's Office, and the Department of Finance. The Robert M. Moss Accountancy Corporation has completed the audit, and the report is hereby submitted to the Board of Trustees for review as required at a regularly scheduled public meeting (E.C. 84040.3).

The Superintendent/President recommends approval of the 1985-86 Audit Report.

Enclosure 5

b. ACCEPTANCE OF 1986-87 FUNDING FOR THE BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP) ADMINISTRATIVE ALLOWANCE

The College has received notification of 1986-87 BFAP administrative allowance in the amount of $11,880. The College received a similar amount in 1985-86.

The Superintendent/President recommends acceptance of these funds.

Attachment 5.2-b
c. APPROVAL OF THE PURCHASE OF PROPERTY IN CARPINTERIA

As the result of legislation introduced by Senator Gary Hart, property adjacent to the Carpinteria State Beach (.5 acre) has been offered by the Department of General Services, State of California, to the SBCC District for a price of $100,623.60.

The parcel now accommodates the Lou Grant Parent-Child Workshop on Sixth Street in Carpinteria.

The Superintendent/President recommends purchase of parcel SSL-366 (approximately .5 acre) at the Carpinteria State Beach for $100,623.60.

d. APPROVAL OF SUBMITTAL OF 1987-88 DEFERRED MAINTENANCE PROJECTS

Deferred Maintenance Projects have been identified and submitted to the Chancellor's Office. Priorities were ranked 1-15 as shown in the Attachment. The $408,469 in submittals requires a 50 percent match of $204,235.

The Superintendent/President recommends approval of the 1987-88 Deferred Maintenance submittals and matching funds of $204,235 from the Construction Fund.

Attachment 5.2-d

e. ADOPTION OF RESOLUTION NO. 8 (1986-87) AND APPROVAL OF APPROPRIATION TRANSFER NO. B87-022

The Superintendent/President recommends approval of Resolution No. 8 (1986-87) and Appropriation Transfer No. B87-022 transferring 1985-86 lottery funds to cover Santa Barbara Theatre Group expenses.

Attachment 5.2-e

f. ADOPTION OF RESOLUTION NO. 9 (1986-87) WHICH ANTICIPATES A REVENUE OF $350,000 FOR INSTRUCTIONAL EQUIPMENT

The recent passage of Proposition 56 makes available instructional equipment funds for the 1986-87 fiscal year. Allocation to the campuses is based on apportionment ADA. The Chancellor's Office of the California Community Colleges has estimated that each district will receive $43 per ADA.

The Superintendent/President recommends receipt of the equipment funds and approval of Resolution No. 9 (1986-87) increasing budgeted revenue and appropriations.

Attachment 5.2-f
g. ADOPTION OF RESOLUTION NO. 10 (1986-87) TRANSFERRING FUNDS TO THE CENTRAL COAST COMPUTING AUTHORITY

The Superintendent/President recommends adoption of Resolution No. 10 (1986-87) transferring $45,000 from the General Fund to the Central Coast Computing Authority. The funds are for anticipated replacement of equipment needs.

Attachment 5.2-g

6. GENERAL ITEMS

6.1 APPROVAL OF ADVISORY COMMITTEES FOR OCCUPATIONAL EDUCATION, 1986-87

The enclosed Advisory Committees for Occupational Education, 1986-87, represents 18 Occupational Education advisory committees which meet with SBCC staff in program planning and evaluation efforts. The advisory committees also meet the requirements stipulated in the Perkins VEA Act (P.L. 98-524). Also included in this booklet are listings of advisory committees for Continuing Education and Disabled Students Services. The booklet was designed and produced by Graphics students in their new Printshop Production class.

The Superintendent/President recommends approval of the membership for the Advisory Committees.

Enclosure 6

6.2 PROPOSED CHANGE IN THE BOARD OF TRUSTEES ELECTION DATES

Recent legislation allows the Board of Trustees to request of the County a change in election dates from the odd to even years. Board elections in even years will coincide with a general or primary election. Holding the election in the even years should enable more voters to participate in the election of board members and for the District’s cost of elections to be reduced.

This matter has been discussed in the Educational Policies and Fiscal/Facilities Subcommittee meetings. If a change to the even years is approved, the next election will be in November, 1988.

Based upon discussions at the committee meetings, the Superintendent/President recommends that the Board request that the County allow elections for the Board of Trustees for the Santa Barbara Community College District to be changed to even years.

6.3 TRIBUTE TO RETIRING TRUSTEE, MR. BENJAMIN P. J. WELLS

Mr. Benjamin P. J. Wells will be retiring after 21 years as a District trustee. A founding member of the Board in 1965, Mr. Wells has served the District continuously and with a record of service that has earned for him the respect of students, faculty, and his colleagues on the Board.
Appropriate recognition, including a reception following the Board Meeting, will be provided for Mr. Wells on the occasion of his retirement.

ADJOURNMENT

Because of Christmas Vacation, there will be no Board Meeting on December 25. It is recommended that the January 8, 1987, Board Meeting be canceled. The next Regular Meeting of the Board of Trustees will be held January 22, 1987, at 4:00 p.m.