AGENDA

MEETING OF BOARD OF TRUSTEES

SEPTEMBER 22, 1983

3:45 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 EXECUTIVE SESSION - None scheduled.
1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 7, 1983
1.6 HEARING OF CITIZENS
1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
   b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
   c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE

(1) RECOMMENDED APPROVAL OF ADDITIONAL CERTIFICATED HOURLY INSTRUCTORS, FALL, 1983 SEMESTER

Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS, AND STEP INCREASE, CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)
b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS
    Attachment 2.1-b(1)

(2) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE AND CANCELLATION OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY FOR JACK HALLORAN, PROFESSOR OF BUSINESS ADMINISTRATION
    Attachment 2.1-b(2)

(3) RECOMMENDED RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION)
    Attachment 2.1-b(3)

It is with regret that the Board is notified of the death of Jack R. Halloran, Professor of Business Administration. Mr. Halloran's death occurred on September 18, 1983. Mr. Halloran had been on the faculty for sixteen years.

The Superintendent/President recommends that official recognition be given of the death of Mr. Halloran and, further, that in adjourning today's meeting, it be closed in his memory.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS - NON-CLASSIFIED AND CLASSIFIED EMPLOYEES
    Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS - NON-CLASSIFIED EMPLOYEES - CONTINUING EDUCATION
    Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON AND OFF-CAMPUS), GENERAL, AND TUTORIAL
    Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS
    Attachment 2.2-a(4)
(5) RECOMMENDED APPROVAL OF 1983-84 PROFESSIONAL GROWTH INCREMENTS AND STIPENDS

Attachment 2.2-a(5)

(6) RECOMMENDED ACCEPTANCE OF RESIGNATIONS

Attachment 2.2-a(6)

(7) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT

Attachment 2.2-a(7)

b. NON-Routine

(1) RECOMMENDED APPROVAL OF VOLUNTARY PERMANENT REDUCTION IN ASSIGNMENT

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF TRANSFER

Attachment 2.2-b(2)

(3) RECOMMENDED RECOGNITION OF NOTIFICATION OF DEATH

Attachment 2.2-b(3)

It is with regret that the Board be notified of the death of Ms. Joyce Hatheway. After a brief illness, her death occurred on September 13, 1983. Mrs. Hatheway was the Admissions and Records Office Supervisor and had been employed with the District for 11 years.

The Superintendent/President recommends that official recognition be given of the death of Joyce Hatheway and, further, that in adjourning today's meeting, it be closed in her memory.

3. STUDENT SERVICES — No items.

4. INSTRUCTION AND CURRICULUM

4.1 INSPECTION OF WORD PROCESSING FACILITIES

Board members will take a tour of the word processing classroom facility and hear a brief discussion of the program by Mr. Mel Elkins at 3:45 p.m. They will reconvene in the Board Meeting Room, A-211, at 4:00 p.m.
4.2 REPORT ON POLITICAL SCIENCE 4B - AMERICAN GOVERNMENT: POLICY PROCESS - WASHINGTON, D.C.

Political Science 4B, offered during the 1983 Summer Session, gave students the opportunity to observe the American political system and its policy making process where that process takes place -- Washington, D.C. Dr. Peter Haslund, Professor of Political Science, will report on the summer activities.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED APPROVAL OF AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2701 THROUGH AND INCLUDING P34-0376 FOR SUPPLIES, EQUIPMENT, AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-d

e. RECOMMENDED AUTHORIZATION FOR ISSUING PARKING CITATIONS

Attachment 5.1-e

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL OF SUBMITTAL OF COLLEGE PLAN FOR EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT FOR 1983-84

Enclosure 1

The 1983-84 EOPS Project Plan has been developed on the allocated stated funds, $238,130 for the 1983-84 year, an increase of approximately 7.6%. The enclosure contains selected portions of the 62-page EOPS Project Plan.

The Superintendent/President recommends approval of submission of the plan to the Chancellor's Office.
b. RECOMMENDED RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES DIRECT EXCESS COST REPORT AND PARAMETERS FOR 1983-84.

Enclosure 2

The enclosure contains the Direct Excess Cost Report for 1983-84 as defined in the college's Comprehensive Plan for the Handicapped. It was mailed to meet a deadline.

The Superintendent/President recommends that ratification be given of the submission of the 1983-84 Report as contained in the enclosure.

c. RECOMMENDED APPROVAL OF CHANGE ORDER NO. 1, SNACK BAR CONSTRUCTION, J. S. OSTRANDER CONSTRUCTION COMPANY

Attachment 5.2-c

Five items were considered necessary in Snack Bar construction and are incorporated under Change Order #1. This increases the contract price by $1,018.00, revising the contract total to $86,518.00. No additional time for completion was authorized.

The Superintendent/President recommends approval of Change Order #1, Snack Bar Construction.

d. RECOMMENDED APPROVAL OF CONTRACT AUTHORIZING CHANCELLOR'S OFFICE TO COLLECT OUTSTANDING FINANCIAL AID OBLIGATIONS

Enclosure 3

Legislation enacted last year authorizes the Chancellor's Office to act on behalf of local community college districts for the purpose of collection of defaulted student financial aid obligations. Contracting this service with the Chancellor's Office allows districts to take advantage of the State Franchise Tax Board's Income Tax Offset Program. Names of students with outstanding obligations sent to the Chancellor's Office are forwarded to the Franchise Tax Board. If a student files a tax return with a refund due, the amount of the loan is deducted.

The cost is $10.00 per name submitted plus 10% of any amount collected. Those districts participating last year have increased collections significantly, thereby increasing available loan funds and lowering their NDSL default rate.

The Superintendent/President recommends approval of the contract as contained in the enclosure.
e. RECOMMENDED RATIFICATION OF CONTRACT WITH CORAL CASINO FOR POOL RENTAL

Attachment 5.2-e

The Fall swimming schedule is a much abbreviated program compared to prior years. Coral Casino agreed to rent their pool to the college from 7:45 a.m. to 9:45 a.m. Monday, Wednesday, and Friday mornings. The cost to rent the pool is substantially less than our costs at Los Banos del Mar pool; therefore, staff has signed the contract in advance of Board approval to assure classes could be held.

The Superintendent/President recommends ratification of the contract with Coral Casino for pool rental.

f. RATIFICATION OF CONTRACT INSTRUCTION WITH THE SANTA BARBARA CANCER FOUNDATION

Enclosure 4

The Biological Science Department has agreed to provide instruction for the Santa Barbara Cancer Foundation during the Fall, 1983 Semester. The class involves the use of a laboratory for which a user fee has been charged. All costs, direct, and indirect, will be paid by the Cancer Foundation.

The Superintendent/President recommends ratification of the contracted instruction as contained in the enclosure.

g. RECOMMENDED ADOPTION OF RESOLUTION NO. 5 (1983-84) AUTHORIZING THE TRANSFER OF $18,000 FROM THE MARINE TECHNOLOGY SPECIAL RESERVE TO THE GENERAL FUND

Attachment 5.2-g

The Board has approved the appointment of a Marine Technology instructor with the stipulation that $18,000 of the cost be covered by funds from the Marine Technology Special Reserve. A resolution is required to transfer the amount to the General Fund.

The Superintendent/President recommends adoption of Resolution No. 5 (1983-84) authorizing the transfer of $18,000 from the Marine Technology Special Reserve to the General Fund to partially cover the salary of the recently appointed Marine Technology instructor.
6. GENERAL INFORMATION

6.1 RECOMMENDED APPOINTMENT TO BOARD OF DIRECTORS, THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Mr. Sidney Frank has served for many years as a member of the Board of Directors for the Foundation. Dr. Joe Dobbs has agreed to serve as the next representative of the Board of Trustees, for a three-year term, ending June 30, 1986.

The Superintendent/President recommends that Dr. Dobbs be appointed as a member of the Board of Directors for the Foundation for Santa Barbara City College for a three-year term.

7. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for Thursday, October 20, 1983.