AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 13, 1984

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 CLOSED SESSION - None Scheduled.
1.5 MINUTES OF REGULAR MEETING OF AUGUST 23, 1984
1.6 HEARING OF CITIZENS
1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
   b. REPORT BY ASSOCIATED STUDENTS - Mr. Wayne Ahlstrom
   c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL
2.1 CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alyce Steidler</td>
<td>Instr/DirRdg II-1</td>
<td>'84-85 Yr Temp.1YrRepl.</td>
<td>E.Cohen</td>
<td></td>
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</tbody>
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CERTIFICATED APPOINTMENTS

CERTIFICATED HOURLY - MAIN CAMPUS AND CONTINUING EDUCATION
(See Attachment 2.1)
CLASSIFIED RESIGNATIONS

Leadabrand, Audrey  Secretary, Sr.  28A  8/17/84  1/2 T-10 Mo. (Alhecama)
Vega, John  Typ.Clk.,Int. Cont. Ed.  21A  6/30/84  1/2-time, 10 Mo.

CLASSIFIED APPOINTMENTS

Adams, Bonnie  Typ.Clk.,Int.  21A  9/14/84  FT/10 Mo. (Cont.Ed.) Repl. C.Gray
Brown, Lisa  Typ.Clk.,Int.  21A  9/14/84  FT/10 Mo. (Nurse's) Repl. T.Jones
Lynch, Darlene  Typ.Clk.,Int.  21A  9/14/84  1/2-10 Mo. (Cont.Ed.) Repl. J.Vega
Therien, Patrick  Lab.Tech.,Sr.  34A  9/14/84  FT/12 Mo. (Physics) Repl. B.Cleyet
Gusman, Frances  Cal.Soap Proj. (M/S/C Salary Schedule) Coordinator  9/14/84  FT/12 Mo. (Fin.Aids)

NON-CLASSIFIED APPOINTMENTS (HOURLY AS NEEDED) - MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

See Attachment 2.1

PROFESSIONAL VOLUNTEER


COLLEGE WORK-STUDY

See Attachment 2.1
3. STUDENT SERVICES - No Items.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT BY DR. PETER HASLUND, PROFESSOR OF POLITICAL SCIENCE, ON HIS RECENT PARTICIPATION IN 1984 SUMMER SEMINAR IN PEOPLE'S REPUBLIC OF CHINA.

Dr. Haslund will discuss his participation in the 1984 Summer Seminar in the People's Republic of China sponsored jointly by the Center for Intercultural Studies of the University of Southern California and the United States Department of Education. The six-week seminar was designed to introduced 16 California community college instructors and administrators into Inter-cultural Studies and to develop curricula to be used in the classrooms through first-hand knowledge and experience of the Chinese society.

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. CONTRACT WITH TELOS CONSULTING SERVICES FOR TRAINING MATERIALS AND USER TRAINING ON HEWLETT-PACKARD COMPUTING SYSTEM

The Superintendent/President recommends that Telos Consulting Services of Goleta and Santa Monica be engaged at a cost not to exceed $9,000 to conduct data processing programs which will define office needs, prepare resource and training materials, train individuals, and provide data processing documentation for four selected administrative offices of the College.

d. RETROACTIVE APPROVAL OF SETTLEMENT FOR LIABILITY CLAIM - HELEN THOMPSON

On August 26, 1984, a claim for $50,000 was presented to the Board on behalf of Helen Thompson. The claim was referred to our liability insurance carrier and legal counsel. A $7,500 settlement was recommended by legal counsel. Due to time constraints, the settlement was approved by District staff on July 30, 1984.

The Superintendent/President recommends retroactive approval of the settlement of $7,500 for Helen Thompson.
e. SETTLEMENT OF LIABILITY CLAIM - ELIZABETH AUCHINCLOSS

On July 12, 1984, the Board received a claim for $10,000 which was referred to the District's liability carrier and legal counsel.

The Superintendent/President recommends approval of settlement of the claim in the amount of $2,500 with Elizabeth Auchincloss.

f. RATIFICATION OF CONTRACT WITH KAO INTERNATIONAL FOR SERVICES PROVIDED FOR THE CENTERS OF EUROPEAN ART SEMESTER ABROAD PROGRAM, FALL 1984.

Bids from three vendors were reviewed, and KAO International, a travel contractor, was selected to provide all non-instructional services for the Centers of European Art Program. Forty-four students and two Santa Barbara City College instructors are participating in this program. The focus of study includes field studies in London, Paris, Florence, Rome, and Athens.

The Superintendent/President recommends ratification of the contract with KAO International for services provided for the Centers of European Art Semester Abroad Program, Fall 1984, not to exceed a program cost of $3,500 per student.

5.2 ACTION ITEMS

a. DEFERRED MAINTENANCE PROJECT FOR 1984-85

On May 10, 1984, the Board approved 50% matching funds for the 1984-85 deferred maintenance program. The Chancellor's Office has informed us that one additional project can be funded for the current year. The balance of the Heating/Ventilation/Air Conditioning Project for the entire campus has been approved for funding at $46,000.

The Superintendent recommends approval of additional 50% matching funds in the amount of $23,000 for deferred maintenance for 1984-85.

b. AWARDING OF CONTRACT FOR TELEPHONE SYSTEM

On June 14, 1984, bids for a new telephone system were received from five vendors. Costs ranged from $143,000 to $382,000. The College's telephone communications consultant and the College staff have analyzed the bid and proposals over the past two months. A major requirement of the specifications was that the system bid was to have a local installation history of at least 12 months at a minimum of three locations. The two lowest bidders could not satisfy this requirement.

The third lowest bidder was GTE-BTSS (the sales and service arm of GTE). This bid satisfied all requirements of the specifications. The full recommendation for the telephone system was endorsed by the Board Subcommittee on Facilities on September 10, 1984.

The Superintendent/President recommends awarding the contract for the new telephone system to GTE-BTSS for the amount of $193,497.74.
c. ENVIRONMENTAL REVIEW CONSULTING - STEVEN CRAIG AND ASSOCIATES

An environmental review of the Learning Resources Center project is required under the California Environmental Quality Act (CEQA). Since this project is essentially consistent with the Santa Barbara City College Master Plan of 1974, and was included in the Master Plan Environmental Impact Report, the present review is expected to be minimal and limited in scope. Three local firms submitted proposals to accomplish the study. This proposal has been endorsed by the Board of Trustees Facilities Committee.

The Superintendent/President recommends that Steven Craig and Associates be engaged, at a cost not to exceed $4,000, to conduct the environmental review of the Learning Resource Center.

d. SUBMITTAL OF PRELIMINARY PLAN PACKAGE (PPP) FOR LEARNING RESOURCE CENTER

Throughout the Spring and Summer months staff has worked closely with the architectural firm of Grant, Pedersen, Phillips and Consultant Frank Messano on the definition of the proposed new Learning Resource Center and preparation of the Preliminary Planning Package (PPP). The PPP is due in the Chancellor's Office by September 15, 1984, in order to place the College under consideration for State funding in 1985-86. The proposed PPP submittal has been endorsed by the Board of Trustees Facilities Committee.

The Superintendent/President recommends approval of the submittal of this PPP to the Chancellor's Office.

6. GENERAL INFORMATION - No Items.

7. ADJOURNMENT