AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 10, 1984

3:30 p.m. - CLOSED SESSION  
   Room A-151
4:00 p.m. - REGULAR MEETING  
   Room A-211

Administration Building  
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF APRIL 26, 1984
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
      b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
      c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 RECOGNITION OF ROB REILLY: 1983-84 OUTSTANDING CLASSIFIED EMPLOYEE

The Board of Trustees annually pays special honor to a member of the regular classified staff, chosen by his/her peers, for outstanding service to the College and/or community. Mr. Rob Reilly, Publications Coordinator, has been selected to receive this honor. Chosen for Honorable Mention were Ms. Nancy Baird, Health Technologies, Ms. Barbara Cells, Duplicating, and Mr. Stewart Swartz, Computer Science.

The Superintendent/President recommends that the Board of Trustees award a special certificate of recognition and an honorarium of $200 to Mr. Reilly, and that the plaque bearing the names of each year's honoree be engraved with his name.
2.2 The Superintendent/President recommends that the following personnel items be approved:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RESIGNATIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>King, Gloria</td>
<td>Children's Center</td>
<td>I-7</td>
<td>5/4/84</td>
<td>Other Employment</td>
</tr>
<tr>
<td>Hirsch, Barbara</td>
<td>Dept. Aide, Music</td>
<td>25E</td>
<td>5/8/84</td>
<td>Other Employment</td>
</tr>
<tr>
<td><strong>APPOINTMENTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Craven, Jane</td>
<td>Coordinator, Student Operations</td>
<td>Step V (Admin)</td>
<td>7/1/84</td>
<td>Previously Acting Coordinator</td>
</tr>
<tr>
<td>Groeneman, Hollie</td>
<td>Dept.Aide, ESL</td>
<td>25A</td>
<td>5/11/84</td>
<td>1/2 Time/10 Mo.</td>
</tr>
<tr>
<td>Janco, Linda</td>
<td>Clerk, Admissions</td>
<td>23A</td>
<td>5/14/84</td>
<td>FT/12 Mo.</td>
</tr>
<tr>
<td>Morales, Aurora</td>
<td>Clerk, Admissions</td>
<td>23A</td>
<td>5/14/84</td>
<td>FT/12 Mo.</td>
</tr>
<tr>
<td>Nguyen, Ty Van</td>
<td>Custodian, Facilities</td>
<td>21A</td>
<td>5/11/84</td>
<td>FT/12 Mo.</td>
</tr>
<tr>
<td><strong>HOURLY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bull, Guy</td>
<td>Instructor, Cont. Ed.</td>
<td>II-2</td>
<td>5/1/84</td>
<td></td>
</tr>
<tr>
<td>Cohen, Jeannette</td>
<td>Substitute, Cont. Ed.</td>
<td>IV-2</td>
<td>4/2/84</td>
<td></td>
</tr>
<tr>
<td>Cloud, Jan</td>
<td>Consultant, Cont. Ed.</td>
<td>$25</td>
<td>4/9/84</td>
<td>Family History</td>
</tr>
<tr>
<td>The Ojai Foundation (R. Sheldrake/R.D. Laing)</td>
<td>Consultants</td>
<td>$800</td>
<td>4/30/84 &amp; 5/7/84</td>
<td>Mind/Supermind</td>
</tr>
<tr>
<td>Buhs, Teresa</td>
<td>Lab.Asst. 37</td>
<td>$7.23/hr</td>
<td>5/7/84</td>
<td>HAN</td>
</tr>
<tr>
<td>Short, Chris</td>
<td>Instr.Aide/Chld.Cntr.</td>
<td>$4.97/hr</td>
<td>4/20/84</td>
<td>30 hrs/wk</td>
</tr>
<tr>
<td>Coleman, Susan</td>
<td>Instr.Aide/Chld.Cntr.</td>
<td>$4.97/hr</td>
<td>4/20/84</td>
<td>30 hrs/wk</td>
</tr>
<tr>
<td>Lassiter, Yvonne</td>
<td>Fd.Svc.Att./HRM</td>
<td>$4.97/hr</td>
<td>3/1/84</td>
<td>40 hrs/wk</td>
</tr>
<tr>
<td>Schott, Kevin</td>
<td>Fd.Svc.Att./HRM</td>
<td>$4.97/hr</td>
<td>3/1/84</td>
<td>40 hrs/wk</td>
</tr>
<tr>
<td>Eden, Allana</td>
<td>Dept.Aide, Music</td>
<td>$5.45/hr</td>
<td>5/7/84</td>
<td>FT/Temp.</td>
</tr>
<tr>
<td>Stieglitz, Anne</td>
<td>Accompanist 30, Music</td>
<td>$6.13/hr</td>
<td>5/1/84</td>
<td>*As Needed</td>
</tr>
<tr>
<td>Padilla, Jeanette</td>
<td>Typ.Clk.Int./Chld.Cntr</td>
<td>$4.97/hr</td>
<td>5/2/84</td>
<td>*As Needed</td>
</tr>
</tbody>
</table>
2.3 PUBLIC HEARING ON DISTRICT'S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING PROPOSAL

On April 26, 1984, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal. The Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District's initial proposal.

The Superintendent/President recommends that this hearing be held.

3. STUDENT SERVICES - No Items.

4. CURRICULUM AND INSTRUCTION

4.1 CHILDREN'S CENTER SUMMER SESSION

The proposed program will be a six-week self-supporting session from June 25, 1984, through August 3, 1984. Tuition cost of $30 per child will cover direct costs.

The Superintendent/President recommends approval of the program.

4.2 YOUTH BASKETBALL CAMP

The Superintendent/President recommends ratification of offering a one-week youth basketball camp from June 18 to June 23. The camp will be coordinated by Mr. Frank Carbajal, SBCC Basketball Coach, and will be aimed at youth in the college service area.

4.3 DENTAL ASSISTING PROGRAM

The Superintendent/President recommends one of the two following actions in regard to the Dental Assisting Program, with the conditions under which one of those options would be selected outlined:

1. The Dental Assisting Program will not be reinstated at Santa Barbara City College in September, 1985 if:

   a. It would require deficit spending, or
b. We project making our present 1983-84 CAP (8,482 ADA) in 1984-85 and funding for growth is not provided.

2. The Dental Assisting Program will be reinstated in September, 1985 if:

a. Growth funds are provided in 1984-85 or anticipated for 1985-86 and we do not anticipate meeting the growth quota within our existing program efforts, and/or

b. External funds are obtained sufficient to meet dental assisting program expenses for a minimum of a three-year period.

A final decision on Dental Assisting will be made by January 15, 1985.

5. BUSINESS SERVICES

5.1 CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any items, a request can be made to remove the item from the consent list.

The Superintendent/Presidents recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. PROFESSIONAL CONSULTANTS

Michele Jackman, Management Development Workshop, May 2, 1984 $50
Mary Paulson, Reader for blind student, Spring Semster, 1984 $5/hr

e. CHILD CARE PROGRAM 1984-85, ANNUAL RENEWAL OF APPLICATION

The California Department of Education now requires approval by the Board of Trustees prior to submitting an application for funding under the State Preschool Program.
f. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR FISCAL YEAR 1984-85

Due to delivery schedules, it is necessary to order in advance of the 1984-85 budget approval certain supply and equipment items required for the fall semester. Such orders will be minimal, and shall not exceed 50% of the total amount budgeted for supply items for the 1984-85 college year.

g. SUNDAY USE OF FACILITIES

U.S.C. College Success Seminar
157 Ventura Blvd.
Encino, CA

Room A-211
8 a.m. to 5 p.m.
August 26, 1984

h. THIRD QUARTER FINANCIAL REPORTS FOR PERIOD ENDING MARCH 31, 1984

The Third Quarter Financial Reports are presented to the Board of Trustees as an informational item, Enclosure 1.

5.2 ACTION ITEM

a. DEFERRED MAINTENANCE PROJECTS FOR 1984-85

The 1984-85 deferred maintenance program was approved by the Board of Trustees on January 12, 1984 and forwarded to the Chancellor's Office. The District was notified on April 27 that $257,400 has been approved for funding the following projects:

- Reroof Goleta Valley Cont.Ed. Center Classrooms $114,000
- Reroof Occupational Education Building 38,800
- Repair/Replace Coping Tiles, Life Science/Geology Bldg. 12,000
- Repair/Replace HVAC-Drama/Music Building 18,500
- Repair/Rework HVAC Ducting-Drama/Music Building 13,600
- Repair Exterior Walls-Humanities Building 60,500

The Superintendent/President recommends approval of the 50% matching funds for the 1984-85 deferred maintenance program in the amount of $128,700.

6. GENERAL - No Items.

7. ADJOURNMENT