AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 12, 1984
4:00 p.m.
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 CLOSED SESSION - none scheduled
1.5 MINUTES OF REGULAR MEETING OF DECEMBER 8, 1983
1.6 HEARING OF CITIZENS
1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
   b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
   c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE
      (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS, LECTURERS, CONTINUING EDUCATION DIVISION AND MAIN CAMPUS
      Attachment 2.1-a(1)
      (2) RECOMMENDED APPROVAL OF APPOINTMENT OF TONY GILLERAN, PROFESSOR, ENGLISH/JOURNALISM, AS ENGLISH DIVISION CHAIRPERSON
      Attachment 2.1-a(2)
2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAMS
    Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS: NON-CLASSIFIED PERSONNEL AND CLASSIFIED PERSONNEL, CONTINUING EDUCATION AND MAIN CAMPUS
    Attachment 2.2-a(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATION
    Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF EXTENSION OF WORKING-OUT-OF-CLASSIFICATION
    Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF EXTENSION OF EMPLOYMENT PAST AGE 70
    Attachment 2.2-a(5)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RETIREMENT: MEL CURTIS, LABORATORY TECHNICIAN, PHYSICS
    Attachment 2.2-b(1)

Mr. Curtis graduated from SBCC in 1960, and then went on to UCSB. For a short time he worked locally as a glass lathe operator and laboratory test technician. In 1964 he was hired as a laboratory technician in the joint Chemistry/Geology Department at SBCC. He later became a Senior Lab Technician in the Geology Department. He left SBCC in 1973 and was employed locally at the Santa Barbara Research Center until 1979, when he returned to the campus as Senior Laboratory Technician in the Physics Department. Mr. Curtis will be 62 years of age on July 4, 1984, the day of his retirement.

Mel is well known at SBCC for his generosity and willingness to "get the job done". His skills vary widely, from woodworking and model building to electronics and experiment design. He is always interested and willing to help. He has been of particular help to hourly and temporary employees, where he has assisted them in adapting to the Physics Department.

(continued)
Mel Curtis will be a difficult individual to replace. He has made invaluable contributions to the college, and those contributions are greatly appreciated. Mr. Curtis and his wife Mary are wished a pleasant and long retirement.

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 RECOMMENDED APPROVAL OF COLLEGE CALENDAR, 1984-85

Attachment 3.1

The proposed calendar is traditional in design. It has two balanced semesters with the addition of a new holiday, Martin Luther King's Birthday, January 15th. The calendar has been reviewed and endorsed by the College Calendar Committee, Representative Council, and the Board of Trustees' Educational Policies Committee.

The Superintendent/President recommends the adoption of the College Calendar, 1984-85, as contained in the attachment.

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. JOHN KAY

Dr. John Kay, Professor of Political Science and Faculty Lecturer for the 1983-84 college year, presented his lecture to the college and Santa Barbara community on December 7, 1983. His presentation was titled, "Positive Liberty and Civic Learning."

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and authorize a special honorarium of $250 to Dr. Kay in recognition of his selection as Annual Faculty Lecturer, 1983-84.

4.2 RECOMMENDED APPROVAL OF ADDITIONAL CONTINUING EDUCATION CLASSES FOR WINTER 1984

Attachment 4.2
5. BUSINESS

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF RATIFICATION OF PURCHASE ORDERS #P34-0740 THROUGH AND INCLUDING #P34-0956 FOR SUPPLIES, EQUIPMENT, AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-d

e. RECOMMENDED APPROVAL OF AGREEMENTS FOR RENTAL OF COMPUTERS FOR USE IN CONTINUING EDUCATION COMPUTER CLASSES

Attachment 5.1-e

The Continuing Education Division has secured agreements for instructional use of computers with two agencies, the Santa Barbara County Schools and Santa Barbara Softworks.

The agreement with Santa Barbara County Schools is for use of computers located at Santa Barbara High School and owned by the Regional Occupational Program of the County Schools. Santa Barbara Softworks will loan computers to be located at the Wake Center. The College will pay the sum of $2.50 per class hour for the use of each machine. The agreements shall be in effect for the Winter Term, January through March 31, 1984.

The Superintendent/President recommends approval of the agreements for the rental of computers from Santa Barbara County Schools and Santa Barbara Softworks as contained in the attachment.

f. RECOMMENDED APPROVAL OF DISPOSAL OF SURPLUS EQUIPMENT - MEDIA SERVICES DEPARTMENT

The Media Services Department purchased three Panasonic TV cameras in 1975 that have now been replaced due to age and lack of repair parts. The department will use components from these cameras to modify or repair the new cameras.
The Superintendent recommends this equipment be declared surplus and that the Board authorize the Media Services Department to salvage useable parts for modification and repair of present equipment.

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF HANDICAPPED TRANSITION PROJECT (PHASE II) AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, TRICON CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-a

The Handicapped Transition Project (Phase II) has been completed with the exception of items listed in the architect's letter of January 4, 1984. The inspector, architect, and college staff agree the Notice of Completion be filed subject to satisfactory resolution of A.C. Paving, Rixon door closures, and punch list items (retention amounts as enumerated in the architect's letter).

The revised contract price, including Change Orders Nos 1 and 2 in the amount of $860.20, is $85,310.20, less the liquidated damages of $900.

The Superintendent/President recommends acceptance of the Handicapped Project (Phase II) and authorization to file the notice of completion, subject to the retentions.

b. RECOMMENDED ACCEPTANCE OF BIDS FOR ROOFING PROJECTS UNDER THE DEFERRED MAINTENANCE PROGRAM

Attachment 5.2-b

Bids for several roofing projects were opened on December 15, 1983, and the results of the bidding are shown in the attachment. The lowest bids for each project was accepted as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Contractor</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>Dollar Roofing</td>
<td>$60,167</td>
</tr>
<tr>
<td>Physical Science 101</td>
<td>Dollar Roofing</td>
<td>$22,062</td>
</tr>
<tr>
<td>LSG (inner wall)</td>
<td>Dollar Roofing</td>
<td>$6,994</td>
</tr>
<tr>
<td>Campus Center</td>
<td>Santa Barbara Roofing</td>
<td>$46,798</td>
</tr>
<tr>
<td>Humanities</td>
<td>Santa Barbara Roofing</td>
<td>$26,084</td>
</tr>
<tr>
<td>Humanities (offices)</td>
<td>Santa Barbara Roofing</td>
<td>$5,188</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$167,293</strong></td>
</tr>
</tbody>
</table>

The total amount of $167,293 plus sales tax will be awarded by purchase order to the respective low bidders. The deferred maintenance matching funds will be taken from Designated Reserves per action of the Board on September 7, 1983. 50% of the cost will be from State funds. The roofing projects will begin this Spring and should be completed prior to June 30, 1984. (continued)
The Superintendent/President recommends approval of bids on the respective roof projects and authorization of the issuance of purchase orders.

5.3 BUSINESS SERVICES, GENERAL INFORMATION

a. 1984-85 MAJOR DEFERRED MAINTENANCE

Attachment 6.1

1984-85 major deferred maintenance needs totaling $526,200 have been identified by college staff and prioritized based on local needs. These are forwarded to the Chancellor's Office, where they are combined with Statewide requests for deferred maintenance funds.

It is estimated the funding for deferred maintenance items will increase substantially in 1984-85 through the COPHE fund, therefore, the college is submitting items that were unfunded over the past two years.

6. GENERAL INFORMATION

7. ADJOURNMENT

The next meeting of the Board of Trustees will be held on January 26, 1984.