MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 10, 1984

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by the the Board President, Benjamin Wells, at 4:12 p.m.

1.2 ROLL CALL

Members present:

Mr. Benjamin Wells, President
Ms. Kathryn Alexander
Dr. Joe Dobbs (arrived at 4:25 p.m.)
Mr. Sidney Frank
Mr. Eli Luria
Ms. Joyce Powell

Members absent:

Mr. Gary Ricks
Mr. Kelly Jensen, Student Member

Other staff present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board

Ms. Nancy Baird, Sr. Secretary, Health Technologies
Dr. Martin Bobgan, Dean, Continuing Education
Ms. Barbara Cells, Sr. Offset Dup. Machine Operator
Ms. Shirley Conklin, Asst. Dean, Health Technologies
Ms. Jane Craven, Coordinator, Student Operations
Ms. Lynda Fairly, Dean, Student Services
Dr. Charles Hanson, Business Manager
Ms. Hollie Groeneman, Dept. Aide, ESL
Mr. Pat Huglin, Dean, Instruction
Ms. Linda Janco, Clerk, Admissions & Records
Ms. Evanne Jardine, President, Academic Senate
Ms. Barbara Jones, Acct. Clerk, Senior
Mr. Daniel Oroz, Director, Personnel/Affirmative Action
Mr. Rob Reilly, Coordinator of Publications
Mr. John Romo, Assistant Dean, Instruction
Ms. Lana Rose, Chairperson, Professional Development Committee
Mr. Stewart Swartz, Lab Technician Asst., Computer Science
Mr. Allan Wellman, President, Student Senate
Mr. Jim Williams, Public Information Officer

1.3 WELCOME

Mr. Wells welcomed faculty and guests.

1.4 CLOSED SESSION

Mr. Wells reported that, upon motion by Mr. Luria, seconded by Ms. Powell, the Board convened in Closed Session at 3:35 p.m. for the discussion of personnel and negotiation items. Present at the Closed Session were Mr. Wells, Ms. Alexander, Mr. Frank, Mr. Luria, and Ms. Powell. The Closed Session was ended upon motion by Mr. Luria, seconded by Ms. Powell.

1.5 MINUTES OF REGULAR MEETING OF APRIL 26, 1984

Upon motion by Mr. Luria, seconded by Mr. Frank, the minutes of the Regular Meeting of April 26, 1984, were approved as delivered.

1.6 HEARING OF CITIZENS - None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine reported that, among other work in progress by the Academic Senate, nominations are being solicited for the Great Teachers' Seminar, to which the College has sent a faculty member for the past three years.

The Senate is preparing for election of Representative Council members, and will solicit volunteers for committees next year. Rep Council is working with Dr. MacDougall on committee structure and the functions of committees. A design for faculty involvement on committees and what constitutes appropriate professional involvement is being discussed.

Ms. Jardine reported that a new issue of The Faculty Voice is out. A report on Instructional Reorganization is being composed; this is the second year of functioning in the new format.

Ms. Jardine reported that on the previous day she had attended the Day in Sacramento with Dr. MacDougall, Board President Wells, and Student Member Jensen. The event was sponsored by the CACC and had afforded the opportunity to meet with legislators of both parties. She stated that she sensed some legislators have a more positive feeling toward community colleges than in the past.
b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

Mr. Wellman reported that the Student Senate has granted almost $5,000 to groups and departments on campus, based on applications to the Student Funding Committee.

He reported that the Associated Student Body Treasurer resigned, and that the position will be refilled. Elections for the 1984-85 Student Senate will be held on May 16th and 17th.

The annual Search for Talent project is in progress. A notice will appear soon in the College Memo requesting assistance from staff in the judging process.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of May 10 through May 24.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall expressed his appreciation to Mr. Wellman and other members of the Student Senate for their allocations to the instructional activities of the college.

He observed that it is a credit to this year's student body officers that so many students have expressed interest in holding office next year; he said that it has been some years since the office of President has been contested.

Mr. Frank added his congratulations to Mr. Wellman and Mr. Jensen for the leadership they have provided.

(At this point Dr. Dobbs joined the meeting.)

Dr. MacDougall described a meeting of the Board Subcommittee on Facilities scheduled for May 21 to which members of the college community and members of the public will be invited to provide their views regarding planning for the West Campus.

Regarding community college financing, Dr. MacDougall shared his enthusiasm for a recent report by Mr. Pat Callan, Executive Director of the California Postsecondary Education Commission (CPEC). Mr. Callan's report makes the point that unless funding support is substantially increased above that contained in the Governor's budget, the State will jeopardize its long-term investment in access and quality of its community colleges. Mr. Callan stresses the importance of the 3 public segments of higher education building toward excellence together. This cannot happen if one essential element is allowed to erode. Dr. MacDougall recommended Mr. Callan's report as serving community colleges very well, and said that he hoped it would be listened to by members of the legislature and Governor's Office.
The previous day's trip to Sacramento with Mr. Wells, Ms. Jardine, and Mr. Jensen was described by Dr. MacDougall as encouraging, in that most legislators and aids to the Governor acknowledge that there is a need for more funding (although the extent of the funding is subject for discussion). The CACC's Day In Sacramento created an opportunity for community college leaders to hear from Jim Nielson, Senate Minority Leader, Assembly Minority Leader Robert Naylor, and Speaker Willie Brown. Bill Cunningham, Education Advisor to the Governor, spoke to the CACC group, and joined the SBCC delegation for a long dinner discussion.

Dr. MacDougall indicated that an important factor identified is the need for community colleges to involve the business community in positions of support for funding. He stated that he considers his most important function at this time to be the pursuit of adequate funding. He plans to form an ad hoc committee of faculty and staff to look at how we can be as effective as possible.

PERSONNEL

2.1 RECOGNITION OF ROB REILLY: 1983-84 OUTSTANDING CLASSIFIED EMPLOYEE

The Board of Trustees annually pays special honor to a member of the regular classified staff, chosen by his/her peers, for outstanding service to the College and/or community. Mr. Rob Reilly, Publications Coordinator, has been selected to receive this honor. Chosen for Honorable Mention were Ms. Barbara Jones, Accounting, Ms. Nancy Baird, Health Technologies, Ms. Barbara Cells, Duplicating, and Mr. Stewart Swartz, Computer Science.

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board approved awarding a special certificate of recognition and an honorarium of $200 to Mr. Reilly, and that the plaque bearing the names of each year's honorees be engraved with his name.

Mr. Oroz invited Ms. Lana Rose, Chair of the Professional Development Committee, to describe the award's selection process and to introduce Mr. Reilly and the other honorees.

Ms. Rose discussed the committee's work and read some of the remarks contained in the nominations submitted on Mr. Reilly's behalf.

Dr. MacDougall presented Mr. Reilly with the Certificate of Recognition and the $200 honorarium. He displayed the plaque bearing Mr. Reilly's name as Outstanding Employee of the Year, 1984. Mr. Reilly thanked the Board and college staff for their consideration, noting that no one employee could create an outstanding impression without the help of a staff of other outstanding employees.

Ms. Rose introduced Ms. Jones, Ms. Baird, Ms. Cells, and Mr. Swartz, and Dr. MacDougall presented them with Certificates of Appreciation, along with his thanks. He thanked Ms. Rose and the Professional Development Committee for the time and thought which they invested in the choosing of the Outstanding Classified Employee. Mr. Wells congratulated Mr. Reilly on behalf of the entire Board.
2.2 PERSONNEL ITEMS

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the following items:

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<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<td>RESIGNATIONS</td>
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<td>King, Gloria</td>
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<td>5/4/84</td>
<td>Other Employment</td>
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<td>APPOINTMENTS</td>
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<td>Craven, Jane</td>
<td>Coordinator, Student</td>
<td>Step V (Admin)</td>
<td>7/1/84</td>
<td>Previously Acting Coordinator</td>
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<td>Operations</td>
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<td>Groeneman, Hollie</td>
<td>Dept.Aide, ESL</td>
<td>25A</td>
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<td>1/2 Time/10 Mo.</td>
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<td>Janco, Linda</td>
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Mr. Oroz introduced Ms. Groeneman and Ms. Janco to the Board. They were welcomed to Santa Barbara City College by Board President Wells on behalf of the entire Board.

Dr. MacDougall expressed his pleasure that someone as qualified as Ms. Craven was appointed permanently to the position of Coordinator of Student Operations. He said that she has been outstanding in her role as acting coordinator.

HOURLY

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<th>Comments</th>
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<td>Bull, Guy</td>
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<td>Cohen, Jeannette</td>
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<td>Mind/Supermind &amp; 5/7/84</td>
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<td>(R. Sheldrake/R.D. Laing)</td>
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<td>Buhs, Teresa</td>
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<td>Employee</td>
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<td>Padilla, Jeanette</td>
<td>Typ.Clk.Int./Chld.Cntr</td>
<td>$4.97/hr</td>
<td>5/2/84</td>
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**TUTORIAL PROGRAM**

| Rockefeller, Jean Navarro, Joseph | " | " | 83/84 |

**PROFESSIONAL VOLUNTEERS**

| Davis, Ted | Art-Sculpture | 4/25/84 | Wayne Krueger |
| Kakli, Nick | Art-Sculpture | 4/25/84 | Wayne Krueger |

**2.3 PUBLIC HEARING ON DISTRICT'S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING PROPOSAL**

On April 26, 1984, The District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal. The Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District's initial proposal.

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the Board opened the public hearing. Mr. Wells extended an invitation to those who might wish to address the Board, repeating his invitation twice. No one present expressed a wish to address the Board. Upon motion by Mr. Frank, seconded by Ms. Alexander, the Board adjourned the public hearing.

**3. STUDENT SERVICES - No Items.**

**4. CURRICULUM AND INSTRUCTION**

**4.1 CHILDREN'S CENTER SUMMER SESSION**

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved a six-week self-supporting session for the Children's Center from June 25 through August 3, 1984. Tuition cost of $30 per child will cover direct costs.

**4.2 YOUTH BASKETBALL CAMP**

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board ratified the offering of a one-week youth basketball camp from June 18 to June 23. The camp will be coordinated by Mr. Frank Carbajal, SBCC Basketball Coach, and will be aimed at youth in the college service area.
4.3 DENTAL ASSISTING PROGRAM

Dr. MacDougall described the review process involved in formulating the recommended position of the college regarding the Dental Assisting Program. He noted that it was a long and difficult process, involving consideration of the unsettled fiscal circumstances of community colleges. Decisions must be weighed against other needs of the colleges, including salary and other program development. Dr. MacDougall recommended that today's decision of the Board should preclude reopening consideration of the subject in January; that conditions of his recommendation will either exist or not exist as stated, enabling the Board to make a final decision in January based on their decision at this meeting.

Dr. Robert Kuhn, Ms. Dolly Begg, and Dr. Bill Manning, members of the local dental community, spoke in support of continuing the program. Board members discussed aspects of the program, and expressed their appreciation to the large number of citizens who were present in the audience.

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the following guidelines for possible reinstatement of the Dental Assisting Program:

1. The Dental Assisting Program will not be reinstated at Santa Barbara City College in September, 1985 if:
   a. It would require deficit spending, or
   b. We project making our present 1983-84 CAP (8,482 ADA) in 1984-85 and funding for growth is not provided.

2. The Dental Assisting Program will be reinstated in September, 1985 if:
   a. Growth funds are provided in 1984-85 or anticipated for 1985-86 and we do not anticipate meeting the growth quota within our existing program efforts, and/or
   b. External funds are obtained sufficient to meet dental assisting program expenses for a minimum of a three-year period.

A final decision on Dental Assisting will be made by January 15, 1985.

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved the following items, as described here or in attachments to the Agenda:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY HAVE ARRIVED PRIOR TO THE MEETING, Attachment 5.1-b
c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. PROFESSIONAL CONSULTANTS

Michele Jackman, Management Development Workshop, May 2, 1984 $50
Mary Paulson, Reader for blind student, Spring Semester, 1984 $5/hr

e. CHILD CARE PROGRAM 1984-85, ANNUAL RENEWAL OF APPLICATION

f. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR FISCAL YEAR 1984-85

g. SUNDAY USE OF FACILITIES

<table>
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<tr>
<th>U.S.C. College Success Seminar</th>
<th>Room A-211</th>
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<tr>
<td>157 Ventura Blvd.</td>
<td>8 a.m. to 5 p.m.</td>
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<tr>
<td>Encino, CA</td>
<td>August 26, 1984</td>
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h. THIRD QUARTER FINANCIAL REPORTS FOR PERIOD ENDING MARCH 31, 1984

The Third Quarter Financial Reports were presented to the Board of Trustees as an informational item, Enclosure 1.

5.2 ACTION ITEM

a. DEFERRED MAINTENANCE PROJECTS FOR 1984-85

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved 50% matching funds for the 1984-85 deferred maintenance program in the amount of $128,700 for funding of the following projects approved by the Chancellor's Office:

- Reroof Goleta Valley Cont.Ed. Center Classrooms $114,000
- Reroof Occupational Education Building 38,800
- Repair/Replace Coping Tiles, Life Science/Geology Bldg. 12,000
- Repair/Replace HVAC-Drama/Music Building 18,500
- Repair/Rework HVAC Ducting-Drama/Music Building 13,600
- Repair Exterior Walls-Humanities Building 60,500

6. GENERAL - No Items.

7. ADJOURNMENT

Upon motion by Ms. Alexander, seconded by Mr. Frank, the meeting was adjourned at 5:45 p.m.
ATTEST:

Mr. Benjamin P. J. Wells, President  Dr. Peter R. MacDougall
Board of Trustees  Superintendent/President and
Santa Barbara Community College District Secretary to the Board of Trustees

Approved by the Board of Trustees

5-24-84, 1984