MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 12, 1985

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Board President Gary Ricks at 4:00 p.m.

1.2 ROLL CALL

Members present:

Mr. Gary Ricks, President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Ms. Joyce Powell
Mr. Benjamin Wells
Mr. Adam McCarthy, Student Member

Members absent:

Mr. Sidney Frank, Vice President

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. A. M. Bailon, Dean, Continuing Education
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Marsha Castagnola, Guest, Landscape Horticulture Dept.
Dr. Elaine Cohen, Dean, Instructional Services
Ms. Pamela M. Correia, Guest, Landscape Horticulture Dept.
Ms. Andrea Dolan, LTA, Landscape Horticulture Dept.
Ms. Leslie Edwards, The Channels
Mr. Robert Elmore, Assistant Professor, Mathematics Dept.
Mr. Harold Fairly, President, Academic Senate
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Steve Fent, SBCC Student
Mr. Tony Gilleran, Professor, English Department
Ms. Karen Gladson, SBCC Student
Ms. Christine Grapke, Guest of Ms. Dorothy Taylor

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Dr. Charles Hanson, Business Manager
Ms. Rita Hohweiler, SBCC Student
Mr. Pat Huglin, Vice President, Academic Affairs
Ms. Sunny Laub, Dean, Continuing Education
Mr. Dan Oroz, Director, Personnel
Mr. Jerry Sortomme, Landscape Horticulture Program Coordinator
Ms. Dorothy Taylor, Volunteer, Lifescape Memorial Garden
Mr. David Wallsom, President, Associated Students
Mr. Alan Wellman, Media Services
Mr. Jim Williams, Public Information Officer
Dr. Richard Wotruba, Dean, Student Development and Matriculation
Ms. Paige Yuhn, Assistant Professor, Mathematics Dept.

1.3 WELCOME

Mr. Ricks extended a cordial welcome to all present. Mr. Ricks said that this is the last meeting of the year and he wished everyone a happy holiday season. He thanked Dr. Hanson’s wife, Ann, for the treats she prepared for the Board members. Mr. Sidney Frank is home recuperating and is doing reasonably well.

1.4 CLOSED SESSION - None.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 14, 1985

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the Minutes of the Regular Meeting of November 14, 1985, as submitted.

1.6 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - None.

b. REPORT BY ASSOCIATED STUDENTS - Mr. David Wallsom

Mr. Wallsom said that the student dance to benefit the National Student Campaign Against World Hunger raised $732. The contributions came from downtown businesses.

Mr. Wallsom reported on the following forthcoming events: The Student Senate is planning for the January Cal-SACC Conference which Santa Barbara City College is hosting. The EOPS program is sponsoring a dance December 13 at La Casa De La Raza. The Student Senate is looking into the possibility of providing some exceptional students with $100 scholarships.

Mr. Wallsom wished everyone a Merry Christmas and a Happy New Year.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on coming events scheduled by Santa Barbara City College for the period December 12, 1985 through January 23,

Mr. Williams noted that February 1986 has been designated as National Community College Month by a Senate Resolution signed by President Reagan.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following activities:

1. Action taken at the Board of Governors' meeting on Friday, December 6, approved capital construction projects. The College's Library ranked 20th on this list. Funding for the working drawings for the Interdisciplinary Center ranked 30th. The construction for the Library should be effective July 1, 1986. The matching requirement for the $5.5 million Library project is $352,000. The Interdisciplinary Project will cost $200,000 and the District's matching requirement is $15,000. Mr. Luria, Dr. Dobbs and Mr. Wells met on December 11 in the Facilities Subcommittee with the architect and went over the working drawings for the Learning Resource Center. The final review for these drawings will be on January 15, 1986 with a review by the full Board of Trustees on January 23, 1986.

2. The Coastal Commission unanimously approved the Long Range Development Plan for the College. The main concern of the Coastal Commission was parking facilities. A parking structure may need to be built prior to the construction of the Interdisciplinary building. The College will be looking at alternative ways to fund the parking structure. Dr. MacDougall acknowledged Dr. Hanson's work with the consultants on this project.

3. The Master Plan Review Commission is nearing completion of its recommended plan to be submitted to the Joint Legislative Committee. Most of the categories that are under consideration will most likely be endorsed with slight modifications. The two major issues of concern to the Board of Trustees and to the College are governance and finance. There are two options being considered for governance. The first option would maintain a status quo for local Boards. The second would be re-structuring the local boards to form twelve regional boards throughout the State. A representative from each of the advisory boards would serve on the regional board. The finance proposal is for full state funding. The draft report will be ready January 6, 1986. The final report will be presented at a Commission meeting in February 1986 and on February 28, 1986, it will be presented to the Legislature.
4. A report from the California Postsecondary Education Commission indicates that there is a decline in the percentage of high school graduates that are going on to higher education. In the last ten years, there has been a decline of 36,000 high school graduates or 12.3%. This item will be discussed more fully at a future Educational Policies Subcommittee Meeting.

5. Ms. Trish Dupart has completed her tenure as CSEA President. Ms. Rita Harrington is the new CSEA President. Dr. MacDougall acknowledged the exceptional job which Ms. Dupart has done.

6. Dr. MacDougall acknowledged the retirement of Pat Huglin which will be effective in June 1986. Mr. Huglin has been with the College for 31 years. He has been Dean of Instruction or Vice President of Academic Affairs for 23 years. Mr. Huglin has served the College well and he believes in the mission of the community colleges. More appropriate action will take place at a future Board Meeting.

7. Ms. Dorothy Taylor was introduced. Ms. Taylor was instrumental in the College’s receiving an award from Santa Barbara Beautiful for the Margaret Ruth Taylor Memorial Garden. Ms. Taylor explained how the Taylor Memorial Garden now receives its finances through the interest received from trusts. Ms. Taylor introduced Ms. Christine Grapke who is the second largest donor. Ms. Taylor introduced Jerry Sortomme.

Mr. Sortomme noted that the items which have been placed on the tables are currently in production in the Lifescape Garden. Mr. Sortomme showed a slide presentation of the Lifescape Garden. Among the items produced in the Garden are: various kinds of bananas, grapefruit, lemons, various types of berries, and apples. The Hotel Restaurant Management Program uses herbs, fruits and vegetables every day for the Gourmet Dining Room.

Mr. Sortomme introduced his assistant, Ms. Andrea Dolan and his two work study students—Ms. Marsha Castagnola and Ms. Pamela Correia. Mr. Sortomme showed the award which had been presented to the College.

Mr. Ricks thanked Ms. Taylor and Mr. Sortomme for their presentations.

(At this point, Agenda Items 1.8, 2.1 and 2.2 were skipped over. On Item 2.2, Mr. Ricks acknowledged Pat Huglin’s contributions to the College over the years.)
1.8 GOVERNING BOARD

a. ELECTION OF PRESIDENT AND VICE-PRESDENT

Dr. Dobbs nominated Mr. Ricks for President of the Board for 1985-86. Ms. Alexander seconded the nomination. Upon motion by Mr. Wells, seconded by Dr. Dobbs, the nominations were closed. The Board unanimously approved the election of Mr. Ricks as President of the Board of Trustees.

Mr. Wells nominated Mr. Sidney Frank as Vice President. He stated that Mr. Frank has served this Board for 20 years as President and Vice President in difficult times, overcoming crisis situations with his good humor. Mr. Frank is determined to overcome any inconveniences which he has had such as his recent surgery. Mr. Wells expressed that he was privileged and honored to be able to nominate Mr. Frank as Vice President. Dr. Dobbs seconded the nomination. Upon motion by Ms. Alexander, seconded by Ms. Powell, the nominations were closed. The Board unanimously approved the election of Mr. Frank as Vice President of the Board of Trustees.

b. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board established the second and fourth Thursdays of each month as meeting dates, starting at 4:00 p.m., to be held in Room A-211, Santa Barbara City College.

(Ms. Alexander left at 5:35 p.m.)

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1985-86

Mr. Ricks indicated that the Board Subcommittee memberships would remain the same as last year’s. The Subcommittees’ memberships are as follows:

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<tr>
<th>Educational Policies</th>
<th>Facilities</th>
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<tbody>
<tr>
<td>Benjamin Wells, Chair</td>
<td>Eli Luria, Chair</td>
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<tr>
<td>Joyce Powell</td>
<td>Dr. Joe Dobbs</td>
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<tr>
<td>Sidney Frank</td>
<td>Sidney Frank</td>
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<tr>
<td>Kathryn Alexander (alternate)</td>
<td>Joyce Powell (alternate)</td>
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Fiscal & Salary

Dr. Joe Dobbs, Chair
Joyce Powell
Kathryn Alexander
Benjamin Wells (alternate)

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved the Subcommittee memberships for 1985-86.
2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RESOLUTION NO. 9 (1985-86) UPON THE OCCASION OF THE RETIREMENT OF MR. M. L. (PAT) HUGLIN, VICE PRESIDENT

Dr. MacDougall paraphrased Resolution No. 9 for the retirement of Mr. M. L. (Pat) Huglin, Vice President. During Mr. Huglin’s 31 years at the College, he served under nine Superintendent/Presidents. Mr. Huglin was instrumental in the early development of the Adult Education Program. Dr. MacDougall expressed thanks and appreciation for Mr. Huglin’s long and outstanding service to the Santa Barbara Community College District.

Upon motion by Dr. Dobbs, seconded by Mr. Wells, the Board adopted Resolution No. 9 (1985-86) recognizing Mr. Huglin’s retirement. The vote follows:

Ayes: Dr. Dobbs, Mr. Luria, Ms. Powell, Mr. Wells, Mr. Ricks
Noes: None
Absent: Ms. Alexander, Mr. Frank

3. STUDENT SERVICES - No items.

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. BARBARA LINDEMANN

Dr. MacDougall presented the Certificate of Recognition to Dr. Lindemann. Dr. Lindemann thanked the Board for being able to teach and work at Santa Barbara City College. Dr. MacDougall indicated that copies of Dr. Lindemann’s lecture would be available in early 1986.

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the Board approved the awarding of a special Certificate of Recognition to Dr. Lindemann as the seventh Annual Faculty Lecturer, 1985-86.

(At this point, Agenda Items 4.2 and 4.3 were skipped over.)

4.2 CONTINUING EDUCATION COURSES - WINTER 1986

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved the Continuing Education Courses for Winter 1986 as contained in Attachment 4.2.
4.3 FACULTY ENRICHMENT GRANTS APPLICATIONS 1985-86

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved the 1985-86 Faculty Enrichment Grants Applications which have been reviewed by the Representative Council and Division Chair Council.

4.4 REPORT ON ASSESSMENT ACTIVITIES

Dr. MacDougall introduced Ms. Paige Yuhn, Dr. Robert Elmore, Mr. Tony Gilleran, Dr. Elaine Cohen and Dr. Richard Wotruba.

Ms. Yuhn handed out an Assessment Package which describes the requirements of the Student Assessment Program for Spring 1986. Ms. Yuhn outlined the details required for the match assessment placement testing procedures. A match placement questionnaire is filled out on each student. The College plans to go to the high schools this year and give the tests to the juniors so that these students can prepare during their senior year for college math courses.

Mr. Tony Gilleran described the English placement testing procedures. The English test consists of three parts--reading, writing and essay. The students are placed accordingly in classes depending upon how well they performed on the tests. Mr. Gilleran acknowledged the hard working dedication of the assessment technician, Ms. Barbara Williams.

Dr. Elmore indicated that he has been involved with the assessment program from the beginning. He acknowledged the use of computers (micro and mainframe) in the Assessment program. The scores for the students are placed outside the Admissions Office so students may see how well they performed on the tests.

Dr. MacDougall reiterated a point that Ms. Alexander made regarding a dedicated faculty which has made it possible for the College to be where they are in relationship to this Assessment Program. Dr. MacDougall acknowledged the fine leadership Dr. Cohen has provided in this area. One of the important aspects of the testing program is to support the students in achieving their educational objective.

4.5 REPORT ON "THE THREE FACES OF CHINA" EDUCATION ABROAD PROGRAM

On September 11, 1985, Dr. Peter Haslund, Mr. Henry Bagish and 42 Santa Barbara students left for China. The group returned the latter part of November after visiting the Three Faces of China--The People’s Republic of China, Hong Kong and Republic of China in Taiwan. Dr. Haslund acknowledged the contributions of Mr. Henry Bagish. He also acknowledged all the support he received from Mr. John Romo. He thanked the Board of Trustees for the opportunity the group had for being able to go to China. Dr. Haslund shared the gifts given to the College from two of the Chinas. The faculty at Shandong University presented the College with a tapestry of the Great Wall of China. The Youth Corp from the Republic of China presented the College with a statue of a lion which is the symbol of the Youth Corp. The students who displayed the gifts were introduced: Karen Gladson, Rita Hohweiler, and Steve Fent. Dr. Haslund summed up the trip by saying that his reactions to visiting the three Chinas ranged from frustrating, fascinating,
exasperating, and exciting to overwhelming.

Dr. Haslund responded in the affirmative to Mr. Luria's question about covering too much territory (geographically) in too short of a time period. Because the group had visited China during the tourist season, accommodations were difficult to obtain, and plane reservations were cancelled and replaced by train reservations. Any future trips should include fewer stops or be scheduled during the non-tourist season.

Dr. Haslund answered numerous questions from the Board of Trustees regarding the country, education, the trip, poverty, etc.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved the Business Consent Items as listed in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. REVISION OF COMMUNITY SERVICES USE CATEGORIES

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved the Definition of Use Categories as outlined in Attachment 5.2-a.

b. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR FISCAL YEAR 1984-85

Dr. Hanson acknowledged that the Audit Report was prepared by a new auditor this year--Robert M. Moss Accountancy Corporation. Dr. Hanson noted that on page 58 of the report there is a recommendation that the District should have an appraisal of land values. There was some discussion by the Board members and Dr. MacDougall concluded by saying that at this time the College is not sure if this recommendation will be carried out. Mr. Ricks noted that this item will be discussed further in a Fiscal Committee meeting. The second recommendation was that the Adult Education student body count should be included on Form CCSF 311 which is filed with the Chancellor's Office.

Upon motion by Ms. Powell, seconded by Mr. Wells, the Board approved the 1984-85 Audit Report for the Santa Barbara Community College District as contained in Enclosure 1.

6. GENERAL INFORMATION - No Items.
ADJOURNMENT

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board adjourned the Meeting at 5:45 p.m. The scheduled Meetings of the Board of Trustees for December 26, 1985, and January 9, 1986, were cancelled. The next Regular Meeting of the Board of Trustees will be held January 23, 1986 which will be a joint meeting with the High School District governing board. The District will join us at 5 p.m. The January 23, 1986, meeting will begin at 3:30 p.m. for a tour of the Computer Assisted Drafting Laboratory. Mr. Ricks wished everyone a Merry Christmas.

APPROVED BY THE BOARD OF TRUSTEES ON JANUARY 23, 1986.

ATTEST:

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk to the Board