

A G E N D A

MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

JULY 28, 1983

3:30 p.m. - CLOSED SESSION  
Room A-151

4:30 p.m. - REGULAR MEETING  
Room A-211

Administration Building  
Santa Barbara City College  
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION

1.5 MINUTES OF REGULAR MEETING OF JULY 14, 1983

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

a. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS AND CONSULTANTS, CONTINUING EDUCATION DIVISION

Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTOR FOR SUMMER SESSION

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF INSTRUCTOR, 1983 SUMMER SESSION

Attachment 2.1-a(3)

(4) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE (WITH PAY): Richard M. Sanchez

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF CERTIFICATED HOURLY EMPLOYEES

Attachment 2.1-a(5)

b. NON-ROUTINE

- (1) RECOMMENDED APPROVAL OF APPOINTMENTS OF TEMPORARY CONTRACTS FOR CERTIFICATED PERSONNEL

Attachment 2.1-b(1)

- (2) RECOMMENDED APPROVAL OF APPOINTMENTS OF CONTRACT (PROBATIONARY CERTIFICATED PERSONNEL: BIOLOGICAL SCIENCES, NURSERY SCHOOL EDUCATION, THEATRE ARTS, OAKS PARENT/CHILD WORKSHOP, ENGLISH/ESSENTIAL SKILLS, CHILDREN'S CENTER HEAD TEACHER, AND MARINE DIVING TECHNOLOGY

Attachment 2.1-b(2)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

- (1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED)

Attachment 2.2-a(1)

- (2) RECOMMENDED ACCEPTANCE OF RESIGNATIONS: NADIA DELLA PENTA AND DIANE OXFORD

Attachment 2.2-a(2)

- (3) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS: EVERETT BONNER AND ANN FRYSLIE

Attachment 2.2-a(3)

- (4) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT: CHARLOTTE CONNELL

Attachment 2.2-a(4)

b. NON-ROUTINE

- (1) RECOMMENDED APPROVAL OF APPOINTMENT: SHIRLEY COBB, TYPIST CLERK, INTER., LIBRARY (REPLACING C. CARBON)

Attachment 2.2-b(1)

- (2) RECOMMENDED APPROVAL OF APPOINTMENT: JOHN VEGA, TYPIST CLERK, INTER., CONTINUING EDUCATION (REPLACING C. GRAY)

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND SBCCD, EFFECTIVE July 1, 1983 AND JUNE 30, 1986

Enclosure 1

On March 10, 1983, CSEA Chapter 289 presented an initial collective bargaining proposal, and on April 14, 1983, the District adopted its initial counter proposal. Both proposals were made public in accordance with the public disclosure requirements of the Rodda Act (Section 3547).

The District negotiators and CSEA Chapter 289 representatives have reached agreement on a new three-year contract which is contained in Enclosure 1. The agreement would be effective July 1, 1983. Ratification by the membership of CSEA Chapter 289 is necessary.

The Superintendent/President recommends that the Board approve the agreement between the California School Employees' Association Chapter 289 and the Santa Barbara Community College District and, as required by Rule 32120, that the District file a copy of the written agreement with the Public Employment Relations Board.

2.3 GENERAL PERSONNEL

a. RECOMMENDED APPROVAL OF ASSIGNMENT: LANA ROSE, EXECUTIVE DIRECTOR, FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Ms. Lana Rose, Division Aide, has been selected to replace Mr. Sam Wake as the Executive Director of the Foundation for Santa Barbara City College. This appointment will take effect on September 1, 1983. Ms. Rose will receive 20 hours per week release time from her present full time, 12 month position and will continue receiving her regular salary and benefits. The Foundation will annually reimburse the District \$8,082, one-half her present salary.

3. STUDENT SERVICES

3.1 RECOMMENDED ADOPTION OF THE 1983-84 CO-CURRICULAR BUDGET

Attachment 3.1

Mr. William Cordero will review the proposed budget for all the co-curricular activities. It should be noted that the cost of insurance for the intercollegiate athletic programs has increased considerably. The amount listed is the approximate amount needed to cover the cost for next year.

4. CURRICULUM AND INSTRUCTION

4.1 PROPOSED APPROVAL OF NEW COURSES, FALL 1983

Attachment 4.1

The attachment contains a list of new courses endorsed by the Curriculum Advisory Committee during 1982-83.

The Superintendent/President recommends approval of the new courses as contained in the attachment.

4.2 RECOMMENDED APPROVAL OF PROPOSED COURSES FOR FALL 1983, CONTINUING EDUCATION DIVISION

Attachment 4.2

5. BUSINESS SERVICES

5.1 ROUTINE

- a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2612 THROUGH AND INCLUDING P34-0008 FOR SUPPLIES, EQUIPMENT, AND SERVICES

Attachment 5.1-a

- b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

- c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

- d. RECOMMENDED APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS FOR THE 1983-84 SCHOOL YEAR

Attachment 5.1-d

Annually, the District enters into a contract for a film service through a cooperative arrangement with other school districts. The film contract schedule and agreement permit participation on three levels. The A-V Media Staff and Office of Instruction have reviewed the proposed contract and recommend that the District enter into the agreement for Schedule No. 1 Limited Contract at the continuing basic rate of \$8 per film per week.

The Superintendent/President recommends approval of the agreement as contained in the attachment.

- e. RECOMMENDED ACCEPTANCE OF VETERANS COST-OF-INSTRUCTION (VCIP) ALLOCATION FOR 1983-84

Attachment 5.1-e

The District has been notified that the level of funding for the Veterans Cost-of-Instruction program for the 1983-84 academic year will be \$3,094. For 1983-84, all colleges are receiving \$13 plus per veteran allocation.

The Superintendent/President recommends acceptance of the VCIP allocation for 1983-84.

- f. RECOMMENDED RATIFICATION OF DATA PROCESSING EQUIPMENT AND SERVICE AGREEMENT WITH SANTA BARBARA COUNTY SCHOOLS

Attachment 5.1-f

This agreement authorizes continued use by the District of the Santa Barbara County School's business data processing services until the new administrative system is active. The \$180 monthly fee includes the lease and maintenance of two terminals and one printer used for the preparation of the District's payroll, vendor payments, and financial reports.

The Superintendent/President recommends ratification of the data processing agreement with County Schools.

- g. RECOMMENDED APPROVAL OF AGREEMENT WITH SOUTH-WESTERN PUBLISHING COMPANY FOR MLS COLLEGE TYPEWRITING MATERIALS

Attachment 5.1-g

- h. RECOMMENDED ACCEPTANCE OF SUPPLEMENTAL OPPORTUNITY GRANTS AND COLLEGE WORK STUDY FUNDS FOR 1983-84

Attachment 5.1-h

The District has been notified by the U.S. Department of Education that 1983-84 funding will be:

Supplemental Education Opportunity Grants	\$147,581
College Work Study	\$344,233

The Superintendent/President recommends acceptance of the 1983-84 funding for Supplemental Educational Opportunity Grants and College Work Study.

- i. RECOMMENDED APPROVAL OF RE-EMPLOYMENT OF MR. GIL BISHOP, RETIREMENT CONSULTANT, FOR 1983-84 SCHOOL YEAR

Attachment 5.1-i

5.2 NON-ROUTINE

- a. RECOMMENDED APPROVAL OF THE PURCHASE OF EXISTING IBM DISPLAY WRITER EQUIPMENT (CURRENTLY UNDER LEASE) AND SIX ADDITIONAL UNITS.

Attachment 5.2-a

Along with the instructional software and hardware, this is a "sole source" package which is needed for the new word processing lab.

The total cost of buying existing based equipment and six new stations and software is approximately \$49,399.73.

The Superintendent/President recommends that this be considered as a "sole source" item and that purchase be made from existing VEA funds.

- b. RECOMMENDED APPROVAL OF CHANGE ORDERS, NOS. 1, 2, 3, 4, CAMPUS CENTER RENOVATION, KIYOSHI CONSTRUCTION CO., INC., CONTRACTOR

Attachment 5.2-b

The Campus Center Renovations require change orders as follows:

Original Contract Price	\$189,196.00
C.O.1 Relocate existing electrical panel	2,185.00
C.O.2 Reduce height on equipment bases to 3"	805.00
C.O.3 New accoustial ceiling and recesses lights	4,107.11
C.O.4 Add/enlarge electrical panel for greater capacity	1,610.00
Revised Contract Price	<u>\$197,903.11</u>
New completion time: 131 calendar days	

The Superintendent/President recommends approval of Change Orders Nos. 1, 2, 3, and 4 for Campus Center Renovation as contained in the attachment.

- c. RECOMMENDED APPROVAL OF RESOLUTION NO. 2 (1983-84) TRANSFERRING \$243,000 FROM GENERAL FUND CONTINGENCY TO CONSTRUCTION/REHABILITATION FOR HANDICAPPED ACCESS, PHASE III

Attachment 5.2-c

Capital projects in the 1983-84 Community College list include Phase III, Removal of Architectural Barriers to the Physically Handicapped, as Priority No. 8. The estimated cost of Phase III is \$634,000, with the college share \$243,000. The Chancellor's Office has requested a letter indicating the District has sufficient funds for the match. The transfer of these funds to the Construction/Rehabilitation Fund will set aside sufficient funds for our portion of the project.

The Superintendent/President recommends approval of Resolution No. 2 (1983-84) transferring \$243,000 from General Fund Contingency to Construction/Rehabilitation Fund for Handicapped Access, Phase III.

- d. RECOMMENDED APPROVAL FOR THE IMPLEMENTATION OF A \$3 INSTRUCTIONAL MATERIALS FEE TO BE CHARGED TO ALL CREDIT PROGRAM STUDENTS, EFFECTIVE FALL 1983 SEMESTER

Attachment 5.2-d

- e. RECOMMENDED AUTHORIZATION TO CHARGE UP TO A \$15.00 PER TERM PARKING FEE, EFFECTIVE FALL 1983 SEMESTER

For several months staff has studied the possible effects on students of parking fees at City waterfront lots. Discussions with City officials may yield a compromise solution to the Leadbetter parking area. A student parking fee would be required to cover costs of students using the City lots across from Shoreline Drive. The Educational Policies Committee of the Board of Trustees has reviewed and endorsed the proposal.

The Superintendent/President recommends he be authorized to establish parking fees to a maximum of \$15.00 per semester effective Fall 1983 semester.

6. GENERAL INFORMATION - No items.

7. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for Wednesday, September 7, 1983.