AGENDA

MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 23, 1983

3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF SPECIAL MEETING OF JUNE 2, 1983
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
      b. REPORT BY ASSOCIATED STUDENTS - None Scheduled
      c. REPORT ON COMING EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall
   1.8 GOVERNING BOARD ACTIONS
      a. RECOMMENDED ADOPTION OF RESOLUTION NO. 23 (1982-83) APPROVING GOVERNING BOARD MEMBER ELECTION
         Attachment 1.8-a
         The regular election for Governing Board Members will be held November 8, 1983. Three Board seats will be on the ballot.
         The Superintendent/President recommends adoption of Resolution No. 23 (1982-83) approving the Governing Board Member Election order for November 8, 1983.
1. GENERAL FUNCTIONS (continued)

1.8 GOVERNING BOARD ACTIONS

b. RECOMMENDED ADOPTION OF RESOLUTION # 24 (1982-83) PERTAINING TO THE CANDIDATES' STATEMENTS FOR GOVERNING BOARD ELECTIONS

Attachment 1.8-b

The Superintendent/President recommends Resolution No. 24 (1982-83) be adopted and forwarded to the County Superintendent of Schools as requested by the Elections Board of the County of Santa Barbara.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, LECTURERS, AND CONSULTANTS, CONTINUING EDUCATION DIVISION

Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF ADDITIONAL INSTRUCTORS - SUMMER SESSION 1983

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL, SUMMER SESSION 1983

Attachment 2.1-a(3)

(4) RECOMMENDED APPROVAL OF CONTINUATION OF REDUCED WORKLOAD: RON ADLER

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF RESIGNATION: BETTY SONGER

Attachment 2.1-a(5)

(6) RECOMMENDED APPROVAL OF EARLY RETIREMENT INCENTIVE EMPLOYMENT AGREEMENT: HAROLD M. DUNN

Attachment 2.1-a(6)

b. NON-Routine

(1) RECOMMENDED APPROVAL OF FACULTY EXCHANGE

Attachment 2.1-b(1)

The Superintendent/President recommends approval of a faculty exchange and an agreement containing employment conditions of the exchange for Paul McClung, Professor of History, and Michael Murphy, Professor of History, Cambridgeshire College, England, for the 1983-84 school year.
2. PERSONNEL (continued)

2.1 CERTIFICATED PERSONNEL (continued)

b. NON-ROUTINE (continued)

(2) RECOMMENDED APPROVAL OF REASSIGNMENT, DR. GILBERT ROBLEDO, COORDINATOR, STUDENT OPERATIONS

Attachment 2.1-b(2)

Dr. Robledo has requested reassignment. This request has been reviewed and approved by the Dean of Student Services. As a result, Dr. Robledo will be assigned, on a temporary basis, to the position of College Specialist, Disabled Students, for the 1983-84 school year. The Superintendent/President recommends that this assignment be approved, effective July 1, 1983.

(3) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENT, JANE CRAVEN, ACTING COORDINATOR, STUDENT OPERATIONS

Attachment 2.1-b(3)

With the reassignment of Dr. Robledo, Coordinator, Student Operations, Jane Craven, College Specialist, Disabled Students, will be appointed Acting Coordinator, Student Operations, for the 1983-84 school year, effective July 1, 1983. The Coordinator, Student Operations, position will be filled on a permanent basis for the 1984-85 school year. At the end of the temporary assignment, Ms. Craven may return to her regular position of College Specialist, Disabled Students.

The Superintendent/President recommends that this appointment be approved.

(4) RECOMMENDED CHANGE IN CERTIFICATED SELECTION PROCEDURES, POLICY 1412.5, INTERVIEWING

Attachment 2.1-b(4)

Current District faculty hiring procedure implies that the Superintendent/President will interview the top three candidates recommended for each position. An interview by the Superintendent is not always required, however, and may represent unnecessary cost and time for the candidate and the Superintendent/President.

The Superintendent/President recommends that the policy be revised to make the interview by the Superintendent/President optional.
2. PERSONNEL (continued)

2.1 CERTIFICATED PERSONNEL (continued)

b. NON-ROUTINE (continued)

(5) RECOMMENDED APPROVAL OF APPOINTMENTS OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL: MUSIC, COMPUTER SCIENCE, MATHEMATICS DEPARTMENTS

Attachment 2.1-b(5)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES)

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENTS (NON-CLASSIFIED PERSONNEL, ADULT ED)

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: YES HALL, CUSTODIAN, FACILITIES AND OPERATIONS

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE WITHOUT PAY: JOSEPH SCOTT, CUSTODIAN, FACILITIES AND OPERATIONS

Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: BARBARA KINDRON, PABX OPER./RECEPTIONIST, AND TERRI FAWCETT, STATISTICAL CLERK, FINANCIAL AIDS

Attachment 2.2-a(6)

(7) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT: MARY JAMES, TYPIST CLERK, SR., SECRETARIAL SUPPORT, 15 YEARS OF SERVICE

Attachment 2.2-a(7)

(8) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS (FIVE)

Attachment 2.2-a(8)

(9) RECOMMENDED ACCEPTANCE OF RESIGNATIONS: JENNIE HRUDEN, SECRETARY, SR., MARINE TECH., AND PEGGY WHITNEY, SECRETARY, SR., CONT. ED./ALHECAMA

Attachment 2.2-a(9)
2. PERSONNEL (continued)

2.2 CLASSIFIED PERSONNEL (continued)

b. NON ROUTINE

(1) RECOMMENDED APPROVAL OF TRANSFER: RITA BROOKS, TYPIST CLERK, INT., REPLACING C. CONNELL, COUNSELING

Attachment 2.2.-b(1)

(2) RECOMMENDED APPROVAL OF CHANGE IN ASSIGNMENT FOR TERRY JONES, TYPIST CLERK, INT.

Attachment 2.2-b(2)

Ms. Jones is currently employed as 1) Audio Visual Materials Assistant, ½ Time-12 Months (A.V. Department), 2) Secretary, Senior, ¼ Time-10 Months (Academic Senate), and 3) Secretary, Senior, ⅔ Time-2 Months (Instructional Division). It is recommended that Ms. Jones be reassigned to 1) Typist Clerk, Intermediate, Full time-10 Months (College Nurse Office), and 2) Typist Clerk, Intermediate, Full time-2 Months (Instructional Division), with her salary "Y" rated at her current 1982/83 rate, Range 29 E.

The Superintendent/President recommends approval of the change in assignment as outlined above and contained in the attachment.

(3) RECOMMENDED APPROVAL OF EXTENSION IN ASSIGNMENT: SHARON CALDERON, TYPIST CLERK, INTERMEDIATE, FROM ½ TIME-10 MONTHS TO FT-10 MONTHS, EFFECTIVE SEPTEMBER 1, 1983

Attachment 2.2-b(3)

Due to increased responsibilities in developing and maintaining the Master Course File and Schedule, it is recommended that Ms. Calderon's assignment be extended from half-time to full-time (10 months). This extension of assignment will be funded by savings from other staff reductions in the Instruction Division.

The Superintendent/President recommends approval of the change in assignment as outlined above and contained in the attachment.

(4) RECOMMENDED APPROVAL OF APPOINTMENT: WYNAND VAN GENT, LAB. TEACHING ASST., HRM, REPLACING B. DEWITT-ANDERSON

Attachment 2.2-b(4)

(5) RECOMMENDED APPROVAL OF APPOINTMENT: PATRICIA CANNING, FINANCIAL AIDS ADVISOR, FINANCIAL AIDS, REPLACING G. CATHCART

Attachment 2.2-b(5)
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SBCCD Board of Trustees
June 23, 1983

2. PERSONNEL (continued)

2.2 CLASSIFIED PERSONNEL (continued)

b. NON-ROUTINE (continued)

(6) RECOMMENDED APPROVAL OF APPOINTMENT: AUDRE ROSENBERG, SPEC. PROGRAMS ADVISOR, EOPS, CATEGORICALLY FUNDED NEW POSITION
Attachment 2.2-b(6)

(7) RECOMMENDED APPROVAL OF APPOINTMENT: LOIS QUIROS, TYPIST CLERK, CHILDREN'S CENTER, CATEGORICALLY FUNDED NEW POSITION
Attachment 2.2-b(7)

(8) RECOMMENDED APPROVAL OF RECLASSIFICATION OF BARBARA WILLIAMS, TESTING TECHNICIAN, RANGE 28, TO ASSESSMENT TECHNICIAN, RANGE 37
Attachment 2.2-b(8)

The college has embarked upon a comprehensive and complex assessment program to improve student retention. In consideration of District economies, the College Readiness Committee recommended, in lieu of creating a new certificated position to coordinate assessment, that release time be provided an instructor to serve as the Assessment Specialist; and, additionally, that the current Testing Technician position in the English Department be expanded to implement college-wide testing.

The Superintendent/President approved this reorganization and directed the Personnel Office to conduct a classification study of the Testing Technician position. The Personnel Office completed the study with the following recommendations:

1. Barbara Williams, Testing Technician, Range 28E, be reclassified to Assessment Technician, Range 37E.

2. The new classification, Assessment Technician, be approved and the classification, Testing Technician, be abolished.

This reclassification has been negotiated with CSEA and has its endorsement.

The Superintendent/President recommends that this reclassification be approved.
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3. STUDENT SERVICES

3.1 RECOMMENDED ADOPTION OF CHANGES TO THE BY-LAWS OF THE STUDENT SENATE CONSTITUTION

Attachment 3.1

The Board of Trustees Subcommittee on Educational Policies has endorsed the adjustment of the grade point average required of the student member of the Board of Trustees to a 2.0 cumulative grade point average. This is the same qualification as the requirement for office in the Associated Student Senate.

The Superintendent/President recommends adoption of these changes to the by-Laws of the Student Senate Constitution.

3.2 RECOMMENDED ADOPTION OF CHANGES TO COLLEGE STUDENT PERSONNEL POLICIES

Attachment 3.2

The College Readiness Committee has recommended to the Superintendent/President three policies. The Representative Council, Student Services Advisory Committee, and the Board of Trustees Subcommittee on Educational Policies have reviewed and endorsed these changes and additions. The policies will:

a. Require assessment of all students enrolling in 8 or more units.

b. Require the instructor's signature before dropping a class.

c. Require faculty to indicate unsatisfactory attendance and/or academic performance on the census rosters and to notify these students of the college's concern.

The Superintendent/President recommends adoption of these policies.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF A POLICY ON PROFIT SHARING WITH LOCAL GROUPS WISHING TO CO-SPONSOR EVENTS OR PROGRAMS WITH THE CONTINUING EDUCATION DIVISION

Attachment 4.1

This policy has been developed to increase the flexibility of the Continuing Education Division in sponsoring programs with local non-profit groups. The policy has been reviewed with and endorsed by the Board's Educational Policies Committee.

The Superintendent/President recommends approval of the policy.
4. CURRICULUM AND INSTRUCTION

4.2 RECOMMENDED APPROVAL OF GENERAL EDUCATION AND GRADUATION REQUIREMENTS

Enclosure 1

In 1981 the staff of the Chancellor's Office developed guidelines under Title V of the California Education Code for the formulation of General Education and Graduation Requirements for California Community Colleges. SBCC's General Education Review Committee developed a new General Education program for Santa Barbara City College, incorporating the changes mandates under TITLE V. The changes involve the following:

2. Development of criteria to determine which courses may be used to satisfy the general education requirements.
3. Establishment of proficiency requirements in reading, writing, and mathematics.
4. Increasing the number of required units from 15 to 18.
5. Inclusion of an English Composition requirement.

The recommendations of the General Education Review Committee have been endorsed by the Representative Council, the Division/Department Chairs, the Curriculum Advisory Committee, and the Board of Trustees' Educational Policies Committee.

The Superintendent/President recommends that the Board of Trustees approve the new General Education and Graduation Requirements.

4.3 RECOMMENDED APPROVAL OF ADDITIONAL CLASSES TO BE OFFERED DURING SUMMER SESSION 1983

Attachment 4.3

4.4 REPORT ON THE SEMESTER ABROAD PROGRAM IN CAMBRIDGE, ENGLAND, PLANNED FOR THE SPRING 1984 SEMESTER

Attachment 4.4

Mr. John Romo will present a brief report on the planning phases and current status of the program.

4.5 RECOMMENDED APPROVAL TO OFFER A SIX-WEEK SUMMER SESSION CHILD CARE CENTER PROGRAM FROM JUNE 27, 1983, THROUGH AUGUST 7, 1983

The proposes program will be self-supporting in that the tuition cost of $30 per week per child will cover direct costs.

The Superintendent/President recommends approval of the program.
5.1 BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS
   P23-2195 THROUGH AND INCLUDING P23-2457 FOR SUPPLIES, EQUIPMENT,
   AND SERVICES
   Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF
   CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE
   MEETING
   Attachment 5.1-c

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR
   SANTA BARBARA CITY COLLEGE
   Attachment 5.1-c

d. RECOMMENDED APPROVAL APPROPRIATION TRANSFERS 83-113 THROUGH
   83-151 FOR INTERNAL TRANSFERS
   Attachment 5.1-d

e. RECOMMENDED APPROVAL OF CAFETERIA, SNACK SHOP, AND DINING ROOM
   FOOD PRICES FOR 1983-84
   Attachment 5.1-e

   Food prices will be increased by a moderate amount for the
   1983-84 school year. The attachment outlines cafeteria prices
   for the past five (5) years, as well as those proposed for the
   current year.

   The Superintendent/President recommends approval of the attached
   Food Service Price List for 1983-84.

f. RECOMMENDED APPROVAL OF REQUEST FOR SUNDAY USE OF FACILITIES
   Attachment 5.1-f

   A request has been made by the Santa Barbara Sports Car Club
   for use of Parking Lost 2B and 2C on Sunday, June 26, 1983, for
   a Sports Car Slalom.

   The Superintendent/President recommends approval of the request.

g. RECOMMENDED APPROVAL OF TRAVEL AND CONFERENCE EXPENDITURES
   Attachment 5.1-g
5. BUSINESS SERVICES (continued)

5.2 NON-Routine

a. RECOMMENDED APPROVAL OF AGREEMENT WITH GOLETA SCHOOL DISTRICT FOR MOWING SERVICES AT GVAEC

Attachment 5.2-a

The mowing agreement with Goleta School District has been very advantageous to the college and is recommended again for 1983-84. Mowing is completed every two weeks at a cost of $175 per quarter.

The Superintendent/President recommends approval of the Agreement for Mowing Services with the Goleta School District.

b. RECOMMENDED ACCEPTANCE OF COLLEGE LIBRARY RESOURCES GRANT

Attachment 5.2-b

SBCC has been notified of the award of $890 under Title II of the Higher Education Act, College Library Resources. This grant is for the 1984 fiscal year.

The Superintendent/President recommends acceptance of this grant.

c. RECOMMENDED APPROVAL OF THE 1983-84 TENTATIVE BUDGET

Enclosure 2

The District is required to submit a tentative budget to the County Superintendent of Schools on or before July 1, 1983. The enclosed 1983-84 tentative budget was developed on the assumption that State general revenue for 1983-84 will be the same as this year, with no cost-of-living adjustment, no deficit mechanism, and no increase in funded ADA (presently 8482).

The final budget will be presented to the Board in August when the Governor's Budget is known. Adjustments to income/expenses may be necessary based on the changes in legislation.

The Superintendent/President recommends approval of the proposed 1983-84 Tentative Budget.

d. RECOMMENDED APPROVAL OF A LOAN FROM THE BUILDING TO THE CAFETERIA ACCOUNT

Attachment 5.2-d

Construction of the snack bar and remodeling of the kitchen and service area have commenced and will be completed this summer. The total cost will be charged to the Cafeteria Account, but presently there is insufficient cash in that account to cover the cost.

The Superintendent/President recommends the approval of a $230,000 loan from the Building Fund to the Cafeteria Account to be paid back in quarterly installments of approximately $28,750 each during the 1983-85 period.
5. BUSINESS SERVICES (continued)

5.2 NON ROUTINE (continued)

e. RECOMMENDED APPROVAL OF RESOLUTION #25 (1982-83) APPROVING THE AGREEMENT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR CHILD CARE AND DEVELOPMENT SERVICES FOR 1983-84

Attachment 5.2-e

Each year the California State Department of Education requires the Board to adopt in resolution form the agreement for Child Care and Development Services for the ensuing year.

The Superintendent/President recommends approval of Resolution #25 (1982-83) approving the agreement with the California State Department of Education for Child Care and Development Services for 1983-84.

f. RECOMMENDED ADOPTION OF RESOLUTION #26 (1982-83) AUTHORIZING MEMBERSHIP IN THE JOINT POWERS AGREEMENT OF SOUTHERN CALIFORNIA COMMUNITY COLLEGE DISTRICTS SELF-FUNDED INSURANCE AGENCY (SCCCDSFIA)

Attachment 5.2-f

Withdrawal from the Workers' Compensation JPA (SIPE) is effective July 1, 1983. Staff has analyzed the available alternatives for management of our Workers' Compensation program and has recommended membership in the SCCCDSFIA as the most beneficial to the District.

This organization is comprised entirely of Community College Districts (Cerritos, Mt. San Antonio, Rio Hondo, Citrus, and Santa Monica). The Directors are college district officers knowledgeable in the various fields necessary for management of a self-insurance program. Membership will enable our District to benefit from their experience and provide a vehicle for our legal responsibilities under Workers' Compensation Laws.

At the last meeting of their Board, the SCCCDSFIA unanimously accepted our request to join the agency, effective July 1, 1983.

The Superintendent/President recommends adoption of Resolution #26 (1982-83) authorizing membership in the SCCCDSFIA and providing for execution of the official documents.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

g. RECOMMENDED APPROVAL OF BID FOR FIRE ALARM/MASTER CLOCK/MECHANICAL EQUIPMENT CONTROL SYSTEM

Attachment 5.2-g

During the past several years the college has experienced problems with the fire alarm/master clock system. Replacement was submitted as a priority item to the Chancellor's Office, and the college received approval under the Deferred Maintenance Program (50/50 match). The college previously transferred funds to a deferred maintenance reserve to cover our match.

Specifications were forwarded to several bidders and the legal advertisements made as required. Three bidders expressed interest and walked the job; however, only one bid was received on June 16, 1983.

Frantimed, Inc. (dba/Western Power Systems) of El Monte was the only bidder. Based on the college's original estimate, staff is satisfied that $161,910.00 is an excellent bid.

Staff conferred with the Chancellor's Office and has been assured of a 50% match by the State. This item requests $161,910.00 from the Designated Reserves (Deferred Maintenance) Fund with the expectation that $80,955.00 will be reimbursed by the State.

The Superintendent/President recommends the acceptance of Frantimed's (dba/Western Power Systems) bid and the award of the contract for Fire Alarm/Master Clock/Mechanical Equipment Control System in the amount of $161,910.00.

h. RECOMMENDED APPROVAL OF RESOLUTION #27 (1982-83) TRANSFERRING THE BALANCE IN THE SPECIAL RESERVE FUND TO THE DESIGNATED RESERVE FUND

Attachment 5.2-h

The Special Reserve Fund was established by the Board of Trustees for the deposit and expenditure of the $300.00 "seat tax" portion of interdistrict tuition. This source of funding no longer exists and the Special Reserve Fund is no longer needed; thus, transfer of the balance of $10,469.00 in the Special Reserve Fund to the Designated Reserve Fund is appropriate.

The Superintendent/President recommends adoption of Resolution #27 (1982-83) transferring the $10,469.00 Special Reserve Fund balance to the Designated Reserve Fund.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

i. RECOMMENDED ADOPTION OF RESOLUTION #28 (1982-83) AND APPROVAL OF APPROPRIATION TRANSFER #83-N11 ADDING NEW MONIES TO THE GENERAL FUND

Attachment 5.2-i

Anticipated receipts for interest, Continuing Education, and non-resident fees, fines, and other miscellaneous local income sources will exceed the amounts budgeted. The resolution will authorize the necessary income and expenditure budget adjustments to properly reflect and account for the changes. The Appropriation for Contingencies is increased by $112,105, and the balance of $4,130 is distributed to miscellaneous expense accounts.

The Superintendent/President recommends that Resolution #28 (1982-83) be adopted authorizing the increase of accounts by $116,235 as detailed in the attachment.

j. RECOMMENDED ADOPTION OF RESOLUTION #29 (1982-83) ESTABLISHING THE 1983-84 APPROPRIATION LIMIT

Attachment 5.2-j

SB 1352, the implementing legislation for the Gann Initiative (Proposition 4), requires that each year the governing body of each local jurisdiction shall, by resolution, establish its revenue appropriations limit for the following year. The necessary computation results in a limit of $27,142,527. The District is well within the limit, as the appropriations subject to the limitation total $16,333,619. Documentation used in the determination was available for examination by the public for fifteen days prior to this meeting.

The Superintendent/President recommends adoption of Resolution #29 (1982-83) establishing a $27,142,527 appropriations limit for 1983-84.

k. RECOMMENDED ADOPTION OF RESOLUTION #30 (1982-83) AUTHORIZING A $285,000 TRANSFER FROM CONTINGENCIES FOR DATA PROCESSING EQUIPMENT

Attachment 5.2-k

This transfer allocates funds to the appropriate equipment account to cover the District's previously approved share in the joint purchase of data processing equipment through the Central Coast Computing Authority (CCCA).

The Superintendent/President recommends that Resolution #30 (1982-83) be adopted authorizing the $285,000 transfer of funds from contingencies to CCCA for the District's share of the data processing equipment.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

1. RECOMMENDED PROCUREMENT OF LIABILITY AND PROPERTY INSURANCE
   JULY 1, 1983 THROUGH JUNE 30, 1984

Keenan and Associates, our Broker of Record, advised the college
that they have secured insurance for the next three (3) years
at the same rates as the 1982-83 year, providing the District
continues its excellent loss ratio.

Property insurance is calculated at a rate of $.035 per $100 of
insurable value. The reproduction cost of the District's
property for 1983-84 is $37,403,794 and equipment value is
$7,844,304, resulting in a premium of $15,836.

Liability insurance rates are based on estimated ADA, unusual
programs, and various District exposures. The rate is $2.31 per
ADA, which results in a premium of $19,866 for 1983-84.

Fidelity coverage was placed, with a premium of $1,490, and
Boiler/Machine Pressure Vessel coverage amounts to $2,421.

The Superintendent/President recommends approval of the payment
of property and liability insurance premiums as outlined above.

6. GENERAL INFORMATION

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for
Thursday, July 14, 1983, at 4:00 p.m. in Room A-211, Administration
Building, Santa Barbara City College.