MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 13, 1983

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Benjamin P. J. Wells on Thursday, January 13, 1983, at 4:04 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Gary R. Ricks
Mr. Scott Nebenzahl, Student Member

Member absent:

Mr. Eli Luria, President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Dr. Charles Hanson, Business Manager
Mr. M. L. Huglin, Administrative Dean, Instruction

Dr. Barbara Lindemann, President, Academic Senate
Mr. Erasmo Marquez, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer
1. GENERAL FUNCTIONS (continued)

1.2 ROLL CALL (continued)

Others present for all or a portion of the meeting (continued):

Mr. William Cordero, Assistant Dean, Student Services
Mr. Burton Miller, Administrative Assistant to Superintendent/President
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer
Dr. Gilbert Robledo, Coordinator, Student Operations
Dr. Raymond Rosales, Counselor
Dr. Richard Sanchez, Assistant Dean, Educational Planning and Development

Mr. Robert Cannon, member, Veterans' Advisory Committee
Mr. Sal Herrera, member, Veterans' Advisory Committee
Mr. Pete Hodges, Designer/Architect, SBCC Bikeway
Mr. David Littrell, member, Veterans' Advisory Committee
Mr. Ernest A. O'Brien, Santa Barbara County Veterans' Service Officer
Dorothy K. Taylor, Campus Garden volunteer
Ms. Meg Torres, member, Veterans' Advisory Committee

Ms. Charlotte Thacker, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mr. Wells extended a cordial welcome to all present.

1.4 CLOSED SESSION - None was held.

1.5 MINUTES OF MEETINGS

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the minutes of the Annual Organizational Meeting and Regular Meeting of December 9, 1982, were approved by the Board of Trustees as delivered.

Upon motion of Mr. Ricks, seconded by Dr. Dobbs, the minutes of the Special Joint Meeting with Allan Hancock Trustees of December 10, 1982, were approved by the Board of Trustees as delivered.

Upon motion of Mrs. Alexander, seconded by Mrs. Powell, the minutes of the Special Meeting (Work Session) of December 16, 1982, were approved by the Board of Trustees as delivered.
1. GENERAL FUNCTIONS (continued)

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann indicated that she was very encouraged by the Board of Trustees' Educational Policies Committee's recent endorsement of funding for the sabbatical leave proposals submitted by the Representative Council.

Board members discussed with her the research done by the Academic Senate regarding other institutions' experience with various school calendars and, also, the polls taken of SBCC's faculty and student opinion.

Dr. MacDougall stated that he would provide to the Board a summary of the Board of Trustees' Educational Policies Committee's discussion on the subject, the bases for past decisions, and the timeline for considering the 1984-85 calendar.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Williams reported on activities scheduled by the college for the period of January 13 through January 27.

In particular, Mr. Williams noted the extension of the SBCC Alhecama Productions' drama, "The Subject was Roses," through the month of January, the SBCC Faculty All-Media Art Show at the Atkinson Gallery, special activities planned for the observance of the birthday of Dr. Martin Luther King, Jr., the "Cornell Glee Club Concert and Dessert Show" sponsored by the HRM Program, lectures scheduled in the "Mind and Super-mind" series, and the "Discovery Day" orientation for students over age 25 who are returning to or entering college for the first time.

Dr. Dobbs added that scholarships for reentering students are available through the Santa Barbara Scholarship Foundation.

c. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported on the Governor's recent budget proposal, stating that there is no good news as it pertains to community colleges. The message calls for student fees in 1983-84 of $50 per semester for students taking 6 or more units, and $30 per semester for individuals taking less than 6 units. The Governor's expectation is that the fees will make up for a 1983-84 community college budget reduction of $111,000,000.
1. GENERAL FUNCTIONS (continued)

1.7 COMMUNICATIONS (continued)

c. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall (continued)

   Dr. MacDougall expressed disappointment that community colleges, among all segments of education, were singled out to receive no inflationary adjustment. (K-12 will receive a 6% increase, with the U.C. and State systems receiving a 5% upward adjustment.) Another disturbing factor, Dr. MacDougall reported, is that no funding will be provided for growth; there will be funds budgeted for deferred maintenance and capital outlay. Also, there will be a 3% inflationary adjustment for EOPS and Disabled Student programs. He stated that it is hoped that community colleges will be successful in causing the policy to be adjusted to a more satisfactory one before it is implemented.

   The grant proposal submitted to the California Council on the Humanities by Dr. John Kay, which focused on the prevention of accidental nuclear holocaust, was not funded. Dr. MacDougall stated that it had been ranked third among twenty proposals, and he said that Dr. Kay was to be commended for the preparation of an excellent proposal.

   The college's T.V. classes to be offered next semester will be available on the Cable Educational Access Channel in addition to regular T.V. channels.

   Dr. MacDougall highlighted two items mentioned by Mr. Williams in his Coming Events presentation; 1) the Faculty Art Show, an exceptional display of high quality work, and 2) the activities scheduled in the Campus Center to acknowledge the birthday of Dr. Martin Luther King, Jr.

   THE FOUNDATION luncheon of the day before was described by Dr. MacDougall as a success. Over twenty representatives from the legal and banking professions were invited to the HRM Gourmet Dining Room for the purpose of explaining to them the college's programs, THE FOUNDATION'S role, and the possibilities of their considering SBCC when discussing estate planning with their clients.

   He noted that Julia Child had joined the luncheon unexpectedly, and that she would be utilizing two students from the HRM program on her future television productions.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion by Mrs. Powell, seconded by Mrs. Alexander, the Board approved the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF TEMPORARY, HOURLY CERTIFICATED Personnel, Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY APPOINTMENT, 90% CONTRACT, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND LECTURERS, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(3)

(4) ACCEPTANCE OF RESIGNATION, ROBERT R. KIRBY, INSTRUCTOR, MARINE TECHNOLOGY, Attachment 2.1-a(4)

(5) APPROVAL OF MATERNITY LEAVE FOR PREGNANCY DISABILITY (SICK LEAVE): JANE METIU, ASSISTANT PROFESSOR, NURSING, Attachment 2.1-a(5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(6)

b. NON-ROUTINE

(1) APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: CAROL PRICE, ASSOCIATE PROFESSOR, ENGLISH, EFFECTIVE FEBRUARY 1, 1983, Attachment 2.1-b(1)

Upon motion by Mrs. Alexander, seconded by Mr. Frank, it was passed by the Board to approve Ms. Price's request for personal leave of absence without pay effective February 1, 1983, through Spring, 1985.

(2) APPROVAL OF REDUCTION IN CONTRACT: JOHN BOWMAN, ASSOCIATE PROFESSOR, P.I.R.E., EFFECTIVE SPRING, 1983, SEMESTER, Attachment 2.1-b(2)

Upon motion by Mrs. Alexander, seconded by Dr. Dobbs, it was passed by the Board to approve Mr. Bowman's request for a reduced contract (80%) with no reduction in benefits, effective January 31, 1983, through June 16, 1983.
2. PERSONNEL (continued)

2.1 CERTIFICATED PERSONNEL (continued)

b. NON-ROUTINE (continued)

(3) APPROVAL OF MANAGEMENT EVALUATION POLICY, Enclosure 1

Mr. Oroz outlined main points of the proposed Management Evaluation Policy as described in the Agenda and in Enclosure #1 to the Agenda. He pointed out that the sequence of evaluations would continue as before for certificated personnel, and that classified management personnel would change from being evaluated every year to every two years.

Dr. MacDougall stated that the proposed policy would both strengthen the ability of the individual to develop skills and fix the responsibility for evaluation more fully on the immediate supervisor of the manager. Both goals are important, and this proposed change would enable them to be fulfilled more adequately than at present.

Upon motion by Mr. Ricks, seconded by Mr. Frank, it was passed by the Board to approve the proposed Management Evaluation Policy as presented in the enclosure.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion by Mrs. Alexander, seconded by Mr. Ricks, the Board approved the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), AND GENERAL, Attachment 2.2-a(2)

(3) APPROVAL OF RETIREMENT: BEATRICE WILLIS, SECRETARY, SR., COLLEGE INFORMATION, EFFECTIVE 1/31/83

(Mrs. Willis was not present; Board members asked Mr. Oroz to convey to her their best wishes for a successful retirement.)
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS – Mr. Scott Nebenzahl

In the absence of Mr. Guy Parvex, Associated Study Body President, Mr. Nebenzahl gave the following report:

(a) The Student Senate recently sponsored a "Search for Talent" production, at which judges from the faculty and student body awarded prizes.

(b) Holiday activities included a Christmas tree raffle and Santa Claus-lap portraits, with the proceeds being donated to local charities. Students and faculty sang carols at Hillside House, and Hanukkah displays were featured in the Student Center.

(c) He attended recent meetings of the Senate Education Committee, giving testimony reflecting the Board's position on financing for community colleges, and opposing Senator Boatwright's bill, which was unsuccessful in receiving endorsement from the Senate Finance Committee.

(d) The Student Senate conducted a leadership workshop at La Casa de Maria on January 12. Mr. Cordero, Dr. MacDougall, Mrs. Handelmsman, and Mr. Halloran attended, with Mr. Halloran giving a presentation on group dynamics. Mr. Richard LaPaglia conducted a "brainstorming" workshop on goals for the coming year.

Dr. MacDougall added that the fact that so many members of the Student Senate attended this all-day workshop in order to develop their skills and focus on ways they could serve the college says a great deal on behalf of these students. Board members echoed Mr. Frank's comment of, "Terrific!"

(e) Mr. Nebenzahl reported that the Student Senate would be conducting a drive to attract a full contingent of 15 Senators; a publicity table will be set up in the Student Center to publicize the importance of leadership on campus.

3.2 PRESENTATION OF REPORT OF SANTA BARBARA CITY COLLEGE'S OFFICE OF VETERANS' AFFAIRS, Attachment 3.2

Dr. Gilbert Robledo noted some trends in Veterans' Affairs; fewer veterans are enrolling, Veterans' Cost of Instruction Payments (VCIP) are small, although the current year saw an increase of $679. (Funds are based on the number of veterans in the year prior to the funding year.) The major costs of the program are absorbed by the college. 80% of the $8,000 the college received this year goes directly to the Veterans' Affairs clerk's salary, with the remainder to travel and conference, institutional membership, and supplies. Half the salary of a full-time clerk, one part-time coordinator, and one part-time counselor are met by the college.
3. STUDENT SERVICES (continued)

3.1 PRESENTATION OF REPORT ON OFFICE OF VETERANS' AFFAIRS (continued)

Dr. Robledo highlighted efforts in coordination of work-study opportunities for veterans and in the identification of possible employers of veterans in the community. Other accomplishments include campus workshops, special recognition days, establishment of a scholarship to the Outstanding Veteran and an award for Veterans Service to the College.

Members of the staff and students active in the Veterans Advisory Committee were introduced to the Board.

Dr. Robledo presented a brief media show which included slides taken on Veterans' Recognition Day and video-taped public address announcements purchased by the college and shown on local television stations. He advised the Board that currently the Office of Veterans' Affairs serves between 300 and 400 veterans, and intends to focus efforts in the future toward building up the Veterans' Organization on campus and the Campus Advisory Committee.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT FROM THE EARTH SCIENCES DEPARTMENT

Dr. Robert Gray, Earth Sciences Department Chairperson, reported on the department's five-day Fall Field Trip to the Eastern Sierra and Owens Valley. The activity is academically oriented (exams take place upon return to SBCC) and involves students from Physical Geology, Mineralogy, and Geo-Science classes. He emphasized the support the field trip receives from other departments on campus, from the welding classes to the HRM classes, which participate in the field trip to learn the process of catering to groups in the field.

Ms. Terri Plake, Laboratory Assistant, presented a slide show, the result of extensive student effort, which was very well received by Board Members and others. Ms. Plake emphasized, however, that the slide presentation did not "do the trip justice." She stated that studying in the field is one of the most valuable experiences available to the college's students.
5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P23-0941 THROUGH AND INCLUDING P23-1201 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF PROFESSIONAL CONSULTANTS, Attachment 5.1-c

d. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-d

e. RATIFICATION OF BLANKET TRAVEL ACCIDENT POLICY, Attachment 5.1-e

f. RATIFICATION OF THE SUBMITTAL OF A GRANT PROPOSAL TO PURCHASE MICROCOMPUTERS FOR PHYSICALLY HANDICAPPED, Enclosure 2

g. AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.1-g

h. APPROVAL OF AGREEMENT WITH THE CITY OF SANTA BARBARA FOR CONSTRUCTION OF LOWER WESTSIDE STORM DRAIN ON COLLEGE PROPERTY, Attachment 5.1-h

5.2 NON-ROUTINE

a. ADOPTION OF RESOLUTION No. 10 (1982-83) ESTABLISHING A NON-RESIDENT TUITION FEE FOR 1983-84, Attachment 5.2-a

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 10 establishing the non-resident tuition fee for the 1983-84 college year at $72 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: Mr. Luria
5. BUSINESS SERVICES (continued)

5.2 NON-ROUTINE (continued)

b. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO SUPPORT THE SAN MARCOS PARENT/CHILD WORKSHOP, Enclosure 3

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the proposal as outlined in Enclosure #3.

c. APPROVAL OF SABBATICAL LEAVE APPLICATION/FUNDING FOR 1983-84 ACADEMIC YEAR, Attachment 5.2-c

It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the Board to approve the sabbatical leave applications and funding for the 1983-84 academic year as presented in Attachment 5.2-c.

d. APPROVAL OF PAYMENT OF LIABILITY CLAIM

Dr. Hanson reported that the claim of $3,215 listed in the Agenda has been adjusted to $2,231.33 by the college's claims administrator, Keenan and Associates.

Dr. MacDougall noted the disadvantage of not being able to locate insurance coverage for amounts under $10,000, and assured the Board that the Business Services Division would continue to seek such coverage.

It was moved by Mr. Ricks, seconded by Mrs. Powell, and passed by the Board to approve payment of the claim in the amount of $2,231.33.

6. GENERAL INFORMATION

6.1 REPORT OF THE ECONOMIES SUBCOMMITTEE - COLLEGE PLANNING COUNCIL

Dr. MacDougall asked Dr. Hanson to give an overview of conclusions reached by the Economies Subcommittee of the College Planning Council. He explained that the suggestions of the Committee would be reviewed by him and discussed by the Board of Trustees' Finance Committee before being brought to the full Board.

Dr. Hanson distributed an information sheet listing the final suggestions of the Economies Sub-Committee. He stated that the committee worked with the principle in mind that no dismissals of permanent staff would occur. The committee attempted to make the public more aware of the college’s diminishing resources; solicitations for suggestions yielded over 200 cost-saving suggestions. The one-page list presented for the Board’s information is the result of much study and much input. Dr. Hanson noted that because of
6. GENERAL INFORMATION (continued)

6.1 REPORT OF THE ECONOMIES SUBCOMMITTEE - COLLEGE PLANNING COUNCIL (continued)

extensive paring of the budget last year, the suggestions do not yield large savings in terms of dollars, but represent a 1% reduction in costs if the recommended suggestions are implemented.

Concerns indicated by Board members included:

-- Mrs. Alexander emphasized that the student work/study program was a valuable educational opportunity.

-- Dr. Dobbs reported that Cuesta College has stopped offering classes on Monday nights in an effort to save on utilities. (Dr. Hanson said that the committee had explored this possibility, but felt the college would lose ADA in too large an amount.)

-- Mrs. Powell suggested that the proposal to offer reduced contracts of 10 months on a voluntary basis might be very attractive to some women staff members.

Dr. MacDougall stated that, although none of the suggested savings appeared dramatic, this is the result of the committee's discovering that the institution is being run very cost effectively. He said that, for this reason, the committee's study had been a very healthy process for the college.

6.2 RECOGNITION OF BIKE PATH DESIGN

Dr. Hanson introduced engineering/math student Peter Hodges, who has spent two years designing and laying out the campus bike path.

Mr. Hodges stated that, although he will maintain the bike path as long as he is a student at SBCC, he hopes that the Board of Trustees will make a commitment to keeping the path in repair when he is no longer available.

The Board members thanked Mr. Hodges for his efforts and dedication on behalf of the college. Mr. Wells stated that Board members will trust Dr. Hanson to oversee the maintenance of the bike path as a permanent asset to the campus.
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6. GENERAL INFORMATION (continued)

6.3 APPROVAL OF A REVISED STATEMENT OF MISSION FOR SANTA BARBARA
CITY COLLEGE, Enclosure 5

It was moved by Mr. Ricks, seconded by Mrs. Alexander, and
passed by the Board to approve the revised Mission Statement as
submitted in Enclosure 5, incorporating specific reference to a
community service program extending opportunities for lifelong
learning and adding the words, "mental and physical."

7. ADJOURNMENT

The next regular meeting is scheduled for January 27, 1983.

Upon motion by Mr. Ricks, seconded by Mrs. Alexander, the Board
of Trustees adjourned their regular meeting at 6:15 p.m.

ATTEST:

[Signatures]

Mr. Benjamin P. Wells
Vice-President, Board of Trustees
Santa Barbara Community College District

Approved by the Board of Trustees

on [Apr 27], 1983