REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 26, 1982
3:30 p.m. - CLOSED SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Wells at 4:03 p.m. on Thursday, August 26, 1982 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

A Closed Session preceded the regular meeting. (See details under Item 1.4.)

1.2 ROLL CALL

Members present:

Mr. Benjamin P.J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Gary R. Ricks

Members absent:

Mr. Eli Luria, President
Mrs. Joyce H. Powell

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Ms. Lynda Rodrigues, Administrative Dean, Student Services

Mr. Miguel Unzueta, reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Ms. Shirley Conklin, Asst. Dean, Health Technologies
Mr. Veldon Law, Asst. Dean, Continuing Education
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer
MINUTES - Regular Meeting
SBCCD Board of Trustees
August 26, 1982

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. David Pickering, Controller, Business Services
Mr. Kevin Smith, Lab.Teaching Asst. appointee, Graphics
Ms. Barbara Steadman, Secretary appointee, Continuing Education
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mr. Wells extended a cordial welcome to all staff members and guests present.

1.4 CLOSED SESSION

Upon motion of Mr. Frank, seconded by Mrs. Alexander, Mr. Wells, in the absence of President Eli Luria, declared a Closed Session at 3:34 p.m. Present were board members Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, and Mr. Ricks. Also present were Dr. Peter R. MacDougall, Superintendent/President, Mr. M. L. Huglin, Dean of Instruction, Mr. Dan Oroz, Director of Personnel, and Mr. Tom Anderle (arrived 3:37 p.m.), District's attorney.

At 3:59 p.m., the Closed Session was ended on motion of Dr. Dobbs, seconded by Mrs. Alexander. All proceeded to Room A-211 for the regular portion of the meeting.

Mr. Wells announced that in the Closed Session the board members took action to dismiss an employee of the District. He stated that counsel, Mr. Anderle, had advised that the board is required to disclose such action, if taken in Closed Session. Therefore, the board, as of August 26, 1982 in Closed Session, took official action to dismiss an employee of the Santa Barbara Community College District. Mr. Anderle further advised the board members that it is not necessary to name the employee or to publicly state the basis for the dismissal. Any requests or inquiries with respect to this decision is to be referred to the office of the Superintendent/President.

Mr. Wells indicated that other personnel matters were discussed during the Closed Session with no further action taken by the board.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 12, 1982

Upon motion of Mrs. Alexander, seconded by Mr. Ricks, the minutes of the regular meeting of August 12, 1982 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE

None

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period August 27 thru September 9, 1982.

In particular, Mr. Williams noted that registration started this morning in the Campus Center and there were television crews from KEYT and KCOY on campus to record the process.

The Fall Schedule of Classes for the Continuing Education Division will be a supplement in the News Press, Sunday, August 29.

c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

Dr. MacDougall reported on:

1) re: registration - applications continue to be strong; 13-15% above last year; registration is going smoothly; the fee situation seems to be accepted well.

2) re: improvements on the campus during the summer - new computer was purchased for the Computer Science Program; new Word Processor equipment purchased and installed in Secretarial Support Services area - will increase efficiency and be a cost saver and may eliminate the need of the half-time person in that area.

3) Mr. Elkins each spring obtains surplus materials - this spring about $14,000 worth of steel for use in the Welding Program; materials are donated by industry; only cost to the district is the time to go pick up the materials.

4) re: legislation - Campbell & Alatorre bills were defeated (part-time teachers); Moore bill (agency shop) defeated today; AB 2353 (fees for adult education classes) is still active on the Senate floor.

5) TV contract is now a reality; football games will be viewed on cable this fall; there will be nine (9) 12-minute segments during the games at half-time; Jim Williams has taken on the added responsibility of producing those segments on college programs and it is expected that they will be high quality ones.
MINUTES - Regular Meeting
SBCCD Board of Trustees
August 26, 1982

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. continued:

6) A reception will be held prior to the September 9 board meeting for new faculty (both probationary and full-time temporary) at 3:30 in the President's office; board members are welcome to attend.

7) Introduction of new CHANNELS reporter: Miguel Unzueta.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Mr. Oroz acknowledged Dr. Bobgan who introduced the new Assistant Dean, Mr. Veldon Law.

Dr. Bobgan indicated that after a nationwide search, Mr. Law was selected as the replacement for Dr. Joseph Bagnall. Mr. Law came from New Mexico where he was the Director of Community Development at the New Mexico Jr. College. He started his new position at the Alice F. Schott Center on August 2.

On behalf of the board, Mr. Wells welcomed Mr. Law to the staff and expressed hope that he will enjoy his assignment with the district.

Mr. Oroz indicated that in Item 2.1-a(5), the name of Edward McCullough should be deleted.

A motion was made by Mr. Frank, seconded by Mr. Ricks, and passed by the board to approve of the following routine Certificated Personnel Items, with the deletion as noted above, as described in the attachments:

(1) APPROVAL OF TEMPORARY (HOURLY) CERTIFICATED PERSONNEL: RICK OLMSTEAD, COACH, WOMEN’S VOLLEYBALL, FALL 1982, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL CERTIFICATED HOURLY INSTRUCTORS, FALL 1982, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTOR AND LECTURERS, CONTINUING EDUCATION DIVISION, FALL TERM 1982, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(5) APPROVAL OF TEMPORARY (CONTRACT) APPOINTMENTS, Attachment 2.1-a(5) (Delete: E. McCullough)

(6) APPROVAL OF REDUCTION IN CONTRACT: ISIDOR ELIAS, ASSOC. PROFESSOR, PHYSICS, EFFECTIVE FALL 1982 SEMESTER, Attachment 2.1-a(6)

b. NON-ROUTINE

No items

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF CHANGE IN SHIFT: NADIA DELLA-PENTA, PRIN.CLK., ADMISSIONS, FROM DAY SHIFT TO SWING SHIFT, EFFECTIVE 8/16/82, Attachment 2.2-a(3)

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE: MARILYN WEBER, SECRETARY, EOPS, EFFECTIVE 8/12/82, 4-6 WEEKS, Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENTS: DAVID BRAINERD, LAB.TCHG.ASST., AUTO SERVICES (REPLACING F. GATES), 9/1/82; BARBARA STEADMAN, SECTY., CONTINUING EDUCATION (REPLACING N. BLASJO), 8/27/82; AND KEVIN R. SMITH, LAB.TCHG.ASST. (NEW POSITION), GRAPHICS, 9/1/82, Attachment 2.2-b(1)

Upon recommendation of the Director of Personnel, it was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of the appointments of David Brainerd, Barbara Steadman, and Kevin Smith, as described in the attachment.

continued on next page...
MINUTES - Regular Meeting
SBCCD Board of Trustees
August 26, 1982

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Mr. Oroz introduced the new employees present at the meeting: Barbara Steadman and Kevin Smith.

Mr. Wells welcomed them to the staff of the college.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None

3.2 APPROVAL OF THE CONTINUATION OF STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH & ACCIDENT INSURANCE POLICIES AND THE ADOPTION OF A SUPPLEMENTARY CATASTROPHIC INSURANCE POLICY

Mr. Wells indicated this is an annual renewal of student insurance and discussion was not necessary.

It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board to approve of the continuation of the Student Insurance Company of Los Angeles as the carrier of the mandatory Student Accident Insurance policy and the voluntary 24-hour Accident & Health Insurance Plan for the period August 27, 1982 through August 26, 1983, and, further, that catastrophic insurance be added as a mandatory supplement to the basic policies for students and student athletes.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF PLACING DENTAL ASSISTING PROGRAM IN A NON-ACTIVE STATUS FOR 1982-83, Attachment 4.1

Dr. Dobbs indicated that, although he had initial concerns about this program's status, he had consulted Dr. MacDougall by telephone and felt very comfortable that all that could be done had been done for this program.

continued on next page . . . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Dr. MacDougall had met with Dr. Kuhn, local dentist, who concurred in this action with the hopes that a new coordinator could be hired in the spring for next year. If the needs for such a program continues to be verified, such a conclusion could be visible by December of this year.

It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of placing the Dental Assisting Program in a non-active status for the 1982-83 year.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-0203 THROUGH AND INCLUDING P23-0307 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. ACCEPTANCE OF A $1,000 DONATION FROM EXXON COMPANY, U.S.A. FOR MARINE TECHNOLOGY PROGRAM

e. APPROVAL OF PROFESSIONAL CONSULTANTS, Attachment 5.1-e

f. RATIFICATION OF SUBMISSION OF THE CHILD CARE FOOD PROGRAM FOR THE 1982-83 FISCAL YEAR, Attachment 5.1-f

g. APPROVAL OF AGREEMENT FOR USE OF GYM FACILITIES AT NAVAL RESERVE CENTER, SANTA BARBARA FOR CONTINUING EDUCATION CLASS, Attachment 5.1-g

h. APPROVAL OF SUNDAY USE OF FACILITIES, Attachment 5.1-h
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. ACCEPTANCE OF SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG) PROGRAM AND COLLEGE WORK STUDY (CWS) FUNDS FOR 1982-83, Attachment 5.2-a

Mr. David Pickering, Controller (speaking for Dr. Hanson on vacation), stated that this is a partial allocation. It is expected that almost twice the amount may be allocated before the year is over.

It was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the board to accept the 1982-83 funding of $57,725 for the Supplemental Educational Opportunity Grants Program and $160,165 for the College Work Study Program.

b. DENIAL OF CLAIM - HELEN C. THOMPSON

Upon motion of Mrs. Alexander, seconded by Dr. Dobbs, it was passed by the board to deny in full the claim of Ms. Helen C. Thompson and that Ms. Thompson be so notified, and, further, that the claim be forwarded to the district's insurance carrier.

c. ADOPTION OF RESOLUTION No. 3 (1982-83) AUTHORIZING COMMERCIAL CHECKING, SAVINGS, AND INVESTMENT ACCOUNT SIGNATURES, Attachment 5.2-c

Mr. Pickering indicated that this is an annual request to authorize signatures of certain employees for district accounts.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to adopt Resolution No. 3 (1982-83) authorizing district staff members listed in Attachment 5.2-c as signatories for commercial checking, savings and investment accounts. Upon poll of the members, the vote was as follows:

Ayes: Mr. Wells, Mrs. Alexander, Dr. Dobbs
Mr. Frank, Mr. Ricks

Noes: None

Absent: Mr. Luria, Mrs. Powell
MINUTES - Regular Meeting
SBCCD Board of Trustees
August 26, 1982

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Ricks, the Board of Trustees adjourned their regular meeting at 4:30 p.m.

ATTEST:

BENJAMIN J. WELLS
Vice-President, Board of Trustees
Santa Barbara Community College District

PETER R. MACDOUGALL
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on September 9, 1982.