MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 24, 1984

3:30 p.m. - CLOSED SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by the Board Vice-President, Gary Ricks, at 4:10 p.m.

1.2 ROLL CALL

Members present:

Mr. Gary Ricks, Vice-President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria
Mr. Kelly Jensen, Student Member

Members absent:

Mr. Benjamin Wells, President
Ms. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board

Mr. Pablo Buckelew, Associate Professor, ESL
Mr. Ray Canton, Professor, Journalism
Ms. Shirley Conklin, Assistant Dean, Health Technologies
Mr. Rob Dependahl, Instructor, Computer Science
Ms. Zelda Dodge, Account Clerk, Accounting Office
Mr. Charles Hanson, Business Manager
Ms. Myrna Harker, Associate Professor, Business Office Education
Mr. Pat Huglin, Dean, Instruction
Ms. Evanne Jardine, President, Academic Senate
Mr. John Mead, Instructor, Computer Science
Mr. Dan Oroz, Director, Personnel/Affirmative Action
Mr. Henry Reed, President, DISC
Dr. Gilbert Robledo, Director, Disabled Students Services

1
Ms. Diana Sloane, Assistant Dean, Instruction (1984-85)
Mr. Alan Wellman, President, ASB
Mr. Jim Williams, Public Information Officer

1.3 WELCOME

Board Vice-President Mr. Gary Ricks, chairing the meeting in the absence of Board President Ben Wells, extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Ricks stated that a closed session had been called at 3:30 p.m. upon motion by Mr. Luria, seconded by Mr. Frank. In attendance were Ms. Alexander, Mr. Frank, Dr. Dobbs, and Mr. Luria. Also present were Dr. MacDougall and Mr. Oroz. Upon motion by Mr. Frank, seconded by Mr. Luria, the closed session ended at 4:07 p.m.

Mr. Ricks announced that a discussion had been held regarding personnel matters and salary and benefits.

1.5 MINUTES OF REGULAR MEETING OF MAY 10, 1984

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the Minutes of the Regular Meeting of May 10, 1984, as delivered.

1.6 HEARING OF CITIZENS - No citizens expressed a desire to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine announced the results of the recent Academic Senate election for seats on the Representative Council. Elected to serve two-year terms were:

Mr. Gary Carroll  
Mr. Tom Garey  
Dr. Curtis Solberg  
Mr. Gerald Floyd  
Dr. Elaine Cohen  
Mr. Ron Robertson  
Mr. Robert Christensen

Elected to one-year terms were:

Dr. Harry Bulow  
Ms. Jacque Huth

Ms. Jardine announced that a candidate for the Great Teachers Seminar has been named, Dr. Larry Friesen, of the Biological Sciences Department.

Mr. Ricks extended congratulations to the elected Representatives on behalf of the Board of Trustees.

b. REPORT BY ASSOCIATED STUDENTS - None.
c. REPORT ON CURRENT EVENTS        Mr. Jim Williams

Mr. Williams reported on items of interest scheduled by the College for the period of May 10 through May 24, 1984.

d. REPORT ON CURRENT ISSUES        Dr. Peter MacDougall

Dr. MacDougall reported that the Board Facilities Committee met on May 21 and conducted an open discussion on the proposed planning for the West Campus. A number of groups were invited, including residents of the area adjacent to the West Campus. The West Campus Master Plan was outlined, and responses from the audience were received. Approximately 35 people were in attendance.

Dr. MacDougall informed Board members that for the second year in a row Dr. Harry Bulow's Jazz Ensemble has received first place in the college division of the Southwestern Jazz Festival. Sixteen California Community Colleges competed. Dr. MacDougall noted that their award was representative of the quality of the College's Music Department.

He reported that he, Dr. Dobbs, and Mr. Frank attended the recent Conference of California Community College Trustees in Long Beach. He noted that he had made a presentation on our college's transfer program.

Dr. MacDougall reported that the annual fundraising event held on Sunday, March 20, had been an outstanding success; he particularly praised the work of Lana Rose and her staff. He noted that the Music Department's performance and the HRM department's efforts presented the College in an excellent light to the community.

Mr. Ray Canton was presented with a framed Resolution of the California Legislature commending him for his outstanding years of work as THE CHANNELS' advisor. Dr. MacDougall expressed Senator Hart's regrets at not being able to be present to honor Mr. Canton. Mr. Canton expressed enormous surprise at and appreciation for the honor (he had been asked to attend the meeting for a fictional reason). He introduced the members of THE CHANNELS staff, stating that they were responsible for his successes. Individually introduced were Pat Schmaljon, Laslo Hodosy, C. P. Sjovold, Cathy O'Brien, Christopher Cochran, Idanthea Perrin Weston, Andrea Moss, Larie Padden, Nora K. Wallace, Brigitte Devine, Robert St. John, Steve Fent, Caraline Braun, and Tessie Schmidt.

Mr. Canton accepted congratulations for his distinction from Mr. Ricks and other Board members.
2. PERSONNEL

2.1 Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the following items were approved:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>Eijima, Margaret</td>
<td>Instr.CADD</td>
<td>To Be Det.</td>
<td>84-85</td>
<td>1/2 time w/benefits Temporary</td>
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<tr>
<td>Mead, John C.</td>
<td>Instr.Comp.Sci.</td>
<td>V-8</td>
<td>84-85</td>
<td>1st Yr. Probation Tenure Track</td>
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POST-RETIREMENT CONTRACTS

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<th>Salary</th>
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<tr>
<td>Balderston, Mahlon 12 TLU's, Music</td>
<td>$5,640</td>
<td>84-85</td>
<td>Special Contract</td>
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<tr>
<td>Courtney, Charles</td>
<td>English</td>
<td>&quot;&quot;</td>
<td>&quot;&quot;</td>
</tr>
<tr>
<td>Dunn, Harold</td>
<td>Music</td>
<td>&quot;&quot;</td>
<td>&quot;&quot;</td>
</tr>
<tr>
<td>Elias, Isidor</td>
<td>Physics</td>
<td>&quot;&quot;</td>
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PROMOTION

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<tr>
<td>Seaver, Rosalie</td>
<td>Admin.Sec.</td>
<td>32C</td>
<td>7/2/84</td>
<td>Repl. M. Moffat</td>
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RESIGNATIONS

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<tr>
<td>Del Vecchio, Val</td>
<td>Media Prod.Coord.</td>
<td>32B</td>
<td>5/16/84</td>
<td>Other Employment</td>
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<td>Beene, Francine</td>
<td>Acct.Clk.Int.</td>
<td>23A</td>
<td>5/10/84</td>
<td>Other Employment</td>
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SALARY INCREASES AND PERMANENCY

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<tbody>
<tr>
<td>Carbon, Catherine</td>
<td>Library Tech.</td>
<td>29D</td>
<td>6/1/84</td>
<td>Recommend Perm.</td>
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LONGEVITY - MANAGEMENT/SUPERVISOR/CONFIDENTIAL SALARY SCHEDULE

<table>
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<td>Jeter, Kevin</td>
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<tr>
<td>Pickering, David</td>
<td>Controller</td>
<td>59E</td>
<td>6/1/84</td>
<td>15 yrs +5% long.</td>
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Mr. Oroz introduced Ms. Shirley Conklin, who presented Ms. Sloane to the Board, outlining her past service to the Health Technologies Programs and praising her performance in that regard. Dr. MacDougall endorsed Ms. Conklin's compliments about Ms. Sloane.
Dr. MacDougall noted that Ms. Conklin had not be able to attend the Board meeting at which her retirement was approved. He told her that Board members and others had made many positive remarks about her leadership of the Health Occupations Programs. He said that he spoke for the entire Board in thanking her for her great contributions to the College, and expressing pleasure that she would continue to serve the College next year during the Accreditation Study. He stated that Ms. Conklin's professional competence and high standards will be greatly missed by all who have worked with her. Mr. Ricks and Mr. Frank echoed Dr. MacDougall's remarks and wished her a very happy retirement.

Ms. Conklin thanked the Board and Dr. MacDougall, stating that she believes the Health Technologies Department is the finest she has observed in any community college.

Mr. Oroz introduced new employee Ms. Zelda Dodge to the Board. He also presented Ms. Rosalie Seaver, who will replace Ms. Mary Moffet as Secretary to Dean Fairly.

Dr. MacDougall and Mr. Rob Dependahl expressed their pleasure that the College has been able to employ Mr. Mead as a new contract instructor for Computer Science. Mr. Mead responded that he looks forward to joining the College.

**CONTINUING EDUCATION**

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<tr>
<td>Cavat, Irma</td>
<td>Consultant</td>
<td>$25</td>
<td>5/19/84</td>
<td>Murals of S.B.</td>
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<td>Hays, Peggy</td>
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<td>5/19/84</td>
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<td>Ohlsen, Jann</td>
<td>Lab Tch. Asst. 37</td>
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<td>Peake, Channing</td>
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<td>Ptaszinski, Bill</td>
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<td>Unzueta, Manuel</td>
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<td>5/19/84</td>
<td>Murals of S.B.</td>
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<tr>
<td>Dodge, Zelda</td>
<td>Acct.Clk.,Int. 23</td>
<td>$5.20/hr</td>
<td>5/14/84</td>
<td>Hourly as needed</td>
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**STUDENT SERVICES**

3.1 CANDIDATES FOR THE ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE DEGREES

Upon motion by Ms. Alexander, seconded by Mr. Frank, the Board approved conferring upon each of the 178 candidates for the Associate in Arts Degree (Enclosure 1 to the Agenda) and each of the 169 candidates for the Associate in Science Degree (Enclosure 2 to the Agenda) the degrees named, subject to completion of the State and local requirements for the degree.

Dean Fairly noted that there are the same number of graduates as in June, 1983.
4. CURRICULUM AND INSTRUCTION

4.1 INTENSIVE ENGLISH LANGUAGE PROGRAM FOR FOREIGN STUDENTS

Dean Pat Huglin introduced Mr. Pablo Buckelew, Instructor of ESL and former Coordinator of the Learning Assistance Center (LAC). Mr. Buckelew reviewed for the Board the proposed program for developing English language proficiency in foreign students.

Upon motion by Mr. Frank, seconded by Ms. Alexander, the Board approved the program as described in the Agenda.

4.2 COMPREHENSIVE PLAN FOR SERVICES TO DISABLED STUDENTS

Dr. Gil Robledo discussed the Comprehensive Plan for Services to Disabled Students as described in Attachment 4.2 to the Agenda. Mr. Henry Reed, President, Disabled Students Union, reported on fund raising activities related to the American River rafting trip, which will include spending a day in Sacramento during which they will meet with Senator Gary Hart. Mr. Reed reported that the trip will be financed by the club's fundraising efforts and by generous donations from the Student Senate, Northside Rotary, the SBCC Basketball Team, and numerous other individual donations. He thanked the College's staff for providing the opportunities for club activities and personal growth that has been the result of the planning for this activity. Mr. Reed presented a club T-shirt to Dr. MacDougall.

Mr. Ricks congratulated Mr. Reed for the club's success in arranging the trip.

4.3 APPROVAL OF INSTRUCTORS, 1984 SUMMER SESSION

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved the 1984 Summer Session instructors as contained in the attachment to the Agenda.

4.4 INSTRUCTIONAL IMPROVEMENT/PROFESSIONAL DEVELOPMENT GRANTS

Dr. MacDougall introduced Mr. John Matsui, co-chair, Faculty Enrichment Committee. Mr. Matsui described the composition of the committee and its objectives.

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved the projects as described in the attachment to the Agenda.

4.5 REPORT ON WORK EXPERIENCE SITES IN THE COMMUNITY

Ms. Myrna Harker, Associate Professor, Business/Office Education Department, presented a report on her efforts in developing work experience sites in the community for BOE students. Ms. Harker received released time Spring Semester, 1984 for her endeavors.
5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Upon motion by Ms. Alexander, seconded by Mr. Luria, the Board approved the following items as contained in the attachments to the Agenda:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. PROFESSIONAL CONSULTANT

Barbara Hirsch, Music Department, May 18 through June 8

e. HOLIDAY USE OF FACILITIES

July 4, 1984, La Playa Stadium, S.B. Traditions Committee, for Fireworks show.

f. INSTITUTIONAL MEMBERSHIP

Association for Communication Administration, $35 annually, Speech Department

g. VETERANS' COST-OF-INSTRUCTION PROGRAM

The College is ineligible to apply for Veterans' Cost-of-Instruction Program funds under method A or B. We are requesting to be considered under method D. This funding will serve to augment district income to provide services currently being offered by the College to student veterans. No District funds are required.

The Superintendent/President recommends ratification of the request for Veterans' Cost-of-Instruction Program funds filed to meet the May 11, 1984 deadline.

h. BID FOR ROOF REPAIR - ADMINISTRATION BUILDING

The Superintendent/President will present a recommended bid for the repair of the Administration Building roof.

5.2 ACTION ITEMS

a. SELECTION OF AUDITOR FOR FINANCIAL AID PROGRAMS, 1982-83 AND 1983-84

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the Board approved the Robert M Moss Accountancy Corporation to audit the 1982-83 and 1983-84 Pell, NDSL, CWS, and SEOG programs for a total fee of $2,275.00.
b. AMENDMENT TO JOINT USE AGREEMENT WITH CITY OF SANTA BARBARA - PARKING

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the Board approved the amendment to the Joint Use Agreement with the City of Santa Barbara as summarized in the attachment to the Agenda.

c. AGREEMENT FOR DESIGN AND SURVEY OF PARKING LOTS

Upon motion by Ms. Alexander, seconded by Mr. Frank, the Board approved the agreement with Penfield and Smith, Engineers, to provide engineering services related to the improvement of the three existing parking lots adjacent to Loma Alta Drive, as described in the Agenda.

5.2 ACTION ITEMS

a. SELECTION OF DESIGN ARCHITECT FOR THE LEARNING RESOURCES CENTER/LIBRARY

Upon motion by Mr. Frank, seconded by Ms. Alexander, the Board selected Grand, Pederson and Phillips as design architects for the LRC/Library.

b. ART SCULPTURE AREA AND STORAGE ADDITION TO THE HUMANITIES BUILDING

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board endorsed the design concept and authorized the staff to proceed with implementation of the Art Sculpture Area and storage addition to the Humanities Building. Their approval was based on the recommendation of the Board Facilities Committee.

6. GENERAL INFORMATION - None presented.

6.2 HOTEL RESTAURANT MANAGEMENT PROGRAM INVOLVEMENT IN AWARDS PROGRAM

The Board was informed that on May 2 an application was submitted to the National Restaurant Association on behalf of the Hotel Restaurant Management Program for consideration of the "Award of Excellence in Foodservice Education." The annual program is designed to recognize program excellence within foodservice education in post-secondary foodservice management. State winners will be competing for regional titles and the latter will compete for the national title.

7. ADJOURNMENT

Upon motion by Mr. Frank, seconded by Mr. Luria, the Board meeting was adjourned at 5:37 p.m.

ATTEST:

[Signatures]

Mr. Benjamin P. J. Wells, President
Board of Trustees

Dr. Peter R. MacDougall
Superintendent/President and
Secretary to the Board of Trustees

Approved by the Board of Trustees 6-14-84, 1984