MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 2, 1983

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Board President Eli Luria on Thursday, June 2, 1983, at 4:07 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mr. Eli Luria, President
Mr. Ben Wells, Vice-President
Dr. Joe Dobbs (arrived at 4:37 p.m.)
Mr. Sidney Frank (arrived at 4:30 p.m.)
Ms. Joyce Powell
Mr. Gary Ricks

Members absent:
Ms. Kathryn Alexander

Others present for all or a portion of the meeting:
Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Connie Anderson, UCSB/SBCC Liaison Counselor
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mr. Kevin Crum, Associated Students
Mr. Jack Davies, State Assemblyman Jack O'Connell's office
Mr. Bob Dinaberg, Athletic Director
Ms. Julie Esch, Statistical Technician, Planning and Research
Ms. Lynda Fairly, Administrative Dean, Student Services
Mr. Glenn Gaston, Coordinator, Student Development
Dr. Charles Hanson, Business Manager
Ms. Melitta Haslund, Student, Political Science
Dr. Peter Haslund, Professor, Political Science
Mr. M. L. "Pat" Huglin, Administrative Dean, Curriculum and Instruction
Mr. Burt Miller, Assistant to the President
Mr. Dan Oroz, Director, Personnel/Affirmative Action
Ms. Pam Ostendorf, State Senator Gary Hart's office
Mr. Guy Parvex, President, Associated Students
1. GENERAL FUNCTIONS (continued)

1.2 ROLL CALL (continued)

Others present for all or a portion of the meeting: (continued)
Mr. Paul Lindhardt, Instructor, Art Department
Mr. David Pickering, Controller
Ms. Lori Woodard, Student, Political Science

Members of the Men's Volleyball Team:

Coach Rick Olmstead
Andrew Aguiar
Paul Bearden
Eric Diehl
Sean Fallowfield
Mark Jacobson
Kraig Karnazes
James Ketter
Mark Olson
Mark Wanderbeek
Wells Woodruff

1.3 WELCOME

Mr. Luria extended a cordial welcome to those present, particularly noting the presence of the State Championship men's volleyball team.

1.4 CLOSED SESSION - None

1.5 MINUTES OF REGULAR MEETING OF MAY 12, 1983

Upon motion by Mr. Wells, seconded by Mrs. Powell, the minutes of the Regular Meeting of May 12, 1983, were approved as corrected by Dr. MacDougall: Item 1.7-a, REPORT BY ACADEMIC SENATE, 1st sentence, 1st paragraph, should read, "... Representative Council has voted to establish an honor scholarship for a student to continued studies at SBCC ..."

1.6 HEARING OF CITIZENS - None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine

Ms. Jardine announced Representative Council members recently elected; Peter Haslund (Political Science), Suzanne Culler (Foreign Language), Bicky Rippe (Speech), and Tony Gilleran (English). Peter Haslund was elected Vice-President, and Tony Gilleran was elected Secretary.

Ms. Culler has been selected as the representative to the Great Teachers Seminar to be held this summer; she will be sponsored by THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE.
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1. GENERAL FUNCTIONS (continued)

1.7 COMMUNICATIONS (continued)

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine (continued)

Ms. Jardine extended an invitation to Board members and others present to join staff and students in a meeting with State Senator Gary Hart on June 5.

Ms. Jardine extended her appreciation to the Board and administrative personnel for continuing to be supportive of sabbatical leaves. She stated that it is extremely important for faculty to continue with professional growth activities.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Guy Parvex

Mr. Parvex congratulated the Mens' Volleyball Team for being the best in the State. He welcomed Ms. Jardine, saying that the Associated Students look forward to working with her.

He highlighted some things the Associated Students are proud of doing during the past semester; $750 was allocated to Drafting to help in securing a blueprint machine; $175 was allocated to the Disabled Students organization to help with the purchase of an exercise machine; funds have been provided to intramurals and to campus clubs such as the History Club and the International Club. He stated that the over $4,000 disbursed during the semester has made student government a more viable group and more visible on campus.

Mr. Parvex announced that Mr. Allan Wellman has been selected as new President and Mr. Jeffrey Haas as Vice-President in the recent elections. Three other senators were chosen by the students, and other write-in candidates were selected, pending verification of qualifications.

He expressed hope that the coming James Dean film festival to be held at the Garvin Theatre would be successful.

Mr. Parvex, noting that this meeting would be his last as Student Body President and SBCC student, stated that working with the Board members and Dr. MacDougall has been an outstanding experience for him; he has been able to know the instructors and the college better, and has gained valuable insight into the quality of education at SBCC.

Board members expressed their thanks to Mr. Parvex for the excellent work that he has done, and expressed their best wishes for his future success at the university level and for his happiness in his coming marriage.

Dr. MacDougall extended his thanks on behalf of the college staff, stating that Mr. Parvex is one of the finest students with whom he has had the pleasure of working.
1. GENERAL FUNCTIONS (continued)

1.7 COMMUNICATIONS (continued)

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of May 26 through June 27.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall announced that Ms. Pam Ostendorf of Senator Hart's staff and Mr. Jack Davies of Assemblyman O'Connell's staff were present to join in recognizing SBCC's Championship Men's Volleyball Team.

Ms. Ostendorf and Mr. Davies expressed the Assemblyman's and Senator's regrets that they were not able to be present to present the Joint Senate/Assembly Resolution of the State Legislature commending team members for bringing pride and joy to their school and community. They presented one copy of the resolution to Coach Rick Olmstead and one to the college.

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board adopted Resolution #21 (1982-83) commending the outstanding accomplishments of Coach Olmstead and the Volleyball Team during the 1983 season.

A roll of the members follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Powell, Mr. Ricks

Noes: None

Absent: Mrs. Alexander, Dr. Dobbs, Mr. Frank

Dr. MacDougall read the resolution to the team members and to Mr. Olmstead, stating his appreciation for his efforts on behalf of the team.

Athletic Director Bob Dinaberg introduced Mr. Olmstead, stating that the fact that he is an off-campus coach makes the team's winning the State Championship even more meaningful.

Mr. Olmstead thanked Mr. Dinaberg for his support on behalf of the team, and expressed appreciation for the cooperation he has received from all personnel on campus. He thanked Ms. Ostendorf and Mr. Davies for being present, and asked that they share the team's gratitude with Senator Hart and Assemblyman O'Connell.

He also noted the contribution his wife has made in running a household of five children in the face of her long hours. He told Board members that the experience of working with the team has been positive and educational for him, and expressed hope that it has been so for the athletes, also.

Dr. MacDougall and hourly sculpture instructor Paul Lindhardt showed Board members a model of landscape plans for the outdoor
1. GENERAL FUNCTIONS (continued)

1.7 COMMUNICATIONS (continued)

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall (continued)

sculpture area adjacent to the Humanities Building. Mr. Lindhardt explained that he and Mr. Wayne Krueger, another hourly sculpture instructor, have developed the plan, and have received the approval of the members of the Art Department to coordinate the grading and landscaping of the area to enhance its value as an outdoor lab/sculpture display area.

Dr. MacDougall reported that the plan had been endorsed earlier that day by the Board Committee on Facilities and Finance. He said that it is anticipated that the project would involve little expenditure of District funds; most will be accomplished with donated time, materials, and funds. Dr. Hanson and Charles Restivo and his staff have been very much involved, he added. He stated that it is very much to the credit of the Art department that their staff members have a concern for their work and a willingness to take that concern into action.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board approved the following items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, LECTURERS, AND CONSULTANTS, CONTINUING EDUCATION DIVISION, Attach. 2.1-a(1)

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE, JERRY KARL, INSTRUCTOR, MATHEMATICS, Attach. 2.1-a(2)

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE, SUZANNE MEDINA-Nguylene, ASSOC. PROFESSOR, ENGLISH, Attach. 2.1-a(3)

(4) APPROVAL OF RETIREMENT: DR. HAROLD DUNN, PROFESSOR, MUSIC, Attach. 2.1-a(4)

(5) APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: BYRON CULBERTSON, FALL SEMESTER 1983, Attach. 2.1-a(5)

(6) APPROVAL OF EARLY RETIREMENT INCENTIVE EMPLOYMENT AGREEMENT: CHARLES COURTNEY, RETIREE, Attach. 2.1-a(6)

(7) APPROVAL OF CERTIFICATED PERSONNEL, 1983 SUMMER SESSION, Attach. 2.1-a(7)

(8) APPROVAL OF HOURLY AND SUBSTITUTE INSTRUCTORS FOR 1983 SUMMER TERM, CONTINUING EDUCATION, Attach. 2.1-a(8)

(9) APPROVAL OF AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attach. 2.1-a(9)
2. PERSONNEL (continued)

2.1 CERTIFICATED PERSONNEL (continued)

a. ROUTINE (continued)

Mr. Oroz introduced Mr. Huglin, who noted the retirement of Dr. Harold Dunn, who he described as a master teacher. He referred Board members to the description of Dr. Dunn's career contained in the attachments to the agenda, and made additional comments. He noted that Dr. Dunn came to the college in 1963, the year that he had become Dean of Instruction. In the twenty years ensuing, Mr. Huglin said, he has come to admire him as a person and as a musician -- Dr. Dunn would be a champion if there were championships for musicologists. Dr. Dunn will continue to serve the college under an early retirement incentive agreement, it is expected, and for this, Mr. Huglin said, the college and the community should be truly grateful.

Dr. Dunn told the Board members that his experience at SBCC has been the highlight of his life, that his retirement had presented a very difficult decision to him, and he thanked the Board members, administrators, and fellow faculty members for the support and encouragement he has received over the years.

Board members and Dr. MacDougall joined in wishing Dr. Dunn well in his future endeavors and thanking him for all he has done for the college.

b. NON-ROUTINE - no items.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved the following items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attach. 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAMS, Attach. 2.2-a(2)

(3) APPROVAL OF LONGEVITY INCREASES: NANCY CRETSER, LAB. TECH., SR., AND REYMUNDO GONZALEZ, CUSTODIAN, Attach. 2.2-a(3)

(4) APPROVAL OF RETIREMENT: GILBERT LOUSTALOT, CUSTODIAN, Attach. 2.2-a(4)

(5) ACCEPTANCE OF RESIGNATION: KNEPP, JANIS, SECRETARY, SR., ACADEMIC SENATE, Attach. 2.2-a(5)

(6) APPROVAL OF HEALTH LEAVE OF ABSENCE: MARIAN RAPP, ADMIN. SECRETARY, Attachment 2.2-a(6)
2. PERSONNEL (continued)

2.2 CLASSIFIED PERSONNEL (continued)

a. ROUTINE (continued)

Mr. Oroz introduced Dr. Hanson, who noted that Mr. Gil Loustalot was retiring from SBCC after lengthy service. Dr. Hanson described Mr. Loustalot’s service to the college and to his church, and stated that his presence on campus would be missed by all his friends and co-workers.

b. NON-ROUTINE

1) APPROVAL OF CHANGE IN ASSIGNMENT FOR TERRY JONES, Attachment 2.2-b(1)
   Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the change in assignment as outlined in the Agenda and contained in the attachment.

(2) APPROVAL OF EXTENSION IN ASSIGNMENT FOR MIKE GUILLEN, Attachment 2.2-b(2)
   Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board approved the extension in assignment as contained in the attachment.

(3) APPROVAL OF TRANSFER: CAROL GRAY, Attach. 2.2-b(3)
   Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the transfer as contained in the attachment.

(4) APPROVAL OF PROMOTION: CHARLOTTE CONNELL, Attach. 2.2-b(4)
   Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the promotion as contained in the attachment.

(5) APPROVAL OF PROMOTION: CATHERINE CARBON, Attach. 2.2-b(5)
   Upon motion by Mr. Ricks, seconded by Ms. Powell, the Board approved the promotion as contained in the attachment.

3. STUDENT SERVICES

3.1 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Enc. 1
   Upon motion by Mr. Wells, seconded by Ms. Powell, the Board approved conferring upon each of the 220 candidates listed in the enclosure the Associate of Arts Degree, subject to completion of the State and local requirements for the degree.
3. STUDENT SERVICES (continued)

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Enc. 2

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved conferring upon each of the 126 candidates listed in the enclosure the Associate in Science Degree, subject to completion of the State and local requirements for the degree.

3.3 REPORT ON COUNSELING ACTIVITIES, Enc. 3

Ms. Fairly introduced Glenn Gaston, completing his first year as Coordinator of Student Development. Mr. Gaston gave a brief report on Counseling Center activities, distributing a package of summary information to Board members. He emphasized efforts on behalf of the Counseling Center to develop counselor accountability models. Board members expressed appreciation for those efforts.

Ms. Margaret Kearns, Associate Professor, Counseling, presented a report on the New Directions program and distributed to the Board members a package of summary information. She stated that the main purpose of the program is to assist returning and first-time adult students to enter the academic environment with a minimum of difficulty.

Dr. Connie Anderson, UCSB/SBCC Liaison Counselor, discussed the four goals she was given early in the school year and the work she has accomplished on them: 1) Increase the number of transfer students; 2) Increase the retention rate of students who transfer; 3) Increase articulation between the two institutions; and 4) Increase the participation of minority students in the transfer process.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON ACTIVITIES INVOLVED IN THE COURSE "THE UNITED NATIONS IN WORLD AFFAIRS"

Dr. Peter Haslund briefly described the Model U.N. experience, which involves students in both a traditional academic approach and an experiential learning "hands-on" component. Ms. Melitta Haslund and Ms. Lori Woodard, students in the course and participants in the recent Model U.N., described the experience as being extremely valuable in helping students to understand the difficulties of resolving international conflicts.

4.2 RECOMMENDED APPROVAL OF GENERAL EDUCATION AND GRADUATION REQUIREMENTS, Enclosure 4

Upon the request by Dr. MacDougall, Dr. Dobbs made a motion to table this item, with Mr. Ricks seconding the motion. The Board approved tabling the item.

4.3 APPROVAL OF COURSES FOR 1983 SUMMER TERM, CONTINUING EDUCATION DIVISION, Attach. 4.3

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved the courses for the 1983 Summer Term as outlined in the attachment.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon motion of Mr. Ricks, seconded by Mr. Frank, the Board approved the following items:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-1733 THROUGH AND INCLUDING P23-2194 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. APPROVAL OF COSMETOLOGY CONTRACT FOR 1983-84

e. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY, Attachment 5.1-e

f. AUTHORIZATION TO ORDER SUPPLY AND EQUIPMENT ITEMS FOR FISCAL YEAR 1983-84

g. APPROVAL OF APPROPRIATION TRANSFERS 085 THROUGH 108 FOR INTERNAL TRANSFERS, Attachment 5.1-g

5.2 NON-ROUTINE

a. APPROVAL OF FINAL PAYMENT FOR SCHOTT CENTER PROPERTY

Upon motion by Mr. Ricks, seconded by Mr. Frank, the Board approved the final payment of $948,639.62 to the City Schools for the Schott Center property.

b. ACCEPTANCE OF BID FOR ARCHITECTURAL BARRIER REMOVAL, PHASE II, Attachment 5.2-b

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board accepted the bid and authorized a contract to be awarded to Tricon Construction in the amount of $84,450, as per Attachment 5.2-b.

c. ACCEPTANCE OF BID FOR KITCHEN EQUIPMENT - CAMPUS CENTER RENOVATION

This item was delayed for legal discussions in Closed Session following the conclusion of other Agenda business. See Item 7.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

d. APPROVAL OF RESOLUTION No. 22 (1982-83) DECLARING 814 SANTA BARBARA STREET SURPLUS TO DISTRICT NEEDS AND AUTHORIZATION TO LEASE SAID PROPERTY, Attachment 5.2-d

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board adopted the resolution. A poll of the members follows:

Ayes: Mr. Luria, Mr. Wells, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: Mrs. Alexander

e. APPROVAL OF A SUBCONTRACTOR SUBSTITUTION FOR CAMPUS CENTER RENOVATION, Attachment 5.2-e

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the substitution of B & T Electric, Inc., as the electrical subcontractor for the Campus Center Renovation, as indicated in the attachment.

6. GENERAL INFORMATION - No items.

7. ADJOURNMENT

Upon request by Dr. MacDougall, Mr. Wells made a motion, seconded by Dr. Dobbs, that the Board adjourn to Closed Session to discuss legal matters pertaining to Item 5.2-c. The Board approved the adjournment and went into Closed Session at 6:25 p.m. (Mr. Ricks left the meeting for a prior engagement.)

At 6:40 p.m., the Board returned from Closed Session. Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved the Superintendent/President's allowing the original bid submitted by Venco Equipment Co. to be withdrawn and the corrected bid to be accepted as a valid bid, provided that a letter is received from the second bidder, Jordano's, waiving legal pursuit action. Failing to receive the letter, the Superintendent/President would be authorized to accept the second bid submitted. The lowest bidder will be asked to hold the District harmless. (see attached.)

Upon motion by Mr. Frank, seconded by Mr. Wells, the meeting was adjourned at 6:43 p.m.

ATTEST:

Mr. BENJAMIN P. J. WELLS
Vice-President, Board of Trustees
Santa Barbara Community College District

DR. PETER R. MACDOUGALL
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees on June 23, 1983.