MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 15, 1984

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Board President Wells at 4:12 p.m.

1.2 ROLL CALL

Members present:

Mr. Benjamin Wells, President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria
Ms. Joyce Powell
Mr. Kirby Carbajal, Student Member

Member absent:

Mr. Gary Ricks, Vice President

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Wayne Ahlstrom, President, Student Senate
Dr. A. M. Bailon, Dean, Continuing Education

Dr. Elaine Cohen, Dean, Instructional Services
Mr. Bill Cordero, Dean, Student Services
Mr. Steven Craig, Planning Consultant
Ms. Trish Dupart, President CSEA
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Haley Fiske, Member, Student Senate
Mr. Scott Greene, Steven Craig & Associates
Ms. Mary Griffith, Accounting Supervisor
Dr. Charles Hanson, Business Manager
Mr. Richard Holguin, Senior Athletic Equipment Attendant
Mr. M. L. "Pat" Huglin, Vice President, Academic Affairs
Ms. Evanne Jardine, President, Academic Senate
Mr. Lance Maassen, Member, Student Senate
Mr. Paul McClung, Professor, Social Science
Mr. Daniel Oroz, Director, Personnel
Ms. Maja Radivojevich, THE CHANNELS
Mr. Thomas Requese, Member, Student Senate
Mr. John Romo, Dean, Instructional Services
Mr. Albert Schafer, Student
Ms. Diana Sloane, Dean, Instructional Services
Ms. Dorothy K. Taylor, Volunteer, Campus Gardens
Mr. Jim Williams, Public Information Officer

1.3 WELCOME

Mr. Wells extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Wells announced that a closed session had been called on at 3:35 p.m. motion by Mr. Frank, seconded by Ms. Alexander. Personnel matters were discussed. The meeting was adjourned at 4:10 on motion by Mr. Frank, seconded by Ms. Alexander.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1984

Upon motion by Ms. Alexander, seconded by Mr. Frank, the Minutes of the Regular Meeting of October 11, 1984, were approved as submitted.

1.6 HEARING OF CITIZENS - No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine reported on the major issues discussed at the recent State Academic Senate Meeting:

Differential Funding. The State Academic Senate has a representative on the State task force, and considers it premature to take a position on the developing model, although they do not endorse the present draft based on the division of the instructional workload. The State Academic Senate will propose a more appropriate plan.

Transfer. Two main issues perceived by members of the Academic Senate are the need to define the transfer student (what is the "pool") before discussing success of transfer programs and the need to pursue with the University and Cal State systems the feasibility of reserving slots for community college transfer students.

Financial Support. The Academic Senate intends to continue its efforts to support adequate funding for community colleges.

Matriculation Model. Local districts are being encouraged to work toward a matriculation model whether they are pursuing State funding
or not. Ms. Jardine noted that SBCC has done a lot toward developing a matriculation model already.

Faculty Advisement. This is being discussed at the State and local level. One position is that this is a serious professional activity which should involve training and reassigned time; that the project needs professional focus and time spent in its development to make it worthwhile.

Discussion followed among Board members, Ms. Jardine, and Dr. MacDougall regarding the interaction between all segments of education on the subject of transfer students. Also discussed was the possibility of future enrollment changes based on tougher high school entrance requirements which will be in effect at the CSU system and tougher high school graduation standards. Dr. MacDougall noted that there is a direct relationship between the drop in high school graduates and the drop in transferring students.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Wayne Ahlstrom

Mr. Ahlstrom introduced to the Board of Trustees Mr. Haley Fisk, Senate Vice President, and Mr. Thomas Requeso and Lance Maassen, Student Senators. He outlined his philosophy of student governance; that it should be progressive, involved in change, and involve student activism rather than apathy. He stated that this year student government has progressed and has set high standards for achievement based on optimism and a willingness to work hard toward goals. He outlined some recent accomplishments, including political forums, noontime entertainment, and campus beautification. He said that the Student Senate will work with the administration toward more adequate student parking and longer Library hours (or a night study room). Mr. Ahlstrom stressed that he was elected as an activist Student Body President and would continue to be active in every issue that pertains to the students.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College through December 13.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported that Santa Barbara City College has been selected, along with approximately 30 other community colleges, to have members of the staff interviewed by Berman, Weiler Associates, a research firm conducting a study for the California Roundtable. The Board was reminded that a similar study was conducted by California Roundtable for the K-12 system in California, and was used in a positive manner to support funding legislation for that educational system. He also reported that he will be involved in one of several panel discussions as part of the overall study.

Dr. MacDougall noted that the work of Mr. Romo and Dr. Haslund is beginning to bear fruit; a telegram from the president of Shandung University in the Peoples Republic of China has been received, and
indicates that the Chinese will welcome the opportunity to participate in a possible exchange program. They will host Dr. Haslund in the Spring for planning the program.

The College will be one of 13 pilot districts participating in a planning activity model with the Chancellor's Office. Mr. Romo has begun attending meetings on the project, which is intended to reduce reports sent to the Chancellor's Office throughout the year. Dr. MacDougall stated that he was pleased that SBCC is one of the colleges to be included, as it will enable the College to influence the development of the planning policies.

Dr. MacDougall reported that he and Vice President Huglin have held meetings with each Division on campus in an important ongoing effort to maintain good communication with faculty.

Mr. Wells and Dr. MacDougall attended the CACC conference in Los Angeles the previous week, along with Dean Cohen and several other College staff. Dr. MacDougall reported that positive discussions took place regarding the chances for some additional funding for community college deferred maintenance, and equipment. He said that optimism was expressed on the possibility of technical adjustments in community college law which would be of financial benefit to the colleges; the elimination of the second census week and the 10% absentee factor.

Dr. MacDougall introduced Political Science Professor Paul McClung, who reported on his experience as a Fulbright Exchange Teacher at Cambridgeshire, England, during 1983-84. Professor McClung said that he dealt mostly in tutorials on 19th century history. The tutorials, he said, are designed to give student not only the facts, but a sense of "where we are going" and to foster the ability to do reasoned, analogous, and cogent thinking. He noted that one of the major aspects of his experience was the close coordination with other instructors; colleagues are less isolated in their teaching, and grading is done collectively.

Mr. McClung stated that he was able to travel in Europe a good deal, and that it had been a glorious year for him.

Vice President Huglin added that he had received a communication from Cambridge indicating their support of continuing the exchange that brought Michael Murphy to SBCC and sent Paul McClung to England.

Mr. Carbajal addressed the subject of the student trustee's making and seconding motions. He stated that the Student Senate believes that students would become more active in the decision making process if such an option were available; that students would have more input and that they deserve more input. He asked the Board members to give the request further consideration, with the possibility of a trial period for the added student responsibility.

Mr. Wells responded that Board members feel that student Board members have done an excellent job, but that they didn't expect to reconsider the student member's role at this time.
Mr. Wells stated his concern for the articulation role in education. He noted that at the CACC conference he talked with Chancellor Ann Reynolds of the CSU system and President Gardiner of UC, both of whom expressed support for additional funding for community colleges.

2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved the Personnel Consent Items as listed in the Meeting Agenda and the Attachments to the Agenda.

Mr. Oroz introduced new employee Richard Holguin, who was welcomed to City College by Board President Wells.

Dr. Hanson described the contributions Ms. Mary Griffith has made to the College in her 15 years of employment. Starting as a clerk, she has earned her elevation to Business Services Supervisor. Ms. Griffith graduated from Santa Barbara City College, as have two of her three grown children and her husband. She has served as the Chair of the United Way Fund on the campus, on the Professional Growth Board, and has been honored as an American Business Woman of the Year. Mr. Griffith was congratulated by Mr. Wells on behalf of the Board of Trustees.

3. STUDENT SERVICES

3.1 INCREASE IN FEES FOR TRANSCRIPTS AND ENROLLMENT CERTIFICATIONS

Ms. Fairly discussed the proposed fees, stating that the College will be brought into line with other Districts' charges.

Upon motion by Mr. Luria, seconded by Ms. Powell, the Board approved fee charges to students for transcripts as follows:

- Transcript - Official: $3.00 (the first two will continue to be free)
- Transcript - Unofficial: $1.00
- "Hand-carry": $5.00 (An immediately produced transcript, service charge added to the transcript fee)

Enrollment Certifications: $1.00

3.2 RATIFICATION OF SUBMISSION OF THE COLLEGE PROJECT PLAN FOR EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT FOR 1984-85

Enclosure 1

Dr. MacDougall stated the the project plan represented an excellent plan for EOPS services. Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved ratification of the submission of the 1984-85 EOPS Project Plan to the Chancellor's Office.
4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON FALL ASSESSMENT ACTIVITIES

Attachment 4.1

Dr. Elaine Cohen reported on the College's assessment, advisement, and placement activities, noting that attrition rates have gone down through the programs closer coordination between assessment and academic advisement. She stated that research needs exist, particularly in the Math Department, and that additional software and, possibly, hardware, may be necessary in the future.

Dr. Cohen reported also that the College recently hosted a conference on assessment in response to a Chancellor's Office request.

Dr. MacDougall commended Dr. Cohen, Vice President Fairly, and the faculty who provided leadership in the assessment activities. He stated that it was a very thorough and broad-based approach, and that he is very pleased with the manner in which the system is being strengthened.

4.2 RATIFICATION OF THE SUBMISSION OF NINE GRANT PROPOSALS TO THE CHANCELLOR'S FUND FOR INSTRUCTIONAL IMPROVEMENT

Enclosure 2

Upon motion by Ms. Powell, seconded by Mr. Frank, the Board approved ratification of the submission of the proposals as described in the Enclosure. Dr. MacDougall stated his belief that the College would receive some grants, as staff submitted some very strong proposals. Ms. Sloane was present to respond to questions from Board members.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved the following items, as described here and in the attachments to the Agenda:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGEMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION FOR ISSUING PARKING CITATIONS:
   Sherrie Bichlmeier    Robert Brough

f. MILEAGE REIMBURSEMENT ALLOWANCE FOR FALL, 1984 SEMESTER
Cal SOAP Project

Frances Gusman, Director $25.00 monthly

Work Experience Instructors

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<tr>
<th>Name</th>
<th>Field</th>
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<tr>
<td>Joe Connell</td>
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<td>Dick Weist</td>
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g. INTERNAL TRANSFERS B85-0001 THROUGH B85-00102

Attachment 5.1-g

Appropriation transfers B85-001 through B85-0010 are routine cost center requests to transfer funds within existing budgets.

h. DISPOSAL OF SURPLUS EQUIPMENT, TRANSPORTATION DEPARTMENT

Approximately four years ago the College purchased a bus with the expectation of providing increased transportation availability to students and staff. The bus has not proven to be as useful as expected, and the necessary repairs to meet California Highway Patrol legal requirements are excessive for the amount of its use. It is proposed that the bus be declared surplus, with proceeds from its sale to be reserved for the purchase of a new van.

i. RATIFICATION OF FILING NOTICE OF COMPLETION, ROOF PROJECT - OCCUPATIONAL EDUCATION BUILDING

Notice of Completion for the Occupational Education building roof project was filed on October 30, 1984, following satisfactory completion of the project by Santa Barbara Roofing, Inc., Contractor.

j. RATIFICATION OF FILING NOTICE OF COMPLETION, ROOF PROJECT - WAKE CENTER

Notice of Completion for the Wake Center roof project was filed on October 30, 1984, following satisfactory completion of the project by Channel Islands Roofing, Inc., Contractor.

k. RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES, DIRECT EXCESS COST REPORT APPLICATION FOR 1984-85

The Direct Excess Cost Report for 1984-85 as defined in the College's Comprehensive Plan for the Handicapped was submitted to the Chancellor's Office to meet a deadline. Dr. Gilbert Robledo will be present to discuss the report and respond to questions.

Enclosure 3

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF 1984-85 COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (C.A.R.E.) SUPPLEMENTAL FUNDING

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board approved acceptance of the 1984-85 C.A.R.E. Supplemental funding from the Chancellor's Office of $24,500 for books, supplies, transportation, and child care for C.A.R.E. recipients.

b. ACCEPTANCE OF CALIFORNIA STUDENT OPPORTUNITY AND ACCESS PROGRAM (Cal-SOAP) - SANTA BARBARA CONSORTIUM GRANT

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved Santa Barbara City College as the fiscal agent for the project and acceptance of the Cal-SOAP grant of $63,292.


Attachment 5.2-c

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved Appropriation Transfers B85-0011 and B85-0012 and the adoption of Resolution #2 (1984-85)

The vote was as follows:

Aye: Mr. Wells, Ms. Alexander, Dr. Dobbs, Mr. Frank, Mr. Luria, Ms. Powell

Noes: None

Absent: Mr. Ricks

d. ACCEPTANCE OF PROPOSED NEGATIVE DECLARATION ON NEW LEARNING RESOURCES CENTER AND SETTING OF DATE FOR PUBLIC HEARING

Enclosure 4

Mr. Steve Craig described to the Board the processes by which the Negative Declaration was formulated.
Upon motion by Mr. Frank, seconded by Mr. Luria, the Board accepted the draft Negative Declaration and set a date of December 13 for a public hearing. Mr. Steve Craig described the processes by which the negative declaration was formulated.

e. CONSULTANT FOR SERVICES RELATED TO WEST CAMPUS MASTER PLAN.

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved Steven Craig and Associates to be engaged as consultant to present our request to the appropriate City agencies and to develop and outline a specific plan at a cost not to exceed $2,000.

6. GENERAL INFORMATION

7. ADJOURNMENT

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the meeting was adjourned at 6:10 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON Dec 13, 1984.

ATTEST:

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President and Secretary/ Clerk to the Board