AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 12, 1984

3:30 p.m. - EXECUTIVE SESSION
Room A-151

4:00 P.M. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 EXECUTIVE SESSION

1.5 MINUTES OF REGULAR MEETING OF MARCH 22, 1984

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 BALLOTING FOR 1984 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS

Dr. Dobbs' recommendations for the vacancies on the Board of Directors of the CCCT, of which he is the immediate past president, will be presented at the meeting.

Board members are requested to fill out their ballots and provide to the Secretary/Clerk of the Board, Dr. Peter MacDougall, so that the Board's vote may be tabulated and the Board may act to cast the single official vote. The official ballot will be mailed to meet the deadline date of April 24, 1984.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS, CONTINUING EDUCATION DIVISION AND MAIN CAMPUS
Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE (WITH PAY)
Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF EXTENSION OF ILLNESS LEAVE OF ABSENCE
Attachment 2.1-a(3)

(4) RECOMMENDED APPROVAL OF MATERNITY LEAVE FOR PREGNANCY DISABILITY (SICK LEAVE)
Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF LEAVES OF ABSENCE WITHOUT PAY
Attachment 2.1-a(5)

(6) RECOMMENDED APPROVAL OF EXTENSION OF 60% CONTRACT FOR THE 1984-85 SCHOOL YEAR
Attachment 2.1-a(6)

b. NON-Routine - No Items

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL
Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS: NON-CLASSIFIED PERSONNEL AND CLASSIFIED PERSONNEL, CONTINUING EDUCATION AND MAIN CAMPUS
Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENT
Attachment 2.2-a(3)
b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF RESTORATION TO FORMER POSITION

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE

Attachment 2.2-b(2)

(3)(4)(5) RECOMMENDED APPROVAL OF PROMOTIONS

Attachment 2.2-b(3)(4)(5)

(6)(7) RECOMMENDED APPROVAL OF APPOINTMENTS

Attachment 2.2-b(6)(7)

(8) RECOMMENDED APPROVAL REORGANIZATION OF BUSINESS SERVICES JOB CLASSIFICATIONS

Attachment 2.2-b(8)

On March 22, 1984, the Board approved the reorganization of the Business Fiscal Services and the creation of the Auxiliary Accounts Supervisor and Payroll Supervisor positions. It is recommended that the class specifications as contained in the attachment be approved by the Board of Trustees.

(9) RECOMMENDED APPROVAL OF RAISING THE HONORARIUM FOR OUTSTANDING CLASSIFIED EMPLOYEE AWARD

The Professional Growth Committee has recommended that the award for the Annual Outstanding Classified Employee Award be raised from $150 to $200. The recommendation has been endorsed by the Board of Trustees' Educational Policies Subcommittee.

The Superintendent/President recommends approval of raising the award to $200.

(10) PUBLIC HEARING ON CSEA INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL

On March 22, 1984, the Board officially received the CSEA initial contract proposal. As required by the Rodda Act, the Board gave notice to the public by news release that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the CSEA proposal.

The Superintendent/President recommends that this hearing be held.
2.3 GENERAL

a. RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS
   Attachment 2.3-a

3. STUDENT SERVICES - No Items

4. CURRICULUM AND INSTRUCTION - No Items

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF RATIFICATION OF PURCHASE ORDERS #P34-1402 THROUGH AND INCLUDING #P34-1474 FOR SUPPLIES, EQUIPMENT, AND SERVICES
   Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
   Attachment 5.1-b

c. RECOMMENDED ACKNOWLEDGEMENT OF DONATIONS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE
   Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS
   Attachment 5.1-d

e. RECOMMENDED AUTHORIZATION FOR ISSUING PARKING CITATIONS
   Attachment 5.1-e

f. RECOMMENDED APPROVAL OF AMENDMENT TO MILEAGE ALLOWANCES FOR 1983-84
   Attachment 5.1-f

Mileage allowances for employees required to use their personal automobiles in carrying out District responsibilities were approved by the Board prior to the start of the academic year. The attachment delineates new classified personnel replacing employees approved on the original list, and Work Experience instructors' mileage allowances for the Spring 1984 semester.
g. RECEIPT OF SANTA BARBARA COUNTY SCHOOLS FINANCIAL DATA REPORT, 1982-83 AND 1983-84

Enclosure 1

Annually the Santa Barbara County Schools Office publishes a report of selected financial information pertaining to all school districts in the County. The enclosure is submitted to the Board as an information item.

5.2 NON ROUTINE

a. RECOMMENDED APPROVAL OF REQUEST FOR SUNDAY USE OF FACILITIES

Santa Barbara Sports Car Club
Sports Car Slalom
Parking Lots 1B and 2C
6:00 a.m. to 6:00 p.m.

The Superintendent/President recommends approval of the request by the Santa Barbara Sports Car Club for Sunday use of facilities.

b. RECOMMENDED APPROVAL OF AGREEMENTS FOR CONTRACTED INSTRUCTION

Enclosure 2

Santa Barbara Research Center. The agreement will provide refrigeration/air conditioning and heating training for SBRC. SBCC will provide classroom facilities, a/v equipment, and training materials and contract for a total of $1,373. Students satisfactorily completing training will receive certificates of completion from SBCC's Continuing Education Division.

Santa Barbara Chamber of Commerce. The agreement will provide management training to Chamber of Commerce staff. The Chamber will provide classroom facilities, etc., and contract for a total of $404. Instructor will be George Gregory.

Applied Magnetics. The agreement will provide management training to Applied Magnetics staff. Applied Magnetics will provide a/v equipment, duplication of course materials, and contract for a total of $402.50. Instructor will be George Gregory.

The Superintendent/President recommends approval of the contracted instruction agreements as contained in the enclosure.
c. RECOMMENDED APPROVAL OF CHANGE ORDERS NOS. 5, 6, 7 FOR CAMPUS CENTER RENOVATION, KIYOSHI CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-c

The Campus Center renovation required modifying the scope of the work to include several changes during the construction. The changes are presented in Change Order #5. Change Order #6 allows time extension for delays, and Change Order #7 assesses liquidated damages.

The revised contract price for the renovation is $203,758.64, which allows 70 calendar days in time extension, and assesses $4,500 in liquidated damages.

The Superintendent/President recommends approval of the change orders as contained in the attachments.

d. RECOMMENDED ACCEPTANCE OF CAMPUS CENTER RENOVATION PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, KIYOSHI CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-d

The project Architect, Inspector, and District staff have completed the final inspection of this project and recommend the Notice of Completion be filed. The acceptance of the project includes Change Orders #1 through #7 and a revised contract price of $203,758.64.

The Superintendent/President recommends the Notice of Completion be filed on the Campus Center Renovation project, Kiyoshi Construction Company, Contractor, as contained in the attachment.

e. RECOMMENDED APPROVAL OF CAMPUS CENTER PHASE III REMODEL PROGRAM

Attachment 5.2-e

The Phase III Committee has met since September, 1982, in order to coordinate an appropriate plan with Phase I and II for the Campus Center. The plan and cost implications have been reviewed by the Board of Facilities Subcommittee in January, 1983, July, 1983, December, 1983, and March, 1984. The project will begin in April, 1984, and should be completed by the beginning of the Fall, 1984, semester. The project would be charged to the Building Fund, with repayments made from the Cafeteria Fund.

The Superintendent/President recommends approval of the Campus Center Phase III project as contained in the attachment, with funding to be repaid to the Building Fund from the Cafeteria Fund.
f. RECOMMENDED ACCEPTANCE OF GRANT FOR DEFERRED MAINTENANCE FROM CHANCELLOR'S OFFICE IN THE AMOUNT OF $158,450

Attachment 5.2-f

On November 10, 1983, the Board accepted a grant for $148,450 for deferred maintenance projects. The new grant modified the first award and reflects actual bidding amounts and adds two roofing projects. The addition of the two roofing projects will require $10,000 more to match the State commitment. These funds are available in the Deferred Maintenance Fund.

The Superintendent/President recommends acceptance of the deferred maintenance grant in the amount of $158,450 and the commitment of $10,000 from Designated Reserves (Deferred Maintenance).

g. RECOMMENDED APPROVAL OF APPOINTMENT OF KRUGER, BENSEN, ZIEMER AS THE ARCHITECTS FOR THE CONCEPTUAL DESIGN PHASE OF THE EDUCATIONAL CONFERENCE CENTER

Attachment 5.2-g

Proposals were received from five local architectural firms for the conceptual design phase of the Educational Conference Center. On March 29 the firms were interviewed with the assistance of Consulting Architect Robert Mosher. The conceptual phase will include site plan, floor plans, elevations, and typical sections, for a maximum price of $11,700.

The Superintendent/President recommends the appointment of Kruger, Bensen, and Ziemer as architects for the conceptual design phase of the Educational Conference Center.

h. COMMITTEE OF THE WHOLE: LOCATION OF THE EDUCATIONAL CONFERENCE CENTER

On March 13 the Board of Trustees Facilities Subcommittee discussed the Educational Conference Center project and its possible location on the West Campus. The architect will need to know the proposed site in order to begin the design phase. The most probable locations would be the bluff or the pavilion area as shown on the Master Plan. The Committee felt this was a decision that the entire Board should discuss as a whole.

5.3 ACCEPTANCE OF SOUTHERN CALIFORNIA EDISON COMPANY REBATE FOR CONSERVATION HARDWARE

Under a program to encourage conservation of electrical power, the Southern California Edison Company has presented the District a rebate in the amount of $10,940 for taking positive and innovative steps toward energy conservation through the use of
conservation hardware. The Facilities & Operations Department has installed a computer system to regulate the use of energy, which will provide a savings of at least 10% in the use of electricity. The rebate has been deposited in the Designated Reserve Fund for deferred maintenance.

6. GENERAL - No Items.

7. ADJOURNMENT

The next meeting of the Board of Trustees will be held on April 26, 1984.