AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 24, 1984

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION

1.5 MINUTES OF REGULAR MEETING OF MAY 10, 1984

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 The Superintendent/President recommends that the following personnel items be approved:

APPOINTMENTS

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Eijima, Margaret</td>
<td>Instr.CADD</td>
<td>To Be Det.</td>
<td>84-85</td>
<td>1/2 time w/benefits Temporary</td>
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<tr>
<td>Mead, John C.</td>
<td>Instr.Comp.Sci.</td>
<td>V-8</td>
<td>84-85</td>
<td>1st Yr. Probation Tenure Track</td>
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<td>Sloane, Diana</td>
<td>Acting Asst.</td>
<td>Admin.Sched.</td>
<td>Step 4</td>
<td>Temporary</td>
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<tr>
<td>Dodge, Zelda</td>
<td>Acct.Clk.Int.</td>
<td>23A</td>
<td>5/25/84</td>
<td>Repl. F. Beene</td>
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**POST-RETIREMENT CONTRACTS**

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<tr>
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<tr>
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<td>Mahon 12 TLU's</td>
<td>$5,640</td>
<td>84-85</td>
<td>Special Contract</td>
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<td>Courtney</td>
<td>&quot; English&quot;</td>
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<td>&quot; Physics&quot;</td>
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**PROMOTION**

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<tr>
<td>Seaver, Rosalie</td>
<td>Admin.Sec.</td>
<td>32C</td>
<td>7/2/84</td>
<td>Repl. M. Moffat</td>
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**RESIGNATIONS**

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<td>Del Vecchio</td>
<td>Media Prod.Coord.</td>
<td>32B</td>
<td>5/16/84</td>
<td>Other Employment</td>
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<td>Other Employment</td>
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**SALARY INCREMENTS AND PERMANENCY**

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<tr>
<td>Carbon, Catherine</td>
<td>Library Tech.</td>
<td>29D</td>
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<td>Recommend Perm.</td>
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**LONGEVITY - MANAGEMENT/SUPERVISOR/CONFIDENTIAL SALARY SCHEDULE**

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**CONTINUING EDUCATION**

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<td>$25</td>
<td>5/19/84</td>
<td>Murals of S.B.</td>
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<td>5/19/84</td>
<td>Murals of S.B.</td>
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<td>Unzueta, Manuel</td>
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<td>5/14/84</td>
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3. STUDENT SERVICES

3.1 CANDIDATES FOR THE ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE DEGREES

The Superintendent/President recommends that the Board of Trustees confer upon each of the 178 candidates for the Associate in Arts Degree (Enclosure 1) and each of the 169 candidates for the Associate in Science Degree (Enclosure 2) the degrees named, subject to completion of the State and local requirements for the degree.

4. CURRICULUM AND INSTRUCTION

4.1 INTENSIVE ENGLISH LANGUAGE PROGRAM FOR FOREIGN STUDENTS

Classes will be scheduled during low-use afternoon hours, and the target group will be foreign students wishing to develop English language proficiency. Policies for this program shall be:

1. Students admitted must have successfully completed the equivalent of a high school education in their own country.

2. Students must have met all federal and state requirements for international foreign student status.

3. Students will be required to participate in an English language assessment program which will be administered by the English as a Second Language staff.

4. Students must pay all foreign fees required by the college.

5. Students will not be permitted to enroll in other than English as a Second Language courses until they demonstrate proficiency in English as measured by the program English Placement examination.

The current College policy restricting total foreign student enrollment to no more than 2 percent of the total day enrollment will remain in effect. The proposed policy has been reviewed and endorsed by the Board Subcommittee on Educational Policies and by the College Planning Committee.

The Superintendent/President recommends approval of the English Language Program as described above.

4.2 COMPREHENSIVE PLAN FOR SERVICES TO DISABLED STUDENTS

Dr. Gil Robledo will be present to discuss the Comprehensive Plan for Services to Disabled Students. Attachment 4.2 contains a summary of the plan. Mr. Henry Reed, President, Disabled Students Union, will report on fund raising activities related to the American River rafting trip.

4.3 APPROVAL OF INSTRUCTORS, 1984 SUMMER SESSION

The Superintendent/President recommends approval of the 1984 Summer Session instructors as contained in attachment 4.3.
4.4 INSTRUCTIONAL IMPROVEMENT/PROFESSIONAL DEVELOPMENT GRANTS

Each year, funds are budgeted for Instructional Improvement and Professional Development Projects Grants directed toward the improvement of instruction at Santa Barbara City College.

The Superintendent/President recommends approval of the projects as described in Attachment 4.4

4.5 REPORT ON WORK EXPERIENCE SITES IN THE COMMUNITY

Ms. Myrna Harker, Associate Professor, Business/Office Education Department, will present a report on her efforts in developing work experience sites in the community for BOE students. Ms. Harker received released time Spring Semester, 1984 for her endeavors.

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/Presidents recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. PROFESSIONAL CONSULTANT

Barbara Hirsch, Music Department, May 18 through June 8 (total of 19 hours at $7/hour)

e. HOLIDAY USE OF FACILITIES

July 4, 1984, La Playa Stadium, S.B. Traditions Committee, for Fireworks show.

f. INSTITUTIONAL MEMBERSHIP

Association for Communication Administration, $35 annually, Speech Department

g. VETERANS' COST-OF-INSTRUCTION PROGRAM

The College is ineligible to apply for Veterans' Cost-of-Instruction Program funds under method A or B. We are requesting to be considered under method D. This funding will serve to augment
district income to provide services currently being offered by the
College to student veterans. No District funds are required.

The Superintendent/President recommends ratification of the request
for Veterans' Cost-of-Instruction Program funds filed to meet the May
11, 1984 deadline.

h. BID FOR ROOF REPAIR - ADMINISTRATION BUILDING

The Superintendent/President will present a recommended bid for the
repair of the Administration Building roof.

5.2 ACTION ITEMS

a. SELECTION OF AUDITOR FOR FINANCIAL AID PROGRAMS, 1982-83 AND 1983-84

The Superintendent/President recommends approval of the Robert M Moss
Accountancy Corporation to audit the 1982-83 and 1983-84 Pell, NDSL,
CWS, and SEOG programs for a total fee of $2,275.00.

b. AMENDMENT TO JOINT USE AGREEMENT WITH CITY OF SANTA BARBARA - PARKING

The City of Santa Barbara's implementation of the Waterfront Parking
Program served as a catalyst to amend the Joint Use Agreement with
the City of Santa Barbara (August, 1962). A summary of
revisions/amendments is contained in Attachment 5.2-b. The Board
Subcommittee on Finance reviewed and endorsed the agreement.

The Superintendent/President recommends approval of the amendment to
the Joint Use Agreement with the City of Santa Barbara.

c. AGREEMENT FOR DESIGN AND SURVEY OF PARKING LOTS

The proposed agreement with Penfield and Smith, Engineers, would
provide engineering services related to the improvement of the three
existing parking lots adjacent to Loma Alta Drive. The engineering
survey would include re-striping of the parking spaces, installation
of appropriate curbing and retaining walls, construction of
sidewalks, improvement of drainage, and other services. The fee is
estimated at $18,500. Funds for the project will be paid from the
income received from the College Parking Program. The proposed
agreement has the endorsement of the Board Subcommittee on Finance.

The Superintendent/President recommends approval of the agreement.

d. SELECTION OF DESIGN ARCHITECT FOR THE LEARNING RESOURCES
CENTER/LIBRARY

Requests for proposals for the LRC/Library were sent to 15 local
architects. Several were selected for interviews as outlined in the
attached selection process. The Board Facilities Subcommittee was
involved in establishing criteria and initial screening with final
interviews conducted by a five-member team.

The Superintendent/President will present a recommendation for the
selection of a design architect.

b. ART SCULPTURE AREA AND STORAGE ADDITION TO THE HUMANITIES BUILDING

The Art Sculpture Area and storage addition to the Humanities Building has been redesigned and improved. The plans and model have been favorably reviewed by the Facilities Subcommittee of the Board of Trustees. The model and plans will be presented to the full Board.

The Superintendent/President recommends the Board endorse the new design concept and authorize the staff to proceed with implementation of the project.

6. GENERAL INFORMATION

6.2 HOTEL RESTAURANT MANAGEMENT PROGRAM INVOLVEMENT IN AWARDS PROGRAM

On May 2 an application was submitted to the National Restaurant Association on behalf of the Hotel Restaurant Management Program for consideration of the "Award of Excellence in Foodservice Education." The annual program is designed to recognize program excellence within foodservice education in post-secondary foodservice management. State winners will be competing for regional titles and the latter will compete for the national title.

7. ADJOURNMENT