MINUTES
MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 20, 1983
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by
the Board President, Eli Luria, at 4:05 p.m. on Thursday,
October 20, 1983, in Room A-211, Administration Building,
Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin Wells, Vice-President
Ms. Kathryn Alexander
Dr. Joe Dobbs (arrived at 4:35 p.m.)
Mr. Sidney Frank
Ms. Joyce Powell
Mr. Gary Ricks (arrived at 4:13 p.m.)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and
Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Dean, Continuing Education
Ms. Bernice Colombana, Supervisor, Admissions/Records
Ms. Shirley Conklin, Asst. Dean, Health Technologies
Mr. Bill Cordero, Assistant Dean, Student Services
Ms. Lynda Fairly, Dean, Student Services
Dr. Charles Hanson, Business Manager
Mr. Pat Huglin, Dean, Instruction and Curriculum
Ms. Zoe Iverson, Director, Children's Center
Ms. Evanne Jardine, President, Academic Senate
Mr. and Mrs. Jensen, members of the public
Mr. Kevin Jeter, EOPS/Financial Aids Specialist
Ms. Gloria King, Instructor, Children's Center
Ms. Cecilia A. Kuster, Dir., Early Childhood Education
Mr. Richard LaPaglia, Coordinator, Student Activities
Ms. Valerie Lewis, Advisor, Financial Aids
Mr. Dan Oroz, Director, Personnel/Affirmative Action
Mr. John Romo, Assistant Dean, Instruction
Ms. Tessie Schmidt, Reporter, THE CHANNELS
Ms. Diana Sloane, Asst. Director, Nursing
Ms. Kristin Snyder, Instructor, Children's Center
Ms. Dorothy Taylor, Volunteer, Campus Garden
Ms. Tina Villegas, Technician, Financial Aids
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Mr. Luria welcomed Board members and others present for the meeting.

1.4 CLOSED SESSION - none

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 22, 1983

Upon motion by Mr. Wells, seconded by Ms. Alexander, the minutes of the Regular Meeting of September 22, 1983, were approved as delivered.

1.6 HEARING OF CITIZENS - None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Evanne Jarine

Ms. Jardine reported that she had been a guest at a luncheon meeting of The Foundation for Santa Barbara City College earlier in the day, and had come away very impressed with the time spent by Foundation volunteers, especially since they receive little recognition. She stated that she was glad to have had the opportunity to be able to learn more about The Foundation, and added that Executive Director Lana Rose's identification with the college would aid in making a close connection between the campus and The Foundation.

Ms. Jardine illustrated the variety of activities in which staff is involved by summarizing the meetings she had attended, partially attended, or had not been able to attend during the day of October 20. She reported that the Academic Professional Development Committee and the Assessment Subcommittee had met during the day, and were proceeding with enthusiasm in the face of budget uncertainties.

The Academic Senate's Representative Council has completed an arduous selection process and has welcomed five new members to its membership; three are faculty new to the college, she said.

Ms. Jardine reported that Rep Council would hold a retreat at Casa Maria the next week. She expects the eight-hours of activity to result in goals for the rest of the year.

In responding to Ms. Jardine's remarks regarding The Foundation for Santa Barbara City College, Ms. Powell noted that the afternoon had been very productive, and that she viewed Ms. Rose's interest in a specific
approach; i.e., compiling a list of specific needs to discuss with potential donors, as a positive direction for The Foundation. Mr. Luria agreed that the future of The Foundation looks encouraging.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Kelly Jensen

Mr. Jensen presented the report in Mr. Wellman's absence. He reported that the membership of the Student Senate has increased from 4 to 11.

He said the noontime entertainment would be provided the next day in the Free Speech Area.

Students will present a forum on November 2 for candidates for the City School Board and City Council elections. A debate is being tentatively planned regarding the City Redevelopment Organization's proposal for Bullock's Department Store.

A dance is planned for November 18 in the campus center.

Mr. Jensen reported that the previous week he, Senate President Alan Wellman, and Treasurer A. J. Keyser had attended a meeting in Los Angeles at which Assembly Speaker Willie Brown and other Assembly Democrats discussed community college finance. Invitations had been sent to student bodies at all Southern California community colleges, he said, and the turnout had been good. Mr. Jensen noted that the presentation had been one-sided, and that Mr. Brown spoke for all Assembly Democrats. He reported that Mr. Brown told students that he expected some community colleges to "close down" before the funding crisis is resolved. Students came away from the meeting with some thoughts on how students could help on our campus. Mr. Jensen said that a table would be set up in the Free Speech Area in support of AB 470, which would restore last year's base budget.

Ms. Powell wondered if Mr. Brown had indicated to the students whether he supported the "Sunset" clause. Mr. Jensen replied that the Speaker indicated that he did not support the clause, because he could not support tuition; that tuition fees would escalate whether the Governor were to be reelected or not. Ms. Alexander expressed hope that students would be alert to the political factors at work in the fiscal situation, and suggested that by working with the Superintendent/President, campus division could be avoided.
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of October 20 to November 11. He called particular attention to the Sunday, October 23 airing of Bay Stockton's "Good Neighbors" radio show, during which Dr. MacDougall would discuss college finance.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall discussed his ongoing concern for the fiscal situation. He said that the most recent development has been the emergence of a possible State budget surplus of one billion dollars. He said that he and other superintendent/presidents were continuing their efforts to encourage leadership of both parties to reach a compromise before January, and that, in addition, he has written to the Governor requesting that the base budget of 1982-83 be restored in the interim. He reported that Assemblyman Naylor, leader of the Assembly Minority, has taken a position in favor of the "Sunset" provision. Dr. MacDougall expressed the opinion that support of the Sunset provision by Assembly Republicans could be the basis for a breakthrough before January. He discussed the four hearings that Assembly Speaker Willie Brown would be holding on aspects of governance and finance. The hearings were called to serve as a basis for actions to be taken in January. In response to Mr. Ricks' reservations regarding the value of the hearings, Dr. MacDougall agreed that the issues being addressed are so open-ended that they could take months of study. He has serious doubts whether the hearings will result in complete responses to the issues in a three-month period.

Dr. MacDougall reported that work continues by the Statewide Community College Initiative Committee. He said that the proposal could be supported by city, county, and K-12 governing boards throughout the state, and that with sufficient support it could be on the ballot next November. The Initiative focuses on two objectives, reassertion of local governance and provision of a sustained basis for funding through commitments of a proportion of the property, sales, and personal income taxes. He said that the Initiative needs much work, but that it is an alternative that needs further study.

A news conference has been arranged for October 28 in order for the officials of the Santa Barbara, Allan Hancock, and Ventura County community college districts to show support for compromise legislation, to indicate the degree to which we are incurring losses because of the cuts, to point out that the fiscal wherewithal (projected State surplus) is available to support community colleges, and to make clear to the public that the fate of community colleges will be decided by the leadership in Sacramento.
Mr. Luria noted that the proposed Initiative could provide clout to community colleges, and he invited comment from other Board members. Mr. Frank endorsed the idea of the Initiative with enthusiasm, stating that community colleges have been for too long a time at the mercy of political processes.

1.8 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The oath of office (Appendix A) was administered to the non-voting student member of the Board, Mr. Kelly Jensen, by Dr. Peter MacDougall, Secretary/Clerk. Mr. Jensen was recently selected for the position by the Student Senate.

Dr. MacDougall said that it was a pleasure to swear him in, and that he was very pleased to welcome him to the Board of Trustees. He described Mr. Jensen's background to the Board; he is a Political Science major, and a graduate of San Marcos High School, where he was Vice-President of the Senior Class and played varsity water polo. He reported that Mr. Jensen hopes to transfer to UCLA or Davis when his work at SBCC is completed.

On behalf of all the Board members, Mr. Luria gave Mr. Jensen a cordial welcome to the Board of Trustees.

1.9 APPOINTMENT OF GOVERNING BOARD MEMBERS

Notice has been received that there will be no election held for the vacancies which will occur in three Trustee Districts. The following trustees filed candidacy papers for four-year terms and are unopposed:

Trustee Area #2 - Eli Luria
Trustees Area #3 - Sidney R. Frank
Trustee Area #4 - Benjamin P. J. Wells

In accordance with Education Code Section 5328 and 5328.5, and upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the appointment of the above candidates to new four-year terms, expiring November, 1987. The oaths of office (Appendix A) were administered by Dr. Peter MacDougall, Secretary/Clerk to the Board of Trustees.

Dr. MacDougall stated that he wished to publicly acknowledge the important role this Board of Trustees plays in maintaining excellence of leadership for the college, and he stated his personal appreciation for the three outstanding people returning to the Board.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mr. Ricks, seconded by Ms. Powell, the Board approved the following routine items, as contained in the attachments:
(1) APPROVAL OF HOURLY INSTRUCTORS, CLASS/STEP INCREASES, SUBSTITUTES, AND CONSULTANTS, CONTINUING EDUCATION DIVISION

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, FALL, 1983 SEMESTER

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF EXTENSION OF PERSONAL LEAVE OF ABSENCE

Upon motion by Ms. Powell, seconded by Mr. Ricks, the Board approved the extension of personal leave of absence, as contained in the attachment.

(2) APPROVAL OF APPOINTMENTS, CATEGORICALLY FUNDED POSITIONS

Upon motion by Ms. Alexander, seconded by Dr. Dobbs, the Board approved the appointments, as contained in the attachment.

Mr. Oroz introduced Ms. Gloria King and Ms. Kristin Snyder to members of the Board. Mr. Luria welcomed them warmly.

(3) APPROVAL OF COMPENSATION POLICY - CONTRACTED EDUCATION

Upon motion by Ms. Alexander, seconded by Mr. Ricks, the Board approved the Compensation Policy for Contracted Education, as contained in the attachment.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Ms. Alexander, seconded by Mr. Wells, the Board approved the following items, as contained in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED), INCLUDING CONTINUING EDUCATION

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAMS

(3) APPROVAL OF ANNUAL SALARY INCREMENTS

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE
b. NON-ROUTINE

(1) APPROVAL OF PROMOTION

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved the promotion as contained in the attachment.

Dean Lynda Fairly introduced Ms. Bernice Colombana to the Board, stating that she had had the pleasure of hiring Ms. Colombana six years ago when she came to SBCC from Bakersfield Community College. She said that it was good to see her grow into a position of great responsibility, and that she was proud to have her in the job of Admissions and Records Supervisor. Mr. Luria congratulated Ms. Colombana on her promotion.

2.3 GENERAL PERSONNEL

A. APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Upon motion by Ms. Alexander, the Board approved professional volunteers as contained in the attachment.

Board members and staff discussed the wealth of experience and expertise contributed to the college by the large number of professional volunteers. They noted in particular that Ms. Cecelia Tatsch, who is employed part-time as a teachers' aide, has been filling in the remainder of her day as a volunteer secretary in the P.E./Athletic Department.

3. STUDENT SERVICES

3.1 APPROVAL OF CHANGE OF LINCOLN'S HOLIDAY FROM FEBRUARY 13 TO FEBRUARY 10 FOR 1984

Upon motion by Mr. Wells, seconded by Ms. Alexander, the Board approved the change of Lincoln's Holiday from February 13 to February 10 for 1984

3.2 PRESENTATION OF ANNUAL FINANCIAL AID REPORT FOR 1982-83

Mr. Bill Cordero summarized the contents of the report. He noted that a major change in the Guaranteed Student Loan (GSL) program resulted in an overall total of 1116 students being assisted as compared to 1407 in 1981-82, and that funds declined by almost $500,000. He stated that more lower-income students were assisted than ever before, with an increase in the grade point average to 2.43 from 2.3, and that ethnic minority recipients increased from 38% to 45%. Also, record keeping improvements reduced the number of recipients with unknown incomes to 1.6% from 18.1%. Mr. Cordero indicated that an increase in College Work Study funds is expected; other federal funding is expected to remain basically constant. State EOPS and Student Aid Commission funds are also predicted to remain somewhat constant.
4. CURRICULUM AND INSTRUCTION

4.1 ADN KELLOGG GRANT PROJECT - STATUS REPORT

Ms. Shirley Conklin, Assistant Dean, Health Technologies, discussed the background of the Kellogg Grant Project regarding the Associate Degree in Nursing. SBCC was granted one of six project grants by the Kellogg Foundation. Ms. Conklin introduced Ms. Diane Sloan, Project Director of the effort, who provided a brief status report of the project. She said that the primary focus is to develop an objective clinical evaluation tool in order to remove the teaching function from the evaluating function. Transactions common to nurses' clinical functioning; e.g., administering medication, changing I.V.'s, etc., will be provided with lists of critical elements necessary during the transactions. Ms. Sloan stated that the project will increase collaboration in the Santa Barbara community between nursing education and nursing services. Dr. MacDougall explained to the Board that the evaluation tool is expected to benefit our teaching program, as well as be promulgated throughout other nursing programs.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board approved the following items, as contained in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-2689 THROUGH AND INCLUDING P34-0540 FOR SUPPLIES, EQUIPMENT, AND SERVICES

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

d. APPROVAL OF PROFESSIONAL CONSULTANTS

e. APPROVAL OF PERSONNEL TO ISSUE PARKING CITATIONS

f. RATIFICATION OF EDUCATION SERVICE AGREEMENT (ESA) WITH THE DEPARTMENT OF THE ARMY

g. ACCEPTANCE OF DONATION TO THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT FROM FOSTER AND HORTON GRAPHIC SERVICES
h. APPROVAL FOR TEACHING SERVICES BETWEEN SBCC AND THE SANTA BARBARA HIGH SCHOOL DISTRICT

Dr. MacDougall acknowledged the work that Mr. John Romo has done in this successful program. Discussion between the Board members, Dr. MacDougall, and Mr. Romo included the outreach function of the program; all members of the community are able to participate in the college courses offered on the high school campuses, and some classes have had as high as 60% community enrollment. Subject matter includes English, calculus, and computer science courses, and are offered for regular college credit. Mr. Romo reported that there is a very high rate of completion, and a high rate of A's and B's. Students must fulfill SBCC's minimum standards to take the courses. Instructors are well known to our Instructional Office personnel, and their skill levels are high. The program was described by Dr. MacDougall as outstanding, both for the experience it offers the excellerated high school students and for the participation of others in the community.

5.2 NON-Routine

a. APPROVAL OF RENEWAL OF MUSIC LICENSING AGREEMENT WITH ASCAP

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved renewal of the music licensing agreement with ASCAP as contained in the attachment.

b. APPROVAL OF INSTITUTIONAL MEMBERSHIP IN MUSIC ASSOCIATION OF CALIFORNIA COMMUNITY COLLEGES

Upon motion by Mr. Wells, seconded by Dr. Dobbs, the Board approved renewal of the music licensing agreement with ASCAP as contained in the attachment.

c. RATIFICATION OF SUBMISSION OF FISCAL OPERATIONS REPORT FOR 1982-83 AND APPLICATION FOR PARTICIPATION IN PROGRAMS OF STUDENT FINANCIAL AID FOR 1982-83

Upon motion by Mr. Wells, seconded by Ms. Powell, the Board ratified submission of the Fiscal Operations Report for 1982 and Application for Participation in Programs of Student Financial Aid for 1984-85 as contained in the enclosure.

d. RATIFICATION OF PROPOSAL TO UNITED AIRLINES FOR CATERING SERVICES THROUGH THE HRM DEPARTMENT

Upon motion by Mr. Wells, seconded by Mr. Ricks, the Board ratified the proposal to United Airlines as contained in the attachment.
e. ADOPTION OF RESOLUTION #6 (1983-84) AND AGREEMENT WITH THE DEPARTMENT OF EDUCATION FOR CHILD DEVELOPMENT SERVICES

Upon motion by Mr. Wells, seconded by Mr. Frank, the Board adopted Resolution #6 (1983-84) and approved the agreement for child development services as contained in the attachment. The vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Ms. Alexander, Dr. Dobbs, Mr. Frank, Ms. Powell, Mr. Ricks

Noes: None

Absent: None

f. APPROVAL OF BUDGET DEVELOPMENT CALENDAR FOR 1983-84

Upon motion by Mr. Ricks, seconded by Mr. Wells, the Board approved the Budget Calendar for 1983-84 as contained in the attachment.

6. GENERAL INFORMATION - No items.

7. ADJOURNMENT

Upon motion by Mr. Wells, seconded by Ms. Powell, the meeting was adjourned at 5:32 p.m.

ATTEST:

Mr. Eli Luria, President
Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

November 10th, 1983