FINANCIAL STATUS REPORT
for
VETERANS' COST-OF-INSTRUCTION PAYMENTS
TO INSTITUTIONS OF HIGHER EDUCATION

DEADLINE FOR SUBMISSION— NOVEMBER 30, 1985
### Financial Status Report

#### 1. Federal Agency and Organizational Element to Which Report Is Submitted
- U.S. Department of Education
- NA

#### 2. Federal Grant or Other Identifying Number
- OMB Approved No. 1840-0042
- NA

#### 3. Recipient Organization (Name and Complete Address, Including ZIP Code)
- Santa Barbara City College
- 721 Cliff Dr.
- Santa Barbara, CA 93109-9990

#### 4. Employer Identification Number
- 19560000940-A-2

#### 5. Recipient Account Number or Identifying Number
- NA

#### 6. Final Report
- Yes
- No

#### 7. Basis of Financial Reporting
- Cash
- Accrual

#### 8. Project/Grant Period (See Instructions)
- From (Month, day, year): July 1, 1984
- To (Month, day, year): June 30, 1985

#### 9. Period Covered by This Report
- From (Month, day, year): July 1, 1984
- To (Month, day, year): June 30, 1985

#### Programs/Functions/Activities

<table>
<thead>
<tr>
<th>(a) Programs/Functions/Activities</th>
<th>(b) OVA Expenditure</th>
<th>(c) Instructional Expenditure</th>
<th>(d)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Net outlays previously reported</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Total outlays this report period</td>
<td>4153</td>
<td>0</td>
<td>4153</td>
</tr>
<tr>
<td>c. Less: Program income credits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Net outlays this report period (Line b minus line c)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Net outlays to date (Line a plus line d)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Less: Non-Federal share of outlays</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Total Federal share of outlays (Line e minus line f)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Total unliquidated obligations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Less: Non-Federal share of unliquidated obligations shown on line h</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j. Federal share of unliquidated obligations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>k. Total Federal share of outlays and unliquidated obligations</td>
<td>4153</td>
<td>0</td>
<td>4153</td>
</tr>
<tr>
<td>l. Total cumulative amount of Federal funds authorized</td>
<td>4153</td>
<td>NA</td>
<td>4153</td>
</tr>
<tr>
<td>m. Unobligated balance of Federal funds</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 11. Indirect Expense

- a. Type of Rate
  - (Place "X" in appropriate box)
  - Provisional
  - Predetermined
  - Final
  - Fixed
- b. Rate
- c. Base
- d. Total Amount
- e. Federal Share

#### 12. Remarks
- Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.

#### Certification
- I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the approved documents.

#### Signature of Authorized Certifying Official
- D.L. Pickering, Controller

#### Date Report Submitted
- 10/24/85

---

(ED FORM 269-1, 9/85)
PERFORMANCE REPORT
for
VETERANS' COST-OF-INSTRUCTION PAYMENTS
TO INSTITUTIONS OF HIGHER EDUCATION

DEADLINE FOR SUBMISSION—NOVEMBER 30, 1985
PERFORMANCE REPORT

1. NAME OF INSTITUTION OF HIGHER EDUCATION OR OF CONSORTIUM
   Santa Barbara City College

2. ADDRESS (number, street, city, State, and ZIP code)
   721 Cliff Drive, Santa Barbara, CA 93109-9990

3. TYPE OR PRINT NAME AND TITLE OF OFFICE OF VETERANS' AFFAIRS COORDINATOR
   Dr. Richard T. Wotruba, Dean, Student Development and Matriculation

4. PROVIDE A SINGLE SPACED STATEMENT SUMMARIZING THE ACCOMPLISHMENTS OF THE OFFICE OF VETERANS' AFFAIRS, FOR THE 84-85 ACADEMIC YEAR, INCLUDING THE REASONS WHY VETERANS WERE EFFECTIVELY SERVED. THE STATEMENT SHOULD BE SPECIFIC, CLEARLY STATED AND MAY NOT EXCEED THE SPACE ALLOTTED ON THIS PAGE.

ACCOMPLISHMENTS OF VETERANS PROGRAM FOR 1984-85

1. The Veterans Program continued to provide full services to meet the needs of the veterans and dependents enrolled at Santa Barbara City College despite a decrease in enrollment and funding.
2. Two informational meetings were held at the beginning of each semester to inform veterans and dependents of current V.A. procedures, as well as off-campus and community services available to them.
3. Extended Veterans' Office hours during registration and through the add/drop period. The office is also open two evenings for those veterans attending evening classes.
4. Six veterans were placed in the Veterans' Office under the Veterans' Work Study program. Four veterans, referred to the Veterans' Out-Patient Clinic, were also hired under the Veterans' Work Study Program.
5. Two Veterans' newsletters were distributed which informed veterans of changes in VA policy regarding their veterans' benefits. Additional letters were sent out each semester to inform veteran students of rate increases, policies and procedures.
6. Veterans' academic counseling was available to students through the Counseling Office on a walk-in basis, as well as by appointment. The veterans' academic counselor was also available one evening per week.
7. Request for approval of specific transfer programs leading to transfer objectives under provisions of Title 38, U.S. Code for Veterans was submitted by the Veterans' program to the State of California's Department of Education, Office of Private Postsecondary Education. Request was granted on letter dated December 12, 1984.
8. The Outstanding Veteran's Award was given to a veteran student at the annual Awards Banquet.
9. The veterans' clerk attended workshops provided by the Veterans' Administration to update the program regarding changes in VA policy to better serve the needs of the veteran and dependents.

Further monies or other benefits may, but not necessarily, be withheld under these programs unless this report is completed and filed as required by existing Law and Regulations (20 U.S.C. 1070c-1; 40 C.F.R. 1053-1057).

I CERTIFY that all of the information contained herein is true, complete and correct to the best of my knowledge and belief.

Dr. Peter R. MacDougall
Superintendent/President

ED FOPM 269-2, 9/85

REPLACES ED FORM 269-2, 11/84 WHICH IS OBSOLETE
ITEM 8

a. OUTREACH

The needs, problems and interests of the Veteran were determined through telephone inquiries, walk-in, personal counseling and recruitment methods. An estimated 2,000 Veterans were contacted during the 1984-85 academic year.

b. RECRUITMENT

The Veterans Program of Santa Barbara City College used various methods of recruitment and retention for its veteran students. There were two major means of recruitment used by the Program; (1) through the use of the public media, and (2) through the use of personal contact with prior students involved in the program.

Announcements concerning the Veterans Program at Santa Barbara City College have also been made, and will continue to be made, on local radio and in the local print media. Brochures and literature containing VA regulations, where and how to register for benefits, dates of school semesters, and phone numbers where contact persons with more information can be reached have been distributed throughout the community in places of business and elsewhere.

Personal contact was made to former students involved in the program through individual letters. Described were changes in regulations, semester beginning and ending dates, and a reminder that Veterans Administration educational benefits last only ten years from the EOS date. The fact that rates of payment may have changed since their last dates of attendance was also stated. In all, more than 2,000 letters were sent to former students throughout the community.
c. SPECIAL EDUCATION

The college maintains its own tutorial and learning skills program, as well as numerous instructional courses that are basic and remedial in the areas of Math and English. These programs and courses are designed to assist all students, including the Veteran. Veterans were provided with free tutoring and developmental skills labs. The college also has a special program to assist all handicapped students.

d. COUNSELING

Professional assistance was available on educational, personal, family and career problems from 10 college counselors. In addition, one of these counselors was available 25 percent of his time to deal specifically with Veterans' problems and course certification. The counseling assistance and related services are of a high quality, and reflect a genuine concern for the Veteran. More than 250 veterans were served by the Veterans Office, with referrals to other on- and off-campus agencies.

ITEM 9

The major problem encountered by the SBCC Office of Veterans Affairs during the 1984-85 academic year was the continuing decline of veterans attending college and the coterminous problem of minimal funds for the veterans program. Existing scarce resources have been used more carefully, especially in attempting to develop better recruitment tools.

ITEM 10

The readjustment of current VCIP regulations to more effectively fit the needs of the current Veterans Programs, taking into account declining enrollment, lack of other sources of funding, current rising costs, etc. This would enable programs to continue to function and provide services that under current guidelines and regulations would not qualify.
8. Discuss each of the following legislatively required services. Comments should be specific and clearly stated. Provide a brief but complete response for each item in accordance with the format described in the Instructions.

a. OUTREACH: Describe the procedures used to assess the needs, problems, and interests of all veterans in the institution's normal service area and specify the total number of veterans contacted during the 84-85 Academic Year.

b. RECRUITMENT: Cite techniques employed (publications, mass media, personal contacts, etc.) and comment on recruitment successes or failures.

c. SPECIAL EDUCATION: Describe the remedial, motivational and tutorial programs conducted or coordinated by the Office of Veterans' Affairs to meet the special needs of veteran students enrolled at your institution.

d. COUNSELING: Describe the professional assistance that was available to veteran students for consultation on (1) personal, (2) family, (3) career, and (4) educational problems and comment on the strengths and weaknesses of the counseling services provided. Indicate the number of veterans served by the Office of Veterans' Affairs and the number referred to other agencies.

9. Identify the major problems encountered by the Office of Veterans' Affairs during the 84-85 Academic Year and explain how they were resolved.

10. Indicate what is needed, besides money, to make the Veterans' Cost-of-Instruction Payments Program more effective. Comments or recommendations may include any aspect of the Program.

11. FOR CONSORTIUMS ONLY. List each consortium member and describe the role of each institution in providing the veterans' services required by Law.

12. Using the format below, indicate number of OVA support personnel and the source from which they were paid, by check mark. If paid from both sources, check each block.

<table>
<thead>
<tr>
<th>OVA POSITION TITLES</th>
<th>No. full-time</th>
<th>No. part-time</th>
<th>Source of Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Coordinator (OVA person maintaining full-time requirement)</td>
<td>1</td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>2. Counselors</td>
<td>1</td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>3. Outreach workers</td>
<td></td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>4. Recruiters</td>
<td></td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>5. Secretaries</td>
<td></td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>6. Clerks</td>
<td>1</td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
<tr>
<td>7. Others (specify)</td>
<td></td>
<td></td>
<td>VCIP Funds: XX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Institutional Funds: XX</td>
</tr>
</tbody>
</table>