AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 9, 1985

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 CLOSED SESSION
1.5 MINUTES OF REGULAR MEETING OF APRIL 25, 1985
1.6 HEARING OF CITIZENS
1.7 COMMEMORATION OF SANTA BARBARA COMMUNITY COLLEGE DISTRICT’S TWENTIETH YEAR
   Vice President of Academic Affairs M. L. "Pat" Huglin and 1980-81 Faculty
   Lecturer Henry Bagish will comment on the District’s twenty years as a
   separate District.
1.8 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
   b. REPORT BY ASSOCIATED STUDENTS - Mr. Wayne Ahlstrom
   c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>O'DEA, John</td>
<td>Prof., Bus.Admin.</td>
<td>V-15+</td>
<td>6/14/85</td>
<td>31 yrs. service</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$1500 long.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAUB, Fredith &quot;Sunny&quot; Dean</td>
<td>Step 5</td>
<td>7/1/85</td>
<td>replacing</td>
<td>J. Piatt</td>
</tr>
</tbody>
</table>

CERTIFICATED RETIREMENT

CERTIFICATED APPOINTMENTS
CERTIFICATED TRANSFER
METIU, Jane  Instructor, ADN  V-11  9/3/85  Repl.D.Sloane (From LVN)

CERTIFICATED HOURLY APPOINTMENTS - SPRING 1985 CREDIT PROGRAM*
MURDOCK, Claudia  SCHUELER, PAMELA  WEST, Linda
* Not to exceed 60% (9 TLU's) including any Continuing Education Assignment.

CERTIFICATED HOURLY APPOINTMENTS-CONTINUING EDUCATION*
Bull, Guy  Lee, Bruce
% Not to exceed 60% including any Credit Division assignments.

PROFESSIONAL VOLUNTEERS
CURTIS, Mel  Lifescape Memorial Garden  N/A  '85-86  Supv.M.Elkins
TAYLOR, Dorothy  Lifescape Memorial Garden  N/A  '85-86  Supv.M.Elkins

PROFESSIONAL CONSULTANTS
ARIOSTROCRATS OF JAZZ DIXIELAND BAND  Adaptive Music Class  $200  '85-86  Supv. Martin Kinrose
SANTA BARBARA BARBERSHOP QUARTET  Adaptive Music Class  $150  '85-86  Supv. Martin Kinrose
KINROSE, Karen  Adaptive Music Class  $100  '85-86  Supv.G.Robledo
LIN, Bo A.  Produce Chinese Language Tape  TO BE DETERMINED  '85-86  Supv.E.Cohen
REHM, Walter  Coordinate Physical Fitness Day  $100  '85-86  Supv.E.Cohen

CLASSIFIED RESCISSION OF RESIGNATION
Gonzales, Jaime  Groundskeeper  23E  5/1/85  Board approved on 4/25/85

CLASSIFIED RESIGNATION
Schmidt, Sylvia  Comm.& Admin.Serv.  40D  7/31/85  Business Serv.
CLASSIFIED LONGEVITY CAREER INCREMENT

Armstrong, Barbara Secretary, Sr. 28E 6/1/85 10 Years of Service

CLASSIFIED APPOINTMENTS

McINTOSH, June Typ.Clk.,Int. 21A 5/13/85 Repl. R.Korpela CAL-SOAP 1/2 T-12 Mo.
To be recommended at meeting Principal Clerk - Temporary Position 29A 5/13/85 Repl.K.Snook

CLASSIFIED HOURLY APPOINTMENTS

CASTRO, Blanca LOYA, David
CATALUSCI, Robert ESQUEDA, Daniel
DAVIS, Michael MOHUN, Rowena
DOYLE, Jeanette SCHWEIGERT, Mary
SMITH, Dallas

WORK STUDY STUDENT APPOINTMENTS

Bolden, Darlene Lee, Earlene
Gong, Hui Nguyen, Binh
Lam, Lan Brashears, John
Lam, Lien

2.2 PERSONNEL ACTION ITEMS

a. RECOGNITION OF BARBARA ARMSTRONG: 1984-85 OUTSTANDING CLASSIFIED EMPLOYEE

The Board of Trustees annually pays special honor to a member of the regular classified staff, chosen by his/her peers, for outstanding service to the College and/or community. Ms. Barbara Armstrong, Secretary, Instructional Office and Academic Senate, has been selected to receive this honor for 1984-85. Chosen for Honorable Mention were Betty Bartels, Personnel, Mary James, Word Processing, and Pedro Lomeli, Grounds.

The Superintendent/President recommends that the Board of Trustees award a special certificate of recognition and an honorarium of $200 to Ms. Armstrong, and that the plaque bearing the names of each year's honoree be engraved with her name.
b. **PUBLIC HEARING ON CSEA INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL**

On April 25, 1985, the Board officially received the CSEA initial contract proposal. As required by the Rodda Act, the Board gave notice to the public by news release that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the CSEA proposal.

The Superintendent/President recommends that this hearing be held.

c. **DISTRICT CSEA COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1985-86 SCHOOL YEAR.**

The CSEA presented its initial Collective Bargaining Contract proposal on April 25, 1985. The initial District contract proposal will be available for consideration and adoption.

As required by the Rodda Act, the Superintendent/President recommends that the Board:

1. Officially adopt the initial proposal.

2. Make the proposal a matter of public record for public pickup in the Superintendent/President's Office and the Personnel Department.

3. Give notice by District news release to the public that at its next Board meeting, a hearing will be held to provide the public with an opportunity to express itself regarding the District's proposal.

d. **SMOKING PROHIBITION POLICY**

The Board of Trustees Committee on Educational Policies has endorsed the following proposed policy:

Smoking has been determined to be a danger to good health and a discomfort to those present in confined places. Consequently, smoking is prohibited in all facilities at Santa Barbara City College except in enclosed private offices and in areas specially designated for smoking; e.g., Staff Lounge, Campus Center Lobby, Student Lounge. Smoking areas are designated by the appropriate department heads/administrators responsible for the area. Except for the designated smoking areas, in any dispute arising under this smoking prohibition policy, the rights of the non-smoker shall be given preference. The District’s Grievance Policy may be used in cases of unresolved disputes regarding this policy. Signs which designate smoking or non-smoking shall be posted where deemed appropriate by the Director of Facilities.

The Superintendent/President recommends adoption of the proposed Smoking Prohibition Policy.

3. **STUDENT SERVICES** - No Items.
4. CURRICULUM AND INSTRUCTION

4.1 ADDITIONAL COURSE, CONTINUING EDUCATION DIVISION, SPRING 1985

The Superintendent/President recommends approval of the additional course, Spring 1985, Continuing Education: FCC General Class Commercial License

4.2 GENERAL EDUCATION COURSE LIST/INSTITUTIONAL REQUIREMENTS FOR GRADUATION

Enclosure 1

The General Education Course List has been revised to include additional courses approved by the Curriculum Advisory Committee. The Board of Trustees Committee on Educational Policy has endorsed the list.

The Superintendent/President recommends approval of the General Education Course List and Institutional Requirements for Graduation as contained in the Enclosure, effective the 1985-86 Academic Year.

4.3 PROPOSED POLICIES RELATED TO ALCOHOLISM AND DRUG ABUSE AND TO INDIVIDUALS CONVICTED OF A CRIME, ASSOCIATE DEGREE NURSING

Attachment 4.3

The Board of Registered Nursing recently included in the California Nurse Practice Act a new policy related to alcoholism and drug abuse among nursing students. In addition, during the Spring visit to SBCC by the National League for Nursing, a recommendation was made relative to ADN applicants and students who may have been convicted of a crime. As a result, the proposed policies have been endorsed by the Board of Trustees Committee on Educational Policies.

The Superintendent/President recommends approval of the proposed policies related to alcoholism and drug abuse and to applicants and students who may have been convicted of a crime as contained in the Attachment.

4.4 PROPOSED REVISION TO INDEPENDENT STUDY POLICY

Enclosure 2

The proposed policy has been approved by the Curriculum Advisory Committee and endorsed by the Board of Trustees Committee for Educational Policies.

The Superintendent/President recommends approval of the revised independent study policy as contained in the Enclosure.

4.5 CHILDREN'S CENTER SUMMER SESSION

The proposed Children's Center Summer Session will be a six-week, self-supporting session from June 24, 1985, through August 2, 1985. Tuition of $35 per week per child will cover direct costs.

The Superintendent/President recommends approval of the Children's Center Summer Session.
5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. DISPOSAL OF SURPLUS PROPERTY, Attachment 5.1-d

The items contained in the Attachment are of no further use to the District and are proposed to be declared surplus for disposal at auction or bid sale.

e. INSTITUTIONAL MEMBERSHIP

Greater Santa Barbara Advertising Club $100 per year
(Judy Powell)

f. AGREEMENTS WITH SANTA BARBARA-AREA HEALTH FACILITIES FOR USE OF CLINICAL FACILITIES BY HEALTH TECHNOLOGIES DIVISION

Santa Barbara County Mental Health Services 6/1/85 - 5/31/88
St. Francis Hospital 7/1/85 - 6/1/86
Vista Del Monte 4/1/85 - 6/1/88
Memorial Hospital of Santa Barbara 4/1/85 - 3/31/86

g. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR FISCAL YEAR

Due to delivery schedules, it is necessary to order in advance of the 1985-86 budget approval, certain supply and equipment items required for the Fall semester. Such orders will be minimal and shall not exceed 50% of the total amount budgeted for supply items for the 1985-86 academic year.

h. PRESENTATION OF DISTRICT THIRD QUARTER FINANCIAL REPORTS FOR DISTRICT FUNDS, STUDENT FINANCE OPERATION, AND BOOKSTORE, AS OF MARCH 31, 1985

Enclosure 3
i. RENEWAL OF SERVOMATION VENDING AGREEMENT

Discussion and negotiations with Servomation Corporation have concluded, with only one increase in price (5-cents on candy, chips, and cookies). The Board Committee on Finance has endorsed renewal of the agreement.

The Superintendent/President recommends approval of renewal of the vending agreement with Servomation for the period 7/1/85 to 6/30/85.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BID AND APPROVAL OF AGREEMENT FOR THE LA PLAYA EAST PARKING LOT

Attachment 5.2-a

From an engineering study begun last Spring, needed improvement of three parking lots was identified. Last summer, two lots were modified, repaired, and upgraded. The final parking lot, La Playa East (Lot 2-C) has now been engineered, specifications prepared, and bid. Three bids were received. The low bidder was Granite Construction Company of Santa Barbara, with a bid of $167,536. Funding for the project will come from the parking fee program over the next three to four years. The project has been reviewed and endorsed by the Board of Trustees Committees on Finance and Facilities.

The Superintendent/President recommends acceptance of the low bid from Granite Construction Company in the amount of $167,536 and approval of the agreement for repairs and renovation of La Playa East parking lot.

b. TELEPHONE SYSTEM PURCHASE

On September 13, 1985, a contract for a new telephone system was awarded by the Board to GTE-BTSS. The District signed a lease/purchase agreement for the system. It is estimated the total cost of the system will be about $225,000 when installation is completed in May. The Board of Trustees Committee on Finance has endorsed paying off the project in 1984-85, with complete payoff saving the District more than $40,000 in interest charges.

The Superintendent/President recommends purchase of the telephone system in the 1984-85 fiscal year.
c. RESOLUTION NO. 10 (1984-85) ESTABLISHING THE SELF-INSURANCE FUND AND ELIMINATING THE DESIGNATED RESERVE FUND

Attachment 5.2-c

The Designated Reserve Fund was established in 1981 to set up a self-insurance fund and other designated projects fund. The new California Community College's accounting manual changes the fund structure, requiring the District to retitle this fund. The balance in Designated Reserves (after current obligations) would be transferred to a self-insurance fund and the Designated Reserve Fund would be eliminated.

The Superintendent recommends adoption of Resolution No. 10 (1984-85) creating a self-insurance fund and eliminating the Designated Reserves Fund.

d. RESOLUTION NO. 11 (1984-85) AUTHORIZING THE OFFICE OF THE COUNTY SUPERINTENDENT TO OFFSET OVEREXPENDITURES

Attachment 5.2-d

Action is taken annually to avoid delay in payment of warrants by the Office of the County Superintendent of Schools should overexpenditure occur in budgeted accounts.

The Superintendent/President recommends adoption of Resolution No. 11 (1984-85) which allows the County Schools Office to offset overexpenditures in any budgeted accounts.

e. TERMINATION OF AGREEMENT WITH AMERICAN AIRLINES

The Board of Trustees Committees on Educational Policies and on Facilities has endorsed the termination of the contract between American Airlines and SBCCCD (HRM) effective June 1, 1985.

The Superintendent/President recommends ratification of the termination of the American Airlines contract.

f. 30-DAY EXTENSION OF AGREEMENT WITH VINEYARD CHRISTIAN FELLOWSHIP

Negotiations are in progress for renewal of the agreement with Vineyard Christian Fellowship for use of the Wake Center, which expires June 2, 1985.

The Superintendent/President recommends approval of a 30-day extension of the existing Vineyard Christian Fellowship agreement.
6. GENERAL INFORMATION - No Items.

7. ADJOURNMENT

It is recommended that the Regular Meetings of May 23 and June 13 be cancelled. The next Board Meeting would be held on Friday, June 14, at 3:30 p.m.