AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 24, 1982

3:30 p.m. - CLOSED SESSION
    Room A-151
4:00 p.m. - REGULAR MEETING
    Room A-211
    Administration Building
    Santa Barbara City College
    Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION - Personnel matters

1.5 MINUTES OF REGULAR MEETING OF JUNE 10, 1982

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

    a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

    b. REPORT ON COMING EVENTS - Mr. Jim Williams

    c. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

    a. ROUTINE

        (1) RECOMMENDED APPROVAL OF TEMPORARY, HOURLY CERTIFICATED
            PERSONNEL, SUMMER SESSION 1982
            Attachment 2.1-a(1)

        (2) RECOMMENDED APPROVAL OF ADDITIONAL INSTRUCTORS, 1982 SUMMER
            SESSION
            Attachment 2.1-a(2)

        (3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
            Attachment 2.1-a(3)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(4) RECOMMENDED APPROVAL OF TEMPORARY REDUCTION IN CONTRACT:
Suzanne Medina-Nguyen, Asst. Professor, English (ESL),
EFFECTIVE 1982-83 COLLEGE YEAR (FROM FULL-TIME TO 50%)
Attachment 2.1-a(4)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION: Dr. Joanne B. Hendrick,
Professor, Nursery School, EFFECTIVE JUNE 17, 1982
Attachment 2.1-b(1)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED
AND CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING
EDUCATION DIVISION
Enclosure #1

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL
PROGRAM (1981-82 and 1982-83 SCHOOL YEARS)
Attachment 2.2-a(2)

(3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS
Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF LONGEVITY INCREMENTS; Mervin Kerr,
and Gilbert Loustalot, Custodians, 10 YEARS, EFF: 7/1/82
Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE WITHOUT PAY
(UP TO SIX MONTHS) FOR GILBERT LOUSTALOT, CUSTODIAN, EFFECTIVE
JUNE 14, 1982
Attachment 2.2-a(6)

Mr. Loustalot, who has been seriously ill, has exhausted all
entitlements to sick leave, vacation leave, compensatory over-
time, and other available paid leave. It is recommended that
Mr. Loustalot be approved for a health leave of absence with-
out pay up to 6 months, in accordance with CSEA Article 14.8.3,
effective June 14, 1982.
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2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-Routine
         (1) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT (15 YRS.): JULIETTE SANGSTER, TEACHER'S AIDE, LIFE SCIENCE, EFFECTIVE 7/1/82  
             Attachment 2.2-b(1)
         (2) RECOMMENDED APPROVAL OF CONTINUATION OF 1981-82 C.S.E.A., CHAPTER 289, SALARY & PERSONNEL BENEFIT SCHEDULES FOR 1982-83  
             The 1982-83 negotiations with C.S.E.A. are in progress and have not been settled.  
             As an interim agreement, it is recommended that the 1981-82 C.S.E.A. Salary & Benefit schedules be continued into 1982-83.
         (3) PUBLIC HEARING ON DISTRICT'S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL  
             On June 10, 1982, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal.  
             The Board gave notice to the public that at its next meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District's initial proposal.  
             It is recommended that this hearing be held.

2.3 GENERAL PERSONNEL
   a. ROUTINE
      No items
   b. NON-ROUTINE
      (1) RECOMMENDED APPROVAL OF SALARY & PERSONNEL BENEFITS ADJUSTMENT FOR 1982-83
      Salary and Personnel Benefit recommendations have been developed in discussions with the Superintendent/President and representatives of the Instructors' Association, the Continuing Education Instructors' Association, the Certified Administrators' Salary Committee and the Classified Management/Supervisory/Confidential Salary Committee.
      Recommendations will be presented to the Board during the regular board meeting by the Superintendent/President.
      Adoption will be requested of a proposed Salary & Benefit Adjustment package which will be distributed at the board meeting.
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED ADOPTION OF RESOLUTION No. 24 (1981-82) IN RECOGNITION OF DISTINCTIVE SERVICE TO SANTA BARBARA CITY COLLEGE

3.3 RECOMMENDED APPROVAL OF AMENDED GRADING POLICIES WHICH COMPLY WITH THE TITLE V REQUIREMENTS

Enclosure #2

The Scholastic Standards Committee, with the concurrence of the Representative Council and Board Subcommittee on Educational Policies, is recommending changes to college policies on student class withdrawals, academic dismissal, and progress disqualification. These changes are in accord with State statutes.

The policy changes on academic dismissal and progress disqualification require higher levels of student academic performance in order for students to maintain enrollment in the college. The withdrawal policy is changed to provide a consistency in withdrawal deadline applicable to both faculty and students.

It is recommended that the amended Grading Policies, Student Personnel Policies Section 3140, as contained in Enclosure #2, be approved.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF NEW COURSES/PROGRAM FOR 1982-83

Attachment 4.1

Attachment 4.1 contains a list of new courses/program endorsed by the Curriculum Advisory Committee meeting during 1981-82. The new courses/program are proposed beginning with the 1982-83 year.

It is recommended that approval be given of the new courses/program as described in Attachment 4.1.
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4. CURRICULUM AND INSTRUCTION - continued:

4.2 PUBLIC HEARING AND ADOPTION OF COURSE CLASSIFICATION SYSTEM AS REQUIRED BY TITLE V

Attachment 4.2

At the board meeting of June 10, 1982, the Course Classification System was presented for approval as required by Title V. Notice has been given to the public that a hearing will be held at today's meeting for public input on the adoption of the Course Classification System by interested members of the public.

The Superintendent recommends a public hearing be held, and, further, that the Course Classification System, as prepared by the Instruction Office, be adopted as required by Title V.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-2555 THROUGH AND INCLUDING P12-2694 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS

Attachment 5.1-d

e. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS No. 82-111, 112, 113, 114 AND 82-116 THROUGH 82-122 FOR INTERNAL ACCOUNTING ACTIONS

Attachment 5.1-e
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

f. RECOMMENDED ACCEPTANCE OF REAL ESTATE ENDOWMENT SCHOLARSHIP FUND AWARD OF $1,279 FOR 1982-83

Annually, the California Department of Real Estate grants awards from its Endowment Scholarship Fund to colleges which offer a program in Real Estate. Students majoring in Real Estate are eligible to apply for funds through the Financial Aid Office. Awards are allocated by the Chancellor's Office and Santa Barbara City College is scheduled to receive an award of $1,279 for the 1982-83 school year.

The Superintendent recommends acceptance of the $1,279 Real Estate Endowment Scholarship award for 1982-83.

g. RECOMMENDED APPROVAL OF RENEWAL OF CONTRACT FOR ATTORNEY SERVICES, THOMAS P. ANDERLE

Because of the continuing need for specialized legal services, and the overload in the County Counsel's office, the staff recommends that Thomas P. Anderle continue to be employed under provisions of the Education Code. The County Counsel's office has approved such an employment contract.

The Superintendent recommends approval of the renewal of the contract with Thomas P. Anderle.

h. RECOMMENDED APPROVAL OF RENEWAL OF AGREEMENT FOR THE USE OF CLINICAL FACILITIES BY THE RADIOLOGIC TECHNOLOGY PROGRAM

Agreements for the use of clinical facilities by the Radiologic Technology Program are renewed on an annual basis. The agreement, as it stands, specifies an understanding relative to clinical experiences for students enrolled in the program at the college.

The Superintendent recommends approval of the renewal of agreements for use of clinical facilities by the Radiologic Technology Program with: General Hospital, County of Ventura; Community Memorial Hospital, Ventura; and Santa Barbara Medical Foundation, Santa Barbara.

i. RECOMMENDED APPROVAL OF MOWING AGREEMENT WITH GOLETA UNION SCHOOL DISTRICT

Attachment 5.1-1

In the past, mowing services at the Goleta Valley Continuing Education Center have been performed by the Goleta Union School District with their equipment. The cost for services in 1982-83 will be $660 for the year.

The Superintendent recommends approval of the agreement for the period July 1, 1982 to June 30, 1983.
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

j. REQUEST FOR SUNDAY USE OF DISTRICT FACILITIES

Attachment 5.1-j

Another request has been received from the Santa Barbara Sports Car Club, Inc., for use of parking lots 2B and 2C for an auto sports event on Sunday, June 27, 1982.

Similar requests in the past have received approval.

5.2 NON-ROUTINE

a. RECOMMENDED ADOPTION OF RESOLUTION No. 25 (1981-82) ESTABLISHING THE 1982-83 APPROPRIATION LIMIT

Attachment 5.2-a

SB 1352, the implementing legislation for the Gann Initiative (Proposition #4), requires that each year the governing body of each local jurisdiction shall, by resolution, establish its revenue appropriation limit for the following year. The necessary computation results in a limit of $28,592,733. The district is well within the limit. Documentation used in the determination was available for examination by the public for fifteen (15) days prior to this meeting.

The Superintendent recommends adoption of Resolution No. 25 (1981-82) establishing a $28,592,733 appropriation limit for 1982-83.

b. RECOMMENDED APPROVAL OF THE 1982-83 TENTATIVE BUDGET

Enclosure #3

As required by law, the Tentative Budget must be adopted prior to the start of the new fiscal year. The 1982-83 Tentative Budget presented is a "balanced budget" (i.e., projected expenses equal anticipated income) based on a funded enrollment of 8635 ADA. Several assumptions regarding 1982-83 state revenue (e.g., no cost of living adjustment, no enrollment growth, no deflator mechanism, etc.) and an estimated ending balance for 1981-82 are incorporated. The final budget will be prepared with more definitive information on state funding and effects of additional statewide revenue shortfall.

The Superintendent recommends approval of the proposed 1982-83 Tentative Budget.
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6. GENERAL INFORMATION

No items

7. ADJOURNMENT

At the request of the Board, another Retreat is planned as a working session for Board members and the Superintendent/President.

Therefore, the following is recommended:

SPECIAL MEETING    July 10, 1982 (Saturday)
Time: 8:00 am - 4:00 pm
Place: La Casa de Maria

CANCEL: July 22, 1982 regular meeting

The next regular meeting of the Board of Trustees is scheduled for Thursday, July 8, 1982.