MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 7, 1983
4:00 p.m. - SPECIAL MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Special Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by the Board President, Eli Luria, at 4:05 p.m. on Thursday, September 7, 1983, in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mr. Eli Luria, President
Mr. Benjamin Wells, Vice-President
Mrs. Kathryn Alexander
Dr. Joe Dobbs (arrived 4:22 p.m.)
Mr. Sidney Frank
Mrs. Joyce Powell
Mr. Gary Ricks (arrived 4:20 p.m.)

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Kenneth Berry, Coordinator, Media Services
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Ms. Gertrude Calden, Guest
Mr. Ray Canton, Asst. Professor, Journalism
Ms. Barbara Cells, Sr. Offset Duplicating Machine Operator
Mr. Silvio DiLoreto, President, Foundation for SBCC
Ms. Trish Dupart, President, CSEA
Ms. Lynda Fairly, Admin. Dean, Student Services
Dr. Charles Hanson, Business Manager
Mr. M. L. Huglin, Admin. Dean, Instruction
Ms. Evanne Jardine, President, Academic Senate
Ms. Cecelia Kuster, Director, Children's Center
Mr. Thad MacMillan, Guest
Mr. Burton P. Miller, Admin. Asst. to Superintendent/President
Mr. Dan Oroz, Director, Personnel/Affirmative Action
Ms. Ellie Roulston, Foundation Staff Member
Mr. John Romo, Asst. Dean, Instructional Operations
Ms. Lana Rose, Executive Director, Foundation for SBCC
Ms. Sylvia Schmidt, Supervisor, Community Services
Mr. John Tobin, Personnel Specialist, Personnel
Mr. Sam Wake, Guest
Mr. Alan Wellman, President, ASB
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Mr. Luria welcomed Board members and others present for the meeting, particularly Ms. Gertrude Calden and Mr. Sam Wake.

1.4 CLOSED SESSION - None.

1.5 MINUTES OF REGULAR MEETING OF JULY 28, 1983

Upon motion by Mr. Frank, seconded by Ms. Powell, the Minutes of the regular meeting of July 28, 1983 were approved as delivered.

1.6 HEARING OF CITIZENS - None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine stated that faculty morale is not at its highest due to the funding uncertainties at the State level. She is encouraged by faculty participation in preparing for the Fall semester. Faculty members have worked in registration and readiness assessment and have participated in planning the Fall Inservice. She stated that faculty would need continued support from the administration and the Board of Trustees to keep things going well.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

Mr. Wellman reminded Board members that he was elected by a very small minority of participating students. He stated that a Student Senate priority would be recruitment of students to participate in the student government process, which, judging from a long list of students indicating interest during registration, looks positive. He indicated that other projects anticipated would be the formulation of a "ride forum" to cut down on traffic, noon entertainment, and academics-based scholarships.

Mr. Wellman reported that the Senate is hopeful of seating a student member on the Board of Trustees soon.
c. REPORT ON COMING EVENTS - Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of September 7 through September 24.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall called attention to the presence of Ms. Gertrude Calden in the audience. He read the text of proposed Resolution No. 3 (1983-84), commending and thanking Ms. Calden for her many years of volunteer service to the college and to The Foundation for Santa Barbara City College (Appendix A to the Minutes).

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board adopted the resolution by the following vote:

Ayes: Mr. Luria, Mr. Wells, Ms. Alexander, Mr. Frank, Ms. Powell

Noes: None

Absent: Dr. Dobbs, Mr. Ricks

Dr. MacDougall presented the framed resolution to Ms. Calden on behalf of the Board. Ms. Calden thanked Dr. MacDougall and the trustees, and accepted their affectionate expressions of appreciation.

Dr. MacDougall also called attention to the presence of Mr. Sam Wake, who recently retired from his position of Executive Director of the Foundation for Santa Barbara City College. He read the text of proposed Resolution No. 4 (1983-84), extending the Board's thanks for his continuous service to the college (Appendix B to the Minutes).

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board adopted the resolution by the following vote:

Ayes: Mr. Luria, Mr. Wells, Ms. Alexander, Mr. Frank, Ms. Powell

Noes: None

Absent: Dr. Dobbs, Mr. Ricks

Mr. Wake thanked the Board for the special honor of being recognized along with Mrs. Calden. He recalled highlights of his involvement with the college, stating that he had been very fortunate to be involved in education for 44 years. Board members expressed their personal admiration and gratitude to Mr. Wake for his unique contributions.
Upon motion by Ms. Alexander, seconded by Mr. Frank, the Board of Trustees adjourned for a five-minute photo-taking session.

Mr. Luria called the meeting back into session at 4:37 p.m.

Dr. MacDougall discussed the status of community college funding legislation. He said that, in his judgement, there would be little chance for compromise on fees without a restoration of the 1982-83 base budget and an adjustment for inflation.

He reported that the college's enrollment appears to be consistent with last year's, with a 1% range. 10,600 students are anticipated to be enrolled at the end of the registration process. He shared with the Board his admiration for the outstanding cooperation and assistance of faculty members in registration and assessment of students. Dr. MacDougall also commended Dean Lynda Fairly and her staff for their excellent work with on-line computer registration, pointing out that thorough preparation had been the key to the success of the effort.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Ms. Powell, seconded by Mr. Frank, the Board approved the following items, as described in the attachments.

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS, LECTURERS, AND STEP INCREASES, CONTINUING EDUCATION DIVISION

(2) APPROVAL OF HOURLY INSTRUCTORS - FALL 1983 SEMESTER

(3) APPROVAL OF TEMPORARY HOURLY ASSIGNMENTS, P.E./ATHLETICS, 1983-84

(4) APPROVAL OF CERTIFICATED HOURLY EMPLOYEES

b. NON-ROUTINE

Upon motion by Dr. Dobbs, seconded by Ms. Powell, the Board approved the following items as contained in the attachments:

(1) APPROVAL OF EARLY RETIREMENT INCENTIVE EMPLOYMENT AGREEMENT FOR ISIDOR ELIAS
(2) APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS
(3) APPROVAL OF INCREASE IN TEMPORARY APPOINTMENT CONTRACT

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the following items, as contained in the attachments:

(1) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), AND GENERAL

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED EMPLOYEES)

(3) APPROVAL OF RESIGNATIONS

(4) APPROVAL OF LEAVE OF ABSENCE WITHOUT PAY

(5) APPROVAL OF MILITARY LEAVE OF ABSENCE WITHOUT PAY

(6) APPROVAL OF HEALTH LEAVE OF ABSENCE

(7) APPROVAL OF ANNUAL SALARY INCREMENTS

(8) APPROVAL OF VOLUNTARY REASSIGNMENT

(9) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION

(10) APPROVAL OF LONGEVITY INCREMENTS, MS. BARBARA CELLS, SR.MACH.OPERATOR, Duplicating, 20 YRS, AND MS. BARBARA JONES, ACCT.CLK, 10 YRS.

Mr. Oroz asked Dr. Hanson to introduce Ms. Cells to the Board. Dr. Hanson described Ms. Cells as outstanding -- kind, patient, forgiving, and cool in the face of numerous deadlines. She has been with the District since 1963, and is presently filling the position of Senior Duplicating Operator, a responsibility which puts her in charge of producing in excess of 2,000,000 copies per year on two offset presses. Dr. MacDougall read a certificate of appreciation signed by all Board members. Mr. Luria expressed to Ms. Cells the appreciation and congratulations of the entire Board for her 20 years of service to the college.

Ms. Jones was not present at the meeting.
b. NON-ROUTINE

(1) APPROVAL OF PROMOTION

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the promotion as contained in the attachment.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved the following items, as contained in the attachments:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

(2) APPROVAL OF AFFIRMATIVE ACTION PROGRAM REPORT FOR 1982-83

Mr. Oroz pointed out to the Board members that much progress in regard to affirmative action would have been accomplished recently if funding had permitted the contractual employment of certificated faculty who had been scheduled for recommendation at the last Board meeting.

Dr. MacDougall commended Mr. Oroz and his committee for doing a fine job. Ms. Powell pointed out the community/committee activities included in the report, stating that she was particularly impressed by them.

3. STUDENT SERVICES

3.1 APPROVAL OF CHANGE IN STUDENT PERSONNEL POLICIES IN REGARD TO FEE FOR DROPPING COURSES

Ms. Fairly stated that a change in the Student Personnel Policies is necessary in order to conform with recently enacted legislation. It is anticipated that student acceptance of the fees will be difficult, especially since students will be assessed the fees when dropped by the instructor, also. The Board was informed that collection is expected to be similar to present methods of collecting student bills.

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the changes in the Student Personnel Policies, as contained in the attachment.

3.2 APPROVAL OF STUDENT ACCIDENT INSURANCE

Upon motion by Ms. Powell, seconded by Ms. Fairly, the Board approved Student Insurance Corporation as 1983-84 carrier, as contained in Appendix C to the Minutes.
3.3 RATIFICATION OF THE 1983 FOOTBALL BOWL CONTRACT

Upon motion by Mr. Wells, seconded by Mr. Ricks, the contract was ratified by the Board, as contained in the attachment.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF MEMBERSHIP IN THE CONSORTIUM OF COMMUNITY COLLEGES FOR INTERNATIONAL EDUCATION

Upon motion by Mr. Ricks, seconded by Ms. Alexander, the Board approved membership in the Consortium as contained in the attachment.

4.2 APPROVAL OF ADDITIONAL COURSE, CONTINUING EDUCATION, FALL TERM

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved the course as contained in the attachment.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the following items, as contained in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2684 THROUGH AND INCLUDING P34-0123 FOR SUPPLIES, EQUIPMENT, AND SERVICES

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Dr. MacDougall pointed out that a gift of $5,000 had been received from Mrs. Herbet W. Warden, one of the largest unrestricted gifts ever received by the college. He stated his appreciation to the staff who have so impressed Mrs. Warden, Assistant Dean Shirley Conklin, and Professor of Political Science John Kay. He said that Mrs. Carolyn Ferguson and Mr. Sam Wake had scheduled a luncheon for Mrs. Warden and some of her friends in order to honor her for her commitment to SBCC.

Dr. MacDougall also pointed out that a fund has been established by the Foundation in memory of Mr. Kenneth Millar.

d. APPROVAL OF PROFESSIONAL CONSULTANTS

e. APPROVAL OF AGREEMENT WITH SHERIFF'S DEPARTMENT SANTA BARBARA COUNTY, FOR USE OF FIRING RANGE
f. APPROVAL OF DISPOSAL OF SURPLUS EQUIPMENT - HOTEL
RESTAURANT MANAGEMENT DEPARTMENT

g. APPROVAL OF ACCEPTANCE OF EOPS GRANT

5.2 NON-Routine

a. PUBLIC HEARING AND ADOPTION OF THE 1983-84 FINAL
BUDGET

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board
voted to open a public hearing on adoption of the 1983-84
budget. Mr. Luria invited those who wished to speak to do so.
No one wished to speak.

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board
voted to close the public hearing.

Dr. Hanson discussed significant factors in the proposed
budget. He explained that the Board would be adopting a
budget in which a deficit would be covered by reserves.
Dr. MacDougall concurred with Mr. Ricks' statement that
next year massive changes would need to be made in the
college programs if the District does not receive adequate
funding from the State.

Dr. MacDougall explained that all areas of the college were
being asked for recommendations of modification that could
be made in order to achieve a 2% reduction in expenditures.
Those recommendations would be reviewed by him prior to
implementation. He explained to the Board that delaying the
payment on the Goleta Valley property would allow funds to
be used in areas where cuts would pose great disruption on
the institution.

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board
adopted the 1983-84 Final Budget as contained in the enclosure.

b. APPROVAL OF 1983-84 DEFERRED MAINTENANCE MATCHING FUNDS

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board
approved the the transfer of the 50% deferred maintenance
funds, $148,450 from the Designated Reserve Fund.

c. APPROVAL OF INTERIM AGREEMENT WITH THE CITY OF
SANTA BARBARA FOR USE OF LEADBETTER BEACH PARKING
LOTS, AND LEASE OF LA PLAYA PARKING LOTS

Dr. MacDougall explained that meetings are taking place
with City officials in an attempt to amend the Joint
Powers Agreement.

Upon motion by Mr. Frank, seconded by Mr. Wells, the Board
approved the Interim Agreement (Appendix D).
d. APPROVAL OF EXTENSION OF CONSTRUCTION EASEMENT
ON PADRE WELL #1 (WATER) AT SCHOTT CENTER

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board
approved the extension of the construction easement on
Padre Well #1 as contained in the attachment.

e. APPROVAL OF DENIAL OF CLAIM: CROWN CHEMICAL
COMPANY

Upon motion by Ms. Powell, seconded by Mr. Ricks, the Board
approved the Institutional Membership List as contained
in the attachment.

6. GENERAL INFORMATION -- No items.

7. ADJOURNMENT
Upon motion by Mr. Wells, seconded by Ms. Alexander, the meeting
was adjourned at 6:05 p.m., with the next meeting scheduled
for Thursday, September 22, 1983.

ATTEST:

Mr. Eli Luria, President
Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and
Secretary to the Board of Trustees

Approved by the Board of Trustees

on 9-22-83, 1983