M I N U T E S
REGULAR MEETING OF BOARD OF TRUSTEES

March 10, 1983
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Board President Eli Luria on Thursday, March 10, 1983, at 4:09 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.3 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Ben Wells, Vice-President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Ms. Joyce Powell
Mr. Gary Ricks
Mr. Scott Nebenzahl, Student Member

Members absent: None

Others present for all or a portion of the meeting:

Dr. Peter R. McDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Dr. Charles R. Courtney, Professor, English
Ms. Trush Dupart, President, CSEA
Ms. Lynda Fairly, Administrative Dean, Student Services
Dr. Charles Hanson, Business Manager
Mr. Michael Hoffman, Reporter, THE CHANNELS
Mr. M. L. Huglin, Administrative Dean, Instruction
Ms. Janis Knepp, Secretary, Academic Senate
Dr. Barbara Lindemann, President, Academic Senate
Ms. Marlinka Linton, Vice-President, CSEA
Mr. Burton Miller, Administrative Assistant to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel/Affirmative Action
1. GENERAL FUNCTIONS (continued)

1.2 ROLL CALL (continued)

Others present for all or a portion of the meeting: (continued)

Mr. Guy Parvex, President, Associated Student Body
Mr. David Pickering, Comptroller
Mr. John Romo, Assistant Dean, Instructional Operations
Mr. Joseph Scott, Custodian
Miss Dorothy Taylor, Volunteer, Community Garden

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present

1.4 CLOSED SESSION - None was held.

1.5 MINUTES OF REGULAR MEETING OF FEBRUARY 24, 1983

Upon motion by Mr. Wells, seconded by Mrs. Powell, the minutes of
the Regular Meeting of February 24, 1983, were approved as
delivered.

1.6 HEARING OF CITIZENS - None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann reported positive reaction from the faculty
on the presentation earlier that day by Dr. John Rouche
at the Spring Inservice. His remarks, she said, concerned
the very low level of skills of incoming college freshmen
across the country and the need to screen for readiness and
to maintain standards in the classroom. Dr. Lindemann
stated that pressures against faculty to maintain standards
have been very great in the last 10 years. She said that
the public is not willing to fund to maintain standards,
and that the public is unconcerned about the declining
purchasing power of faculty in terms of salaries. She pre-
dicted that the college's transition to student readiness
programs will be a difficult period and a real challenge to
the administration.
1. GENERAL FUNCTIONS - (continued)

1.7 COMMUNICATIONS (continued)

a. REPORT BY ACADEMIC SENATE (continued)

Dr. Lindemann reported that the Representative Council has approved an interim General Education Requirements package for the coming year. It is not the same package endorsed by the Educational Policies Committee of the Board; the number of courses that will meet GE requirements has been reduced, and the total number of units increased. Graduation requirements as separate from the GE requirements are tightened.

She summarized recent activity of the Calendar Committee. They will be conducting a faculty poll during the next few weeks. Student and Classified Staff will also conduct polls. Staff will be asked if they wish to retain the traditional calendar or change calendars. Staff will then be asked which of three calendars they would prefer should the majority choose to change: a) An "early" calendar, b) a "winter session" calendar (14-week fall semester, 14-week spring semester, and 7-week spring session, and normal summer session. Dr. Lindemann stated that the Committee's goal is to get the work done early so that a timely decision can be made.

Faculty concern about budget questions have been taking a substantial amount of time at Representative Council meetings, Dr. Lindemann said, stating that the latest resolution in that area calls for no additional contract hiring until a COLA (Cost-of-Living-Adjustment) is provided to faculty. The resolution will go to the College Planning Council for their consideration. She added that, although faculty opinion is not unanimous, a majority support the resolution and believe that effort would be made to retrain faculty in areas where there is great demand and use existing staff before new hires take place.

Mrs. Powell stated that she and Mr. Wells had attended the previous night's dinner with Dr. Rouche, at which he gave a preview of his inservice talk. She reported two factors, large class sizes and the fact that capable women are choosing fields other than teaching, as adversely effecting education, according to Dr. Rouche.

In response to Mr. Luria's inquiry, Dr. Lindemann indicated that Women's History Week is going well, and that she hoped Board members would view the fine display in the Library during the month of March.
b. REPORT BY ASSOCIATED STUDENTS - Mr. Guy Parvex

Mr. Parvex reported that the second typewriter purchased with student funds has arrived and will be placed in the Library for student use. The fee will be nominal; not even enough to pay for ribbons, etc.

The Student Senate has approved the criteria for disbursing funds to campus groups which was formulated by the ad hoc committee. The guidelines are general so as not to be overly limiting, and are prioritized by such factors as how many people would benefit, educational or recreational, on-campus or off-campus, and whether the group might be able to put money back into thefunc, etc.

Mr. Parvex highlighted upcoming student activities, and reported that the Student Senate's membership had gone from 9 to 11 since the previous Board meeting.

Following Mr. Parvex' report, Mr. Nebenzahl stated that Mr. Parvex had done a commendable job of formulating the budget criteria.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the College for the period of March 10, 1983 through March 24, 1983, calling particular attention to the activities of Women's History Week, the Alhecama Theatre's production of "The Petrified Forest," the "Discussion on Central America" sponsored by the Student Senate Political Awareness Committee, and the Basketball Banquet.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported that he and Dr. Dobbs had recently had an opportunity to hear Patricia Cross of Harvard speak on the future of community colleges at the ACCCA meeting in San Diego. She spoke about the dramatic changes taking place as a result of high technology and how it is effecting the work place. She urged community colleges to shed their pessimism and replace it with "realism with vision." Dr. MacDougall indicated that her talk reinforced many of the directions being discussed at SBCC in the growth of computer science and high tech areas.
1. GENERAL FUNCTIONS - (continued)

1.7 COMMUNICATIONS - (continued)

d. REPORT ON CURRENT ISSUES (continued)

Dr. Roueche's presentations during the Spring Inservice was described as excellent; the reason for having him on campus was to act as a stimulus for faculty, and he was very effective. His remarks reinforced the college's efforts in college readiness and in using the results of assessments to place students in basic skills classes so they will have chances for success.

Dr. MacDougall also related to Board members the invigorating meeting held on campus the day before with Mr. Maurice Mitchell, who has served as Chancellor of the University of Denver, Director of the Center for Democratic Institutions, and President of Encyclopedia Brittanica. Mr. Mitchell is presently Director of the Annenberg School in Washington, D.C., and shared with Dr. MacDougall, Mr. Luria, and three faculty members his perceptions of what is happening in the telecommunications field and in the community colleges.

Dr. MacDougall commended Mr. Jim Williams for his work on the excellent article on the Landscape Horticulture program which recently appeared in the News-Press.

He was very pleased to appear recently with John Romo on Gene Forssell's "Forum" series on KEY-TV, he reported. (Several Board members volunteered that they had seen the broadcast, and made complimentary remarks about his and Mr. Romo's contributions.)

Dr. MacDougall summarized activity on the college's efforts to reach an agreement with the City of Santa Barbara so that SBCC students may have access during May, June, and September, when the City is expected to impose parking fees in Ledbetter Beach's parking lot. He stated that, although the college believes there is legal basis for continuing access based on joint use agreements extending over 20 years, there appears to be little progress in discussions with City personnel. He said that he will be discussing with Mr. Frank and Mr. Luria possible assistance that they might provide by talking with City officials, and that Mr. Parvex and Mr. Nebenzahl have been made aware of the situation from the standpoint of the students. He cited the parking problems caused by recent storms as an example of the situation which could be expected if students do not have reasonable access to the Ledbetter lot. Mr. Luria wondered if City Council action, scheduled for next week, could be postponed for a week. Dr. Hanson doubted that a continuance would be successful; the item has already been continued one time.
1. GENERAL FUNCTIONS - (continued)

1.7 COMMUNICATIONS (continued)

d. REPORT ON CURRENT ISSUED (continued)

Dr. MacDougall told the Board that a process is underway to select the Outstanding Classified Employee; individuals are able to make nominations to the Professional Growth Committee for consideration of those employees they feel have been outstanding.

e. REPORTS BY BOARD MEMBERS

Dr. Dobbs stated that the National Legislation Conference that he recently attended in Washington, D.C., sponsored by the Association of Community College Trustees (ACCT) was the most stimulating four days he has ever spent in a conference. The conference had a large attendance, about 350, and was organized in workshops rather than lectures alone. He reported that he was fortunate to hear several very effective speakers and was able to meet and have good discussions with several legislators and with the Executive Director of ACCT.

He reported that ACCT is very enthusiastic about the possibility of community colleges working with the military in contract training of students who would serve in a reserve capacity while receiving high-tech training in the community colleges.

Dr. Dobbs said that, although finance is a problem in all the states, at the federal level there is much opportunith, although much competition, for potential funding.

Mr. Frank suggested that four-year schools are very well entrenched in the area of federal funding, but that communication with legislators would be of value to community colleges. Dr. Dobbs agreed, adding that congressmen at the federal level seem to be more knowledgeable about the value of community colleges than those at the state leve.

Dr. Dobbs reported that he did not have an opportunity to pursue the Indo-Chinese ESL funding situation; the largest population is in California, with a resulting lack of interest in other states.

Mr. Frank suggested that the excellent season completed during the week by the SBCC Vaqueros Basketball Team was worthy of Board commendation.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 10, 1983

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board
approved the following items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SPRING 1983
SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY SUBSTITUTE, CONTINUING EDUCATION
DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF RETIREMENT, CHARLES R. COURTNEY, PROFESSOR
OF ENGLISH, EFFECTIVE 6/16/83, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment
2.1-2(4)

Mr. Huglin was presented by Mr. Oroz to speak to the Board
regarding Dr. Courtney's retirement. Mr. Huglin shared with
the Board the following history of Dr. Courtney's contributions
to the college as prepared by his Department Chairperson, Ms.
Jinny Webber:

"Mr. Charles Courtney is retiring in June after a distinguished
26-year career at Santa Barbara City College. A native of
New Jersey, he was graduated from Tucson High School and from
Westmont College. He holds a Master's degree and the Doctor
of Philosophy degree in English from the University of
Arizona, Tucson. His doctoral dissertation was entitled
The Pearl Poet: An Annotated International Bibliography,

Before coming to Santa Barbara City College in 1957, Dr.
Courtney taught English and French at Westmont College for
three years and at Santa Barbara Junior High School for five
years. At Santa Barbara City College, he has served as
President of the Instructors' Association, and, for seven
years, as Chairman of the English Division. He has also been
advisor to the Santa Barbara City College Chapter of Alpha
Gamma Sigma, a student honorary society

Professor Courtney has been associated with the Experiment
in International Living since 1960, having been a leader of
student groups to Switzerland, France, Italy, Japan, and India.
In 1961-62, he was the recipient of a Fulbright grant for an
exchange teaching position in Newry, County Down, Northern
Ireland."
PERSONNEL-(continued)

2.1 CERTIFICATED PERSONNEL - (continued)

a. ROUTINE - (continued)

"Dr. Courtney was selected by his colleagues and students as the faculty lecturer for 1981-82. In December, 1981, he delivered his lecture, "Perspectives on Moral and Spiritual Values of Literature," which reflected the contributions of his thought and his teaching style to the college during his tenure at Santa Barbara City College."

Mr. Huglin stated that he meets Dr. Courtney's retirement with mixed emotions; he has been friend and colleague for nineteen years; a master teacher who will be missed professionally and personally. Mr. Huglin stated, however, that Dr. Courtney will participate in the Retirement Incentive Program by teaching on a part-time basis, and for this, he said, he is gratified.

Dr. Courtney referred to a poem by Robert Frost in which the poet said that a person is happy who makes his avocation his profession. He said that those words are true about his years at SBCC, describing his work with students and staff as being a unique joy. He told the Board that he has a very real sense of fulfillment and that he looks forward to remaining involved with the college on a part-time basis.

Mr. Luria expressed the thanks of the Board to Dr. Courtney.

b. NON-ROUTINE - None.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Dr. Dobbs, seconded by Mrs. Alexander, the Board approved the following items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL, AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATION, DOREEN MACKER, SECRETARY, ACADEMIC SENATE EFFECTIVE 3/4/83, Attachment 2.2-a(3)
2. PERSONNEL - (continued)
  
2.2 CLASSIFIED PERSONNEL

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT, JOSEPH SCOTT, CUSTODIAN, REPLACING R. PHILLIPS, EFFECTIVE 3/11/83, Attachment 2.2-b(1)

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved the appointment of Mr. Scott as stated in the attachment.

Mr. Oroz introduced Mr. Scott, stating that Mr. Scott has worked on an hourly basis for some time. Mr. Luria welcomed Mr. Scott to fulltime employment with the college.

(2) APPROVAL OF APPOINTMENT, JANIS KNEPP, SECRETARY, ACADEMIC SENATE, REPLACING DOREEN MACKER, EFFECTIVE 3/11/83, Attachment 2.2-b(2).

Upon motion by Mrs. Powell, seconded by Mr. Ricks, the Board approved the appointment of Ms. Knepp as stated in the attachment.

Mr. Oroz explained that Ms. Knepp will continue her part-time assignment in the Library as she becomes full time with the addition of the Academic Senate assignment.

Mr. Luria welcomed Ms. Knepp to her new responsibilities.

(3) APPROVAL OF INCREASE IN ASSIGNMENT, ANN FRYSLIE, ACCOUNT CLERK, FROM 50% (12 MONTHS) TO 75% (12 MONTHS), EFFECTIVE 2/28/83, Attachment 2.2-b(3)

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved the increase in assignment for Ms. Fryslie, as stated in the attachment.

(4) PRESENTATION OF INITIAL CSEA COLLECTIVE BARGAINING CONTRACT PROPOSAL

Mrs. Trish Dupart, President of CSEA Chapter 289, presented to the Board the Chapter's initial proposal to amend the collective bargaining agreement. She summarized the major changes as follows:
2. PERSONNEL - (continued)

2.2 CLASSIFIED PERSONNEL - (continued)

(4) (continued)

-- Grievance procedures: that at the Formal Level (IV) the grievance would go to binding arbitration; it stops presently at the Superintendent/President.

-- Maintenance of Membership: to be replaced by Agency Shop. The proposal would give staff three options of transferring their service fees.

-- Compensation and Benefits: 8% increase in District's contribution to PERS: increase of $100 to "Cafeteria Plan" who are not on waivers or using District monies for TSA's; District provision of $1,000 per year toward medical benefits of retirees; increased shift differentials; employee provisions would require a 10% increase in salary, only six-month's probation; increase of longevity increments by 5%.

-- Hours: 37½ hour work week with 7½ hour day; 60-minute duty-free lunch period; new language for Special Time Off (for voting in elections, attendance at regular or special CSEA meetings).

-- Holidays: add Friday of Spring Break.

-- Length of Probationary Period: to change from 12 to 6 months.

-- Leave: bereavement leave of 5 days.

-- Association Rights: released time for 5 people to prepare for and participate in negotiations.

-- Term of Agreement: three-year contract with re-openers each year on Salary, Health and Welfare, and two articles of the Association's choice.

-- All appendices should reflect changes to the Agreement.

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board agreed to officially receive the CSEA initial proposal, to make the proposal a matter for public record for public pickup in the Superintendent/President's Office and the Personnel Department, and to give notice by District news release to the public that at its next Board meeting on March 24, 1983, a hearing will be held to provide the public with an opportunity to express itself regarding the proposal.
2. PERSONNEL - (continued)

2.3 GENERAL PERSONNEL

a. APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, AHMET NURAY, ARTHUR AVINA, AND JOE BOEHLER, Attachment 2.3-a

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board approved professional volunteer status for the individuals as described in the attachment.

3. STUDENT SERVICES

No items.

4. CURRICULUM AND INSTRUCTION

4.1 ADOPTION OF PROPOSED BASIC SKILLS POLICIES AND PROCEDURES, Attachment 4.1

Dr. MacDougall explained that the essence of the policy, which has been endorsed by the Education Policies Committee of the Board, is that the college will expect students assigned to the Basic Skills program (based on entry assessment) to progress to various levels of performance within specified periods of time. If a student fails to make that progress, the college will consider the student's continuation at SBCC; the student would be accountable for timely progress between levels as well as for the probation and dismissal policies pertaining to all students.

Mr. Romo answered several questions from Board members. He pointed out that the entire program serves between 50 and 60 students yearly, with 5 or 6 students at Level 1 of the program each semester. A study a few years ago indicated that 70% of the students were progressing to the next level. The Basic Skills Committee is working with Continuing Education to better coordinate services.

Mr. Frank observed that the policy will provide a confidence factor as the students meet the specific expectations set forth by the college.

Upon motion by Mr. Frank, seconded by Mr. Wells, the Board adopted the Basic Skills Policies and Procedures as described in the attachment.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved the following items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P23-1456 THROUGH AND INCLUDING P23-1594 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c.

d. APPROVAL OF PROFESSIONAL CONSULTANTS, Attachment 5.1-d

e. AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.1-e

f. APPROVAL OF APPROPRIATION TRANSFERS Nos. 043 THROUGH 047 FOR INTERNAL ACCOUNTING ACTIONS, Attachment 5.1-f.

Dr. MacDougall noted the many donations to Continuing Education; they are a result of efforts of Foundation staff and a Continuing Education fund-raising drive.

5.2 NON-ROUTINE

a. APPROVAL OF SUBMITTAL OF REQUEST FOR CATEGORICAL EXEMPTION FROM PROVISIONS OF CEQA FOR CAMPUS CENTER SNACK BAR PROJECT, Attachment 5.2-a

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board declared the project to be categorically exempt as described in the attachment.

b. ACCEPTANCE OF THE BID FOR SNACK BAR CONSTRUCTION PROJECT

Dr. Hanson explained to the Board that the very close range of bids would indicate that the working drawings and specifications were very clear. The total amount was estimated by the college as $87,840. The low bid belonged to J. S. Ostrander, at $85,500.

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board accepted the low bid of J. S. Ostrander and authorized that a contract be awarded following approval of the project by the OSA (Office of State Architect) and CEQA (California Environmental Quality Act).
5. BUSINESS SERVICES - (continued)

5.2 NON-ROUTINE (continued)

c. APPROVAL OF SPECIFICATIONS FOR FIRE ALARM, CLOCK AND
MECHANICAL CONTROL SYSTEM

Mr. Luria stated that the Board must do everything possible
to save energy; it is going up in price more quickly than the
college can figure out how to save. He commended staff for
efforts being made to conserve energy.

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board
approved the specifications for a Fire Alarm, Clock, and
Mechanical Control System.

d. ADOPTION OF RESOLUTION NO. 13 (1982-83) AND APPROVAL OF
APPROPRIATION TRANSFERS NO. 83-N03 ADDING NEW MONIES
TO THE GENERAL FUND, Attachment 5.2-d.

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board
adopted the resolution. Upon poll of the members, the vote
was as follows:

Ayes:  Mr. Luria, Mr. Wells, Mrs. Alexander,
       Dr. Dobbs, Mr. Frank, Mrs. Powell,
       Mr. Ricks

6. GENERAL INFORMATION - None.

7. ADJOURNMENT

The next regular meeting is scheduled for March 24, 1983.

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board of Trustees
adjourned their regular meeting at 5:25 p.m.

ATTEST:

Mr. Eli Luria  Dr. Peter R. MacDougall
President, Board of Trustees  Superintendent/President and
Santa Barbara Community College District  Clerk to the Board of Trustees

Approved by the Board of Trustees on April 21, 1983, 1983