MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 9, 1982

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria at 4:00 p.m. on Thursday, September 9, 1982 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin P.J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs (arrived 4:18 p.m.)
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Gary R. Ricks (arrived 4:05 p.m.)

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Lynda Rodrigues, Administrative Dean, Student Services

Dr. Barbara Lindemann, President, Academic Senate
Mr. Erasmo Marquez, reporter, THE CHANNELS
Mr. Jeff Hetrick, Photographer, THE CHANNELS

Mr. John Dunn, Director, H.R.M. Program
Mr. Stephen Fritz, A-V Tech appointee
Mr. David Pickering, Controller, Business Services
Mr. Dan Oroz, Director, Personnel/Affirm.Action Officer
Dr. Gilbert Robledo, Coordinator, Student Operations

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
1. GENERAL FUNCTIONS - continued:

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present, and especially all the new 'beautiful' faces in the audience. Mr. Luria then acknowledged Mr. Huglin to speak from the podium.

Mr. Huglin, Dean of Instruction, was very pleased to introduce the new faculty members — both probationary and temporary employees. Five (5) are on tenure track and twelve (12) are on temporary contracts. This is the highest total of faculty members employed since 1970 'the class of Glenn G. Gooder, et al'. Mr. Huglin commended the Board members for taking this step in replacing these many areas with contract personnel that had been covered by hourly employees. He added that "this year is significant for new blood that will enhance the programs".

Mr. Huglin then introduced:

Ms. Genny Anderson, Life Science
Dr. Bernard Brennan, Chemistry
Mr. Greg Cain, Physics
Mrs. Jane Craven, Disabled Students Program
Mrs. Nancy Eskilson, Vocational Nursing
Mr. Richard Hoffman, Assistant Librarian
Ms. Pamela Huth, Theatre Arts
Ms. Camilla Jancek, Assistant Librarian
Ms. Cecilia Kuster, Nursery School Program
Mrs. Janet Shapiro, Learning Disabled Program
Ms. Jodi Simpson, Electronics
Mr. Carl Sundbeck, Earth Science

Those not able to be present:
Ms. Sue Chavin, Computer Science
Mrs. Lucille Dungan, Psychology
Mr. Jerry Karl, Math
Ms. Yolanda Medina, Children's Center
Ms. Ann Gallup, Interior Design
Mr. Harry Bulow, Music

Many of the new members have been on an hourly basis with the district in the past, and all bring new expertise to the college.

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1. GENERAL FUNCTIONS - continued:

1.3 WELCOME - continued:

Dean Rodrigues of Student Services then introduced Dr. Connie Anderson who is the new Coordinator for the Concurrent Program with U.C.S.B.

Mr. Luria expressed appreciation to all of those who attended today's meeting and welcomed them to the district. (The audience and others applauded the newcomers.)

1.4 CLOSED SESSION

Mr. Luria stated that there had not been a Closed Session.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 26, 1982

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the minutes of the regular meeting of August 26, 1982 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann reported on:

...Faculty Seminar on September 7 went very smoothly; record turnout; everyone attended the morning session; Dr. MacDougall gave a very thorough briefing on what was done last year which was very helpful; during balance of morning session had reports on Student Readiness report and recommendations; faculty met as new divisions according to the new instructional reorganization plan; discussed various points that will affect faculty; it appeared there was a lot of cooperation and support for the new organization; in the wrap-up sessions points of misconceptions of the Student Readiness report were cleared up; in the afternoon, divisions began their planning for the new year; various calendar options were presented for their review; faculty will be polled later on those options; implementation of new organization is underway.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Dr. MacDougall announced that Mr. Williams is absent due to illness. The report on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community continued on next page...
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. continued:

on-campus activities for the period September 9 through September 23, 1982 was distributed to board members.

In particular, Dr. MacDougall noted the item on the report of the Esther Bear Collection display in the Art Gallery and the reception to be held on Friday, September 17, at 4:00 - 6:00 in the gallery.

c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

Dr. MacDougall reported on:

1) acknowledged the work of Dr. Lindemann, Dr. Sanchez and the Instruction Office in planning the Faculty Seminar - well done; all had substantial effect on the way programs are continued; pleased on the degree of positiveness; had a good feeling opinions have been expressed fully to the recommendations of the Student Readiness report and he felt there is a strong base of support.

2) AB 2253 (sponsored by Gary Hart) - amended to provide for fees for state-supported non-credit classes (same as K-12 is able to do); due to last minute lobbying, that portion of bill was deleted; hope to get legislature to re-introduce again; San Francisco CCD was in opposition; if in the law, may work against community colleges in the future; other districts felt some community colleges might abuse this and charge in excess.

3) announced that Bill Regis has been elected 2nd Vice-President for the State C.S.E.A.

4) Registration: highest ever for this college at this point; exceeds last fall by 6.5% and spring of '82 by 1.6%; projection is 11,500 in next couple of weeks which would be 7.7% over last year.

On cap, approach will be to accept students and provide educational courses for this summer and fall and monitor closely the enrollment in the spring of '83; when registration is close to the cap, may have to close some classes at that time; right now all looks very strong.

On trends in enrollment: Computer Science, Math and English I closed early; Speech classes are popular and closed early; Social Science and the continued on next page. . .
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. continued:

Sciences did not draw as well as in the past; Ethnic Studies not strong; Art classes closed slower than in the past; Applied Science did all right; Drafting did not close until the end of registration; French closed early as demand continues each year; Spanish - only one class closed out - not the normal pattern; P.E. very slow - many sections were still open; Business Education, Music and Theatre Arts also experienced slow enrollments.

At a future date, a more refined report will be prepared and presented.

5) Introduced: Erasmo Marquez, CHANNELS reporter.

6) Copies of menu for the Faculty Club at UCSB were distributed to board members.

John Dunn indicated that this summer at the Faculty Club a record was set; receipts were almost $3,000 per month; students have enjoyed working there; the educational experience is exceptional; students have had nothing but favorable comments about the program there.

Mr. Dunn added that this year the gourmet dining-room will not be open in the evenings as the fourth semester class is the lowest in number of students in the program at this time; the program has a record enrollment of 62 new students.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

A motion was made by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, FALL 1982 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTORS, HOURLY STEP INCREASES, AND SUBSTITUTES, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(3)
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2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE
No items

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

A motion was made by Mr. Frank, seconded by Mrs. Powell, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a(2)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: STEPHEN W. FRITZ, A-V TECH (REPLACING D. SNYDER), CONTINUING EDUCATION DIVISION, EFFECTIVE 9/10/82, Attachment 2.2-b(1)

Upon recommendation of the Director of Personnel, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the appointment of Stephen W. Fritz as A-V Technician for the Continuing Education Division, effective September 10, 1982.

Mr. Oroz introduced Mr. Fritz to the board members. Mr. Luria welcomed him to the staff.

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) PRESENTATION OF ANNUAL AFFIRMATIVE ACTION PROGRAM REPORT FOR 1981-82, Enclosure #1

Mr. Oroz indicated that this is the seventh year a report has been prepared and submitted. The report in the enclosure is similar to those of the past. Pages 2 and 3 contain the employment records for certificated and classified positions during the last year.

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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL - continued:

a. ROUTINE - continued:

(1) continued:

The Affirmative Action committee meets on a regular basis and discusses various areas. The report also contains an annual report on women's programs submitted by Margaret Kearns, Gender Equity Coordinator, and the Disabled Student Services report by Judy Schuck, College Specialist.

This was an information item only.

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent/President, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

(1) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-0318 THROUGH AND INCLUDING P23-0370 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

(2) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

(3) ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

(4) AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.1-d
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. APPROVAL OF REQUEST FOR SUNDAY USE OF FACILITIES, Attachment 5.2-a

Dr. MacDougall indicated that a similar request had been granted approval by the board last year.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the request for use of facilities on Sunday, September 12, 1982 by the Santa Barbara Symphony Association.

b. APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1982-83, Attachment 5.2-b

Dr. MacDougall stated that the list of memberships is consistent with past years. To the listing for Black Gold Cooperative Library System should be added the initials T.I.E. (Total Interlibrary Exchange) for more specific identification.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the board to approve of the Institutional Membership List for 1982-83, as contained in Attachment 5.2-b, including the above-noted addition.

c. APPROVAL OF CAFETERIA, SNACK SHOP, COFFEE SHOP AND DINING ROOM FOOD PRICES FOR 1982-83, Attachment 5.2-c

Dr. MacDougall indicated that staff is attempting to continue traditions as in the past by maintaining as reasonable prices as possible. A few minor increases are recommended with the understanding that there would be enough funds generated to complete Phases I and II -- new Snack Bar and Kitchen Renovation projects in the Campus Center.

Mr. John Dunn stated that there is a difference in the margin of profit in the Cafeteria, Coffee Shop and Dining Room operations; they were set out to be kept separate of each other; staff tried to offer a good deal -- Cafeteria started in 1970 set for 70% overall; Coffee Shop 60% or 50% and Dining Room 30% - 40%; the Dining Room is losing money on Fridays but this is made up on other days.

He added that "we are here for students first - administration and staff second, and outsiders last -- but open to all; many do support us; also add to this catering services; on football games draw 25¢, dinner shows only 50¢ so other departments make dollars".

Mr. Dunn wished to go on record that the H.R.M. staff and students oppose raising prices; they realize problems of the college and understand that; thought the recommended prices was a fair and honorable compromise.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   c. continued:

   In 1970, when Mr. Dunn arrived on campus, price increases occurred only every five (5) years; to raise prices every year is considered wrong; in twelve (12) years on campus, the program has not had bad publicity; he is definitely opposed to price increases but because of great need for dollars, he will support the recommendation.

   Board members commented that they did not feel anyone would be opposed to increases and the whole operation has an excellent reputation.

   Dr. MacDougall assured all that any monetary increases in food prices would be used for the Snack Bar and Kitchen Renovation projects.

   Other board members concurred with that and were in full support of the program.

   Mrs. Alexander indicated that she hoped Mr. Dunn knew that the board members all realize "what a great contribution you make to the college - your students are a big asset to the college".

   It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the Cafeteria, Snack Shop, Coffee Shop and Dining Room Food Prices for 1982-83, as contained in Attachment 5.2-c.

6. GENERAL INFORMATION
   
   No items

7. ADJOURNMENT
   
   Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 5:06 p.m.

   ATTEST:

   ELI LURIA  
   President, Board of Trustees  
   Santa Barbara Community College District

   PETER R. MACDOUGALL  
   Superintendent/President and Secretary/Clerk to the Board of Trustees

   Approved by the Board of Trustees

   on __September 23____, 1982.