MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 12, 1984

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by the Board President, Benjamin Wells, at 4:20 p.m.

1.2 ROLL CALL

Members present:

Mr. Benjamin Wells, President
Mr. Gary Ricks, Vice-President
Dr. Joe Dobbs
Mr. Eli Luria
Ms. Joyce Powell
Mr. Kirby Carbajal, Student Member

Members absent:

Ms. Kathryn Alexander
Mr. Sidney Frank

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Dr. Kenneth Berry, Coordinator, Media Services
Dr. Martin Bobgan, Dean, Continuing Education
Mr. Luis Castillo, Groundskeeper
Mr. William Cordero, Assistant Dean, Student Services
Mr. John Dunn, Director, HRM
Ms. Trish Dupart, President, CSEA
Mr. John Fox, Co-Chair, Continuing Education Instructors' Association
Mr. Bob Grant, Architect, Roger Phillips Grant
Dr. Charles Hanson, Business Manager
Ms. Pamela Harper, Santa Barbara News-Press
Mr. Pat Huglin, Dean, Curriculum and Instruction
Ms. Evanne Jardine, President, Academic Senate
Mr. Burt Miller, Administrative Assistant to the President
Mr. Dan Oroz, Director, Personnel Services
Mr. Raymond O'Connor, Co-Chair, Instructors' Association
Ms. Virginia Rowley, Head Librarian
Ms. Dorothy K. Taylor, Campus Garden Volunteer
Ms. Marsha Wright, Classified Personnel Technician
Mr. Jim Williams, Public Information Officer
Mr. David Wong, Media Production Coordinator
Mr. Mark Ziv, Media Services Technician

1.3 WELCOME

Mr. Wells extended a cordial welcome to all present. He welcomed Student Board member Kirby Carbajal to his first Board meeting.

1.4 CLOSED SESSION

Mr. Wells stated that a Closed Session had been called at 3:35 p.m. upon motion by Mr. Luria, seconded by Mr. Ricks. In attendance were Mr. Wells, Mr. Ricks, Mr. Luria, and Ms. Powell. Also present were Dr. MacDougall, Mr. Oroz, and Dr. Hanson. He reported that, upon motion by Mr. Ricks, seconded by Ms. Powell, the Board approved salary and benefits agreements which cover regular faculty, certificated and classified administrators, and confidential employees from the period July 1, 1984 through December 31, 1985. The agreements contain adjustments as follows:

Continuation of the District's medical benefit program for retirees with an increase from $1,500 to $1,600 annual District contribution.

An increase of $405 in the personal benefit allowance (from $2,095 to $2,500 per employee).

A 9% across-the-board salary increase.

A 1%-of-salary one-time-only payment.

The salary agreement for the District's part-time faculty provides for a 10% across-the-board salary increase.

Mr. Wells stated that copies of the agreements are available in the Superintendent/President's Office.

1.5 MINUTES OF REGULAR MEETING OF June 28, 1984

Upon motion by Mr. Ricks, seconded by Mr. Luria, the Minutes of the Regular Meeting of June 28, 1984, were approved as delivered. Dr. MacDougall noted that he would in the future incorporate Mr. Ricks' suggestions for reporting Agenda items in the order in which they are taken.

1.6 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.
1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine stated that she had no formal report. She described her recent trip to the People's Republic of China. She was enthusiastic about what she learned about the country, and expressed the hope that she would one day return. She described China as very poor and lacking in many amenities Americans take for granted; she said that it would be difficult to visualize "A Semester in China" being feasible unless students were able to live as western tourists live when they are in the country.

Board members thanked her for the report, and joined Dr. MacDougall in welcoming her back from her trip.

b. REPORT BY ASSOCIATED STUDENTS - None.

c. REPORT ON CURRENT EVENTS - None.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall thanked the Board for the action taken in regard to salary and benefits agreements with the faculty and staff of the College.

Mr. O'Connor, Mr. Fox, and Dr. Bobgan expressed their satisfaction with the agreements, stating that the increases are a positive step forward. Mr. Oroz noted that although a member of the Management/Supervisory/Confidential group was not present, he knew they were pleased with the agreement, also.

Ms. Powell thanked the individuals involved in reaching the agreements for the many hours of work completed.

Dr. MacDougall reported that he has received a letter from the People's Republic of China from Dr. Peter Haslund, who is participating in a summer seminar sponsored by the U.S. Department of Education and the University of Southern California. Dr. Haslund believes that an exchange program or semester abroad program is feasible, and that many courses could be offered which would be substantially enhanced by being taught in the Chinese environment. Dr. MacDougall said that he looks forward to studying his suggestions.

Dr. MacDougall reported on Mr. Jerry Sortomme's progress, sharing a photograph provided by Dr. Bobgan. Ms. Dorothy Taylor and Ms. Virginia Rowley confirmed that Mr. Sortomme is doing well in his recovery from injuries suffered in an automobile accident.

Dr. MacDougall administered the Oath of Office to Mr. Kirby Carbajal, who was attending his first meeting as Student Trustee. Mr. Carbajal was warmly welcomed by Board members, and described by Dr. MacDougall as being very active and effective in student government during the 1983-84 academic year.
2. PERSONNEL

2.1 CONSENT ITEMS

Upon motion by Ms. Powell, seconded by Mr. Luria, the Board approved the personnel items as contained in the Meeting Agenda.

Mr. Oroz invited Dr. Bobgan to introduce Dr. James Piatt, new Assistant Dean, Continuing Education. Dr. Bobgan described Dr. Piatt's career background and recommended him very highly to the Board. Dr. Piatt stated that he is very enthused about working with Dr. Bobgan and the College. He was welcomed to the College by Mr. Wells on behalf of all Board members.

Mr. Oroz introduced new groundskeeper Mr. Luis Castillo, who thanked the Board of Trustees for their welcome, and new Media Production Coordinator Mr. David Wong.

Dr. MacDougall acknowledged the retirement of Ms. Lou Grant, a fine educator and contributor to the high quality of the Parent/Child Workshops. Dr. Bobgan stated that he was extremely sorry that health problems have required Ms. Grant to retire, and he described the outstanding contributions she has made to the Workshop.

3. STUDENT SERVICES

3.1 REPORT ON CAL-SOAP AND C.A.R.E. PROGRAMS

Mr. William Cordero reported on the Cal-SOAP and C.A.R.E. programs.

He said that the College is part of a consortium that is one of six to be funded; that four are on-going programs, and that our area is one of the two newly funded groups. Cal-SOAP is a five-year program, and annually refundable.

The Cal-SOAP (Student Opportunity Access Program) project involves SBCC, the Santa Barbara High School District, Carpinteria Unified School District, Bishop Garcia Diego High School, Westmont College, UCSB, and the Santa Barbara Scholarship Foundation. The project will coordinate existing minority and low income programs by developing a comprehensive, centralized student information system.

Dr. MacDougall praised Mr. Cordero's efforts in securing funding for the program. He described the grant as exceptional, and that it is available to us primarily as a result of Mr. Cordero's effort. He stated that he is very pleased to be in a cooperative relationship with other private and public institutions in this important project.

The C.A.R.E. (Cooperative Agencies Resources Education) program has received special funding to assist AFDC head-of-households to obtain an education. The program was established in September 1, 1981 and SBCC will now be receiving specific funding for the first time. Mr. Cordero stated that the largest component of the program is for child care funding.
4. CURRICULUM AND INSTRUCTION

Upon motion by Mr. Luria, seconded by Ms. Powell, the Board approved the Continuing Education Courses for the Fall Term, 1984, as presented in the Enclosure, and the Continuing Education Calendar, 1984-85, as presented in the Attachment.

4.1 CONTINUING EDUCATION COURSES - FALL TERM 1984 (Enclosure 2)

Dr. Bobgan indicated that the Educational Policies Sub-Committee had endorsed the practice of bringing new courses only to the Board, and that future course lists would reflect this practice. He presented a full list of offerings to be approved on an on-going basis, and stated that additional courses would be brought to the Board at the following meeting.

4.2 CONTINUING EDUCATION CALENDAR 1984-85 (Attachment 4.2)

The proposed 1984-85 calendar for the Continuing Education Division is identical to that of previous years (with the exception that the 1984 Spring Term was two weeks shorter).

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the following items, as described here and in the attachments to the Agenda:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEET-ING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. MILEAGE REIMBURSEMENT ALLOWANCES FOR 1984-85, Attachment 5.1-d

e. AGREEMENTS WITH GOLETA VALLEY COMMUNITY HOSPITAL AND PINECREST HOSPITAL FOR USE OF CLINICAL FACILITIES BY HEALTH TECHNOLOGIES PROGRAM

This renews the ongoing agreements with Goleta Valley Community Hospital and Pinecrest Hospital for a five-year period (July 1984 to June 1989). The agreements stipulate the responsibilities of the College, and those of the hospitals. Each agreement may be terminated by either party at the close of any school year by nine months' written notice.

f. AGREEMENT WITH ST. FRANCIS HOSPITAL FOR USE OF CLINICAL FACILITIES BY HEALTH TECHNOLOGIES PROGRAM

This renews the ongoing agreement with St. Francis Hospital for a one-year period (July 1984 to June 1985). It stipulates the responsibilities of the College and those of the hospital.
g. AMENDMENT OF AGREEMENT WITH THE FACULTY CLUB, UCSB, FOR FOOD SERVICES, EFFECTIVE JULY 1, 1984

The amended contract reduces from 9.5% to 7.125% the retention of the gross food sales by the Faculty Club.

h. AGREEMENT WITH NEWS-PRESS PUBLISHING COMPANY FOR PRINTING OF THE CHANNELS, COLLEGE NEWSPAPER, FOR THE 1984-85 ACADEMIC YEAR

The College has used the printing services of the Santa Barbara News-Press Publishing Company for printing The Channels for the past two years. The proposal submitted by the News-Press increases the prices by approximately 7.5% over the 1983-84 rate.

i. RETIREMENT CONSULTANT CONTRACT WITH MR. GIL BISHOP

This agreement renews a retirement consulting contract for on-campus visits, group seminars, personal consulting, and dissemination of information to assist District employees in their retirement plans. The fee for the services for fiscal year 1984-85 is $800.

5.2 ACTION ITEMS

a. DENIAL OF CLAIM - ELIZABETH Auchincloss

The District has received a claim for $10,000 for personal injuries allegedly received while attending class. Government Code Section 912.4 requires the Board take action.

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board voted to deny the claim, that Ms. Auchincloss be so notified, and that the claim be forwarded to the District's insurance carrier.

b. SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES DIRECT EXCESS COST REPORT AND PARAMETERS FOR 1984-85

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the submission of the 1984-85 Direct Excess Cost Report for 1984-85 as defined in the College's Comprehensive Plan for the Handicapped.

c. EMPLOYEE BENEFIT PLANS FOR 1984-85

The Personnel Benefits Committee has reviewed district statistics and alternative plans for employee medical benefits, recommending the following plans for 1984-85:

<table>
<thead>
<tr>
<th>MANDATORY COVERAGES:</th>
<th>1983-84</th>
<th>1984-85</th>
<th>Percent (Increase)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Medical Plans</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Blue Cross</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Foundation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Fee for Service)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee only</td>
<td>$153.18</td>
<td>$173.78</td>
<td>13.4%</td>
</tr>
<tr>
<td>Employee + 1 dependent</td>
<td>301.37</td>
<td>360.91</td>
<td>19.8%</td>
</tr>
<tr>
<td>Employee + 2 or more</td>
<td>358.63</td>
<td>482.29</td>
<td>34.5%</td>
</tr>
</tbody>
</table>
b. Blue Cross - Health Net
   (HMO Plan A)
   Employee only  93.17  102.17  9.7%
   Employee & Family 243.98 273.08 29.1%

c. Blue Cross - Prudent Buyer
   Employee only  Rate
   Employee + 1 dependent Not
   Employee & Family  Established

2. Great Western Life Insurance  7.20  10.37  44.0%
3. Crown Income Protection  $.70/$100 of payroll  $.70/$100 of payroll -0-

Upon motion by Ms. Powell, seconded by Mr. Luria, the Board approved the above employee benefit plans for 1984-85, effective October 1, 1984 through September 30, 1985.

6. GENERAL INFORMATION

6.1 REPORT BY ARCHITECTS ON LEARNING RESOURCE CENTER AND EDUCATIONAL CONFERENCE CENTER

Dr. MacDougall explained that during the Board's Facilities Subcommittee meeting the past week, Mr. Luria, Mr. Wells, and Dr. Dobbs indicated the wish to invite the architects retained to provide services to the District in the planning of the Learning Resource Center and the Educational Conference Center to the full Board meeting to update the full Board of Trustees on the status of the projects and the directions received from the Board of Trustees' Committee on Facilities.

Mr. Roger Phillips of Grant, Pedersen, and Phillips described the "footprint" of the Learning Resources Center (LRC); it contains a 35-36 thousand square foot main floor and a 15,000 square foot mezzanine. He noted that his staff is now working to solve the specifics on interior needs, and that he was satisfied that the many variables can be fitted into the concept as agreed. Mr. Miller confirmed that there had been much input from LRC staff users and that staff seems satisfied with the present concept. Mr. Phillips stated that the view corridor has been honored. Mr. Phillips explained that there is an ability to provide a needed utility and emergency access by placing a road through the trees at the upper part of the site.

Dr. MacDougall said he was pleased with the substantial involvement of library and LRC staff in developing a facility that will accommodate all the needed functions. Board members indicated their endorsement of the LRC footprint as presented. Ms. Powell particularly indicated her satisfaction with having the facility as close to the footbridge as possible, and Ms. Rowley shared this endorsement. Dr. MacDougall noted that the architects would, then, be proceeding to develop a PPP in order to meet the State deadline for submission of no later than September 15, 1984.
Regarding the Educational Conference Center, Dr. MacDougall stated that the Facilities Subcommittee had felt that it would be more functional to locate the main building at the far side of the site away from the bluff, with the guest rooms clustered near the bluff to take advantage of the view. The plan that Mr. Don Ziemer of (Kruger, Benson, and Ziemer) discussed incorporated this concept. He said that parking facilities are still under consideration; the use of existing parking lots with some subterranean parking would provide adequate parking facilities. A two-story parking structure has also been discussed. He noted that at some time in the near future decisions would need to be made regarding parking and service roads in order to affect future planning.

Ms. Powell expressed concern regarding the amount of paving necessary for the accommodation of the guest room "golf carts", and it was agreed that the main approach should be west of the theater facility.

Board members endorsed the concept of having clusters of guest rooms on the bluff, asking that an attempt be made to place two-story structures on the west bluff and retain as much of the open area in the center of the West Campus as possible. They instructed the architects to try to bring the guest room count back up to 100 (from the present 86) by including some modestly sized rooms in the main conference facility at the rear of the site.

7. **ADJOURNMENT**

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the meeting was adjourned at 6:10 p.m.

**ATTEST:**

Mr. Benjamin P. J. Wells, President  
Board of Trustees, SBCCCD

Dr. Peter R. MacDougall  
Superintendent/President and  
Secretary/Clerk to the Board

Approved by the Board of Trustees  
August 9, 1984