AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 10, 1983
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 EXECUTIVE SESSION - none scheduled
   1.5 MINUTES OF REGULAR MEETING OF OCTOBER 20, 1983
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jardine
      b. REPORT BY ASSOCIATED STUDENTS - Mr. Alan Wellman
      c. REPORT ON COMING EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE
      (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTOR, SUBSTITUTES, AND
          CONSULTANTS, CONTINUING EDUCATION DIVISION
          Attachment 2.1-a(1)
   b. NON-ROUTINE
      (1) RECOMMENDED APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENT:
          GREGORY ARMSTRONG
          Attachment 2.1-b(1)
2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS, COLLEGE WORK STUDY (ON AND OFF-CAMPUS), GENERAL, AND TUTORIAL PROGRAMS

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS: NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES, MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATIONS: SUSAN HESS, PAYROLL, AND SHIRLEY COBB, LIBRARY

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: MYRTA BERRY, CONTINUING EDUCATION

Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF TEMPORARY REDUCTION IN ASSIGNMENT: ANA JIMENEZ, ADMISSIONS OFFICE

Attachment 2.2-a(6)

(7) RECOMMENDED APPROVAL OF CHANGE IN ASSIGNMENTS, JEANETTE HUGLIN AND MARJORIE LYNN

Attachment 2.2-a(7)

Due to fiscal cutbacks, the District instituted a freeze on classified hiring. Consequently, temporary position reallocations are necessary to provide minimum levels of service in those departments which have been adversely affected by position vacancies.

(8) RECOMMENDED APPROVAL OF WORKING OUT OF CLASSIFICATION: RICARDO VALENZUELA, FACILITIES AND OPERATIONS

Attachment 2.2-a(8)

2.3 GENERAL PERSONNEL

a. RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a
3. STUDENT SERVICES

3.1 RECOMMENDED ADOPTION OF RESOLUTION #7 (1983-84) PROCLAIMING A VETERANS CALL TO UNITY DAY, NOVEMBER 15, 1983

Attachment 3.1

A proclamation has been received from the state governor setting aside November 1 through November 30, 1983, as Veterans Call to Unity Month--A Salute to Women Veterans.

The Superintendent/President recommends that Resolution #7 (1983-84) be adopted, as contained in the attachment, proclaiming November 15, 1983, as "Veterans Call to Unity Day--A Salute to Women Veterans" at Santa Barbara City College.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT BY MR. RAY CANTON, ASSISTANT PROFESSOR, JOURNALISM, ON THE 1983 PACIFIC REGIONAL PACEMAKER AWARD RECENTLY AWARDED TO THE SANTA BARBARA CITY COLLEGE NEWSPAPER, THE CHANNELS

THE CHANNELS has been judged the outstanding community college newspaper in the seven Western states by the American Newspaper Publishers' Association. Mr. Ray Canton, Assistant Professor, Journalism, will be present to outline the criteria and significance of the award.

4.2 RECOMMENDED APPROVAL OF 1983-84 ADVISORY COMMITTEE, BUSINESS OFFICE EDUCATION DEPARTMENT

Attachment 4.2

The Superintendent/President recommends approval of the updated lay advisory committee membership for the Business Office Education Department as contained in the attachment.

4.3 RECOMMENDED APPROVAL OF POLICY REGARDING ADMISSION OF TRANSFER STUDENTS TO THE ASSOCIATE DEGREE OF NURSING PROGRAM

Attachment 4.3

The proposed policy regarding admission of transfer students to the ADN Program has been reviewed and endorsed by the Educational Policies Committee of the Board of Trustees.

The Superintendent/President recommends approval of the policy as contained in the attachment.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P34-0541 THROUGH AND INCLUDING P34-0657 FOR SUPPLIES, EQUIPMENT, AND SERVICES
   Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
   Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE
   Attachment 5.1-c

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS
   Attachment 5.1-d

e. RECOMMENDED APPROVAL OF PERSONNEL TO ISSUE PARKING CITATIONS
   Attachment 5.1-e

f. RECOMMENDED APPROVAL OF AMENDMENT TO THE 1983-84 MILEAGE ALLOWANCE LIST
   Attachment 5.1-f

   Mileage allowance payments to Work Experience instructors/coordinators for the Fall 1983 semester will be made in two prorated installments on November 30, 1983, and January 25, 1984.

g. RECOMMENDED RATIFICATION OF AUDIO-VISUAL AGREEMENT WITH UCSB
   Attachment 5.1-g

   Each year the college enters into an agreement with UCSB to maintain a cooperative relationship so that educational media items may be exchanged.

   The Superintendent/President recommends ratification of the renewal of the agreement.

h. RECOMMENDED RATIFICATION OF EXTENSION OF THE AGREEMENT WITH UNITED AIRLINES TO NOVEMBER 30, 1983, Attachment 5.1-h

   United Airlines has not completed the review of proposals for HRM's catering services for the Santa Barbara-Denver flight. They have requested an extension of the original agreement.

   The Superintendent/President recommends approval of the extension of the agreement as contained in the attachment.
i. PRESENTATION OF DISTRICT FIRST QUARTER FINANCIAL REPORTS FOR ALL FUNDS AND ACCOUNTS, INCLUDING STUDENT FINANCE OPERATIONS AND BOOKSTORE, AS OF SEPTEMBER 30, 1983

Enclosure 1

j. RECOMMENDED RATIFICATION OF SUBMISSION OF A PROJECT PROPOSAL TO THE MINA SHAUGHNESSY SCHOLARS PROGRAM

Attachment 5.1-j

The Early Childhood Education Department has submitted a project proposal requesting $15,249 in federal funding for a twelve-month period. The year-long project would involve development of a superior self-assessment tool to be field tested with student teachers at SBCC; nation-wide and local dissemination workshops are also planned. Mr. Cecelia Kuster, Department Chair, will be present to respond to questions.

The Superintendent/President recommends ratification of submission of the project proposal as contained in the attachment.

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL OF INSTITUTIONAL MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association of Departments of English</td>
<td>$ 50</td>
</tr>
<tr>
<td>English Council, California Two-Year Colleges</td>
<td>$ 50</td>
</tr>
<tr>
<td>Oregon Shakespeare Festival Association</td>
<td>$100</td>
</tr>
</tbody>
</table>

The Superintendent/President recommends approval of the memberships.

b. RECOMMENDED ACCEPTANCE OF GRANT FOR DEFERRED MAINTENANCE FROM THE CALIFORNIA COMMUNITY COLLEGES IN THE AMOUNT OF $148,450

Attachment 5.2-b

The Chancellor's Office has awarded the District a $148,450 grant for deferred maintenance projects enumerated in the grant. Five of the projects involve roof maintenance and repairs. The Board committed $148,450 in 50% matching funds at the September 7, 1983, Board meeting.

The Superintendent/President recommends acceptance of the grant for $148,450 (50% match) for deferred maintenance projects as contained in the attachment.
c. RECOMMENDED ACKNOWLEDGEMENT OF CROSS-COMPLAINT AND RECEIPT OF SUMMONS: CROWN CHEMICAL COMPANY

Attachment 5.2-c

On September 7, 1983, the Board denied a claim from Crown Chemical Company. The claim and denial were forwarded to District insurance representatives for appropriate response. The District has now been named in a cross-complaint filed by Crown Chemical and presented with a Summons notice.

The Superintendent/President recommends acknowledgement of Crown Chemical Company's Cross-complaint and Summons and forwarding the claim to the District's insurance carrier and counsel.

5.3 STATUS REPORT ON CAMPUS CENTER CONSTRUCTION PROJECTS

The Board will be presented with a status report on the progress of the Snack Bar construction, the Campus Center Renovation, and the Handicapped Barrier Removal Project, Phase II.

6. GENERAL

6.1 RECOMMENDED ADOPTION OF RESOLUTION #8 (1983-84) DESIGNATING THE GOLETA VALLEY CONTINUING EDUCATION CENTER AS THE SELMER O. WAKE CONTINUING EDUCATION CENTER

Attachment 6.1

The re-naming of the Goleta Valley Continuing Education Center to the Selmer O. Wake Continuing Education Center has been endorsed by the Educational Policies Committee of the Board of Trustees.

The Superintendent/President recommends adoption of Resolution #8 (1983-84) as contained in the attachment.

7. ADJOURNMENT