MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
January 26, 1984

3:30 p.m. - Closed Session
   Room A-151
4:00 p.m. - Regular Meeting
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by the Board President, Benjamin Wells, at 4:07 p.m. on Thursday, January 26, 1984, in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

   Mr. Benjamin Wells, President
   Mr. Gary Ricks, Vice-President
   Ms. Kathryn Alexander
   Dr. Joe Dobbs
   Mr. Kelly Jensen, Student Member

Members absent:

   Mr. Sidney Frank
   Mr. Eli Luria
   Ms. Joyce Powell

Others present for all or a portion of the meeting:

   Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

   Ms. Ginny Anderson, Instructor, Biological Sciences
   Dr. Ken Berry, Coordinator, Media Services
   Ms. Patricia Chavez-Nunez, Instructor, English/Essential Skills
   Ms. Trish Dupart, President, CSEA
   Mr. Mel Elkins, Assistant Dean, Instruction
   Ms. Lynda Fairly, Dean, Student Services
   Dr. Charles Hanson, Business Manager
1.3 WELCOME

Mr. Wells extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Wells announced that an Executive Session had been held at 3:30 p.m., during which personnel matters had been discussed.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 12, 1984

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the minutes of the Regular Meeting of January 12, 1984, were approved as delivered.

1.6 HEARING OF CITIZENS - None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Peter Haslund

Dr. Haslund, Vice-President of the Academic Senate, introduced Mr. John Matsui, co-chair with Dr. Lindemann of the Faculty Enrichment Committee. Mr. Matsui stated that the primary concern of the committee is to create an environment in which faculty can develop professionally, to provide a channel for communication among faculty members, and to reward people for excellence. Although the emphasis in the past has been on LAC's awarding grants, the Faculty Enrichment Committee's basic focus now is to create a a more comprehensive program in which there will be a number of different ways for faculty to participate.

Mr. Matsui called the Board's attention to the first issue of The Faculty Voice, which describes the 12 areas the faculty indicated were most important to them in a survey taken by the committee in November. Based on these expressed needs of the faculty, the committee developed the February 3 Faculty Seminar Seminar, which include faculty-wide meetings, department/division meetings, and eight workshops.
The committee intends to respond to concern indicated by part-time faculty in the poll that more contact is needed between themselves and regular faculty. The committee will develop an inservice program for them, as well.

Mr. Matsui stated that the committee, in joint sponsorship with the Representative Council, will continue to publish The Faculty Voice, and reported that the two faculty profiles, the book review, and other features were well received by faculty. He invited questions from Board members, and invited each of them to attend the seminar.

Board members were very complimentary regarding the committee's efforts. Dr. MacDougall shared his admiration for the work done by Mr. Matsui and Dr. Lindemann and the Faculty Enrichment Committee. He pointed out that the energy and thought behind the group was exemplified in the development of the Faculty Seminar and in the publication of the excellent newsletter. He pointed out that true development is an inner-directed activity, and that the faculty's taking the responsibility for professional development will result in substantial fulfillment of their potential.

b. REPORT BY ASSOCIATED STUDENTS  - Mr. Kelly Jensen

Mr. Jensen, in Associated Student Body President Allan Wellman's absence, reported that much concentration will be given to voter registration drives; during recent petition signing efforts, it was discovered that many students are not registered.

Dr. MacDougall noted that in the previous week Mr. Jensen, Mr. Kaiser, and other students had very energetically involved students in writing letters; tables were set up in the Campus Center area and students were encouraged to sit down and write letters to the legislative and administrative branch of the State Government, with the Student Senate taking the responsibility for mailing them. He praised such a positive activity by the students.

c. REPORT ON CURRENT EVENTS  - Mr. Jim Williams

Mr. Williams reported on items of interest scheduled by the college for the period of January 26 through February 9, 1984. Among events of which he took particular note were the January 3 Faculty Seminar and the February 5 dedication of the Selmer O. Wake Continuing Education Center (formerly the Goleta Valley Continuing Education Center).

d. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall announced that, just minutes prior to the convening of the meeting, a call had come from the Assistant Advisor for Education in the Governor's Office informing him that the Governor had just signed the legislative bill which
would restore the base funding of 1982-83 to community colleges. The college will respond, he said, by lifting the freeze on the hiring of classified staff. He acknowledged the extra effort that classified employees have been putting forth in the Admissions Office, Library, Payroll Office, and other areas which have been functioning without full staffing. He praised them for carrying the college through a very difficult period.

He stated that the college would implement, as rapidly as possible, the agreement made with faculty and the administrative/management/confidential groups calling for a 2% one-time-only salary adjustment.

Dr. MacDougall said that it would be a pleasure for him to recommend the Board's approval of the six tenure-track contract personnel which the District had hoped to hire in the Fall but had been prevented from doing so by the lack of State funding. He asked that the Board take up Agenda Item 2.1-b(3) at this time in order celebrate the occasion. He asked Dean Pat Huglin to introduce the instructors to the Board and to discuss their work with the college during the past semester. (Please see Agenda Item 2.1-b(3))

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the following items as contained in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS, LECTURERS, CONTINUING EDUCATION DIVISION

(2) APPROVAL OF CERTIFICATED HOURLY INSTRUCTORS FOR THE SPRING, 1984 SEMESTER.

(3) APPROVAL OF RETIREMENT: SHIRLEY CONKLIN

Mr. Oroz announced that, although Ms. Conklin was out of town and not able to attend the meeting, she would attend a meeting later in the year to "say her goodbyes" to the Board. Ms. Alexander asked Mr. Oroz to convey to Ms. Conklin the Board's deep appreciation for what she has done for the college; she joined the staff at a critical point for the Health Technologies programs and has showed great tenacity and devotion to the program. Mr. Huglin reinforced Ms. Alexander's remarks, stating that under Ms. Conklin's leadership, the SBCC program is one of the top ones in California; that the modular system could function as a model
nationwide. He reported that Ms. Conklin is interested in continuing her contributions to the college, and has discussed with Dr. MacDougall the possibilities of a post-retirement contract.

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE: ELWOOD SCHAPANSKY

(5) APPROVAL OF REDUCTION IN CONTRACT AND BENEFITS: FRANK COX

b. NON-Routine

(1) APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFIED PERSONNEL INTO SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1984-85

Ms. Alexander noted that there are some impressive faculty members represented in the list for second year and third year (following item) contract status. In response to a question by Mr. Ricks, Dr. MacDougall stated that, although the college intends to improve the first-year evaluation methods, all faculty being recommended in the attachment are very strong candidates, and he recommended them enthusiastically.

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved second year contract (probationary) status for certificated personnel as contained in the attachment.

(2) APPROVAL OF SECOND YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO THIRD YEAR CONTRACT (REGULAR) STATUS FOR 1984-85

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved third year contract (regular) status for certificated personnel as contained in the attachment.

(3) APPROVAL OF APPOINTMENTS OF CERTIFICATED CONTRACT PERSONNEL (TENURE TRACK)

Mr. Huglin described to the Board the disappointment felt by administrators and staff when the college had been unable to employ the six contract and one temporary contract employees planned for Fall 1983. He had looked forward to his annual introduction of the new contract employees to the Board, for new faculty is a tremendous investment in terms of dollars (one million, plus) and in terms of students over the years they will be with the college. Their importance to existing faculty, with their introduction of new and exciting ideas, cannot be underestimated. He stated that all seven candidates for contract status had chosen to go ahead and take part-time hourly positions
with the college, "accepting the gamble" that contract positions would be available when funding became available. Mr. Huglin heaped praise upon the seven for their loyalty to the college and for the full-time efforts they have made during their part-time status. He introduced Ms. Ginny Anderson, an expert in marine biology (and an excellent diver); Ms. Cecelia Alvarado Kuster, Department Chair for Early Childhood Education; Ms. Pam Huth; costume and makeup expert in the Theater Arts program; Ms. Marilyn Statucki, Director, Oaks Parent/Child Workshop; Ms. Patricia Chavez-Nunez, instructor in English/Essential Skills, Mr. Michael Von Alvensleben, instructor of marine diving; and Ms. Marcia Warrecker, instructor of ESL.

Dr. MacDougall offered his sincere and deep appreciation for the manner in which the seven had carried out their assignments during the Fall semester. He stated that it was a very happy moment for them all to welcome the group as part of the faculty and staff.

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved appointment of certificated contract personnel (tenure track) as contained in the attachment.

(4) APPROVAL OF TEMPORARY CERTIFICATED 60% CONTRACT: EUGENIA S. LENNON

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the 60% temporary contract as contained in the attachment.

(5) PRESENTATION OF 1984-85 SABBATICAL LEAVE APPLICATIONS

Dr. MacDougall stated that he was very pleased with the work that the Sabbatical Leave Committee has done. He said that he has read all the applications forwarded to him from the committee, and that he is very impressed. At the next Board meeting, he will bring a funding proposal to the Board. Ms. Alexander congratulated Dr. Haslund for the Committee's role in assuming the responsibility for evaluation of Sabbatical candidates.

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board accepted the Sabbatical Leave applications for 1984-85 as contained in the enclosure.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the following items as contained in the attachments:
(1) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAMS

(2) APPROVAL OF HOURLY APPOINTMENTS: NON-CLASSIFIED PERSONNEL AND CLASSIFIED PERSONNEL, CONTINUING EDUCATION AND MAIN CAMPUS

(3) ACCEPTANCE OF RETIREMENTS: MARGARET O'BRIEN AND ELSIE MEADOWS

Mr. Oroz asked Dr. Hanson to introduce Ms. Elsie Meadows to the Board. Dr. Hanson presented Ms. Meadows, and called the Board's attention to the description of Ms. Meadows in the Agenda attachment. He said that college staff has enjoyed the changing menagerie displayed on her work station door - she is a cat lover and is pleased for all to know of it. She was described as truly loving the college, and a thoroughly conscientious and thorough worker. Dr. Hanson reported that Ms. Meadows will be retiring to an active life of reading, travel (possibly to Switzerland), and grandmothering. He said that he was proud that she was present for the meeting, and wished her a happy retirement. Mr. Wells extended the Board's congratulations and wished Ms. Meadows a long and happy retirement.

Ms. Margaret O'Brien was not present at the meeting, but Dr. Hanson reported that, when last seen, there was a large smile on her face. He noted the description of Maggie in the attachment to the Agenda, and extended best wishes to her on her retirement. Dr. Haslund, observing that the attachment indicated that she might write her memoirs, offered to "take up a collection" to purchase the manuscript before publication. All present indicated agreement to such a plan. Mr. Wells extended the Board's best wishes to "The Voice of SBCC".

(4) APPROVAL OF TEMPORARY CHANGE IN ASSIGNMENT: BARBARA KINDRON

(5) ACCEPTANCE OF RESIGNATION

(6) APPROVAL OF ANNUAL SALARY INCREMENTS

b. NON-ROUTINE

(1) APPROVAL OF PERMANENT INCREASE IN ASSIGNMENT: LINDA WILKE

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the permanent increase in assignment as contained in the attachment.
(2) RECOGNITION OF NOTIFICATION OF DEATH: HELEN C. CAPES

Upon motion by Dr. Dobbs, seconded by Ms. Alexander, the Board recognized with deep regret the death of Ms. Capes, and directed that the meeting would be closed in her memory.

3. STUDENT SERVICES

3.1 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved conferring upon each of the 86 candidates contained in the attachment the Associate in Arts Degree, subject to completion of the State and local requirements for the degree.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved conferring upon each of the 66 candidates contained in the attachment the Associate in Science Degree, subject to completion of the State and local requirements for the degree.

4. CURRICULUM AND INSTRUCTION

4.1 SLIDE/FILM PRESENTATION OF OCCUPATIONAL EDUCATION PROGRAMS

Mr. Mel Elkins presented the updated Occupational Education 35 mm, 12-minute slide/film which depicting the graded and non-graded vocational education training programs at the college. He stated that much "mileage" has been gained by showing the program to various industrial and civic groups. He reported that the slide presentation will soon be out of date; two more programs are in the planning stages, Computer Assisting Design (CAD) and Computer Maintenance. Dr. MacDougall emphasized the importance of those two areas of development, and expressed his appreciation for the two-years' work that Mr. Elkins has done on the programs.

5. BUSINESS

5.1 ROUTINE

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the following items, as contained in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS #P23-2810, P34-0876 THROUGH AND INCLUDING #P34-1147 FOR SUPPLIES, EQUIPMENT, AND SERVICES

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA
BARBARA CITY COLLEGE

Dr. MacDougall called the Board's attention to the donations
to the Wake Center, in particular the donations from Mr. James Tannahill of the Foundation Board and from Mr. Sam
Wake.

d. APPROVAL OF PROFESSIONAL CONSULTANTS

5.2 NON-ROUTINE

a. ADOPTION OF RESOLUTION NO. 10 (1983-84) ESTABLISHING A NON-
RESIDENT TUITION FEE FOR 1984-85

In response to a question from Dr. Dobbs regarding contiguous
districts' non-resident tuition fees, Dr. MacDougall stated
that the fee is $96 in the Los Angeles CCD, approximately
$93 in Ventura, and that Hancock's is approximately the same
as SBCCC's. He said that he feels the recommended fee, $73,
is consistent with the college's costs.

Upon motion by Mr. Ricks, Seconded by Ms. Alexander, the
Board adopted Resolution No. 10 (1983-84) as contained in
the attachment. The vote follows:

Ayes: Mr. Wells, Mr. Ricks, Ms. Alexander, Dr. Dobbs
Noes: None

Absent: Mr. Frank, Mr. Luria, Ms. Powell

b. DENIAL OF CLAIM: RUDY RODRIGUEZ

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board,
in compliance with the Government Code, denied the claim, as
contained in the attachment, in full and directed that the
claimant be so notified and that the claim be forwarded to
the District's insurance carrier.

c. APPROVAL OF REQUEST FOR SUNDAY USE OF FACILITIES

Upon motion by Mr. Ricks, seconded by Ms. Alexander, the
Board approved Sunday use of facilities as contained in the
attachment.

d. APPROVAL TO SUBMIT DISTRICT FIVE-YEAR CAPITAL OUTLAY PLAN TO
CHANCELLOR'S OFFICE

Mr. Burt Miller discussed the Five-Year Plan, emphasizing
that, because it is expected that capital outlay funds will
be available in the next years at the state level, the Plan
has real significance to the college. He noted that the

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Plan's completion would complete the goals of the Master Plan of the 1970's.

He discussed the Plan's five components:

1. Handicapped Barrier Removal. The project is approved and funded by the State, but has been held up for lack of local matching funds.

2. Learning Resources Center (LRC). This includes the Library, and calls for construction of a new building on the West Campus. In response to Mr. Ricks' question regarding whether the District would be compelled by the Five-Year Plan to build on the West Campus, it was explained that the District would need to prepare a new PPG should it be decided to change locations, which would cause a one-year's delay for approval. Board members reviewed discussions which had taken place at the Board Retreat, the December 12 Board meeting, and meetings of the Board's Facilities Committee. The direction of the Board had been that the District should plan for building a new facility on the West Campus, unless Dr. MacDougall, in his discussions with faculty, should identify widespread discontent on the part of faculty. Dr. MacDougall indicated that, although varying opinions are held, it is his judgement that widespread discontent does not exist, and that reservations expressed by some faculty were not substantive enough in light of the positive factors present in going ahead with a new facility. He said that he believes it is fair to state that there is a consensus of support among faculty for a facility on the West Campus, although the support is not unanimous. Ms. Alexander observed that this was similar to Board members opinion; diverse opinions are held, and yet the vote was 6-0 in December to move ahead with a new facility.

3. Student Services Center. Mr. Miller explained that the vacating of the present Library building would enable The Learning Assistance Center (LAC) presently located in the Humanities Building to move to the present Library Building, which would allow expansion of the Media Center and Computer Science Department in the Humanities Building. The present first floor of the Library would allow all Student Services functions to be relocated in one location. This relocation would free some space in the Administration Building, and should ultimately enable some temporary buildings to be retired.

4. Educational Conference Center. This has been approved in concept, and will call for local funding.

5. Interdisciplinary Center. Mr. Miller explained that several departments, Social Science, English, Math, might be able to be housed in such a building, and would cause the elimination of all temporary buildings.
Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the submission of the Five-year Plan, as contained in the enclosure.

e. APPROVAL TO SUBMIT PROJECT PLANNING GUIDE (PPG) FOR NEW LEARNING RESOURCE CENTER

Mr. Miller pointed out that the approval of the PPG would be the first step in obtaining State funding, which would ultimately result in its being a part of the 1985-86 State budget.

Upon motion by Mr. Ricks, seconded by Ms. Alexander, the Board approved the submission of the PPG as contained in the enclosure.

6. GENERAL INFORMATION

6.1 REGISTRATION UPDATE

Dr. MacDougall reported that the second day of registration had been completed, and that things were going quite well. Slight problems with lines are caused by students' not reporting at their appointment times. Dr. MacDougall praised Ms. Jane Craven and her staff for doing a fine job.

He stated that applications appear to be down from Spring of 1983, and suggested that high employment rates may be a cause.

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the meeting was adjourned at 5:40 p.m. in honor of the memory of Helen Capes.

ATTEST:

[Signatures]

Mr. Benjamin P. O. Wells, President
Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and
Secretary to the Board of Trustees

Approved by the Board of Trustees
February 9, 1984