MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
July 8, 1982
3:30 pm - CLOSED SESSION
   Room A-151
4:00 pm - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria at 4:28 pm on Thursday, July 8, 1982, in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

A CLOSED SESSION preceded the regular meeting. (See details under Item 1.4.)

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin P. J. Wells, Vice-President (left at 6:18 pm)
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mrs. Joyce H. Powell (arrived 3:42 pm)
Mr. Gary R. Ricks

Members absent:

None  (As of this date the Student Member for 1982-83 has not taken the oath of office.)

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Clerk to the Board of Trustees
Dr. Charles L. Hanson, Business Manager, and Assistant Secretary/Clerk to the Board of Trustees
Dr. Abelino Ballon, Asst. Dean, Continuing Education Division
Dr. Martin Bobgan, Admin. Dean, Continuing Education Division
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Barbara Lindemann, President Academic Senate
Mr. Daniel Oroz, Director, Personnel/Affirmative Action
Mrs. Lynda Rodrigues, Administrative Dean, Student Services
Mr. Jim Williams, College Information Officer
MINUTES - Regular Meeting
SBCCD Board of Trustees
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:
Mr. William Cordero, Asst Dean, Student Services
Mr. John Dunn, Associate Professor, HRM
Mr. Mel Elkins, Asst Dean, Occupational/Career Education
Mr. Mike Gones, Asst Civil Engineer, City of Santa Barbara, Public Works Department
Mr. Stephen Metsch, Architect, Arendt/Mosher/Grant/Pedersen/Phillips
Dr. Richard Sanchez, Asst Dean, Educational Planning and Development
Dr. Klaus Wills, Professor
Mrs. Barbara Armstrong, Secretary

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, Mr. Luria declared a CLOSED SESSION at 3:37 pm. Present were Board members Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell (arrived 3:42 pm), and Mr. Ricks. Also present were Dr. Hanson, Mr. Huglin, Mr. Oroz, and Dr. MacDougall.

At 4:18 pm the CLOSED SESSION ended upon motion by Mrs. Powell, seconded by Mrs. Alexander. All proceeded to Room A-211 for the regular meeting.

Mr. Luria stated that personnel matters had been discussed in the CLOSED SESSION.

1.5 MINUTES OF REGULAR MEETING OF JUNE 24, 1982

Upon motion of Mr. Frank, seconded by Mr. Wells, the minutes of the regular meeting of June 24, 1982, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE

None

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported that coming events through August 12, 1982, had been reviewed for the Board at the previous meeting of June 24.
MINUTES - Regular Meeting
SBCCD Board of Trustees
July 8, 1982

1. GENERAL FUNCTIONS - continued:
  1.7 COMMUNICATIONS - continued:

c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

Dr. MacDougall reported briefly on:

1) Visit to SBCC by Senate Candidate, Assemblyman Charles Imbrecht

Dr. MacDougall complimented the staff on an excellent review of SBCC programs for Assemblyman Imbrecht, especially Marine Technology and Geoscience Technology, College Readiness, and other activities. He felt that the discussion with Assemblyman Imbrecht was productive and that there would be further discussions in the future.

2) 1982-83 Budget

The Budget for 1982-83 has been prepared but is subject to revision because of the State's decision to cut $30 million from community college and de-funding of certain classes. It is unknown at this time to what extent SBCC will suffer loss from de-funding.

3) THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

THE FOUNDATION met Tuesday and established a positive direction for the future which will help to increase the effectiveness of THE FOUNDATION in assisting SBCC.

4) Summer Session

There was projected an attendance figure of 3,700 students which amounted to a 20% increase over last Summer. The actual attendance figure was 3,600, an increase of 17.7%.

ADDED:

Dr. Dobbs commented on the 4th of July Fireworks Show. He said that the Santa Barbara Traditions Committee had done a tremendous job in presenting the show and that it was the best fireworks show ever put on in La Playa Stadium. He also commented on SBCC receiving much recognition in the Police and Fire Science Departments.

Dr. MacDougall acknowledged the work of several SBCC staff members; Charles Hanson, Sylvia Schmidt, John Dunn, Louis Torres, and the Security Department; stating that they had contributed substantially to that event.

Dr. Hanson reported that there were about 7,500 people attending the show, but crowd control was good with only a few security problems. The clean-up crew did very well in cleaning up the stadium and beach area.

All agreed that the community will want a repeat performance.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion of Mrs. Alexander, seconded by Mr. Wells, it was passed by the Board to approve of the following routine Certificated Personnel item, as described in the attachment:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND LECTURERS, CONTINUING EDUCATION DIVISION, Enclosure #1

b. NON-ROUTE

(1) ADOPTION OF RESOLUTION No. 1 (1982-83) IN RECOGNITION OF DISTINCTIVE SERVICE BY DR. JOANNE HENDRICK, Attachment 2.1-b(1)

Upon motion of Dr. Dobbs, seconded by Mr. Frank, it was unanimously passed by the Board to adopt Resolution No. 1 (1982-83) in recognition of distinctive service to the college by Dr. Joanne Hendrick. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: No one

(2) APPROVAL OF REGULAR CERTIFICATED APPOINTMENTS, Attachment 2.1-b(2)

(3) APPROVAL OF TEMPORARY CONTRACT APPOINTMENTS, 1982-83, Attachment 2.1-b(3)

These two items were discussed in today's Closed Session. As a result, board members agreed action should be taken on these appointments. (Copies of the list of appointees were distributed.)

It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board to approve of the regular certificated appointments listed on Attachment 2.1-b(2).

It was moved by Dr. Dobbs, seconded by Mr. Ricks, and passed by the board to approve of the temporary contract appointments, 1982-83, as listed on Attachment 2.1-b(3).

(4) APPROVAL OF REDUCED WORKLOAD CREDITED FOR RETIREMENT PROGRAM, SYDNEY SIEMENS, PROFESSOR, ADN PROGRAM, Attachment 2.1-b(4)

Ms. Sydney Siemens has requested going on a reduced workload program credited for retirement in accordance with the provisions of Education Section 87483 and District Certified Policy 2342. Ms. Siemens will work a 50% workload assignment (100% Fall semester - 0% Spring semester) with her first reduction effective with the 1983 Spring semester. This request has been reviewed and endorsed by the department head and the Dean of Instruction.

continued on next page...
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (4) continued:

         In response to a Board question, Mr. Oroz stated that the purpose of this reduced workload was to phase the employee into retirement. He also stated that even though Ms. Siemens had just had a sabbatical leave, it would have no bearing on her request for retirement according to STRS, as sabbatical leaves are no longer considered breaks in service.

         Mr. Huglin added that Ms. Siemens has put herself on record that she will retire in five years and that it is beneficial to the District in two ways: The employee's hourly replacement will cost less than a full-time employee and, therefore, save money. Also, with a commitment to retire in five years the Instruction Office will be able to use this information in planning.

         It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the reduced workload credited for retirement program for Sydney Siemens, effective the 1983 Spring semester.

2.2 CLASSIFIED PERSONNEL

   a. ROUTINE

      It was moved by Mr. Ricks, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

      (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

      (2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

      (3) ACCEPTANCE OF RESIGNATION: JANIS SHAW, INT. ACCT. CLK., ACCOUNTING OFFICE, EFFECTIVE 7/14/82, Attachment 2.2-a(3)

      (4) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(4)

      (5) APPROVAL OF 1982-83 PROFESSIONAL GROWTH INCREMENTS AND STIPENDS, Attachment 2.2-a(5)

   b. NON-ROUTINE

      (1) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION: FRED C. GATES, LAB. TEACHING ASST., AUTO SERVICES, Attachment 2.2-b(1)

         Mr. Oroz notified the Board of the death, after a brief illness, of Fred C. Gates on June 14, 1982. Mr. Gates was a Laboratory Teaching Assistant in the Auto Services Department.
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (1) continued:

         It was moved by Dr. Dobbs, seconded by Mr. Ricks, and
         passed by the Board to give official recognition of the death
         of Fred C. Gates on June 14, 1982, and to adjourn the meeting
         in his memory.

   2.3 GENERAL PERSONNEL
      a. ROUTINE

      It was moved by Mr. Wells, seconded by Mr. Frank, and passed
      by the Board to approve of the following routine General Personnel
      item, as described in the attachment:

      (1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

      b. NON-ROUTINE

         No items

3. STUDENT SERVICES
   3.1 REPORT BY ASSOCIATED STUDENTS

      None

   3.2 APPROVAL OF AMENDMENT TO STUDENT GRIEVANCE POLICY, APPENDIX F, CERTIFI-
      CATED NON-ADMINISTRATIVE PERSONNEL POLICIES, Attachment 3.2

      The Student Services Advisory Committee with the concurrence of the
      Student Senate, Representative Council and the Board Subcommittee on
      Educational Policies recommended changes to existing college policy on
      the student grievance process. The proposed changes incorporate an
      intermediate review step by the Assistant Dean of Student Services, or
      designee, to ascertain if, in fact, a grievance did take place.

      It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by
      the Board to approve of the amended Student Grievance Policy, Appendix F,
      as contained in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION
   4.1 APPROVAL OF 1982-83 CALENDAR, CONTINUING EDUCATION DIVISION, Attachment 4.1

      It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by
      the Board to approve of the 1982-83 calendar for the Continuing Education
      Division, as contained in Attachment 4.1.

   4.2 APPROVAL OF PROPOSED COURSES FOR FALL 1982, CONTINUING EDUCATION
      DIVISION, Enclosure #2

      Dr. Bobgan highlighted some of the courses that will be offered
      for the Fall term. He indicated that the Continuing Education Division
4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

will be recommending a fee schedule for the Fall at a later meeting.
The Spring term for 1982 had a cancellation rate in the fee classes of
9% as opposed to the normal rate of 5%. It has not been determined if
the higher cancellation rate was due to the fee or lack of interest in
the subject matter of the classes. He feels that a $10 fee is reasonable.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed
by the Board to approve of the proposed courses for Fall, 1982, Continuing
Education Division, as listed in Enclosure #2.

4.3 APPROVAL OF INSTRUCTIONAL MATERIALS FEES, Enclosure #3

Due to declining state revenues, it has been necessary to recommend
establishing instructional materials fees for credit courses. Criteria
used for determining rates in courses in which fees would be charged
included:

1) costs of instructional materials actually owned
   or controlled by students,
2) costs of printed materials (excluding tests)
   provided to the students for instruction

An analysis of all credit class offerings indicated that fees could
be initiated for more than 400 courses with costs per class ranging from
$1 - $60. Projections are that the total potential income from instruc-
tional materials fees will be in excess of $125,000, an increase of more
than $85,000.

The listing in Enclosure #3 reflects the courses for which instruc-
tional materials fees are recommended. This list was discussed and
approved by the Board Subcommittee on Educational Policies.

Mrs. Powell expressed concern in establishing fees, since fees, once
established, may be more easily raised but understood the necessity of it.
She urged caution in considering fees as a money-making situation.

Mrs. Alexander, as a member of the Educational Policies Subcommittee,
remarked that the fees are realistic and tied to the cost of the course.
She added that other districts have already been charging fees.

When asked by the Board about fee collection, John Romo, who helped
compile the list, stated that a system for collecting fees had been
developed and tested for Summer 1982 and works well. There is also a
specific refund schedule for fees.

Upon recommendation of the Superintendent/President, it was moved
by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to
approve of the Instructional Materials Fees, as listed in Enclosure #3,
effective with the 1982 Fall semester.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed
by the Board to approve of the following routine Business Services items,
as described in the attachments.
5. BUSINESS SERVICES - continued:
   5.1 ROUTINE - continued:

   a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-2695
      THROUGH AND INCLUDING P12-2765 FOR SUPPLIES, EQUIPMENT AND
      SERVICES, Attachment 5.1-a

   b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED
      ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO
      THE MEETING, Attachment 5.1-b

   c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA
      CITY COLLEGE, Attachment 5.1-c

   d. AUTHORIZATION FOR SECURITY PERSONNEL TO ISSUE PARKING CITATIONS,
      Attachment 5.1-d

   e. APPROVAL OF MILEAGE ALLOWANCES FOR 1982-83, Attachment 5.1-e

   f. APPROVAL OF RE-EMPLOYMENT OF MR. GIL BISHOP, RETIREMENT CONSULTANT,
      1982-83 SCHOOL YEAR, Attachment 5.1-f

   g. APPROVAL OF REVISED COSMETOLOGY CONTRACT FOR 1982-83

   h. ACCEPTANCE OF GRANT FOR COLLEGE LIBRARY RESOURCES IN THE
      AMOUNT OF $840

   I. APPROVAL OF EXTENSION OF AGREEMENT WITH SANTA BARBARA NEWS-PRESS
      FOR THE CHANNELS PRINTING, Attachment 5.1-i

5.2 NON-ROUTINE

   a. APPROVAL OF CONTRACT WITH ARENDT/MOHER/GRANT/PEDERSEN/PHILLIPS,
      ARCHITECTS, FOR DESIGN AND SPECIFICATIONS OF THE SNACK BAR AND
      CAMPUS CENTER RENOVATION, Enclosure #4

      Dr. Hanson reviewed this project to date stating that the
      Board had approved conceptual plans for the Campus Center renovation
      and construction of a Snack Bar on March 25, 1982. The location of
      the Snack Bar was subsequently approved by the Board on May 27, 1982,
      and the architect was directed to prepare preliminary design sketches
      for review.

      Dr. Hanson informed the Board that the architect had incor-
      porated suggestions of the Board Facilities Subcommittee into the
      schematic drawings and had prepared a statement of projected cost
      which was distributed to Board members. He then asked Steve Metsch,
      Architect, to review the drawings and cost estimate.

      After Mr. Metsch's presentation Mr. Luria asked if permanent
      seating could be added and made a part of the design.

      Mr. Metsch replied that furniture built in place, although
      virtually indestructible, is much more expensive than something
      separate. He would, however, give an estimate of cost.

      Concern was expressed about Article 15, Page 11, of the agree-
      ment (Enclosure #4): "The owner agrees to provide the following:
      . . ." Board members interpreted this to mean that staff would be
5. BUSINESS SERVICES – continued:
   5.2 NON-ROUTINE – continued:
      a. continued:

required to outline specifications and make decisions that should come from the expertise of the architect as part of his contractual duties.

Mr. Metsch replied that performance standards of construction were clearly the responsibility of the architect but that information related to the equipment to be installed was needed in order to adequately supply utility connections and structural support. He added that the information required could be easily supplied through manufacturers' literature and staff knowledge.

Dr. Hanson stated that planning for and supply of equipment was taken out of the architectural contract as a way of saving money and that staff is capable of specifying exactly what is needed.

Dr. MacDougall said that the Board Facilities Subcommittee had asked that the existing structure be tied in with the proposed structure. Since the plans call for a trellis, will the plans be detailed enough to allow SBCC staff to do the work?

Mr. Metsch responded that the plans for the trellis are not detailed enough to send out to bid for two reasons: 1) The trellis is a tall, long-span structure with concrete columns. If it were added to the Snack Bar project, it would need to go through OSA for review and be time-consuming and costly. 2) Because of its construction, the services of a structural engineer are needed and would add considerably to the cost of the architectural fee.

Dr. MacDougall asked Mr. Metsch to investigate the cost of structural engineering services and give the Board an estimate of the cost of a detailed plan for the trellis.

Mrs. Powell, as a member of the Board Facilities Subcommittee, expressed disappointment at not having any plans for the upgrading of present facilities in the project.

Dr. MacDougall answered that the Snack Bar and renovation of the kitchen (phases 1 and 2) was the number one priority. Phase 3 was scheduled for Summer of 1983. The renovation of the Campus Center Lounge is also proceeding and will be complete by September of 1982.

Mrs. Powell asked that the subcommittee recommendation be part of the record: "This part of the project would proceed at a pace with the general upgrading and maintenance of the Campus Center."

Upon recommendation of the Superintendent it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the contract with Arendt/Mosher/Grant/Pedersen/Phillips, Architects, for design plans and specifications for the Snack Bar and Campus Center Renovation, as enumerated in Enclosure #4, at a fee of $25,000.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. ADOPTION OF RESOLUTION NO. 2 (1982-83) GRANTING AN EASEMENT TO THE CITY OF SANTA BARBARA FOR A WATER WELL, Enclosure #5

The City of Santa Barbara has requested an easement on the northwest corner of the Schott Center on Castillo Street for the purpose of drilling a water production well (Padre Well No. 1). The easement would provide for drilling a well and enclosing the equipment building, as described in the enclosed proposal dated June 8, 1982. The proposal was submitted to the Facilities Subcommittee on June 16, 1982, and received concurrence.

The resolution is the first step in a series to consummate the easement. An extensive process outlined in Education Code Sections 81430, et seq., requires the Board to declare the property surplus to district needs by proper resolution and publication in a general circulation newspaper. Due to the fact that the college has a lease-purchase agreement on the property, the City School Board must also take action in a similar manner by separate resolution and publication.

County Counsel has reviewed and approved of the wording in the resolution. Further, during the publication period, an agreement setting forth all the elements will be negotiated and drafted. The agreement will have both City Schools and City College agree to terms and conditions with the City of Santa Barbara and will be presented to both boards for approval before signed.

Mike Gones, Civil Engineer for the City of Santa Barbara, was on hand to answer questions. The City has chosen this property because of the need for a well in the area, the certainty of water, and the monetary savings of an easement over the purchase of property. The structure will be designed in the traditional Spanish style, and the surrounding area will be planted and maintained by the City. If all legal matters are in order, drilling will begin about August 19 and should be completed by the beginning of the Continuing Education Fall term.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the Board to approve of Resolution No. 2(1982-83) declaring certain real property as surplus to district needs and authorizing an easement to the City of Santa Barbara for construction of a water well (Padre Well No. 1). Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: No one
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

c. RATIFICATION OF PROCUREMENT OF LIABILITY AND PROPERTY INSURANCE, EFFECTIVE JULY 1, 1982, THROUGH JUNE 30, 1983

On June 10, 1982, the Board approved the placement of liability and property insurance through Keenan & Associates. The property survey has been completed indicating an insurance value of $45,974,285, calculated at a rate of $.035 per $100. The property insurance premium amounts to $16,091.

Liability estimates are based on ADA, various district exposures and unusual programs. The premium for the coming year is $19,946. Fidelity coverage was placed for a premium of $1,495, and boiler and machine pressure vessel liability for $2,421. The total property and liability insurance premiums amount to $39,953. The policy limits are stated at $12 million with $10,000 self-insurance retention per incident.

Upon recommendation of the Superintendent it was moved by Mr. Ricks, seconded by Mr. Frank and passed by the Board to ratify the procurement of Liability and Property Insurance, and to approve of the insurance premiums, as described above, effective July 1, 1982, through June 30, 1983.

d. APPROVAL OF INSURANCE CARRIERS FOR PERSONNEL BENEFITS PROGRAM FOR 1982-83, Attachment 5.2-d

Dr. Hanson reported to the Board that the Personnel Benefits Program for 1982-83 is identical to last year except that one additional dental plan will be offered through Blue Cross, if there is sufficient enrollment. He further reported that he had just received a letter from INA cancelling their medical/dental plans as of September 1, 1982. Since the agenda had been prepared before receiving notice, he recommended approving the following Personnel Benefits Plans for the coming year (October 1, 1982, through September 30, 1983) and amending out INA Healthplan HMO.

Mandatory Coverages:
   a. Medical Plans (choice of one)
      1. Blue Cross Foundation
      2. INA Healthplan - HMO
      3. Blue Cross (SB Med) - HMO
   b. Great-West Life Insurance
   c. Crown Income Protection

Optional Coverages:
   a. Dental Plans (choice of one)
      1. INA Health Plan, Dental - HMO
      2. Blue Cross Group Dental - HMO
      3. Blue Cross - UCR Plan (new plan)
   b. Tax Shelter Annuity Plans
      Various plans available to those who have a balance after mandatory/optional coverages are deducted from district allotment for health benefits.
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
      d. continued:

      Upon recommendation of the Superintendent it was moved by
      Dr. Dobbs, seconded by Mr. Ricks, and passed by the Board to approve
      of the Personnel Benefits Programs, carriers and premium rates, as
      indicated in Attachment 5.2-d, effective October 1, 1982, through
      September 30, 1982, amending out INA Healthplan HMO in both medical
      and dental plans.

6. GENERAL INFORMATION
   6.1 RESULT OF SALE OF SURPLUS ITEMS (Information item only)

      The Eclipse 300 and the Nova 2/10 computers were sold through previous
      bids for $5,000. A bid has been received for the four keypunches and one
      teletype machine for $450. The obsolete Burroughs data processing equip-
      ment was advertised in COMPUTER WORLD and listed with a Burroughs equipment
      specialist; however, not a single inquiry has been received on it. The
      search for a buyer will continue.

      The net settlement check from the sale of other items at the Santa
      Barbara County Auction was $295.02.

7. ADJOURNMENT

   Due to Board action on June 24, 1982, the following schedule was adopted:
   July 10, 1982 - Special Meeting: Retreat/Workshop, 8:00-4:00
   July 22, 1982 - Regular Meeting: Canceled

   Upon motion of Mr. Ricks, seconded by Dr. Dobbs, the Board of Trustees
   adjourned in memory of Mr. Fred C. Gates, and ended their regular meeting at
   6:20 pm. The next regularly scheduled meeting will be August 12, 1982.

ATTEST:

Mr. Eli Luria
President, Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary/
   Clerk to the Board of Trustees

Approved by the Board of Trustees

on August 12, 1982