AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 26, 1982

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION - Personnel matter

1.5 MINUTES OF REGULAR MEETING OF AUGUST 12, 1982

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

   a. REPORT BY ACADEMIC SENATE

   b. REPORT ON COMING EVENTS - Mr. Jim Williams

   c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF TEMPORARY (HOURLY) CERTIFICATED
          PERSONNEL: RICK OLMSTEAD, COACH, WOMEN'S VOLLEYBALL, FALL 1982

          Attachment 2.1-a(1)

      (2) RECOMMENDED APPROVAL OF ADDITIONAL CERTIFICATED HOURLY INSTRUC-
          TORS, FALL 1982

          Attachment 2.1-a(2)

      (3) RECOMMENDED APPROVAL OF HOURLY INSTRUCTOR AND LECTURERS,
          CONTINUING EDUCATION DIVISION, FALL TERM 1982

          Attachment 2.1-a(3)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(4) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE
    Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF TEMPORARY (CONTRACT) APPOINTMENTS
    Attachment 2.1-a(5)

(6) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: ISIDOR ELIAS, ASSOC.PROFESSOR, PHYSICS, EFFECTIVE FALL 1982 SEMESTER
    Attachment 2.1-a(6)

A request has been received from Mr. Elias for a reduction in contract from full-time to 60% for the 1982 Fall semester. This request has the approval of the department head and the Dean of Instruction.

It is recommended that approval be given of this request.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION
    Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND GENERAL PROGRAMS
    Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF CHANGE IN SHIFT: NADIA DELLA-PENTA, PRIN.CLK., ADMISSIONS, FROM DAY SHIFT TO SWING SHIFT, EFFECTIVE 8/16/82
    Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: MARILYN WEBER, SECRETARY, EOPS, EFFECTIVE 8/12/82, 4-6 WEEKS
    Attachment 2.2-a(4)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(5) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS

Attachment 2.2-a(5)

b. NON-Routine

(1) RECOMMENDED APPROVAL OF APPOINTMENTS:

DAVID BRAINERD
AUTO SERVICES
LAB.TCHG.ASST. (Repl. F. Gates)

BARBARA STEADMAN
CONT. EDUCATION
SECRETARY, CONT. ED. (Repl. N. Blasjo)

KEVIN R. SMITH
GRAPHICS
LAB.TCHG.ASST. (New Position)

9/1/82
8/27/82
9/1/82

Attachment 2.2-b(1)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(1)

b. NON-Routine

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS
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3. STUDENT SERVICES - continued:

3.2 RECOMMENDED APPROVAL OF THE CONTINUATION OF STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH & ACCIDENT INSURANCE POLICIES AND THE ADOPTION OF A SUPPLEMENTARY CATASTROPHIC INSURANCE POLICY

The Student Insurance Company of Los Angeles has for many years provided effective plans for student accident and illness insurance. The basic accident and voluntary health insurance coverage for 1982-83 will remain the same. However, due to a high frequency of relatively small on-campus claims, Student Insurance Company has given us an option of increasing the premium for the basic accident policy from $27,000 to $30,000 (an 11% increase) or accepting a premium increase from $27,000 to $27,500 and instituting a $10 deductible fee to be charged to students.

In addition to the basic insurance, the Student Insurance Company has a supplemental accident policy available that provides up to $60,000 of catastrophic coverage for all students at an additional cost of $1,000 for students and $1,000 for athletes. In the case of athletes, Student Insurance Company will include the catastrophic coverage in the present $6,000 premium.

It is recommended that approval be given to the Student Insurance Company of Los Angeles to continue as carrier of the mandatory Student Accident Insurance policy and the voluntary 24-hour Accident & Health Insurance Plan for the period August 27, 1982 through August 26, 1983. It is further recommended that approval be given to add catastrophic insurance as a mandatory supplement to the basic policies for students and student athletes.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF PLACING DENTAL ASSISTING PROGRAM IN A NON-ACTIVE STATUS FOR 1982-83

Attachment 4.1

Because of the recent resignation of the Dental Assistant Coordinator, Mrs. Geraldine Magennis, and following a review of the program's status, it has been recommended by staff to place the program in a non-active status for 1982-83.

Statistical data will be obtained in early fall to determine local employment opportunities and salaries for dental assistants. Should this information demonstrate a continuing need for the Dental Assisting Program, plans will be made to activate the program for the fall, 1983.

The Superintendent recommends the Dental Assisting Program be placed in a non-active status for the 1982-83 year.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P23-0203 THROUGH AND INCLUDING P23-0307 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.

d. RECOMMENDED ACCEPTANCE OF A $1,000 DONATION FROM EXXON COMPANY, U.S.A.

For the tenth consecutive year, the EXXON COMPANY, U.S.A., has donated $1,000 to the Marine Technology program for the purchase of equipment with which to train divers. The funds are deposited to the Marine Technology Special Reserve Fund.

The Superintendent recommends acceptance of the donation from EXXON COMPANY, U.S.A.

e. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-e

f. RECOMMENDED RATIFICATION OF SUBMISSION OF THE CHILD CARE FOOD PROGRAM FOR THE 1982-83 FISCAL YEAR

Attachment 5.1-f

The annual renewal form for the Child Care Food Program in the attachment is for the 1982-83 year. The renewal request has been forwarded to meet the Office of Child Nutrition Services deadline and should guarantee receipt of approximately $16,000 to support the Children's Center food program.

The Superintendent recommends ratification of the annual renewal submittal for the Child Care Food Program for 1982-83.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

g. RECOMMENDED APPROVAL OF AGREEMENT FOR USE OF GYM FACILITIES AT NAVAL RESERVE CENTER, SANTA BARBARA

Attachment 5.1-g

Annually, the gym facilities at the Naval Reserve Center are requested for use by the Continuing Education Division for a class. The agreement just received grants use for a class on Mondays.

The Superintendent recommends approval of the agreement for use of the gym at the Naval Reserve Center, as contained in Attachment 5.1-g.

h. RECOMMENDED APPROVAL OF SUNDAY USE OF FACILITIES

Attachment 5.1-h

Sunday, September 5, 1982 Parking Lots 2B & 2C Santa Barbara Sports Car Club for car slalom

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG) PROGRAM AND COLLEGE WORK STUDY (CWS) FUNDS FOR 1982-83

Attachment 5.2-a

The District has been notified that the level of 1982-83 funding for the Supplemental Educational Opportunity Grants Program will be $57,725 and for College Work Study will be $160,165.

The Superintendent recommends acceptance of the 1982-83 funding for the Supplemental Educational Opportunity Grants Program and the College Work Study Program.

b. RECOMMENDED DENIAL OF CLAIM - HELEN C. THOMPSON

In compliance with Government Code Section 912.4, the board is required to take action regarding any claims against the district. Ms. Helen C. Thompson has filed a claim for medical expenses resulting from injuries sustained in an accident at the Alice F. Schott Center on Friday, June 11, 1982.

The Superintendent recommends that this claim be denied in full and that Ms. Thompson be so notified, and, further, that the claim be forwarded to the district's insurance carrier.
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5. BUSINESS SERVICES - continued:  

c. RECOMMENDED ADOPTION OF RESOLUTION No. 3 (1982-83) AUTHORIZING COMMERCIAL CHECKING, SAVINGS, AND INVESTMENT ACCOUNT SIGNATURES  

Attachment 5.2-c  

The conduct of district business requires the establishment of various savings, checking, and investment accounts and the approval of certain district staff members as signatories for the accounts. Resolution No. 3 designates those individuals.  

In addition to the various district funds, accounts are also established for the Bookstore, Cafeteria, and Student Finance Accounts.  

The Superintendent recommends adoption of Resolution No. 3 (1982-83) authorizing district staff members as signatories for the 1982-83 fiscal year.  

6. GENERAL INFORMATION  

No items  

7. ADJOURNMENT  

The next regular meeting of the Board of Trustees is scheduled for Thursday, September 9, 1982.