AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
August 12, 1982
4:00 p.m. - CLOSED SESSION
   Room A-151
4:30 p.m. - REGULAR MEETING
   Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF JULY 8, 1982
   MINUTES OF SPECIAL MEETING OF JULY 10, 1982
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE -
      b. REPORT ON COMING EVENTS - Mr. Jim Williams
      c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF CERTIFICATED HOURLY INSTRUCTORS,
             FALL 1982 SEMESTER
             Attachment 2.1-a(1)
         (2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES,
             LECTURERS, FALL TERM 1982, CONTINUING EDUCATION DIVISION
             Attachment 2.1-a(2)
         (3) RECOMMENDED APPROVAL OF ADDITIONAL INSTRUCTORS, 1982 SUMMER
             SESSION
             Attachment 2.1-a(3)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(4) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENTS (CONTRACT)
Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE (WITH PAY): RICHARD M. SANCHEZ, ASST.DEAN, EDUCATIONAL PLANNING & DEVELOPMENT, 8/16/82 - 8/27/82
Attachment 2.1-a(5)

(6) RECOMMENDED ACCEPTANCE OF RESIGNATIONS:
ROBERTA A. JACKSON, COLLEGE SPECIALIST 6/17/82
DISABLED STUDENTS
GERRY MAGENNIS, ASSISTANT PROFESSOR, 6/17/82
DENTAL ASSISTING
Attachment 2.1-a(6)

(7) RECOMMENDED APPROVAL OF APPOINTMENT: DIANA SLOANE, ASST. DIRECTOR, ADN PROGRAM, (REPLACING C. MITCHELL), 1982-83
Attachment 2.1-a(7)

(8) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: ROBERT A. FRAME, PROFESSOR, ART DEPT., EFFECTIVE FALL 1982 SEMESTER
Attachment 2.1-a(8)

On October 22, 1981, the board approved a reduction in contract for the 1982 Spring semester from full-time to 80% for Robert Frame in the Art Department. Another request has been received from Mr. Frame for a reduced contract for the Fall 1982 semester. This request has the approval of the department head and the Dean of Instruction.

It is recommended that approval be given for a reduced contract of 80% for the Fall 1982 semester.

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF RETIREMENT: ISIDOR ELIAS, PROFESSOR, PHYSICS DEPT., EFFECTIVE JANUARY 25, 1983
Attachment 2.1-b(1)
AGENDA - Regular Meeting
SBCCD Board of Trustees
August 12, 1982

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF APPOINTMENT (REGULAR CONTRACT):
BERNARD BRENNAN, CHEMISTRY       SEPT. 7, 1982
GREG CAIN, PHYSICS                SEPT. 7, 1982

Attachment 2.1-b(2)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED & CLASSIFIED SERVICE EMPLOYEES

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED ACCEPTANCE OF RESIGNATION: BECKY BALLMER, PUB. INFO ASST., CONTINUING EDUCATION DIVISION, EFF: 8/17/82

Attachment 2.2-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENTS:

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<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
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<td>BEN F. HUNT</td>
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<td>DIANE OXFORD</td>
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<td>PABLO ALVIAR</td>
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<td>(New position)</td>
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<td>LEWIS S. REED</td>
<td>HRM LAB. TCHG. ASST.</td>
<td>9/1/82</td>
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<td>(New position)</td>
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Attachment 2.2-b(1)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF PROBATIONARY DISMISSAL: ANTONIO BARBA, CUSTODIAN, FACIL. & OPER.DEPT., EFFECTIVE 8/13/82

Attachment 2.2-b(2)

The department supervisor has recommended permanency not be granted to Antonio Barba, Custodian, for not satisfactorily completing his probationary period. The Director of Facilities & Operations reviewed and concurred with the supervisor's determination.

It is recommended the probationary dismissal be approved per Classified Employees' Rules & Regulations, Section 1514.

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE

Attachment 3.2

The Superintendent recommends that the Board of Trustees confer upon each of the 54 candidates listed in the attachment the Associate in Arts Degree, subject to completion of the State and local requirements for the degree.

3.3 RECOMMENDED APPROVAL OF THE CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE

Attachment 3.3

The Superintendent recommends that the Board of Trustees confer upon each of the 29 candidates listed in the attachment the Associate in Science Degree, subject to completion of the State and local requirements for the degree.
3. STUDENT SERVICES - continued:

3.4 RECOMMENDED APPROVAL OF AGREEMENT TO IMPLEMENT UCSB/SBCC CONCURRENT ENROLLMENT AND EDUCATION PROGRAM

Enclosure #1

During Fall 1980, Santa Barbara City College and the University of California at Santa Barbara began informal discussions regarding the improvement in the degree and range of articulation activities between the two institutions.

Presently, the relationship between the two institutions is positive and well coordinated. In order to enhance this relationship, a program has been developed which is a first in the state. The program should improve articulation, attract and motivate potential transfer students, create a means for concurrent enrollments, and increase the transfer participation rate of under-represented students. The staffs of the two institutions have created a program which is implemented by the funding of a Student Affairs Officer II through the UCSB campus. Cost to the district will be 50% of the position's salary and benefits based upon an 11-month contract. For the 1982-83 year, the position will amount to approximately $15,834. This position was approved by the Board of Trustees with the Student Services Reorganization Plan in January, 1982. For the 82-83 year, Dr. Connie Anderson will participate as the Program Coordinator on the SBCC campus.

It is recommended that approval be given to the Agreement to Implement the UCSB-SBCC Concurrent Enrollment and Education Program, as contained in Enclosure #1.

3.5 RECOMMENDED ADOPTION OF THE 1982-83 CO-CURRICULAR BUDGET

Attachment 3.5

Attachment 3.5 contains the proposed Co-Curricular Budget for 1982-83. The budget essentially provides for the same activities as last year's budget, but contains some adjustments in income and expenditure levels. The 1981-82 Co-Curricular Budget is included in the attachment for comparison purposes.

It is recommended that the 1982-83 Co-Curricular Budget be adopted.

3.6 RECOMMENDED APPROVAL OF SUBMITTAL OF COLLEGE PLAN FOR EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT FOR 1982-83

Enclosure #2

The 1982-83 College Plan has been developed on the basis of the allocated stated funds. The district has been awarded $247,205 for the 1982-83 EOPS Project as compared to $216,850 for the 1981-82 year. The award represents an increase of approximately 14%. Enclosure #2 contains selected portions of the 62-page College Plan.

It is recommended that approval be given to submit the 1982-83 College Plan for the Extended Opportunity Programs and Services Project.
4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF AN ADDITIONAL COURSE FOR FALL TERM 1982, CONTINUING EDUCATION DIVISION

Attachment 4.1

4.2 RECOMMENDED ADOPTION OF A FEE SCHEDULE FOR COURSES OFFERED BY THE CONTINUING EDUCATION DIVISION, BEGINNING FALL TERM 1982

Fees for non-state funded Continuing Education classes are recommended at a level of $15 per term with a reduced rate of $10 for Senior Citizens.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-2767 THROUGH P12-2823 (PRIOR YEAR), AND P23=0010 THROUGH P23-0202 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BÁRBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-d

e. RECOMMENDED ACCEPTANCE OF VETERANS COST-OF-INSTRUCTION (VCIP) ALLOCATION FOR 1982-83

Attachment 5.1-e

The district has been notified that the level of 1982-83 funding for the Veterans Cost-Of-Instruction Program will be $8,003. Last year, the district was funded $7,324 for this program. For 1982-83, all colleges are receiving $19 plus per veteran allocation.

The Superintendent recommends acceptance of $8,003 for the 1982-83 Veterans Cost-Of-Instruction Program.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

f. RECOMMENDED APPROVAL OF DISPOSAL OF SURPLUS INSTRUCTIONAL COMPUTER EQUIPMENT (DATA GENERAL ECLIPSE C/350 AND PERIPHERALS)

Attachment 5.1-f

The new instructional computer (DEC VAX 11/750) purchased for use in the Computer Science program replaces the existing Data General Eclipse C/350. Therefore, the computer equipment listed on the attachment should be declared surplus and advertised for sale as outlined in the Education Code.

The Superintendent recommends that the items be declared surplus and that the district advertise and accept bids for the sale of the equipment.

5.2 NON-ROUTINE

a. PUBLIC HEARING AND RECOMMENDED ADOPTION OF THE 1982-83 FINAL BUDGET

Enclosure #3

The proposed Final Budget includes adjustments to revenue furnished by the Chancellor's Office after the Tentative Budget was approved by the board. These adjustments include prior year apportionment corrections, recalculation of the 1982-83 revenue, and an estimate for 1982-83. State apportionment increased $378,973 over prior estimates, therefore, the ending balance changed by a like amount.

The 1982-83 revenue includes an estimated 8% increase in property tax revenue and a projected loss of 170 ADA for defunded courses at the full apportionment rates. The district will not know the full fiscal impact of the defunded courses for some weeks.

The 1982-83 expenses reflect the board decision for 2% salary adjustments and $100 addition to benefits on a one-time lump sum payment from reserves. Numerous budget reductions of approximately $500,000 have been built into the final budget shown in the budget detail.

<table>
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<th>1982-83 Budget</th>
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<td>Credit</td>
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The Superintendent recommends adoption of the proposed 1982-83 Final Budget as contained in Enclosure #3.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED APPROVAL FOR VOCATIONAL EDUCATION FUNDING FOR 1982-83, EDUCATION AMENDMENTS OF 1976, TITLE II, VOCATIONAL EDUCATION, PART A

Enclosure #4

Enclosure #4 contains the allocation documents for Subparts 2, 3, 4, and 5 which are included in the 1982-83 Application for Vocational Education Funding.

An amount of $197,451 will be spent to maintain, improve, and expand occupational programs as well as to support service programs serving the disadvantaged, handicapped, and consumer and homemaking instruction.

The distribution is as follows:

Subpart 2: Basic Grant -------------------------- $ 169,243
Subpart 3: Program Improvement & Support Services-- $ 16,481
Subpart 4: Special Programs for Disadvantaged------ 6,303
Subpart 5A:Consumer & Homemaking Education------- 3,678
Subpart 5B:Consumer & Homemaking Education in Economically Depressed Areas------- 1,746

Mr. Mel Elkins will be present to respond to questions.

It is recommended that approval be given for submission of the Application for Vocational Education Funding for the 1982-83 year.

c. RECOMMENDED RETROACTIVE APPROVAL OF REVISIONS IN PRICING LEVELS FOR UNITED AIRLINES CONTRACT

Attachment 5.2-c

United Airlines re-instituted their morning flight from Santa Barbara to Denver effective July 1, 1982, and requested the HRM Department again provide the catering services. The HRM Department had provided the catering services previously for the flight which was discontinued in September, 1981. The attachment lists the pricing levels for service charges, sundry and miscellaneous items, menu/item prices, and the pricing formula.

The United Airlines contract was approved by the board in March, 1981 for an extension to the end of October, 1983; therefore, the contract does not need to be renewed at this time.

The Superintendent recommends retroactive approval of the revisions in pricing for the United Airlines contract, effective July 1, 1982.
d. **RECOMMENDED APPROVAL OF VIDEO AMUSEMENT GAMES CONTRACT WITH SERVOMATION COMPANY, CARPINTERIA**

Attachment 5.2-d

Over the past six months, the Associated Students Senate has been working on the renovation of the Campus Center lounge with the addition of video amusement games. The concept has had input from most segments within the college and was discussed with the Board Subcommittees on Educational Policies and Facilities. A number of proposals were reviewed by the Business Manager and changes incorporated into the agreement in the attachment.

Senate members have spent considerable time and the Senate will contribute several thousand dollars to upgrade the lounge from the proceeds of the agreement. It is anticipated that the video games area will also be completed during August in time for the beginning of classes on September 8, 1982.

The proposed agreement is a 10-month (approx.) contract including a 30-day cancellation clause with the understanding that there will be a 9-month trial period. Although the revenue from the games will go the Senate, the contract is negotiated and is controlled by the Business Office.

The Superintendent recommends the approval of the contract for video amusement games with Servomation Company of Carpinteria.

e. **RECOMMENDED APPROVAL OF AGREEMENT WITH ENERGY MANAGEMENT INSTITUTE OF CALIFORNIA FOR APPRENTICESHIP TRAINING**

Attachment 5.2-e

The Energy Management Institute of California is a non-profit corporation, funded by CWETA to train sheet metal workers to become Energy Management Technicians. The Institute, working in cooperation with Local #273 Sheet Metal Union, is proposing a 160-hour course for Fall, 1982 through the Continuing Education Division.

The proposed contract for instruction stipulates the college will handle the instruction for which the district can claim ADA/Apprenticeship funding from the State. The program has been approved by the Chancellor's Office and will augment the existing sheet metal apprentice course.

The Superintendent recommends approval of the agreement with Energy Management Institute of California for apprenticeship training.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. RECOMMENDED APPROVAL OF AGREEMENT WITH THE CITY OF SANTA BARBARA GRANTING AN EASEMENT TO THE CITY FOR A WATER WELL

Enclosure #5

At the July 8, 1982 board meeting, Resolution #2 was unanimously adopted authorizing the declaration of certain real property at the Alice F. Schott Center as surplus to district needs. The City Schools Board took similar action on July 15, 1982 to approve the action.

Advertisements were placed in the Santa Barbara News Press public notice section on July 18, 26 and August 1, 1982, as required by the Education Code. The agreement in Enclosure #5 was negotiated with the City of Santa Barbara reflecting an appraisal price per square foot of $9.88. The City, also, agreed to enclose the well with a solid fence as requested by the board. Construction should begin August 30 on the well itself which is to be completed by September 12.

The Superintendent recommends approval of the agreement with the City of Santa Barbara for an Easement Deed for the construction of a water well on the Alice F. Schott Center property.

g. RECOMMENDED APPROVAL OF THE 1982-83 DEFERRED MAINTENANCE PROJECTS FUNDED 50% BY STATE MATCHING FUNDS

Attachment 5.2-g

In March, 1982, the college staff submitted to the Chancellor's Office $321,000 of deferred maintenance needs for 1982-83. Of those, $254,000 was approved and will apparently be funded 50% by the State deferred maintenance matching funds.

The board has previously set aside funding for deferred maintenance in the designated reserves fund for this purpose. Funds will be utilized from this reserve for the 1982-83 projects. The college was required to notify the Chancellor's Office by August 1 that the district had the required 50% match. The attachment contains the letter forwarded by the Business Manager to meet the deadline.

The Superintendent recommends approval of the 1982-83 deferred maintenance projects and the commitment of the 50% college matching share.
AGENDA – Regular Meeting
SBCCD Board of Trustees
August 12, 1982

5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

h. RECOMMENDED APPROVAL OF AMENDMENT TO BLUE CROSS HEALTH NET RATE FOR 1982-83

Just prior to the July 8, 1982 board meeting, the college was notified that the INA Healthplan (HMO) in the Santa Barbara area would be cancelled effective September 1, 1982. As a result, the 1982-83 INA Plan was deleted from Item 5.2-d of that agenda.

Since that time, staff has been working with INA representatives to arrange for a smooth transition and to assure there was no break in coverage. At the same time, lengthy negotiations continued with Blue Cross Health Net (HMO) to secure acceptable coverage for the over 100 members displaced by the INA cancellation.

District representatives were able to obtain a very favorable additional rate for single employees at $114.70 tenthly and employees plus one or more dependents at $211.52 tenthly.

The Superintendent recommends approval of the amendments to the Blue Cross Health Net (HMO) Program as described above and changes effective October 1, 1982 to September 30, 1983.

6. GENERAL INFORMATION

6.1 RECOMMENDED APPOINTMENT TO BOARD OF DIRECTORS, THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Mrs. Kathryn Alexander has served for two years as a member of the Board of Directors for the Foundation. Her term will expire at the end of the third quarter, September 30, 1982.

Mrs. Joyce Powell has agreed to serve as the next representative of the Board of Trustees for a two-year term.

It is recommended that Mrs. Joyce H. Powell be appointed as a member of the Board of Directors for The Foundation for Santa Barbara City College for a two-year term beginning October 1, 1982.

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, August 26, 1982.