AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 1982

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 9, 1982
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann
      b. REPORT ON COMING EVENTS - Mr. Jim Williams
      c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall
   1.8 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

   According to legal opinion by the Attorney General's Office, student
   trustee members are required to be sworn in and given the
   oath of office in the same manner as are other members of the com-
   munity college district governing board.

   The oath of office will be administered by Dr. Peter MacDougall,
   Secretary/Clerk, to Mr. Sean Steingraeber, non-voting student trustee
   for the 1982-83 school year.

2. PERSONNEL

   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
          (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS,
              FALL 1982 SEMESTER

Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, STEP CHANGES/CORRECTIONS, SUBSTITUTES, AND LECTURERS, CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF TEMPORARY, HOURLY ASSIGNMENTS (P.E./ATHLETICS) 1982-83

Attachment 2.1-a(3)

(4) RECOMMENDED APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENTS: MANUEL UNZUETA & ARMANDO VALLEJO, EOPS PROGRAM

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF CHANGE IN CONTRACTUAL APPOINTMENT: JODI SIMPSON, INSTRUCTOR, ELECTRONICS, FROM 60% TO 66%, EFFECTIVE 9/7/82

Attachment 2.1-a(5)

(6) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(6)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT OF DIVISION CHAIRPERSONS FOR 1982-83

The new instructional reorganization being implemented calls for chairpersons for nine (9) divisions. Candidates have been interviewed by the Dean of Instruction and the Superintendent/President.

Dean Huglin will present the list of names at the board meeting.

It is recommended that approval be given of the appointment of Division Chairpersons, as listed on the handout distributed at the meeting.
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2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES)

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATIONS: GARNET WALDMIER, SR. SECRETARY, ACADEMIC SENATE (9/30/82), AND STEPHEN T. BURTON, CUSTODIAN (9/6/82)

Attachment 2.2-a(3)

(4) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS

Attachment 2.2-a(5)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT: LUCY PRIETO, SR. SECRETARY, INSTRUCTION OFFICE (15 YRS.), EFF: 10/1/82

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF PROMOTION: GEORGE HEESIN, FROM MAIN. WORKER II TO MAIN. WORKER III, FACIL.& OPER., EFFECTIVE 9/24/82

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: LESLIE A. KERR, PUBLIC INFORMATION ASST., CONT. EDU. DIVISION (REPLACING B. BALLMER), EFFECTIVE 9/24/82

Attachment 2.2-b(3)
2. PERSONNEL - continued:
   2.3 GENERAL PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS
            Attachment 2.3-a(1)
      b. NON-ROUTINE
         No items

3. STUDENT SERVICES
   3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION
   4.1 RECOMMENDED APPROVAL OF NEW COURSES FOR CONTINUING EDUCATION DIVISION
      Attachment 4.1
      Two (2) new short courses are proposed by the Continuing Education Division. They will start the first week of October and be repeated during the Fall Term.
      It is recommended that approval be given of the courses listed on Attachment 4.1.

4.2 REPORT BY DR. JOHN KAY, PROFESSOR OF POLITICAL SCIENCE
      Dr. John Kay was the recipient of a Fulbright Scholarship this past summer. The purpose of the grant was to study and travel in India. Dr. Kay will report on these activities.

5. BUSINESS SERVICES
   5.1 ROUTINE
      a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS
         Attachment 5.1-a
      b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS
         AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
         Attachment 5.1-b
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.

d. RECOMMENDED AUTHORIZATION FOR PERSONNEL TO ISSUE PARKING CITATIONS

Attachment 5.1-d

e. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANT

Attachment 5.1-e

f. RECOMMENDED APPROVAL OF AMENDMENT TO 1982-83 INSTITUTIONAL MEMBERSHIP LIST

Attachment 5.1-f

5.2 NON-ROUTINE

a. DISTRIBUTION OF THE 1982-83 ADOPTED DETAIL BUDGET

The detailed version of the budget adopted by the Board of Trustees on August 12, 1982 will be distributed at the board meeting. It will contain allocations for each Cost Center within the general fund budget as well as those for the various special purpose funds.

b. RECOMMENDED RATIFICATION OF THE SUBMITTAL OF TWO (2) PRELIMINARY PLAN PACKAGES TO CHANCELLOR'S OFFICE

Enclosure #1

Re-submittal of PPP's for Removal of Handicapped Barriers and Erosion & Flood Control is needed at this time to be eligible for funding in the 1983-84 Capital Outlay Plan. These PPP's include the remainder of the Handicapped Barriers project and the Erosion Control work that was submitted, but not funded for 82-83. These PPP's have been mailed to meet a September 15 deadline.

The Superintendent recommends ratification of this submission.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. RECOMMENDED RATIFICATION OF SUBMISSION OF HANDICAPPED STUDENT
PROGRAMS AND SERVICES DIRECT EXCESS COST REPORT AND PARAMETERS
FOR 1982-83

Enclosure #2

Enclosure #2 contains the Direct Excess Cost Report for
1982-83 and Parameters Report for 1982-83 as defined in the
College's Comprehensive Plan for the Handicapped. It was
mailed to meet a deadline date.

Mrs. Jane Craven, College Specialist, will be present to
speak to the report and respond to questions.

It is recommended that ratification be given of the sub-
mission of the 1982-83 Report, as contained in Enclosure #2.

d. RECOMMENDED APPROVAL OF $11,400 PAYMENT TO CITY OF SANTA BARBARA
FOR EMERGENCY REPAIRS TO LOS BAÑOS POOL, AND ADOPTION OF RESOLUTION
No. 4(1982-83) AND APPROVAL OF APPROPRIATION TRANSFER #83-001

Attachment 5.2-d

The City of Santa Barbara has had conducted a study of the
Los Baños pool which determined major emergency repairs amounting
to a total project cost of $70,141 are required to keep the pool
operable. The City requested, per terms of the joint use agree-
ment, the college pay $11,400 towards the project cost.

In consultation with college staff, the City scheduled re-
pairs to be completed during December and January to accommodate
the instructional program. The pool is to be re-opened in Febru-
ary for Spring semester classes.

The Superintendent recommends approval of the $11,400 payment
to the City of Santa for Los Baños pool emergency repairs from
Contingency, adoption of Resolution No. 4 (1982-83), and approval
of Appropriation Transfer #83-001.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thurs-
day, October 14, 1982.