AGENDA

SPECIAL MEETING OF BOARD OF TRUSTEES

SEPTEMBER 7, 1983

4:00 p.m. - SPECIAL MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 EXECUTIVE SESSION - None scheduled.
   1.5 MINUTES OF REGULAR MEETING OF JULY 28, 1983
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
      b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
      c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES,
             CONSULTANTS, LECTURERS, AND STEP INCREASES, CONTINUING
             EDUCATION DIVISION
             Attachment 2.1-a(1)
         (2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, FALL 1983
             SEMESTER
             Attachment 2.1-a(2)
         (3) RECOMMENDED APPROVAL OF TEMPORARY HOURLY ASSIGNMENTS,
             P.E./ATHLETICS, 1983-84
             Attachment 2.1-a(3)
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September 7, 1983

(4) RECOMMENDED APPROVAL OF CERTIFICATED HOURLY EMPLOYEES
   Attachment 2.1-a(4)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF EARLY RETIREMENT INCENTIVE
    EMPLOYMENT AGREEMENT FOR ISIDOR ELIAS
    Attachment 2.1-b(1)

(2) RECOMMENDED APPROVAL OF TEMPORARY, CONTRACTUAL APPOINT-
    MENTS
    Attachment 2.1-b(2)

(3) RECOMMENDED APPROVAL OF INCREASE IN TEMPORARY APPOINTMENT
    CONTRACT
    Attachment 2.1-b(3)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE
    WORK STUDY (ON AND OFF-CAMPUS) AND GENERAL
    Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS - NON-CLAS-
    SIFIED AND CLASSIFIED EMPLOYEES
    Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF RESIGNATIONS
    Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF LEAVE OF ABSENCE WITHOUT PAY
    Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE WITH
    PAY
    Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE
    Attachment 2.2-a(6)

(7) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS
    Attachment 2.2-a(7)
(8) RECOMMENDED APPROVAL OF VOLUNTARY REASSIGNMENT
Attachment 2.2-a(8)

(9) RECOMMENDED APPROVAL OF WORKING-OUT-OF-CLASSIFICATION
Attachment 2.2-a(9)

(10) RECOMMENDED APPROVAL OF LONGEVITY INCREMENTS,
MS. BARBARA CELLS, SENIOR MACHINE OPERATOR, DUPLICATING,
20 YEARS, AND MS. BARBARA JONES, ACCOUNT CLERK, 10 YEARS
Attachment 2.2-a(10)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF PROMOTION
Attachment 2.2-b(1)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS
Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF AFFIRMATIVE ACTION PROGRAM
REPORT FOR 1982-83
Enclosure 1

The report will be presented by Mr. Oroz. It is an
information item.

3. STUDENT SERVICES

3.1 RECOMMENDED APPROVAL OF CHANGE IN STUDENT PERSONNEL POLICIES
IN REGARD TO FEE FOR DROPPING COURSES

Attachment 3.1

Upon the Governor's signing of SB 851, which is primarily con-
cerned with the apportionment of State aid to community colleges,
a new required drop fee was imposed. The bill mandates a $10
fee for dropping a course after the second week of instruction,
but the total collected cannot exceed $20 per semester.

The Superintendent/President recommends approval of the proposed
changes in the Student Personnel Policies.
3.2 RECOMMENDED APPROVAL OF STUDENT ACCIDENT INSURANCE

On September 1, 1983, the student accident insurance policy now in effect expires. Staff reviewed premium proposals and is giving final consideration to two insurance providers.

The Superintendent/President will provide a recommendation for one of the companies at the Board meeting.

3.3 RECOMMENDED RATIFICATION OF THE 1983 FOOTBALL BOWL CONTRACT

Attachment 3.3

The California Association of Community Colleges has developed a basic contract for the football bowl games played throughout the state. The contract delineates the responsibilities of the host college and the cosponsoring agency.

Lions International District 4-A3 is willing to cosponsor with SBCC the production of a football bowl game on December 3, 1983, in LaPlaya Stadium.

The Superintendent/President requests ratification of the 1983 Football Bowl contract.

4. INSTRUCTION AND CURRICULUM

4.1 RECOMMENDED APPROVAL OF MEMBERSHIP IN THE CONSORTIUM OF COMMUNITY COLLEGES FOR INTERNATIONAL EDUCATION

Enclosure 2

During the past year, staff has been involved in planning discussions to establish a Consortium of Community Colleges dedicated to the development and expansion of international education activities. This consortium would, among other activities, encourage development of an international perspective in community college classrooms and promote opportunities for sharing of international, intercultural expertise.

Currently, four community college districts are proceeding with ratification. The agreement formalizes a structure for cooperation and coordination among colleges while ensuring autonomy for individual campuses.

Terms of the agreement include membership at no cost to individual colleges and provision for colleges to terminate membership when they wish.

The Superintendent/President recommends approval of membership in the Consortium of California College for International Education.
4.2 RECOMMENDED APPROVAL OF ADDITIONAL COURSE, CONTINUING EDUCATION FALL TERM
Attachment 4.2

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2684 THROUGH AND INCLUDING P34-0123 FOR SUPPLIES, EQUIPMENT, AND SERVICES
Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE
Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS
Attachment 5.1-d

e. RECOMMENDED APPROVAL OF AGREEMENT WITH SHERIFF'S DEPARTMENT, SANTA BARBARA COUNTY, FOR USE OF FIRING RANGE

Enclosure 3

For the past several years SBCC students officially enrolled in Administration of Justice courses have been permitted to use the firing range facilities of the Sheriff's Department. The Sheriff's Department now wishes to formalize the arrangement with users of the facilities through the agreement in Enclosure 3. The agreement provides for County indemnification ("Hold Harmless") and certain insurance coverages and limits which are compatible with District levels of coverage.

The Superintendent/President recommends approval of the agreement with the Sheriff's Department of Santa Barbara County for use of the firing range facilities.
f. RECOMMENDED APPROVAL OF DISPOSAL OF SURPLUS EQUIPMENT - HOTEL/RESTAURANT MANAGEMENT DEPARTMENT

Attachment 5.1-f

The Campus Center renovation reconfigures the kitchen and serving area, causing some of the existing equipment to be obsolete. Some items are being replaced with more efficient, up-to-date equipment, making the list of items in the attachment surplus to the needs of the District. The nature of this specialized equipment requires disposal through a kitchen equipment specialist, rather than through the normal County surplus auction. Immediate disposal is desirable to make room for the new equipment and so not to allow any deterioration of usable equipment.

The Superintendent recommends the items listed in the attachment be declared surplus and authorization be given for their disposal following District procedures.

g. RECOMMENDED ACCEPTANCE OF EOPS GRANT

Attachment 5.1-g

The college was recently notified of our 1983-84 state allocation for the Extended Opportunity Program and Services (EOPS). The funding level for 1983-84 will be $238,130. This represents a 7.6% increase over 1982-83.

The Superintendent recommends acceptance of this grant.

5.2 NON-ROUTINE

a. PUBLIC HEARING AND RECOMMENDED ADOPTION OF THE 1983-84 FINAL BUDGET

Enclosure 4

The 1983-84 Final Budget reflects the Governor's reduction of State apportionment amounting to $1,161,364 (7.75%) less than last year. To offset the funding deficit, the college has instituted a general materials fee of $3.00 per student, increased material fees, eliminated eight certificated positions and the Dental Assisting Program, deferred payment on the Goleta Valley Adult Education Center, trimmed expenses, and initiated a freeze on all hiring.

In spite of these actions, the current Final Budget shows expenses exceeding income by $650,000 (approximately). College staff is still working on possible additional reductions of about 2% which could yield $300,000 later in the fiscal year.
Since the state funding of community colleges is still very uncertain, additional information will be communicated as it takes place.

The Superintendent recommends adoption of the 1983-84 Final Budget as contained in the enclosure.

b. RECOMMENDED APPROVAL OF 1983-84 DEFERRED MAINTENANCE MATCHING FUNDS

On April, 1983, the college submitted $995,650 in deferred maintenance projects for 1983-84. The Chancellor's Office has approved $296,900 for seven projects and will match the District's 50% with $148,450 from state funds. The college portion will be taken from the Designated Reserve Fund which was set up in 1982 for this purpose.

The Superintendent/President recommends approval of the 50% deferred maintenance matching funds of $148,450 from the Designated Reserve Fund.

c. RECOMMENDED APPROVAL OF INTERIM AGREEMENT WITH THE CITY OF SANTA BARBARA FOR USE OF LEADBETTER BEACH PARKING LOTS, AND LEASE OF LA PLAYA PARKING LOTS

Negotiations with the City of Santa Barbara were not completed at the time of the printing of the Board agenda, therefore the interim agreement will be presented at the Board meeting.

The Superintendent/President recommends approval of the interim agreement.

d. RECOMMENDED APPROVAL OF EXTENSION OF CONSTRUCTION EASEMENT ON PADRE WELL #1 (WATER) AT SCHOTT CENTER

Attachment 5.2-d

On July 8, 1982, the Board granted an easement to the City of Santa Barbara for a water well on Schott Center grounds. On May 12, 1983, the Board granted a 60-day construction easement (May 16-July 15, 1983). During both of these construction periods, various work has been completed; however, additional time to test the well is necessary. The City has requested retroactive easement approval to be effective September 1, 1983, through September 12 at 6:00 a.m. to conclude the testing of the well.

The Superintendent/President recommends retroactive approval of the requested easement extension with the City of Santa Barbara to complete the testing of Padre Well #1.
e. RECOMMENDED DENIAL OF CLAIM: CROWN CHEMICAL COMPANY

Attachment 5.2-e

A claim has been received which is the result of an action filed against Crown Chemical Company by a former student for injuries allegedly caused by exposure to a chemical in a science class in the Spring, 1977 semester.

In compliance with Government Code section 912.4, the Board is required to take action regarding any claims against the District. A similar claim was presented by Bordon, Inc. which was denied by the Board on October 14, 1982, and forwarded to our insurance carrier.

The Superintendent recommends that this claim be denied, that Crown Chemical Company be notified, and the claim forwarded to the District's insurance carrier.

f. RECOMMENDED APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1983-84

Attachment 5.2-f

The Superintendent/President recommends that the Institutional Membership List for 1982-83 be approved as contained in the attachment.

6. GENERAL INFORMATION

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, September 22, 1983.