MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 14, 1984

3:30 p.m. - CLOSED SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by the Board President, Benjamin Wells, at 4:50 p.m.

1.2 ROLL CALL

Members present:

Mr. Benjamin Wells, President
Mr. Gary Ricks, Vice-President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria
Ms. Joyce Powell
Mr. Kelly Jensen, Student Member

Members absent:

None

Other present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board
Ms. Genny Anderson, Instructor, Marine Biology
Dr. Martin Bobgan, Dean, Continuing Education
Ms. Yvonne Brashears, Typist Clerk, Children's Center
Ms. Shirley Conklin, Assistant Dean, Health Technologies
Ms. Lynda Fairly, Dean, Student Services
Dr. Charles Hanson, Business Manager
Mr. Pat Huglin, Dean, Instruction
Ms. Evanne Jardine, President, Academic Senate
Mr. Michael Murphy, Fulbright Exchange Teacher
Mr. Dan Oroz, Director, Personnel/Affirmative Action
Mr. Alan Wellman, President, ASB
Mr. Jim Williams, Public Information Officer
Mr. Mark Ziv, Media Services Technician
1.3 WELCOME

Mr. Wells extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Wells stated that a closed session had been called at 3:30 p.m. upon motion by Ms. Alexander, seconded by Mr. Luria. In attendance were all Board members. Also present were Dr. MacDougall and Mr. Oroz. Upon motion by Ms. Alexander, seconded by Mr. Luria, the closed session ended at 4:47 p.m.

Mr. Wells announced that a discussion had been held regarding personnel matters and negotiations.

1.5 MINUTES OF REGULAR MEETING OF MAY 24, 1984

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Minutes of the meeting of June 14, 1984, were approved as delivered.

1.6 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine summarized the year's activities. She noted the Fall Retreat by the Senate, the Faculty Enrichment activities, including the Faculty Seminar and Noon Workshops, publication of The Faculty Voice, work with the Superintendent/President on the College's committee structure, the evaluation of the recent instructional reorganization, and stated that the Board would be able to review a full report soon to be published by the Academic Senate.

She told Board members that at the next meeting they would be asked to approve a revision to the Sabbatical Leave Policy.

Ms. Jardine stated that it has been a pleasure to represent the faculty and get to know its individual members better. She noted that Dr. Sanchez has made many valuable contributions during the year.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

Mr. Wellman gave a brief review of the year's activities. He reported that proceeds from vending/electronic machines have contributed to the College's clubs and instructional programs ($6,032). He mentioned special projects done during the year, such as re-webbing the Library Patio furniture, and purchasing another electric typewriter for student use in the Library.

Three new clubs were successfully inaugurated on campus during the year, nine noontime entertainment programs and two dances were presented, several voter registration drives and a law assistance day were held, a blood drive was held for a fellow student, and the
students assisted the College's Health Services Office when it held a blood drive.

Mr. Wellman reported that elections for next year's student officers resulted in 505 students' casting votes for the enthusiastically contested race between four candidates for President. Mr. Wayne Ahlstrom will be next year's President. Mr. Wellman expressed hope that Mr. Ahlstrom will find the Board of Trustees, administrators, and faculty as accepting and supportive of the Student Senate as he has.

Mr. Wellman said that he is very glad to have had the experience of leading the Student Senate, and expressed appreciation for the support he received from his fellow senators, especially Mr. Jensen, Student Trustee.

Mr. Wells stated that Mr. Wellman has done an excellent job as ASB President, and congratulated him on behalf of the Board for his accomplishments during the year. Mr. Frank added particular thanks for the work the Student Senate did in enhancing Library use. Ms. Powell expressed appreciation to Mr. Wellman for his positive attitude in carrying out his duties, suggesting that he might wish to consider going into educational administration.

(At this point Ms. Alexander left the meeting.)

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on items of interest scheduled by the College for the period of June 14 through June 28.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall extended his compliments to Ms. Jardine for her work as President of the Academic Senate and expressed his appreciation to her. He observed that Mr. Wellman has done fine work as President of the Student Senate. He stated that the College has been very fortunate to have such a fine Student Body President and Student Trustee. He noted that Mr. Jensen has been an excellent representative. Ms. Powell concurred.

Regarding State financing, Dr. MacDougall shared his optimism. He reported that the ad hoc Full Funding Committee resulted in letters being written to local business leaders and members of College advisory committees urging them to express their views to legislative leaders. A number of copies of correspondence to Sacramento has been received by Dr. MacDougall as a result of this effort.

Dr. MacDougall reported that word was received recently that Chevron, Inc., will be making a $5,000 donation to the Marine Technology program.

The End-of-Year Staff Luncheon was held recently and was a very upbeat and successful event, according to Dr. MacDougall.
2. PERSONNEL

Upon motion by Mr. Frank, seconded by Mr. Luria, the Board approved the personnel items as contained in the Meeting Agenda.

Mr. Oroz introduced Mr. John Parker, new Instructor of Computer Science, and he was welcomed to full-time employment with the College by Mr. Wells. Mr. Oroz explained that four other new employees of the District had been present earlier, but had needed to leave as the hour became late.

3. STUDENT SERVICES

3.1 STUDENT MATRICULATION PLAN PROPOSAL

Dean Fairly presented an overview of the flurry of activity which has taken place at very short notice in order to prepare the College's proposal for funding as part of the Chancellor's Office pilot program on Student Matriculation. Staff had intended to develop a proposal which would involve preparations during the Fall for a project to be implemented in the Spring; when the College was informed of an immediate deadline for the proposal, with implementation occurring in the Fall, long hours were put in by those preparing the document.

Dr. MacDougall asked the Board to be aware of both positive and negative implications of the proposed matriculation plan. On the positive side, he said, is the fact that it is almost a model of what the College is doing and intends to do. Negative factors are the requirement to develop rapidly a new admissions application and the possibility that the requirement of each student participating in an assessment and advisement procedure could cause short-term negative reaction among students and, therefore, could effect short-term funding. He expressed the College's belief, however, in the principles underlying the plan and in the long-range benefit to students.

He emphasized that tremendous dedication to the project would be necessary by the staff in order to make the project a success and so, in developing the proposal, there was heavy reliance on staff's commitment to the plan.

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board approved submittal of the Student Matriculation Plan proposal to the Chancellor's Office for consideration of State funding and implementation as outlined in the Meeting Agenda.

4. CURRICULUM AND INSTRUCTION

4.1 INFORMATION ITEMS

a. REPORT BY MR. MICHAEL MURPHY, FULBRIGHT FACULTY EXCHANGE PROFESSOR

During the 1983-84 college year, Dr. Paul McClung, Professor of History, Santa Barbara City College, and Mr. Michael Murphy, Professor of History, Cambridgeshire College of Arts and Technology, participated in a Fulbright Faculty Exchange Program. Mr. Murphy reported on his experiences at Santa Barbara City College. He stated that his year could not have been better; that faculty and staff had been very
helpful and welcoming. A difference in the formality of college meetings was noted, although Mr. Murphy indicated that SBCC's meetings were as business-like as his English college. He pointed out the similarity of both institutions' experiencing difficulties with funding, and expressed hope that funding problems would not cause rifts within the college community which would be regretted later.

b. STATE BOARD SCORES -- R.N. EXAMINATION

Ms. Shirley Conklin reported a 100% passing rate on the California Board of Registered Nursing examination for the students enrolled in the College's Registered Nursing Program. She shared her view that one factor in the program's success is the student selection process developed and implemented by our college. She reported that within the next few months the College would learn how its program ranked with others in the State; SBCC has always been in the top ten, which includes the 4-year programs.

Dr. MacDougall stated his opinion that there exists a direct correlation between the leadership of the Health Technologies Division and the high examination scores earned by the nursing students. Mr. Frank stated his agreement with Dr. MacDougall.

c. REPORT ON MARINE BIOLOGY ABALONE PROJECT

Ms. Genny Anderson, Instructor in Marine Biology, presented a report on the SBCC Abalone Project funded by the ARCO Foundation with an $8,000 grant received in early 1984. She described the two main aspects of the project, the classroom research projects in Marine Biology and the planting of baby abalone by her students and by diving students in the Marine Technology Department.

4.2 ACTION ITEMS

a. APPROVAL OF ADDITIONAL INSTRUCTORS, 1984 SUMMER SESSION

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board approved additional Summer Session instructors as follows:

- Calderon, Shari
- Clark, Donald
- Garcia, Lydia
- Garey, Judy
- Kay, John
- Kirkgard, John
- Lindhard, Paul
- Lionvale, Tom
- Mead, John
- Mozeley, Delila
- Sekula, Suzanne
- Weiner, Steve

b. REINSTATEMENT OF COURSE

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved reinstatement of Investment 2 - Real Estate Investing, under criteria and provisions whereby local governing boards may reinstate courses deleted during the 1982-83 college year by the Board of Governors.
5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Upon motion by Ms. Powell, seconded by Dr. Dobbs, the Board approved the following items, as described here and in the attachments to the Agenda:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

Dr. MacDougall noted the substantial number of donations to the Shirley Conklin Scholarship Fund and Mrs. Jack Halloran's thoughtful gift to the Jack Halloran Memorial Fund.

d. INTERNAL APPROPRIATION TRANSFERS 0116 THRU 0177, Attachment 5.1-d

e. RATIFICATION OF SUBMITTAL TO CHANCELLOR'S OFFICE OF COMPREHENSIVE PLAN FOR SERVICES TO DISABLED STUDENTS

e. COSMETOLOGY CONTRACT FOR 1984-85

Negotiations with Setser-Goatley Beauty College and Kristofer's School of Beauty yielded no change in the contract, which calls for a rate of $1.15 per student contact hour. The contract calls for 38FTE graded-only students, which complies with the rules and regulations set forth under Title V and VEA Public Law 94-482.

f. CONTRACTED INSTRUCTION - DELCO SYSTEMS, "THE BUSINESS OF MANAGEMENT"

The contract involves a three-day seminar in July, 1984, consisting of 24 hours of instruction for 25 entry-level supervisors, to be conducted at Delco's facilities. The total contract price is $1,224.00. The objectives of the seminar are to expose the personnel to modern management concepts and practices. Instructor George Gregory will use tapes and texts of SBCC's course, "The Business of Management", supplemented by class exercise and evaluation periods.

g. CENTRAL COAST PERSONNEL COUNCIL - CONTRACT RENEWAL

Biennially the District enters into a contract for legal services in the field of collective bargaining and related matters under a joint powers agreement with the Central Coast Personnel Council and the law firm of Liebert, Cassidy, and Frierson. The renewal agreement is for the period July 1, 1984 to June 30, 1986 at a cost per year of $1,630 (no increase over the previous two-year agreement).
h. GOLETA UNION SCHOOL DISTRICT - AGREEMENT FOR MOWING SERVICES

Annually the District enters into an agreement with the Goleta Union School District for mowing services at the Wake Center. The renewal agreement is for the period July 1, 1984 to June 30, 1985, at a cost of $700, paid in quarterly installments (no increase over the previous agreement).

i. JTPA 8% GRANT PROPOSAL RATIFICATION - NUMERICAL CONTROL MACHINING

A proposal was submitted to the State Department of Education for JTPA 8% Funds of $56,657 for purchase of computer numerical control machining equipment to train 15-20 CNC machinists during the 1984-85 school year.

j. ACCEPTANCE OF AUGMENTATION OF UNUSED EOPS FUNDS

The College's request for a 1983-84 augmentation from unused EOPS funds has been granted in the amount of $4,500. The funds will be used for direct aid to students during the 1984 summer session.

5.2 ACTION ITEMS

a. ACCEPTANCE OF BID FOR ROOF REPLACEMENT, ADMINISTRATION BUILDING

Upon motion by Dr. Dobbs, seconded by Mr. Luria, The Board accepted the second lowest bid of $65,775 (all bids listed in the Meeting Agenda) from the Bryant Organization for roof replacement of the Administration Building.

b. DENIAL OF CLAIM AGAINST SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Upon motion by Mr. Luria, seconded by Ms. Powell, the Board voted, in compliance with Government Code Section 912.4, to deny the claim of Ms. Barbara Hurlbut for injuries allegedly received from a fall in the Humanities building while attending a workshop on Saturday, March 17, 1984, and to forward the claim to the District's insurance carrier.

GENERAL INFORMATION - No items.

ADJOURNMENT

Upon motion by Mr. Luria, seconded by Ms. Powell, the Board meeting was adjourned at 6:11 p.m.

ATTEST:

[Signatures]

Mr. Benjamin P. J. Wells, President
Board of Trustees

[Signatures]

Dr. Peter R. MacDougall
Superintendent/President and Secretary/Clerk to the Board

Approved by the Board of Trustees

6-28-84, 1984