MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
August 23, 1984
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Board President Benjamin Wells at 4:05 p.m.

1.2 ROLL CALL

Members present:

Mr. Benjamin Wells, President
Mr. Gary Ricks, Vice President (4:10 p.m.)
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank (4:10 p.m.)
Ms. Joyce Powell
Mr. Kirby Carbajal, Student Member

Member absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. Wayne Ahlstrom, President, Associated Students
Dr. Elaine Cohen, Dean, Instructional Services
Mr. William Cordero, Dean, Student Services
Ms. Estella Duran, Financial Aids Advisor
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Glenn Gaston, Assistant Dean, Counseling and Health Services
Ms. Mary Ann Gilreath, Math Tutor Coordinator
Dr. Charles Hanson, Business Manager
Ms. Laurie Hoyle, Director, UCSB/SBCC Transition Program
Mr. Pat Hublin, Vice President, Academic Affairs
Ms. Evanne Jardine, President, Academic Senate
Ms. Fay Landau, Citizen
Mr. Robert Nadeau, Lab. Teaching Asst., Graphics
Mr. Richard Nelson, Stagecraft Technician
Mr. Carlos Perez, Custodian  
Ms. Diana Sloane, Dean, Instructional Services  
Ms. Dorothy Taylor, Volunteer, SBCC Garden  
Ms. Victoria Torres, Matron, Facilities and Operations  
Mr. David Trout, Lab Teaching Assistant, HRM  
Mr. John VanDerKar, Lab. Teaching Asst., HRM  
Mr. Jim Williams, Public Information Officer  
Ms. Marsha Wright, Personel Specialist

1.3 WELCOME

Mr. Wells extended a cordial welcome to all present.

1.4 CLOSED SESSION - None.

1.5 MINUTES OF REGULAR MEETING OF July 12, 1984  
MINUTES OF SPECIAL MEETING (BOARD RETREAT) OF AUGUST 9, 1984

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Minutes of the Regular Meeting of July 12, 1984 and the Minutes of the Special Meeting of August 9, 1984, were approved as delivered.

1.6 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine reported that in the first eight assessment testing days almost 1,000 students have been tested in both English and math.

She invited Board members to attend all or part of the Faculty Inservice planned for September 7. The speaker, Pete Marin, will discuss ethics in the classroom, and will be followed by faculty-led workshops.

Ms. Jardine congratulated the College for selecting Dr. Elaine Cohen as Dr. Sanchez' replacement, stating that the English Department was very sorry to lose such an esteemed member of its faculty.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Wayne Ahlstrom

Mr. Ahlstrom stated that he and his colleagues are looking forward to working with the Board, staff, and faculty to promote the general welfare of the students. He said that decisions would be made considering both short-term and long-term benefits for the students and the college. Tentative plans for the year include legislative advocacy, attendance at conferences, holding fundraisers, dances, and candidate forums, sponsorship of two blood drives each semester, and campus beautification efforts.

(At this point Mr. Frank and Mr. Ricks joined the meeting.)

Mr. Ahlstrom noted that the Student Senate would continue to collect revenue from the vending machine contract. He expressed hope that
the year would be a good one, with many issues being resolved, such as pay raises for staff and the imposition of student tuition. He commended Dr. Hanson for the work he did regarding parking, and said that if we continue to work together we can make our ideas realities.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College through September 13.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported that the College is very well prepared for registration, and expects all to go well. Enrollment is a concern; applications are down this year by 14%, with the percentage decreasing slightly each day.

He reported that Jim Williams has been working diligently to prepare copy for the media in an attempt to bring the College's programs to the attention of the community. In addition, letters have been sent by the Superintendent/President to chief executive officers and personnel managers of businesses in the area.

Dr. MacDougall called the Board's attention to the excellent description of Lou Grant's service to the District placed before them. He said that she will be missed very much because of her retirement.

Future Board presentations will be make by Professor Peter Haslund on his Summer Seminar in China and by Professors Jeannette Webber and Joan Grumman on the Semester in Cambridge Program, which Dr. MacDougall termed of great value to the students.

Dr. MacDougall discussed the Matriculation bill, which is expected to be approved by the Legislature but not necessarily fully funded by the Chief Executive. He noted that there are three bills currently in the Legislature which call for studying the Mission of community colleges and the Master Plan for Higher Education. He said that he believes the study of these issues would be beneficial.

The Faculty Inservice Committee has done an excellent job in planning for September 7, he stated. The classified staff will be having their first inservice program, speaker Marilyn Grosbold on Self Esteem.

Discussion of the College's possible future role in helping to provide part-time study for bachelor degrees took place, with Dr. Dobbs and Mr. Frank particularly endorsing the College's efforts.

2. PERSONNEL

2.1 CONSENT ITEMS

Upon motion by Mr. Frank, seconded by Ms. Powell, the Board approved the personnel items as listed in the Meeting Agenda and Attachments to the
Agenda, correcting the 7 1/2% increase for Classified Longevity Career Increments to 5%, and removing the name of Ms. Ley, who earned her 15-year increment several years ago.

The following new classified employees were present at the meeting and introduced to the Board by Ms. Marsha Wright and welcomed to employment with the College by Board President Wells:

Ms. Estella Duran
Mr. Robert Nadeau
Ms. Victoria Torres
Mr. David Trout
Mr. John VanDerKar
Ms. Mary Ann Gilreath
Mr. Carlos Perez
Mr. Richard Nelson

Financial Aids Advisor
Lab Teaching Asst., Graphics
Matron/Custodian
Lab Teaching Asst., HRM
Lab Teaching Asst., HRM
Tutor Coordinator, Math
Custodian
Stagecraft Technician

Dr. Elaine Cohen, new Dean of Instructional Services, was introduced to the Board by Mr. Pat Huglin. He praised her prior service to the College, and stated that he was exceptionally enthusiastic regarding her appointment and the restructuring of the Instructional Division which will provide direct communications between divisions and Deans.

Dr. Cohen was congratulated on her selection as Dean, and her abilities endorsed by Mr. Wells on behalf of the entire Board.

a. CSEA AGREEMENT

On March 8, 1984, CSEA Chapter 289 presented an initial collective bargaining proposal, and the District adopted its initial counter proposal. Both proposals were made public in accordance with the public disclosure requirements of the Rodda Act (Section 3547). The District negotiators and CSEA Chapter 289 have reached agreement on Salary and Benefit adjustments (Attachment 2.2-a). The agreement is retroactive to July 1, 1984.

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the agreement as contained in Attachment 2.2-a to the Agenda between the California School Employees Association, Chapter 289, and the District, effective July 1, 1984 and, as required by Rule 32120, that the District file a copy of the written agreement with the Public Employment Relations Board.

b. CHANGE IN ADMINISTRATIVE JOB TITLES

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved the agreement that the job titles assigned to certificated administrators be changed to bring them in line with job titles assigned to comparable positions in other community colleges as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
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<tbody>
<tr>
<td>Administrative Dean</td>
<td>Vice President</td>
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<tr>
<td>Assistant Dean</td>
<td>Dean</td>
</tr>
<tr>
<td>Coordinator</td>
<td>Assistant Dean</td>
</tr>
</tbody>
</table>
c. 1984-85 SALARY SCHEDULES

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved the salary schedules for faculty and staff of the College as contained in Enclosure 1 of the Agenda.

d. CAL-SOAP PROJECT COORDINATOR JOB CLASSIFICATION

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the job classification of CAL-SOAP Coordinator (Range 42, Management/Supervisory/Confidential Salary Schedule) as contained in Attachment 2.2-d to the Agenda.

e. AGREEMENT AMENDMENT, MANAGEMENT/SUPERVISOR/CONFIDENTIAL SALARY/BENEFIT AGREEMENT, 1984-85

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved amending the salary and benefit agreement for the salary and benefit agreement for the Classified Management/Supervisor/Confidential employee group to include the $1,200 doctoral bonus for any member of the M/S/C group who has earned a doctorate from an accredited institution.

F. SUPERINTENDENT/PRESIDENT'S CONTRACT

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the following modifications to the Superintendent/President's Contract were approved:

1. Extension of the existing contract for an additional year; i.e., July 1, 1984, through June 30, 1988.
2. For the 1984-85 year, salary and personnel benefit increases which will be the same as the amount agreed upon for the District certificated staff; however, the distribution between benefits and salaries may differ.
3. The District's standard doctoral bonus provision shall apply.

3. STUDENT SERVICES

3.1 1984-85 CO-CURRICULAR BUDGET (Attachment 3.1)

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board adopted the Co-curricular budget for 1984-85 as contained in Attachment 3.1 of the Agenda.

3.2 CANDIDATES FOR THE ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. Ricks, seconded by Ms. Powell, the Board approved conferring upon each of the 51 candidates for the Associate in Arts Degree and each of the 19 candidates for the Associate in Science degree listed in Attachment 3.2 the respective degrees earned, subject to completion of the State and Local requirements for the degree.
3.3 INTRODUCTION OF MS. LAURIE HOYLE

Vice President Fairly introduced Ms. Laurie Hoyle, recently selected to replace Dr. Anderson as Director of the UCSB/SBCC Transition Program. She described Ms. Hoyle's previous part-time contributions to the College, and shared her enthusiasm for her selection. Ms. Hoyle thanked the Board and staff, and stated that she is very pleased to be a part of the College.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON RADIOLOGIC AND NURSING SCORES

Ms. Diana Sloane reported to the Board on recent test scores earned by graduates of the Radiologic and ADN programs in State and National examinations.

ADN students ranked fifth out of 72 schools on the state licensure exam taken in February 1983. They ranked third out of 88 schools on the same exam taken in July 1983. California 2 and 4-year schools are included in the rankings. Approximately 40 students sat for both exams.

All Radiography students passed their June 1984 national licensure exam, scoring higher than the state average as a group.

Board members expressed much interest in the programs, and asked a number of questions regarding student selection processes, retention, and residency requirements.

4.2 CONTINUING EDUCATION - ADDITIONAL NEW COURSES (Attachment 4.2)

Dr. Bobgan discussed several of the classes briefly with Board members.

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board approved the new courses for Continuing Education as contained in Attachment 4.2.

4.3 BRUCE TROTTER - DIVISION CHAIR

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved the selection of Dr. Bruce Trotter as Division Chairperson, Social Sciences, Foreign Languages, and Library for a three-year term, effective Fall, 1984.

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved the following items, as described here and in the attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b
c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

Dr. MacDougall pointed out the very generous donation of $10,000 from Ms. Helen Pedotti and the impressive $3,500 per year scholarship award from Dr. Aitches and Mr. Luria for a student transferring to complete a four-year degree.

d. AUTHORIZATION FOR ISSUING PARKING CITATIONS:

    Jim Piatt   Brennan Moore

e. CONSULTANTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Time</th>
<th>Agency</th>
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</thead>
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<tr>
<td>Jason Oatis</td>
<td>Ath. Asst., Football</td>
<td>$1,000</td>
<td>Fall '84</td>
<td>Dinaberg</td>
</tr>
<tr>
<td>Ray Schaack</td>
<td>Ath. Asst., Football</td>
<td>$1,000</td>
<td>Fall '84</td>
<td>Dinaberg</td>
</tr>
<tr>
<td>Dr. Tony Alina</td>
<td>Physician, Hlth Svcs</td>
<td>$40/hr</td>
<td>1984-85</td>
<td>Davis</td>
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<tr>
<td>Dr. Robert Young</td>
<td>Physician, Hlth Svcs</td>
<td>$40/hr</td>
<td>1984-85</td>
<td>Davis</td>
</tr>
<tr>
<td>Madhu Joshi</td>
<td>Research, Kellogg</td>
<td>$350</td>
<td>August '84</td>
<td>Sloane</td>
</tr>
<tr>
<td>Hubert Lee</td>
<td>Inspector-PCB removal</td>
<td>$20/hr</td>
<td>4-5 days</td>
<td>Restivo  (+ $75 per diem)</td>
</tr>
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f. AGREEMENT WITH PROVINCIAL DATA SYSTEMS FOR COLLECTING OF PARKING FINES

With the institution of the campus parking program, the College will assume responsibility for collection of fines for parking violations. The services of Provincial Data Systems for follow-up activities with the Department of Motor Vehicles will be effective September 1, 1984 through June 30, 1985.

g. AGREEMENT WITH S.B. COUNTY SCHOOLS AND SANTA BARBARA SOFTWARE FOR COMPUTER RENTAL

The Continuing Education Division has secured agreements with the Santa Barbara County Schools and Santa Barbara Softwords for rental of computers. The agreements are effective September 10, 1984 through June 30, 1985. The rental fee for both agencies is $2.50 per class hour per machine.

h. AGREEMENT WITH WEST COAST COPY, INC., FOR COPY MACHINE IN LIBRARY

Associated Student Senate members have worked for a considerable time researching copiers on the market and lease agreements in order to provide another copier for student use in the Library.

The agreement is for 12 months beginning Fall, 1984, and includes a 30-day cancellation clause. Students will be charged 10 cents per copy, with 30% of the proceeds being paid to the Associated Students.

i. AGREEMENT WITH SERVOMATION COMPANY FOR VIDEO AMUSEMENT GAMES

The one-year renewal of the contract with Servomation will be effective September 1, 1984.
j. STUDENT ACCIDENT INSURANCE FOR 1984-85

A change in insurance companies, to Great Republic Life Insurance Company of Santa Barbara, for Student Accident Insurance for 1984-85, with the provider of the insurance being Alumni Insurance, for a premium will be $34,443 for 1984-85.

k. ACCEPTANCE OF VETERANS COST-OF-INSTRUCTION (VCIP) ALLOCATION FOR 1984-85

The District has been notified that the level of funding for the Veterans Cost-of-Instruction program for the 1984-85 academic year will be $4,153.

5.2 ACTION ITEMS

a. AGREEMENT WITH SANTA BARBARA COUNTY SCHOOLS FOR FOOD SERVICES AT CACHUMA OUTDOOR SCHOOL

Upon motion by Mr. Ricks, seconded by Ms. Powell, the Board approved an agreement providing for the HRM Department to provide three meals per day for 100-150 student per week at a charge of $4 per day. Food deliveries will be made to the camp by purveyors. The agreement with County Schools will cover a period from September 1, 1984, through June 30, 1985.

(Item c. taken before item b.)

b. PUBLIC HEARING AND ADOPTION OF 1984-85 FINAL BUDGET (Enclosure 2)

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board went into Public Hearing for comments by the public. In the absence of public comment and upon motion by Mr. Ricks, seconded by Mr. Frank, the Board closed the Public Hearing.

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board adopted the 1984-85 Final Budget as contained in the Enclosure.

c. RESOLUTION #1 (1984-85) TRANSFERRING FUNDS TO THE CONSTRUCTION AND REHABILITATION FUND

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board adopted Resolution #1 (1984-85), transferring $387,710 to the Construction and Rehabilitation Fund from the General Fund for future facilities construction and rehabilitation projects.

Ayes: Mr. Wells, Mr. Ricks, Ms. Alexander, Dr. Dobbs, Mr. Frank, Ms. Powell

Noes: None

Absent: Mr. Luria

d. RATIFICATION OF ACCEPTANCE OF BIDS - PARKING LOT PROJECTS (Attach-
ment 5.2-d)

Bids for the parking lot projects were opened on July 30 as shown in the attachment to the Agenda.

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the contracts were awarded as follows:

Granite Construction Company $61,247 Upper parking lot
Lash Construction Company $41,868 La Playa West Parking Lot

6. GENERAL INFORMATION

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the meeting was adjourned at 5:57 p.m.

ATTEST:

Mr. Benjamin J. Wells, President
Board of Trustees, SBCCD

Dr. Peter R. MacDougall
Superintendent/President and Secretary/Clerk to the Board

Approved by the Board of Trustees

9-13-84, 1984