AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 26, 1984

3:30 p.m. - EXECUTIVE SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 EXECUTIVE SESSION
1.5 MINUTES OF REGULAR MEETING OF APRIL 12, 1984
1.6 HEARING OF CITIZENS

Dr. Michael Rice and Mr. Raymond O'Connor have requested on behalf of the Faculty Association to address the Board for the purpose of commenting on 1984-85 salary and benefits considerations.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 RESOLUTION #15 (1983-84) DECLARING "COMMUNITY COLLEGE WEEK"

Attachment 1.8

The Superintendent/President recommends adoption of Resolution #15 (1983-84) declaring the week of May 6-12, 1984, as "Community College Week".
2.  PERSONNEL

2.1  CERTIFICATED PERSONNEL

a.  ROUTINE

(1)  HOUMLY INSTRUCTORS, AND SUBSTITUTES, CONTINUING EDUCATION DIVISION AND MAIN CAMPUS

Attachment 2.1-a(1)

b.  NON-ROUTEUM

(1)  MEASURING INSTRUMENT FOR NON-COURSE PROFESSIONAL WORK AND ACTIVITY

Attachment 2.1-B(1)

The proposed modification to the District's Certificated Employees (Non-administrative) Salary Schedule provides a measuring instrument for determining semester unit equivalents for non-course professional work and activity. The units would be used for officially recognized advancement on the salary schedule. The areas that would be considered for non-course credit are research, creative activity, and professional activities.

The proposal has been reviewed and endorsed by the Academic Freedom/Professional Standards Committee, Representative Council, and the Board of Trustees' Educational Policies Subcommittee.

The Superintendent/President recommends that the proposed instrument be approved and incorporated into the District Policies as the Certificated Employees Salary Schedule, Section 5.07, as contained in the attachment.

2.2  CLASSIFIED PERSONNEL

a.  ROUTINE

(1)  STUDENT APPOINTMENTS: TUTORIAL PROGRAMS

Attachment 2.2-a(1)

(2)  HOUMLY APPOINTMENTS: NON-CLASSIFIED PERSONNEL AND CLASSIFIED PERSONNEL, CONTINUING EDUCATION AND MAIN CAMPUS

Attachment 2.2-a(2)

(3)  RESIGNATION

Attachment 2.2-a(3)
b. NON-ROUTINE

(1) REASSIGNMENTS
   Attachment 2.2-b(1)

(2) APPOINTMENT
   Attachment 2.2-b(2)

(3) RETIREMENT
   Attachment 2.2-b(3)

Mrs. Mary Moffat will retire on June 30. Her dedicated service to the District and her plans for the future are described in the attachment.

(4) PRESENTATION OF DISTRICT'S INITIAL CSEA COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1984-85 SCHOOL YEAR

Enclosure 1

The CSEA presented an initial Collective Bargaining Contract Proposal on March 22, 1984. It is anticipated that the initial District contract proposal will be available for consideration and adoption.

The Superintendent/President recommends, as required by the Rodda Act, that the Board:

1. Officially adopt the initial proposal.

2. Make the proposal a matter of public record for public pickup in the Superintendent/President's Office and the Personnel Department.

3. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the District's proposal.

2.3 GENERAL PERSONNEL

a. PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a

3. STUDENT SERVICES - No items.

4. CURRICULUM AND INSTRUCTION

4.1 CONTINUING EDUCATION SUMMER SESSION

The Superintendent/President recommends approval of a six-week Continuing Education Division Summer Session to begin June 4. Classes offered will be selected from the more popular ones already offered during the regular school year.
4.2 CREDIT PROGRAM SUMMER SESSION

The Superintendent/President recommends approval of a six-week credit program summer session to begin June 25, 1984. Classes offered will be selected from courses previously approved by the Board of Trustees.

4.3 NEW PROGRAM: MASS COMMUNICATION AND INFORMATION STUDIES

Enclosure 2

The enclosure contains a description of the new program endorsed by the Curriculum Advisory Committee and the Board Subcommittee on Educational Policies.

The Superintendent/President recommends approval of the new program as contained in the enclosure.

4.4 NEW COURSES AND CURRICULUM REVISIONS 1983-84

Enclosure 3

The enclosure contains a list of new courses endorsed by the Curriculum Advisory Committee and the Board's Subcommittee on Educational Policies.

The Superintendent/President recommends approval of the new courses as contained in the enclosure.

4.5 COURSE REPETITION POLICY

Attachment 4.5

The proposed policy listing repeatable courses for 1984-85 has been endorsed by the Curriculum Advisory Committee and the Board's Educational Policies Subcommittee and complies with new regulations adopted by the Board of Governors under Title V.

The Superintendent/President recommends that the Course Repetition Policy and the Courses for Repetition be approved by the Board of Trustees as contained in the attachment.

4.6 CONTINUOUS ENROLLMENT POLICY

Attachment 4.6

The proposed policy contains guidelines to define continuous enrollment to clarify for returning students the General Education Program requirements adopted in Fall, 1983. The guidelines were approved by the General Education Committee, the Representative Council, the Curriculum Advisory Committee, and the Board's Subcommittee on Educational Policies.

The Superintendent/President recommends approval of the Continuous Enrollment Policy as contained in the attachment.
4.7 DENTAL ASSISTING PROGRAM

Reinstitution and non-reinstitution of the Dental Assisting Program has been reviewed and evaluated by the Board's Educational Policies and Fiscal Subcommittees.

The Superintendent/President recommends that the Board enter into a discussion as the Committee-as-a-Whole to determine whether the program should be re instituted in September of 1985, and under what conditions.

4.8 GENERAL EDUCATION/INSTITUTIONAL REQUIREMENTS FOR GRADUATION, 1984-85

Enclosure 4

Changes in the proposed 1984-85 General Education Requirements for the Associate Degree include:

1. Inclusion of Math 11 and Math 24 as meeting the Mathematics competency requirement as part of institutional requirements, and the logical thought requirement for General Education.

2. The inclusion of Political Science 4A as another course option for the American Institutions Requirement.

3. The addition of the following courses which meet the criteria for General Education courses:

   a. Sciences
      
      Earth Science 2/2L - Introductory Physical Oceanography

   b. Social/Behavioral Sciences
      
      Political Science 4A - American Government: Policy Issues/Process
      
      Political Science 9A - California State and Local Politics
      
      Speech Communication 39 - Intercultural Communication

   c. Logical Thought
      
      Math 12 - Technical Trigonometry
      
      Math 24 - Technical Calculus

The Superintendent/President recommends that the Board of Trustees approve the changes to the 1983-84 General Education and Graduation requirements.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED RATIFICATION OF PURCHASE ORDERS #P34-1456 THROUGH AND INCLUDING #P34-1533 FOR SUPPLIES, EQUIPMENT, AND SERVICES
   Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
   Attachment 5.1-b

c. RECOMMENDED ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE
   Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANT
   Dr. John Kephart, Continuing Education, 4-10-84 to 6-30-84
   Hourly as needed at $10.00 per hour

e. RECOMMENDED AUTHORIZATIONS FOR PERSONS TO ISSUE PARKING CITATIONS:
   Dr. John DePhart
   Mr. Tim Gramstovich
   Ms. Tracy Duba

f. RECOMMENDED RATIFICATION OF AGREEMENT WITH SANTA BARBARA COUNTY SCHOOLS FOR DATA PROCESSING EQUIPMENT AND SERVICES
   The agreement authorizes continued District use of the County Schools business data processing services for the period November 1, 1983 to June 30, 1984 for a fee of $75 per month. The lease covers the use of a terminal for preparation of the District's payroll.

g. RECOMMENDED APPROVAL OF RENEWAL OF AGREEMENT WITH SERVOMATION CORPORATION FOR VENDING MACHINES FOR THE PERIOD 4-27-84 THROUGH 4-26-85

h. RECOMMENDED RATIFICATION OF SEVEN JOB-TRAINING PROPOSALS SUBMITTED TO THE PRIVATE INDUSTRY COUNCIL OF SANTA BARBARA COUNTY
   Attachment 5.1-h
5.2 NON-ROUTINE

a. FIVE-YEAR DEFERRED MAINTENANCE PLAN

Attachment 5.2-a

The District annually updates the Deferred Maintenance Plan to reflect changes in completed projects and new needs. The Superintendent/President recommends approval of the College's submission of a 5-Year Deferred Maintenance Plan.

b. ENGAGEMENT OF TELECOMMUNICATIONS CONSULTANT

The Board of Trustees Fiscal Subcommittee and the College Planning Council have endorsed a proposal to retain the services of a consultant to assist College staff with drawing specifications and analyzing bids in the formulation of a campus telephone system.

The Superintendent/President recommends the engagement of Communications Resources Company at a cost of $4,500 to assist with bidding, analysis of bids, and recommended actions for obtaining an updated telephone system.

c. AGREEMENT WITH VINEYARD CHRISTIAN FELLOWSHIP FOR A ONE-YEAR USE OF WAKE CENTER FACILITIES

The Board Subcommittee on Facilities has reviewed and endorsed an agreement with Vineyard Christian Fellowship for Sunday use of the Wake Center's multipurpose auditorium from 9:00 a.m. to 12:00 noon. The proposed agreement will yield the District $12,500 over the one-year term.

The Superintendent/President recommends approval of the agreement with Vineyard Christian Fellowship for use of the Wake Center facilities as outlined in the agreement.

e. YEAR-END TRANSFERS BY COUNTY SUPERINTENDENT: RESOLUTION #16 (1983-84)

The Superintendent/President recommends adoption of Resolution #16 (1983-84) in accordance with Education Code Sections 42601 and 85201 granting consent to the County Superintendent of Schools to make transfers between the Appropriation for Contingencies and any expenditure classification, and to transfer budgeted amounts between expenditure classifications as necessary to permit payment of obligations of the District for the current year.
f. LEARNING RESOURCE CENTER: PREPARATION OF PRELIMINARY PLANS

The Chancellor's Office has approved the District's Project Planning Guide for a Learning Resource Center and has sent the PPG to the Department of Finance. The next phase is preparation of a Preliminary Planning Package (PPP) due in the Chancellor's Office by September 15, 1984. The Board's Subcommittee on Facilities has endorsed the engagement of the services of a learning resource consultant and an architect at a cost of approximately $58,000. If subsequently approved by the Department of Finance, the College will be partially reimbursed for this outlay.

The Superintendent/President recommends approval to proceed with the PPP and to engage the necessary consultants.

6. GENERAL - No items

7. ADJOURNMENT