AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 10, 1985
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 12, 1985
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly
      b. REPORT BY ASSOCIATED STUDENTS - Mr. David Wallisom
      c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL
   2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>HALE, Helena</td>
<td>Prof. English</td>
<td>v-15</td>
<td>1985-86</td>
<td>Personal</td>
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<td></td>
<td></td>
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<td>1986-87</td>
<td></td>
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<tr>
<td>BALDERSTON, Mahlon</td>
<td>Music</td>
<td>$6660</td>
<td>85-86 Yr 12 TLU’s</td>
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CERTIFICATED REDUCED CONTRACT

HUTH, Jacqueline     Assoc.Prof/Nursing     V-14     Fall’85  85%

ADDITIONAL CERTIFICATED HOURLY APPOINTMENTS *

ADAMS, Robert    BALDERSTON, Mahlon    CHESTNUTT, Gina
DOLAS, Theodore    HILLEBRAND, Clarice    KIPP, Susan
OVERTON, Charles    ROBINSON, Gary    SABIAN, Kathleen
STRASBURG, Leland

* Not to exceed 60% including non-credit.

ADDITIONAL CERTIFICATED HOURLY APPOINTMENTS-CONTINUING EDUCATION*

Cervantex, Martha**    Hines, Norma J.**    McCormack, Veronica**
Chung, Mook-Kiu**    Johnston, Karen A.    Sandrich, Anthony C.
Craner, Rob Rogers**    Leamer, Verlie R.    Satterlee, Arlene**
Goebel, Hank T.**    Mahoney, Jack**    Stoddard, Ellen V.

* Not to exceed 60% including any Credit Division assignments.
**Substitutes.

PROFESSIONAL SPEAKERS/CONSULTANTS

BAYSHORE, Jim    Basketball    $1000    85-86    R. Dinaberg
BLACK, Jo    S/L Interp.    $10/Hr    9/3/85-1/31/86    G. Robledo
BOOTH, Eric    Present./Hamlet    $200    9/30&10/1    E. Cohen
BUKER, Fran    S/L Interp.    $10/Hr    9/3/85-1/31/86    G. Robledo
DAVIS, Jack    Football    $1000    85 Season    R. Dinaberg
HUTH, Vern    HRM    $16/Hr    Fall 85    John Dunn
LYNCH, Francis    HRM    $16/Hr    Fall 85    John Dunn
MATTHEWS, Bill    S/L Interp.    $348    6/26-7/16    G. Robledo 1985
OATIS, Jason    Football    $1000    85 Season    R. Dinaberg
OUSEY, Ron    HRM    $16/Hr    Fall 85    John Dunn
PARR, Lolita    S/L Interp.    $10/Hr    9/3/85-1/31/86    G. Robledo
STAUB, Hal    HRM    $16/Hr    Fall 85    John Dunn
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<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<td>SWEEN, John</td>
<td>HRM</td>
<td>$16/Hr</td>
<td>Fall 85</td>
<td>John Dunn</td>
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<tr>
<td>THACKER, Charlotte</td>
<td>New Employee Training</td>
<td>$15/Hr</td>
<td>Dr. MacDougall</td>
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<td>VOICE, Katy</td>
<td>S/L Interp.</td>
<td>$10/Hr</td>
<td>9/3/85-1/31/86</td>
<td>G.Robledo</td>
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<td>Barry, Robert</td>
<td>Cont. Ed.</td>
<td>$119.70</td>
<td>09/28/85</td>
<td>Bonsai- Beg. &amp; Intermediate</td>
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<td>Bornell, Donald</td>
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<td>$25.00</td>
<td>10/15/85</td>
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<td>Butler, Michael</td>
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<td>10/22/85</td>
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<td>$250.00</td>
<td>11/21/85</td>
<td>Dutch &amp; Flemish Masters/Paint.</td>
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<td>Mongan, Edward, M.D.</td>
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<td>09/28/85</td>
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<td>$215.10</td>
<td>10/1, 18, 15, 22, 29/85</td>
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<td>11/5, 12, 19, 26/85</td>
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<td>Sullivan, Scott</td>
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<td>Wallen, Burr</td>
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<td>Winkler, David</td>
<td>Cont. Ed.</td>
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<td>09/11/85</td>
<td>How To Stop Smoking</td>
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</table>
SBCCD Board of Trustees MEETING AGENDA October 10, 1985

CLASSIFIED RESIGNATIONS

Dean, Carol Lab.Teach.Ass’t. 37E 9/1/85 HRM FT/10 Mo.
Gilreath, Mary Ann Tutor Coordinator 27B 11/1/85 Math 3/4-10 Mo.

CLASSIFIED VOLUNTARY REDUCTION OF ASSIGNMENT

Aguilar, Frances Food Service Helper 13E 9/13/85 From 7/8-10 Mo.
To 3/4-10 Mo.

CLASSIFIED APPOINTMENTS

(Computer Science) D.Griffiths
(Admissions) Repl.A.Munoz
Mackenzie, Marie Teacher Aide 21A 10/11/85 5/8T-10 Mo.
(Instructional Support) Repl.C.Tatsch
Nadeau, Irene Typ.Clk.,Int. 21A 10/11/85 1/2T-10 Mo.Repl
(Health Technologies) L.Kilpelainen
Kopke, Catherine Secretary to Superin-
(M/S/C Salary) tendent/BOT (Conf.) 37B 9/16/85 FT/12 Mo.
Repl.C.Thacker

CLASSIFIED HOURLY APPOINTMENTS

Aguilar, Angie Dowler, Mary
Araiza, Yolanda Dunning, Raymond
Bedell, Megan Eldridge, Ann
Brakebill, Vicky Eskilson, Nancy
Breton, Therese Esqueda, Danny
Bronstein, David Franklin, Martha
Bush, Sydney Fredericks, Will
Cain, Diane Gannon, Audrey
Castellanos, Irma Gonzales, Bernie
Catalusci, Robert Gonzales, Robert
Cavent, Rhonda Gottier, Jana
Chansky, Rose Grubel, Janet
Chase, Eric Haigh, Anne
Chase, Katrina Harrison, Wanda
Clark, Kimberly Hester, Alta
Clift, Francys Higley, Donald
Clift, Sally Hines, Norma
Comstock, Mark Hutchison, Joan
Cordero, Annette Jimenez, Ana
Curren, Roger Johnson, Gertrude
Davis, Rebecca Kawahari, Chikaka
Dickson, Barbara Kayser, Toni
Dolan, Andrea Kincaid, Dorothy
Dolias, Theodore King, Adrienne
Dowler, Mary Koeninger, Ralph

Knudson, Greg
Leitheiser, Joan
Lew, Ming
Leyva, Peter
Lockwood, Janet
Lopez, David
Mackenzie, Marie
Marazita, Bill
Martinez, Oscar
McCormack, Veronica
McFadden, Bruce
Meredith, Julia
Mesches, Sue
Moore, Marcy
Nadeau, Irene
Nguyen, Hien
Oglesby, Eugenia
Okinaka, Lisa
Paiz, Alis
Parvex, Chantel
Pelly, Oliver
Perrin, Kathleen
Peterson, Cathy
Porter, Lisa
Randall, Dianne
2.2 PERSONNEL ACTION ITEM

a. GRIEVANCE PROCEDURES AND RIGHT OF EMPLOYEE TO INSPECT PERSONNEL FILE

Enclosure 1

Upon advice of legal counsel, the District's Certificated Grievance Procedures and Certificated Personnel Files Inspection Policy have been reviewed and revised. On June 27, 1985, the Board approved interim policies. The purpose of the final revision is to streamline and clarify the policies and to insure conformity with the requirements of the Education Code. The revised Certificated Grievance Procedures were recommended by the Representative Council. The Board's Educational Policies Committee has endorsed the revised procedure and policy. The proposed revisions specifically exclude from the grievance process any matters for which a specified method of review is provided by law or by District policy, such as disciplinary action and decisions regarding tenure for probationary employees.

The Superintendent/President recommends approval of the Certificated Procedures and Certificated Personnel Files Inspection Policy as contained in the Enclosure.

2.3 PERSONNEL INFORMATION ITEM

a. ANNUAL AFFIRMATIVE ACTION PROGRAM ACTIVITY REPORT - 1984-85

The report contained in Enclosure 2 is the ninth annual summary of actions taken by the District in 1984-85 to meet its Affirmative Action and Equal Opportunity requirements as set forth in Executive Order 11246 and the District's Affirmative Action Program Plan.
3. STUDENT SERVICES

3.1 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT PLAN FOR 1985-86

Enclosure 3

The enclosure contains select portions of the 63 pages of the EOPS Project Plan for 1985-86. Mr. Bill Cordero, Dean, Student Services will be available to highlight the project plan and respond to any questions.

The Superintendent/President recommends approval of the EOPS project plan for 1985-86.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON RECENT STAFF VISIT TO MIAMI-DADE COMMUNITY COLLEGE IN FLORIDA AND COLLEGE MATRICULATION EFFORTS

Dr. Elaine Cohen, Dean of Instructional Services, and Jane Craven, Assistant Dean, Student Services and Activities, will report on their recent visit to Miami-Dade Community College, South Campus, Florida. Dr. Richard Wotrub, Dean of Student Development and Matriculation, will also be available to respond to questions regarding college-wide matriculation efforts.

4.2 ADDITIONAL COURSE, CONTINUING EDUCATION DIVISION, FALL 1985

The Superintendent/President recommends approval of the following additional course, Continuing Education Division, Fall 1985:

Intermediate Shorthand

4.3 NEW COURSES, 1985-86

Attachment 4.3

The attachment contains a list of new courses endorsed by the Curriculum Advisory Committee during the 1985-86 academic year.

The Superintendent/President recommends approval of the new courses as contained in the attachment.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
b. **AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b**

c. **ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c**

d. **RENEWAL OF CONTRACT WITH CHANCELLOR’S OFFICE TO COLLECT OUTSTANDING STUDENT FINANCIAL ASSISTANCE OBLIGATIONS THROUGH THE STATE FRANCHISE TAX BOARD’S INCOME TAX OFFSET PROGRAM (COTOP)**

Legislation enacted in 1982 authorized the Chancellor’s Office, on behalf of local community college districts, to take advantage of the State Franchise Tax Board’s Income Tax Offset Program for the collection of defaulted student loans and overpayments of student grants and student employment. The cost to the District will be 20% of any amount collected.

e. **RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES, DIRECT EXCESS COST REPORT APPLICATION FOR 1985-86**

The Direct Excess Cost Report for 1985-86 as defined in the College’s Comprehensive Plan for the Handicapped was submitted to the Chancellor’s Office to meet a deadline. Dr. Gilbert Robledo will be present to respond to questions regarding the report.

f. **ACCEPTANCE OF PRELIMINARY ALLOCATION FOR THE COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (C.A.R.E.) PROGRAM FOR 1985-86 IN THE AMOUNT OF $23,054**

The College has received notification of a preliminary award for the C.A.R.E. program in the amount of $23,054, 94.1% of the 1984-85 allocation. It is anticipated that the College will receive in excess of 100% of the 1984-85 allocation when the final allocation is received in early December 1985.

g. **ACCEPTANCE OF 1985-86 FUNDING FOR THE EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROGRAM IN THE AMOUNT OF $247,655.**

h. **ACCEPTANCE OF THE 1985-86 AWARDS FOR THE COLLEGE WORK STUDY (CWS) AND SUPPLEMENTAL EDUCATION OPPORTUNITY GRANTS (SEOG) PROGRAMS**

Funding will be $166,505 for SEOG and $344,233 for CWS. Comparable figures for 1984-85 were $153,852 for SEOG and $344,233 for CWS.

i. **RATIFICATION OF SUBMISSION OF THE APPLICATION (1986-87) AND FISCAL OPERATIONS REPORT (1984-85) FOR THE SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT (SEOG), COLLEGE WORK STUDY (CWS), AND NATIONAL DIRECT STUDENT LOAN (NDSL) PROGRAMS**

The FISAP application was submitted to meet an October 4, 1985 deadline. There were no significant changes over previous years with the exception of our continued decline in our NDSL default rate.
j. ACCEPTANCE OF FUNDING FOR TWO EOPS SPECIAL PROJECTS FOR 1985-86.

Three EOPS Special Project proposals were submitted for 1985-86 funding. Two of the three were funded as follows:

- EOPS Public Relations/Marketing - $20,000
- EOPS Visual Materials - $7,500

k. RATIFICATION OF COMPUTER TRAINING PROJECT - CONTINUING EDUCATION DIVISION

JTPA of the Private Industry Council, County of Santa Barbara, has approved $9,310.00 for a 300-hour classroom training project, Computer Training for the Blind. The project is designed to train two blind individuals and is to start October 7, 1985.

l. ACCEPTANCE OF CHANCELLOR'S GRANT, A MODEL FOR PROGRAM EVALUATION

The grant was submitted by Allan Hancock College in consortium with Santa Barbara City College for 1985-86. The $7,540 will meet expenses of Santa Barbara City College's involvement in the project.

m. INSTITUTIONAL MEMBERSHIPS 1985-86

Attachment 5.1-m

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF GTE-OMNI TELEPHONE SYSTEM, GENERAL TELEPHONE COMPANY - BTSS (BUSINESS TERMINAL SALES AND SERVICE)

The contract for installation of the GTE-OMNI telephone system was awarded in September 1985. The installation has now been completed for a total purchase price of $220,523.02.

The Superintendent/President recommends acceptance of the GTE-OMNI telephone system installation and authorization for payment of $220,523.02.

b. ACCEPTANCE OF CAMPUS IMPROVEMENT PROJECTS AND AUTHORIZATION TO FILE NOTICES OF COMPLETION

The Superintendent/President recommends acceptance of the following campus improvement projects and authorization to file Notice of Completion, as reviewed by the Board Subcommittee on Facilities:


2. Roof restoration, upper Humanities building, Santa Barbara Roofing Company.
c. RESOLUTION NO. 5 (1985-86) APPROVING AMENDMENT OF THE LONG RANGE DEVELOPMENT PLAN (LRDP) SUBMITTED TO THE COASTAL COMMISSION

Attachment 5.2-c

The Superintendent/President recommends approval of Resolution No. 5 (1985-86) amending the LRDP submitted to the Coastal Commission.

5.3 BUSINESS INFORMATION

a. THE 1985-86 ADOPTED DETAIL BUDGET

The detailed version of the budget adopted by the Board of Trustees on August 22, 1985 has been presented to the Board members. Members of the College and general community who wish to review the budget may do so in the Library or the Office of the Business Manager.

6. GENERAL INFORMATION

6.1 OCTOBER 22-24 ACCREDITATION VISIT - WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

The accreditation team will arrive on Campus Tuesday morning, October 22, 1985 and remain until Thursday afternoon, October 24. Members of the College and public are invited to participate in the preliminary summary report of the visit scheduled for approximately 12:00 Noon on October 24 in Room A-211.

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held October 24, 1985.