MINUTES
MEETING OF BOARD OF TRUSTEES
SEPTEMBER 22, 1983
3:45 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by the Board President, Eli Luria, at 4:10 p.m. on Thursday, September 22, 1983, in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin Wells, Vice-President
Ms. Kathryn Alexander
Mr. Sidney Frank
Ms. Joyce Powell
Mr. Gary Ricks

Member absent:

Dr. Joe Dobbs (participating in an accreditation visitation to another community college)

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Mr. Ken Berry, Coordinator, Media Services
Dr. Martin Bobgan, Dean, Continuing Education
Ms. Shirle Casier, Student, P.S.4
Mr. Bill Cordero, Assistant Dean, Student Services
Ms. Trish Dupart, President, CSEA
Ms. Lynda Fairly, Dean, Student Services
Ms. Stephanie Garrabrant, Student, P.S.4
Dr. Charles Hanson, Business Manager
Dr. Peter Haslund, Professor, Political Science
Mr. Jeffrey Haas, Student Senate
Mr. Pat Huglin, Dean, Instruction and Curriculum  
Ms. Zoe Iverson, Director, SBCC Children's Center  
Ms. Evanne Jardine, President, Academic Senate  
Mr. David Jenkens, Student, P.S.4  
Mr. Kelly Jensen, Student Senate  
Ms. Cecelia Alvarado Kuster, Instructor, Children's Center  
Ms. Mia McNamara, Student, P.S.4  
Mr. Dan Oroz, Director, Personnel/Affirmative Action  
Ms. Marian Rapp, Administrative Secretary, Business Services  
Dr. Gilbert Robledo, Coordinator, Disabled Students  
Ms. Audre Rosenberg, EOPS/CARE Advisor  
Ms. Tessie Schmidt, Reporter, THE CHANNELS  
Mr. C. P. Sjovold, Reporter, THE CHANNELS  
Ms. Silvia Torres, Coordinator, Minority Transition Program  
Mr. Mitch Ury, Student, P.S.4  
Mr. Alan Wellman, President, ASB  
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Mr. Luria welcomed Board members and other present for the meeting.

1.4 EXECUTIVE SESSION - None

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 7, 1983

Upon motion by Mr. Frank, seconded by Mr. Wells, the Minutes of the Regular Meeting of September 7, 1983, were approved as delivered.

1.6 HEARING OF CITIZENS - None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine told the Board members that the recent deaths of Mr. Jack Halloran and Ms. Joyce Hatheway have caused faculty to realize how important our work lives are to us. She said that this new awareness has inspired her and others with whom she has talked to renew commitments to personal and professional development.

She reported that Susan Culler and John Matsui, who attended the recent Great Teachers Seminar, will develop a program for faculty inservice which would foster teachers' sharing with their colleagues some of the excellent things they do. She noted that grants and sabbaticals are received by only
a few, so that this move in the direction of creating more interrelationships among faculty is very positive.

Mr. Frank and Mr. Wells added to Ms. Jardine's remarks concerning the late Ms. Hatheway and Mr. Halloran. They stated that they were extremely impressed with the level of regard in which both individuals were clearly held.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman

Mr. Wellman reported that the Student Senate will be staffing an informational table in front of the Campus Center during noontimes three days per week. They will have the opportunity of answering students' questions regarding aspects of the school and the opportunity to "plug" the Student Senate. He stated that he will appoint Mr. Kelly Jensen, with Senate approval, to the vacant position of Student Trustee.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of September 22 through October 20.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall stated that the college community has been greatly affected by the deaths of Jack Halloran and Joyce Hatheway; two special people who made unique contributions to the institution. He told the Board that the campus flag had been flown at half-mast on the days of Joyce's and Jack's memorial services. He stated that this year's booklet, "Instructional Improvement at Santa Barbara City College," would be dedicated to Mr. Halloran.

Dr. MacDougall reviewed the funding situation in Sacramento. Little progress was made in the past three weeks, he said. Community colleges have incurred an 8% reduction (108.5 million million dollars) from what they received in the 1982-83 academic year. For SBCCD, this means 1.2 million dollars less than the previous year's allocation, and 2.4 million dollars less than the district would have received under SB 851, had that bill been signed by the Governor.

He briefly reviewed key activities. On September 9, he and other representatives of community college districts which are in Democratic senatorial districts were asked to go to Sacramento to speak to the Senate Majority. Attendance was strong, and the message was a single voice in stating to the Senate Majority that it was necessary to compromise; that the base funding should be restored and that fees must be
reluctantly endorsed in order for the colleges to carry out their mission and preserve access to students. The Senate later passed bills 450 and 470, which were double joined to provide for funding, fees, and financial aid. The bills would have provided a $158.5 million dollar increase. On the 14th and 15th, Assembly debate resulted in the Assembly passing 450 (restoring funding) and rejecting 470 (imposing fees). The vote was 34-38, with 4 abstentions. The governor vetoed 450 on September 21 on the advice of his Legislative Counsel that 470 would not be legal without 450 passing.

Dr. MacDougall stated that he believed it imperative that the Legislature be called back into session before October 2 (when a 2/3 majority vote would become necessary) and that, in the spirit of compromise, lawmakers should forward legislation to the Governor that he would sign. He said that it appears to him to be irresponsible that community colleges should remain unfunded to the extent that they are now. He stated that the Board has been very supportive in making clear the District's position, and that he believes that he has advocated that position strongly to our legislators and will continue to do so. In response to Mr. Ricks' inquiry, Dr. MacDougall stated that he, Mr. Luria, and Mr. Wells had spoken with Assemblyman O'Connell and, although Dr. MacDougall is scheduled to meet with him again, Mr. O'Connell's position against fees is that they must still be resisted. He responded to Ms. Powell's inquiry that Assemblyman O'Connell has stated that his rationale is based on the long term best interests of the college; that, once imposed, fees would increase dramatically and serve to prevent access to students.

Mr. Frank expressed his appreciation to the Santa Barbara News Press and to Editorial Page Editor and SBCC alumna Linda Egan for editorial support in support of community college financing.

Dr. MacDougall praised John Dunn and the Hotel/Restaurant Management staff for providing high quality of food service to students without a kitchen - workers have not completed the Campus Center renovation, but the HRM staff is providing excellent service by using outdoor grills.

Enrollment continues to be approximately consistent with what it was last year, he reported. The number of units taken by each student continues to decline, and there are increasing numbers of part-time students. WSCH is below the estimate for the Fall Semester and below last year's figures for this time of the year. He stated that staff would continue to study the figures to establish trends.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the following routine items, as contained in the attachments:

(1) APPROVAL OF ADDITIONAL CERTIFICATED HOURLY INSTRUCTORS, FALL, 1983 SEMESTER

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS, AND STEP INCREASE, CONTINUING EDUCATION DIVISION

b. NON-ROUTINE

(1) APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS

Upon motion by Ms. Alexander, seconded by Mr. Wells, the Board approved the temporary, contractual appointments, as contained in the attachment.

Dr. MacDougall pointed out that the Cosmetology position is categorically funded by VEA, and that the 60% Computer Science position is viewed as essential in a critical area of curriculum. He said that the Computer Science Department would remain staffed at .4 below last year's level, but that the college has had tremendous response from local industry to our request for the loan of individuals to teach on an hourly basis.

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE AND CANCELLATION OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY FOR JACK HALLORAN, PROFESSOR OF BUSINESS ADMINISTRATION

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the health leave of absence and cancellation of personal leave of absence without pay for Jack Halloran, Professor of Business Administration, as contained in the attachment. Mr. Oroz stated that this item had been submitted to the Board Agenda prior to Mr. Halloran's death; by acting upon it, his survivors would be assured of receiving sick leave salary earned by Mr. Halloran up to his death.
(3) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION)

With regret, Mr. Oroz notified the Board of the death of Mr. Jack Halloran, which occurred on September 18, 1983. Mr. Halloran had been on the faculty for sixteen years.

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board granted official recognition of the death of Mr. Halloran and decided that, in adjourning the meeting, it would be closed in his memory.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board approved the following items, as contained in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS - NON-CLASSIFIED AND CLASSIFIED EMPLOYEES

(2) APPROVAL OF HOURLY APPOINTMENTS - NON-CLASSIFIED EMPLOYEES - CONTINUING EDUCATION

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON AND OFF-CAMPUS), GENERAL, AND TUTORIAL

(4) APPROVAL OF ANNUAL SALARY INCREMENTS

(5) APPROVAL OF 1983-84 PROFESSIONAL GROWTH INCREMENTS AND STIPENDS

(6) ACCEPTANCE OF RESIGNATIONS

(7) APPROVAL OF LONGEVITY INCREMENT: MRS. MARIAN RAPP, ADMINISTRATIVE SECRETARY, 25 YEARS OF SERVICE

Mr. Oroz introduced Dr. Dr. Charles Hanson, Business Manager, who introduced Mrs. Rapp. He stated that Mrs. Rapp enjoys the distinction of being the second longest tenured employee of the District, coming to SBCC from Los Angeles in 1958 to work with Mrs. Lancaster, Dean of Instruction. She continued in the position for 15 years after Pat Huglin assumed the position of Dean. After transferring to the Business Manager's office, she was available to "break in" a new Business Manager (Dr. Hanson). Dr. Hanson described some of Mrs. Rapp's interests, and described her to Board members as being the most thoughtful lady in the
District. He said that she can be counted on to remem-
ber every special occasion, and that her bright and
likable smile always cheers everyone who meets her.

Dr. MacDougall presented Mrs. Rapp with an engraved
pen and pencil set, and with a certificate of appreci-
ation signed by each Board member. He thanked her, on
behalf of the Board, for her excellent service to the
college, and congratulated her for her years of service.

Mrs. Rapp thanked him and the Board members, responding
that she had enjoyed every minute of her service.
Dr. MacDougall added that she shows that enjoyment every
day.

b. NON-ROUTINE

(1) APPROVAL OF VOLUNTARY PERMANENT REDUCTION IN ASSIGNMENT

Upon motion by Ms. Powell, seconded by Mr. Frank, the
Board approved the reduction in assignment as contained
in the attachment.

(2) APPROVAL OF TRANSFER

Upon motion by Mr. Wells, seconded by Mr. Frank, the
Board approved the transfer as contained in the attach-
ment.

(3) RECOGNITION OF NOTIFICATION OF DEATH

With regret, Mr. Oroz notified the Board of the death
of Mrs. Joyce Hatheway, Admissions and Records Office
Supervisor, which occurred on September 13, 1983. She
had been employed by the District for eleven years.

Upon motion by Mr. Frank, seconded by Ms. Powell, the
Board granted official recognition of the death of
Mrs. Hatheway, and decided that, in adjourning the
meeting, it would be closed in her memory.

Dr. MacDougall noted that a brief, informal memorial
observation had been held on the campus. Ms. Hatheway's
sons, Michael and Jay, had been present, and were appreci-
ative that the college took the time to recognize Joyce's
passing and her service to the college. He stated that
Al Sivera had done an excellent job of describing Joyce's
value as an individual and employee, and that the observa-
tion had been well attended by faculty and staff.
3. STUDENT SERVICES - No items.

4. INSTRUCTION AND CURRICULUM

4.1 INSPECTION OF WORD PROCESSING FACILITIES

Mr. Luria stated that Board members had made an inspection of the Business Education's word processing facilities prior to the meeting, and were provided with a description of the program by Mr. Mel Elkins. Dr. MacDougall noted that it is a very positive tribute to the Board and to the college staff that, in spite of the fiscal situation, big improvements still occur in the college's program. He attributed the word processing upgrading to Mr. Elkins' efforts in securing vocational education funds. Mr. Ricks complimented the facility, stating that he was aware that the program could easily fill another class, if available. Mr. Frank added that lack of funding contributes to problems in keeping abreast of technology, and that this is an area to consider for future funding.

4.2 REPORT ON POLITICAL SCIENCE 4B - AMERICAN GOVERNMENT: POLICY PROCESS - WASHINGTON, D.C.

Dr. Peter Haslund, Professor of Political Science, reported on the recent trip taken to Washington, D.C., by the Political Science 4B students enrolled in the summer class. Dr. Haslund noted that learning is best done by experience, rather than by note taking. He showed a brief videotape prepared by student Dave Jenkins which highlighted activities included in the visit. Several students shared with the Board members their perceptions of the trip, stating that its educational value was great.

NON-AGENDA ITEM

At Dr. MacDougall's invitation, Mr. Ken Berry, Coordinator of Media Services, ran a videotape prepared by his department to be used in half-time production for football game televising. This segment dealt with vocational programs available at the college. Board members stated that they felt the tape was very effective in highlighting instructional programs of the college.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the following routine items, as contained in the attachments:

a. APPROVAL OF AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2701 THROUGH AND INCLUDING P34-0376 FOR SUPPLIES, EQUIPMENT, AND SERVICES

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ArISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

d. APPROVAL OF PROFESSIONAL CONSULTANTS

e. AUTHORIZATION FOR ISSUING PARKING CITATIONS

5.2 NON-Routine

a. APPROVAL OF SUBMITTAL OF COLLEGE PLAN FOR EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT FOR 1983-84

Mr. Bill Cordero noted that the report contained in the enclosure includes a listing of the program's goals and objectives and a summary of the spending priorities. He pointed out that a minimal amount is spent on administration of the program. He praised Ms. Audre Rosenberg for her preparation of the report, and Ms. Sylvia Torres for the outstanding job she has done in the Minority Recruitment Program.

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the submission of the plan to the Chancellor's Office.

b. RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES DIRECT EXCESS COST REPORT AND PARAMETERS FOR 1983-84.

Dr. Gilbert Robledo discussed the report, contained in the enclosure, and responded to questions from the Board concerning levels of funding (down this year by a little over $3,000). He said that a 5% increase is projected in the number of students expected to be served this year, which
is expected to be approximately 280 to 300.

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board ratified submission of the Handicapped Student Programs and Services Direct Excess Cost Report and Parameters for 1983-84 as contained in the enclosure.

c. APPROVAL OF CHANGE ORDER NO. 1, SNACK BAR CONSTRUCTION, J. S. OSTRANDER CONSTRUCTION COMPANY

Upon motion by Mr. Ricks, seconded by Mr. Frank, the Board approved Change Order #1, Snack Bar Construction, as contained in the attachment.

d. APPROVAL OF CONTRACT AUTHORIZING CHancellor'S OFFICE TO COLLECT OUTSTANDING FINANCIAL AID OBLIGATIONS

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the contract authorizing the Chancellor's Office to collect outstanding financial aid obligations as contained in the attachment.

e. RATIFICATION OF CONTRACT WITH CORAL CASINO FOR POOL RENTAL

Upon motion by Ms. Alexander, seconded by Ms. Powell, the Board ratified the contract with the Coral Casino for pool rental as contained in the attachment.

f. RATIFICATION OF CONTRACT INSTRUCTION WITH THE SANTA BARBARA CANCER FOUNDATION

This agenda item was withdrawn from the Board's consideration at Dr. MacDougall's request.

g. ADOPTION OF RESOLUTION NO. 5 (1983-84) AUTHORIZING THE TRANSFER OF $18,000 FROM THE MARINE TECHNOLOGY SPECIAL RESERVE TO THE GENERAL FUND

Upon motion by Mr. Wells, seconded by Ms. Alexander, the Board adopted Resolution No. 5 (1983-84) as contained in the attachment. The vote follows:

Ayes: Mr. Luria, Mr. Wells, Ms. Alexander, Mr. Frank, Ms. Powell, Mr. Ricks

Noes: None

Absent: Dr. Dobbs
6. GENERAL INFORMATION

6.1 APPOINTMENT TO BOARD OF DIRECTORS, THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved appointment of Dr. Joe Dobbs to a three-year term on the Board of Directors for The Foundation for Santa Barbara City College to replace Mr. Sidney Frank. Board members thanked Mr. Frank for his many years of service to The Foundation.

7. ADJOURNMENT

Upon motion by Ms. Powell, seconded by Mr. Frank, the meeting was adjourned at 5:45 p.m. in the memory of Ms. Joyce Hatheway and Professor Jack Halloran.

ATTEST:

Mr. Eli Luria, President
Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary to the Board of Trustees

Approved by the Board of Trustees

October 20, 1983