AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 24, 1983

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTION
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF MARCH 10, 1983
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann
      b. REPORT BY ASSOCIATED STUDENTS - Mr. Guy Parvex
      c. REPORT ON COMING EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall
   1.8 BALLOTTING FOR 1983 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS

Attachment 1.8

Dr. Dobbs will present his recommendations for the 12 vacancies on the Board of Directors of the CCCT, of which he is the president.

Board members are requested to fill out their ballot and provide to the Secretary/Clerk of the Board, Dr. Peter R. MacDougall, so that the Board's votes may be tabulated and the Board may act as a board to cast the single official vote. The official ballot will be mailed to meet the deadline date of April 15, 1983.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTOR, SPRING 1983 SEMESTER
Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND LECTURERS, CONTINUING EDUCATION DIVISION, SPRING 1983 TERM
Attachment 2.1-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
Attachment 2.1-a(3)

b. NON-ROUTE

(1) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: LORRAINE BELMONT, PROFESSOR, ENGLISH, EFFECTIVE 9/9/83 TO 6/15/84
Attachment 2.1-b(1)

Ms. Belmont has requested a reduced contract to 80% for the 1983-84 school year for health reasons. The reduced contract will include a reduction in benefits. The request has the support of the Department Head and the Dean of Instruction. The Superintendent/President recommends that approval be given to this request for reduction in contract and benefits.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES)
Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL, AND TUTORIAL PROGRAMS
Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS (WITH PERMANENT STATUS FOR ONE EMPLOYEE)
Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT, 10 YEARS OF SERVICE, GEORGE P. HOLGUIN, GROUNDSKEEPER
Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF PROMOTION, ROBERT BENNETT, TO CUSTODIAL SUPERVISOR, EFFECTIVE 3/15/83
Attachment 2.2-a(5)

(6) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
Attachment 2.2-a(6)
2. PERSONNEL (continued)

2.2 CLASSIFIED PERSONNEL (continued)

b. NON-Routine

(1) PUBLIC HEARING ON CSEA INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL

On March 10, 1983, the Board officially received the CSEA initial contract proposal. As required by the Rodda Act, the Board gave notice to the public by news release that at its next Board meeting, a hearing would be held to provide the public with an opportunity to express itself regarding the CSEA proposal.

The Superintendent/President recommends that this hearing be held.

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 RECOMMENDED ADOPTION OF RESOLUTION No. 14 (1982-83) TO HONOR THE 1982-83 MEN'S BASKETBALL TEAM AND FRANK J. CARBAJAL

Enclosure 1

During the 1982-83 season, Frank J. Carbajal has earned a number of honors for SBCC by coaching an outstanding men's basketball team. The college appreciates and commends the coach and team for their extraordinary effort and commitment.

The Superintendent/President recommends that Resolution No. 14 (1982-83) be adopted.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF PROPOSED NEW CLASSES FOR SPRING 1983 TERM, CONTINUING EDUCATION DIVISION

Attachment 4.1

The Superintendent/President recommends that the courses be approved for the Spring 1983 Term, Continuing Education Division, as described on the attachment.
4. CURRICULUM AND INSTRUCTION (continued)

4.2 REPORT ON DEFUNDED CREDIT AND NON-CREDIT CLASSES OFFERED IN THE CONTINUING EDUCATION DIVISION

Dr. Martin Bobgan, Administrative Dean, Continuing Education, will report on the outcome of the defunded credit and non-credit courses offered as fee classes during the winter term, 1983.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-1595 THROUGH AND INCLUDING P23-1672 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-d

e. RECOMMENDED AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS

Attachment 5.1-e

f. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS Nos. 051, 052, 053, 061, 062, 063 FOR INTERNAL ACCOUNTING ACTIONS

Attachment 5.1-f

g. RECEIPT OF SANTA BARBARA COUNTY SCHOOLS FINANCIAL DATA REPORT, 1981-82 AND 1982-83

Enclosure 2

Annually the Santa Barbara County Schools publishes a report of selected financial information pertaining to all school districts in the county. This report is submitted as an information item. Dr. Hanson will present some observations to the Board and be available to answer any questions the Board may have.
5. BUSINESS SERVICES

5.1 ROUTINE (continued)

h. RECOMMENDED APPROVAL OF EXTENSION OF LOAN OF EQUIPMENT AGREEMENT WITH FEDERAL GOVERNMENT

Attachment 5.1-h

In 1978 the Board approved an agreement with the Defense Logistics Agency of the Federal Government for loan of equipment under the "Tools for Schools" program. The agreement was for a five-year period which expires in April, 1983. The agreement for the equipment, which is used in the metals fabrication program, has been reviewed by staff and it does not vary from the original agreement.

The Superintendent/President recommends approval of the extension of the agreement with the United States of America for a five-year period ending on April 7, 1983.

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL TO PARTICIPATE WITH WESTERN PRODUCTIVITY ENGINEERING IN PROPOSAL TO DEPARTMENT OF EDUCATION

Western Productivity Engineering, a local company, is submitting a proposal to the Department of Education to develop instruction modules for a program in Robotics Technology. They have invited SBCC to join with them in carrying out the project, if funded. There would be no cost to the District, and the project will enable staff to become involved in this new and expanding field. The proposal has been submitted to meet a March 21, deadline.

The Superintendent/President recommends ratification of the participation of SBCC in this proposal effort.

b. RECOMMENDED ADOPTION OF RESOLUTION No. 15 (1982-83) AND APPROVAL OF APPROPRIATION TRANSFER No. 83-N07 TO ADD NEW MONIES TO THE GENERAL FUND FOR THE KELLOGG GRANT

Attachment 5.2-b

Acceptance of grant funds necessitates increasing the District's 1982-83 income budget and allocating the funds to the appropriate cost center accounts.

The Superintendent/President recommends that Resolution No. 15 (1982-83) be adopted authorizing adding the Kellogg Grant monies to the General Fund.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

c. RECOMMENDED ADOPTION OF RESOLUTION No. 16 (1982-83) AND APPROVAL OF APPROPRIATION TRANSFER No. 83-060 TRANSFERRING FUNDS FROM THE APPROPRIATION FOR CONTINGENCIES TO THE APPROPRIATE COST CENTERS

Attachment 5.2-c

A transfer of $104,427 from the appropriation for contingencies to appropriate accounts is needed to avoid budget overexpenditures. Also, $160,000 needs to be transferred for the purchase of data processing equipment.

The Superintendent/President recommends approval of Resolution #16 (1982-83) transferring $264,427 from the appropriation for contingencies for the adjustments to the 1982-83 budget.

d. RECOMMENDED ADOPTION OF RESOLUTION No. 17 (1982-83) AND APPROVAL OF APPROPRIATION TRANSFER No. 83-NO8 AUTHORIZING THE RECEIPT AND APPROPRIATION OF MATERIALS FEE INCOME

Attachment 5.2-d

An additional amount of $49,601 in materials fee income has been received as of this date from the Spring Semester registration. The materials fee abatement account will be credited with $43,539 which will eliminate the balance, and the remaining $6,062 will be distributed to the appropriate cost centers.

The Superintendent/President recommends approval of Resolution No. 17 (1982-83) authorizing the increase in unbudgeted income and appropriations of $49,601.

e. RECOMMENDED ADOPTION OF RESOLUTION No. 18 (1982-83) FOR ADJUSTMENTS TO THE 1982-83 FISCAL YEAR BUDGET TO REFLECT UNBUDGETED INCOME

Attachment 5.2-e

Since the adoption of the 1982-83 budget, changes in anticipated income have occurred. Resolution No. 18 (1982-83) adds $136,254 in additional income to the budget. All but $69 is added to the appropriation for contingencies.

The Superintendent/President recommends approval of Resolution No. 18 (1982-83) directing that the $136,254 in additional income be added to the 1982-83 fiscal year budget.
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

f. RECOMMENDATION TO APPROVE PROPOSAL BY THE COALITION ON
COMMUNITY COLLEGE FINANCE FOR COMMUNITY COLLEGE FINANCE
LEGISLATION

Attachment 5.2-f

A coalition with representatives from thirteen (13) community
college organizations has been formed to develop 1983-84
community college finance legislation that will be supported
by all community college districts. The Coalition's proposal
has been distributed to the Board members and discussed in the
Board's Fiscal Committee. Local boards of trustees have been
asked to adopt a position by April 1st in support or opposition
to the plan. A support position commits a district to not
alter the plan nor work for the introduction of special legis-
lation which would be contrary to the plan.

The separating of the non-credit at a $1,1000 ADA base is the
plan's negative feature from the standpoint of the SBBCD. A
unified position by community colleges is seen as critical to
developing the most effective finance legislation.

The Superintendent/President recommends that the Board support
the plan, but also direct the Superintendent/President to work
within the community college structure to provide a more equit-
able resolution of the non-credit component of the Coalition's
proposal.

6. GENERAL INFORMATION

7. ADJOURNMENT

The next regular meeting is scheduled for Thursday, April 14, 1983.