MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 1982
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria at 4:10 p.m. on Thursday, September 23, 1982 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

A tour of the West Campus was conducted prior to the regular meeting. The tour was conducted by Mr. Jerry Sortomme for Dr. MacDougall and Board Members Mr. Luria, Mrs. Alexander and Mrs. Powell.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs (arrived 4:25 p.m.)
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Gary R. Ricks (arrived 4:25 p.m.)

Member absent:

Mr. Benjamin P.J. Wells, Vice-President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Dr. Charles L. Hansan, Business Manager
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Lynda Rodrigues, Administrative Dean, Student Services

Dr. Barbara Lindemann, President, Academic Senate
Mr. Erasmo Marquez, reporter, THE CHANNELS
Mr. Guy Parvex, President, Associated Students
Mr. Jim Williams, College Information Officer

Mrs. Jane Craven, College Specialist, Disabled Student Services
Dr. John Kay, Professor, Political Science
Ms. Leslie Kerr, Public Info Asst. appointee, Cont. Education
Ms. Janice Martin, Admin.Secretary, Instruction Office
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
September 23, 1982  

1. GENERAL FUNCTIONS - continued:  

1.2 ROLL CALL - continued:  

Others present for all or a portion of the meeting:  
Mr. Richard LaPaglia, Student Activities Coordinator  
Mr. Dan Oroz, Director, Personnel/Affirm. Action Officer  
Mrs. Lucy Prieto, Sr. Secretary, Instruction Office  
Mr. John Romo, Assistant Dean, Instructional Operations  
Dr. Richard Sanchez, Assistant Dean, Educational Planning 
& Development  
Ms. Kimberly Schoyer, Vice-President, Associated Students  
Mr. Alan Wellman, Senator, Student Senate  
Mrs. Elsie Brandt, Secretary to Superintendent/Board of 
Trustees  

1.3 WELCOME  

Mr. Luria extended a cordial welcome to everyone present.  

1.4 CLOSED SESSION  

None was scheduled or held.  

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 9, 1982  

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the minutes of the regular meeting of September 9, 1982 were approved by the Board of Trustees as delivered.  

1.6 HEARING OF CITIZENS  

None  

1.7 COMMUNICATIONS  

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann  

Dr. Lindemann reported briefly that committees are now being formed; faculty sign-ups were completed with 95% responses; held discussion with Dr. MacDougall on committee structure size to make the committees more effective.  

b. REPORT ON COMING EVENTS - Mr. Jim Williams  

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 24 through October 14, 1982.  

In particular, Mr. Williams noted that Henry Bagish, Professor of Anthropology, will present a slide presentation of his travels in Kenya during his sabbatical leave. The slides with narration will be shown on October 5 at 12:30 in LSG 325.
GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

Dr. MacDougall reported on:

1) update on enrollment; by end of third week over 11,000 students; enrollment figure of 11,227 represents increase of 725 students (6.9%); staff anticipating a final projected figure of 11,500 (8.3% increase); WSCH translates into ADA base of funding for about a 4.9% increase.

2) several board members toured the West Campus at 3:30 pm today to see the improvements made by Landscape Program students; the area is more scenic.

3) acknowledgements to faculty members:

...Hazel Stewart and her students as CONCEPT received Medalist rating by the Columbia Scholastic Press Association, and

...Robert Profant who delivered a paper at the 35th annual meeting of the Society of Protozoologists; he was the only representative from a community college.

4) statement from Board of Governors concerning setting priorities in determining what classes will be or will not be funded; taking on a more assertive role; all need to be aware there is a strong movement to assume a 'superboard' role; calls to directors of CCCT and CACC indicate they are monitoring this closely.

...Mrs. Powell: when Board of Governors was set up, what was their charge?

...Dr. MacDougall: most statements are open to a lot of interpretations; they feel this is appropriate to respond through organizations.

...Mr. Frank: we should be having input as local board; there are things that are outside of what would be recognized as their charge; should be pushing the community aspect; would recommend preparing a draft statement that can be reviewed by the board and forwarded to strengthen local board position.

(At this point, 4:25 p.m., Dr. Dobbs and Mr. Ricks arrived.)

...Mrs. Powell: agreed with Mr. Frank; setting priority is local job; she hoped other districts would do the same.

...Dr. Dobbs: CCCT has a board member attend all Board of Governor meetings; plans are to testify but do not have a position as an organization; plan is to maintain as much local control as possible; CCCT has communicated to the gubernatorial candidates that the Board of Governors consists of members
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 23, 1982

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. continued:

who have no knowledge of community colleges; CCCT also
attends meetings of CPEC at which action takes place in
their committee meetings; CCCT is trying to coordinate
efforts with other organizations.

5) Continuing Education classes: 92 classes are on a fee
basis this year; 65 have held, 13 still in a tentative
stage, and 14 were cancelled; that is about a 15% can-
cellation rate where 5% has been the normal rate but
there appears to be no negativeness because of fees;
another report will be presented later after all classes
have been registered.

6) Detailed budget presented today:

...expenditures exceed income by about $393,000 even
though expenditures were reduced by $519,000;
...pages 10 through 13 contain some charts that will
be helpful;
...commended Dr. Hanson and his staff, especially Mary
Griffith, for the work on the budget book.

7) good comments have been received on the first showing
of the half-time segment for the football games.

1.8 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

Dr. Peter MacDougall, Secretary/Clerk, administered the oath of
office to Mr. Sean Steingraeber, who will serve as the non-voting
student member for the 1982-83 school year.

Mr. Steingraeber was introduced to each member of the board and
then took his seat at the board table.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

A motion was made by Dr. Dobbs, seconded by Mrs. Alexander,
and passed by the board to approve of the following routine Certif-
icated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, FALL 1982
SEASON, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, STEP CHANGES/
CORRECTIONS, SUBSTITUTES, AND LECTURERS, CONTINUING EDUCATION
DIVISION, Attachment 2.1-a(2)
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
September 23, 1982  

2. PERSONNEL - continued:  

2.1 CERTIFICATED PERSONNEL - continued:  

a. ROUTINE - continued:  

(3) APPROVAL OF TEMPORARY, HOURLY ASSIGNMENTS (P.E./ATHLETICS)  
1982-83, Attachment 2.1-a(3)  

(4) APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS: MANUEL  
UNZUETA & ARMANDO VALLEJO, EOPS PROGRAM, Attachment 2.1-a(4)  

(5) APPROVAL OF CHANGE IN CONTRACTUAL APPOINTMENT: JODI SIMPSON,  
INSTRUCTOR, ELECTRONICS, FROM 60% TO 66%, EFFECTIVE 9/7/82,  
Attachment 2.1-a(5)  

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(6)  

b. NON-ROUTINE  

(1) APPROVAL OF APPOINTMENT OF DIVISION CHAIRPERSONS, 1982-83  

Dean Huglin indicated that the process called for each  
division to nominate two (2) candidates to be interviewed by  
the Superintendent/President and the Dean of Instruction.  
(Copies of a list of Division Leaders and Department Chair-  
persons were distributed).  

Dean Huglin commented that it was a successful process  
with the exception of three (3) divisions who had only one  
nominee as they were reluctant for one faculty member to  
compete against another. Meetings with each nominee were  
positive and all had impressive backgrounds. Department  
chairpersons serve year to year, and the new Division Leaders  
will serve three-year terms. An attempt will be made to  
stagger the terms.  

It was moved by Dr. Dobbs, seconded by Mrs. Alexander,  
and passed by the board to approve of the appointment of the Division Leaders as listed on the handout distributed.  

2.2 CLASSIFIED PERSONNEL  

a. ROUTINE  

A motion was made by Mrs. Alexander, seconded by Mr. Ricks, and  
passed by the board to approve of the following routine Classified  
Personnel items, as described in the attachments:  

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED  
SERVICE EMPLOYEES), Attachment 2.2-a(1)
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
September 23, 1982  

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATIONS: GARNET WALDMIER, SR.SECRETARY, ACADEMIC SENATE (9/30/82), AND STEPHEN T. BURTON, CUSTODIAN, (9/6/82), Attachment 2.2-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY INCREMENT: LUCY PRIETO, SR.SECRETARY, INSTRUCTION OFFICE (15 YRS.), EFFECTIVE 10/1/82, Attachment 2.2-b(1)

Mr. John Romo, representing the Instruction Office, spoke highly of Mrs. Prieto's work - her diligence and her patience. Her best virtue is her sensitivity, and speaking for all in the Instruction Office, "we are glad she is with us".

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the board to approve of the longevity increment (15 years) for Lucy Prieto, Sr.Secretary, Instruction Office, effective October 1, 1982.

As Dr. MacDougall presented a letter of appreciation for service to the district to Mrs. Prieto, the audience applauded.

Mr. Luria expressed appreciation of the board, and thanked her for attending today's meeting.

(2) APPROVAL OF PROMOTION: GEORGE HEESEN, FROM MAIN.WORKER II TO MAIN.WORKER III, FACIL. & OPER., EFFECTIVE 9/24/82, Attachment 2.2-b(2)

Mr. Oroz indicated that Mr. Heesen was not able to attend the meeting.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the board to approve of the promotion of George Heesen from Main. Worker II to Main. Worker III, effective September 24, 1982.
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 23, 1982

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT: LESLIE A. KERR, PUBLIC INFORMATION ASST., CONT. EDUCATION DIVISION (REPLACING B. BALLMER), EFFECTIVE 9/24/82, Attachment 2.2-b(3)

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the appointment of Leslie A. Kerr as Public Information Assistant in the Continuing Education Division, effective September 24, 1982.

Mr. Oroz introduced Ms. Kerr to the board members. Mr. Luria welcomed her to the staff at the college.

2.3 GENERAL PERSONNEL

a. ROUTINE

A motion was made by Dr. Dobbs, seconded by Mr. Ricks, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Guy Parvex, ASB President, reported on Student Senate activities and goals:

...eight (8) people serving on Senate; through selection process hope to have more students this year; asking new divisions to nominate students; purpose is to increase diversity of students on Senate.

...will continue to provide Xerox machine and a typewriter.

...working on getting students to be on college-wide committees.

...planning a forum for political candidates.

...student lounge - appreciated acceptance by board of contract for game machines in lounge; furniture was ordered but has not yet arrived.

...planning a Senate brochure that will be distributed throughout the community; hope to talk to student government leaders in the local high schools;

...Senate meetings have been training sessions on how to work within the college and on committees.

continued on next page. . . .
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 23, 1982

3. STUDENT SERVICES - continued:

3.1 continued:

...issues of concern are: 1) college calendar, and 2) further
definition of student trustee role.

Mr. Luria thanked him for his report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSES FOR CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Bobgan indicated that these classes will be offered at the
request of City Schools. The classes will start October 5 and 7.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and
passed by the board to approve of the new classes listed on Attachment 4.1 for the Continuing Education Division.

4.2 REPORT BY DR. JOHN KAY, PROFESSOR OF POLITICAL SCIENCE

Dr. Kay reported on his summer spent in India as the recipient
of a Fulbright Scholarship. He was there forty-two days with re-
presentatives from 15 other colleges.

Dr. Kay studied India through The Great Books of India. In his
discipline of Political Science, there was lots he already knew but
there is a difference between knowing and feeling - people tend to
separate the two.

Dr. Kay spoke of the country itself; seven hundred million people;
traditional country; poverty is everywhere; the weather was sometimes
up to 116° - 117°; experienced the monsoons; some beautiful places
like the Taj Mahal; the landscape is not good for photography but
people's faces make good subjects.

Dr. Kay did a lot of reading; talked to many people in the cities
and the villages; had individual appointments with officials and ob-
tained a good understanding of public policies; there are 1600 differ-
ent languages although English is spoken by many.

He would encourage other faculty members to apply for a Fulbright
Scholarship to have a similar experience.

Mr. Luria thanked him for his report and agreed that Dr. Kay had
a great experience this summer.
MINUTES – Regular Meeting
SBCCD Board of Trustees
September 23, 1982

5. BUSINESS SERVICES

5.1 ROUTINE

   It was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Business Services items, as described in the attachments:


   b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

   c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

   d. AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.1-d

   e. APPROVAL OF PROFESSIONAL CONSULTANT, Attachment 5.1-e

   f. APPROVAL OF AMENDMENT TO 1982-83 INSTITUTIONAL MEMBERSHIP LIST, Attachment 5.1-f

5.2 NON-ROUTINE

   a. DISTRIBUTION OF THE 1982-83 ADOPTED DETAIL BUDGET

      Dr. Hanson indicated that the detailed budget book (copies distributed today) is in a little different format and is color coded. This is the strictest budget in the past two years. The ADA figure used was what the district was funded for.

      No action was required on this item.

   b. RATIFICATION OF THE SUBMITTAL OF TWO (2) PRELIMINARY PLAN PACKAGES TO CHANCELLOR’S OFFICE, Enclosure #1

      Dr. Hanson indicated that these projects had been presented before but are now updated for this year. The packages were mailed to the Chancellor’s Office to meet the deadline date of September 15.

      It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the board to ratify the submission of the Preliminary Plan Packages for Removal of Handicapped Barriers and Erosion & Flood Control, as contained in Enclosure #1, to the Chancellor’s Office.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT PROGRAMS AND SERVICES DIRECT EXCESS COST REPORT AND PARAMETERS FOR 1982-83, Enclosure #2

Dr. Hanson indicated that the report for last year's program was submitted during the summer before change in staffing took place.

Mrs. Jane Craven, newly-appointed program director, spoke briefly to the program report prepared for the coming year. The allocation of $119,000 is 5% less than was anticipated. Over half of the programs in the state were cut this year. Also, the VEA portion was less than last year. For 1982-83, the same support services are in the budget. The new item of $1,000 is for a driver to use the van to transport students to Los Baños pool and the gym.

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the board to ratify the submittal of the Handicapped Student Programs and Services Direct Excess Cost Report and Parameters for 1982-83, as contained in Enclosure #2.

d. APPROVAL OF $11,400 PAYMENT TO CITY OF SANTA BARBARA FOR EMERGENCY REPAIRS TO LOS BAÑOS POOL, ADOPTION OF RESOLUTION No. 4 (1982-83), AND APPROVAL OF APPROPRIATION TRANSFER #83-001, Attachment 5.2-d

Dr. Hanson distributed copies of the engineering estimate prepared by the City for repairs to the pool. The pool will be closed for about two months.

Some board members were concerned about the high figures in the report, especially for future extensive work.

Dr. MacDougall stated that the district has an option to continue using the pool. The investment of $11,400 at this time is warranted. In the future, other alternatives may have to be considered when the larger expenditures are proposed.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to adopt Resolution No. 4 (1982-83) approving of Appropriation Transfer #83-001 for $11,400 from Contingencies to make the payment to the City for Los Baños pool repairs. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mrs. Alexander, Dr. Dobbs
      Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: Mr. Wells
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 23, 1982

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 5:50 p.m.

ATTEST:

ELI LURIA
President, Board of Trustees
Santa Barbara Community College District

PETER R. MACDOUGALL
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees
on October 14, 1982.