MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
June 10, 1982
3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER

   The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria at 4:15 p.m. on Thursday, June 10, 1982 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

   A CLOSED SESSION preceded the regular meeting. See details under Item 1.4.

   1.2 ROLL CALL

   Members present:
   Mr. Eli Luria, President
   Mrs. Kathryn O. Alexander
   Dr. Joe W. Dobbs
   Mr. Sidney R. Frank
   Mrs. Joyce H. Powell (arrived 3:56 p.m.)
   Mr. Guy Parvex, Student Member

   Members absent:
   Mr. Benjamin P.J. Wells, Vice-President
   Mr. Gary R. Ricks

   Others present for all or a portion of the meeting:
   Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
   Dr. Charles Hanson, Business Manager and Assistant Secretary/Clerk to the Board of Trustees
   Dr. Martin Bobgan, Administrative Dean, Continuing Education
   Mrs. Lynda Rodrigues, Administrative Dean, Student Services
   Mr. Mike Hoffman, THE CHANNELS Reporter
   Mr. Jim Williams, College Information Officer
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
June 10, 1982  

1. GENERAL FUNCTIONS - continued:  
1.2 ROLL CALL - continued:  

Others present for all or a portion of the meeting - continued:  

Dr. Abelino Bailon, Asst. Dean, Continuing Education  
Mr. David Barraza, Student  
Mr. Roberto Castro, Data General Representative  
Mr. David Chavez, Custodian, Facilities & Operations Department  
Ms. Julie Chevalier, Student  
Mr. Robert H. Dependahl, Instructor, Computer Science  
Mr. Robert Dinaberg, Assoc. Professor, Physical Education Dept.  
Mr. John Dunn, Assoc.Professor/Director, H.R.M. Department  
Mrs. Trish Dupart, President, C.S.E.A.  
Ms. Debbie Findeisen, Student  
Ms. Rita Harrington, Reporter, C.S.E.A.  
Mr. Jesse Hicks, Student  
Mr. Burton P. Miller, Adm.Astt. to Superintendent/President  
Ms. Pat Moorhouse, Asst.Prof, Physical Education Department  
Dr. Gilbert Robledo, Coordinator, Student Operations  
Mr. Ralph Schiferl, Professor, Computer Science  
Ms. Shannon Smith, Student  
Mr. Stewart Swartz, Lab.Tch.Asst., Computer Science  
Mr. John Tobin, Personnel Specialist, Personnel Department  
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees  

1.3 WELCOME  

Mr. Luria extended a cordial welcome to all present.  

1.4 CLOSED SESSION  

Upon motion by Mrs. Alexander, seconded by Dr. Dobbs, Mr. Luria declared a CLOSED SESSION AT 3:34 p.m. Present were board members  
Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, and Dr. MacDougall,  
Dr. Hanson, and Mr. Oroz. Mrs. Powell arrived at 3:56 p.m. and joined the CLOSED SESSION.  

At 4:13 p.m. the CLOSED SESSION ended upon motion of Mrs. Powell, seconded by Mrs. Alexander. All proceeded to Room A-211 for the regular meeting.  

Mr. Luria stated that a personnel matter had been discussed in the CLOSED SESSION.  

1.5 MINUTES OF REGULAR MEETING OF MAY 27, 1982  

Upon motion of Mrs. Alexander, seconded by Dr. Dobbs, the minutes of the regular meeting of May 27, 1982 were approved by the Board of Trustees as delivered.
MINUTES - Regular Meeting
SBCCD Board of Trustees
June 10, 1982

1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None.

1.7 COMMUNICATIONS

ADDED: Dr. MacDougall introduced Mr. Robert Dinaberg, Director of Athletics.

Mr. Dinaberg announced that the college had won the Western States Conference Supremacy Award as being most successful in programs offered in the P.E. Department. He displayed the large trophy that came with the recognition. He then introduced Ms. Pat Moorhouse who had coached the Women's Tennis Team to first place in the State of California - the first time ever for Santa Barbara City College. Ms. Moorhouse had also been named Coach of the Year. Mr. Dinaberg presented her with a small replica of the trophy.

Ms. Moorhouse introduced her winning tennis players: Debbie Findeisen, and Shannon Smith.

At this time, a small parade honoring the tennis team walked through the room with banners to everyone's enjoyment and delight.

Mr. Luria, on behalf of the board expressed pride in the students, the program and their instructors, and extended congratulations on the awards and honors.

a. PRESENTATION - Dr. Peter R. MacDougall

Dr. MacDougall, in making a surprise presentation to members of the board of Trustees, read the wording in a Certificate of Appreciation prepared for today's meeting. Then he personally handed to each board member present a Certificate of Appreciation and requested the board adjourn to a social break for staff members to meet with board members.

Upon motion by Mrs. Alexander, seconded by Mr. Frank, Mr. Luria adjourned the meeting at 4:20 p.m. All present gathered in the outside corridor for refreshments and visiting with the Board members.

At 4:30 p.m., the regular meeting reconvened upon motion of Mrs. Powell, seconded by Mrs. Alexander.

Dr. Dobbs expressed appreciation for the surprise Certificate of Appreciation. He considers being a board member a job of fun, enjoyment, particularly in meeting with the Superintendent/President, staff and students of this college.

Mr. Luria stated that Dr. Dobbs had accurately expressed feelings of the entire board. He wished to thank whoever was responsible - it was nicely done.

Mrs. Alexander expressed being stunned by the pleasant surprise.

(A copy of Certificate of Appreciation attached at end of minutes.)

Continued on next page.....
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Dr. John Kay, in the audience, on a personal basis and representing the Instructors Association, congratulated the board members for performing with distinction - a fine reflection on the College and in the community. "We are all glad you are here," he stated, "and acting in a very human activity."

b. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann reported on the committees that had been very active and productive during the school year:
1) Freedom & Tenure Committee, chaired by Helena Hale
2) Professional Standards Committee, chaired by Ray Rosales
3) Teacher Load Committee, chaired by Ken Nack
4) Library Committee, chaired by George Frakes
5) Sabbatical Leave Committee, chaired by Peter Haslund
6) Computer Assisted Instruction, (CAI), chaired by Elwood Schapansky

Dr. Lindemann noted it would be a very long list if all faculty members were to be recognized for participation on college and Academic Senate Committees.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period June 11, through June 24, 1982.

d. REPORT ON CURRENT ISSUES - Dr. Peter R. MacDougall

Dr. MacDougall reported on other Ad Hoc Committees:

1) MISSION STATEMENT COMMITTEE-(Chaired by H. Bagish)

statement submitted to Superintendent/President this week; will be distributed campus wide with responses expected early in Fall for review by board subcommittee and later by full board.

COLLEGE READINESS COMMITTEE-(Chaired by P. Buckelwe)

undergoing intense discussions.

INSTRUCTIONAL REORGANIZATION

Dean Huglin and the Superintendent/President have appeared at Representative Council meetings and responded to the plan submitted; further discussions to take place.

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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      d. Continued:
         2) Two measures that passed in the recent election - i.e., Inheritance Taxes and Indexing - should result in a loss of dollars to the State; at present time, community colleges are projected to suffer a $30 million loss in some course areas and $50 million in the reserves; also the deflater clause in AB 8 may result in $170 million reduction. Finances are being closely monitored.
         3) Activity with THE FOUNDATION. Working with a small group for the next step in development; may be able to retain a person on half-time to pursue large grants; hope to identify someone for the first board meeting in July.
         4) AB 2253 (G, Hart) how to allow districts to charge a fee for adult education programs to meet difference in costs between amount of State allocation and amount spent to offer those programs; an amendment to this bill may provide for this up to expenses.

ADDED: Dr. Dobbs reported that a Budget Conference Committee has been set up to make a determination between Senate and House recommendations for the budget.

ADDED: Mrs. Alexander commended the Annual Awards event last Friday - beautifully done - impact on students by faculty important factor in feeling of whole evening.

1.8 NOTICE FOR NOMINATION OF 1982 STUDENT TRUSTEE FOR BOARD OF DIRECTORS, CALIFORNIA COMMUNITY COLLEGE TRUSTEES, Attachment 1.8

This was an information item notifying the student trustee of the new time period to submit a nomination to the California Community College Trustees.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE

   Upon motion by Mr. Frank, seconded by Mrs. Powell, it was passed by the board to approve of the following routine Certificated Personnel items, described in the attachments:

   (1) APPROVAL OF TEMPORARY, HOURLY CERTIFICATED PERSONNEL, SUMMER SESSION 1982, Attachment 2.1a-1

   (2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS AND LECTURERS, 1982 SUMMER TERM, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

   (3) RECOMMENDED APPROVAL OF MILITARY LEAVE OF ABSENCE (WITH PAY): DR. RICHARD M. SANCHEZ, ASST.DEAN, EDUCATIONAL PLANNING & DEVELOPMENT, JULY 12-23, 1982, Attachment 2.1-a(3)
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE

ITEM  DEFERRED  (1) REQUEST BY INSTRUCTORS' ASSOCIATION TO COMMENT ON THE FINANCIAL Status of the District

This item was deleted at the request of the Instructors' Association.

2.2 CLASSIFIED PERSONNEL
   a. ROUTINE

   It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Classified personnel items as described in the attachments:

   (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a(1)

   (2) APPROVAL OF HEALTH LEAVE OF ABSENCE: TERRANCE RYAN, SECURITY OFFICER, 3/13/82 THROUGH 7/7/82, Attachment 2.2-a(2)

   (3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

   b. NON-ROUTINE

   (1) APPROVAL OF PROMOTION: JOSEPH R. McHATTON, ACCT., CLK., SR., ACCOUNTING (REPLACING M. PALETTE), EFFECTIVE 7/12/82, Attachment 2.2-b(1)

   It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the board to approve of the promotion of Joseph R. McHatton to Account Clerk, Sr., Accounting Department, effective 7/12/82.

   (2) APPROVAL OF SIX-MONTH PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): RICHARD FRANZ, PRIN., CLK., ADMISSIONS, EFFECTIVE 7/1/82 THROUGH 12/31/82, Attachment 2.2-b(2)

   Mr. Oroz indicated that a request had been received from Richard Franz for a six month leave. This would be without pay to pursue personal and professional development.

   It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the board to approve of a six-month personal leave of absence (without pay) for Richard Franz, Principal Clerk, Admissions Office, effective July 1, 1982 through December 31, 1982.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF NADIA DELLA PENTA TO WORK OUT-OF-CLASSIFICATION AS PRINCIPAL CLERK, EFFECTIVE 7/1/82 - 12/31/82, Attachment 2.2-b(3)

Mr. Oroz indicated that this item was related to the preceding item. This will be a temporary replacement for the six-month period.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the board to approve of Nadia Della Penta working out-of-classification as Principal Clerk, replacing Richard Franz, effective July 1, 1982 through December 31, 1982.

(4) PRESENTATION OF INITIAL DISTRICT CSEA COLLECTIVE BARGAINING CONTRACT PROPOSAL, 1982-83 SCHOOL YEAR

Mr. Oroz stated that the district's initial response to the CSEA proposal presented on May 13, 1982 is as follows:

Whereas the Santa Barbara Community College District does not know at this time what funding will be received from the State for the 1982-83 fiscal year, the following is the district's initial proposal to CSEA:

That there be no change in the current CSEA Salary Schedule (Appendix "B" and the health and welfare benefits including the dollar amount per unit member (Appendix "C") for the 1982-83 fiscal year.

It was moved by Mrs. Alexander, seconded by Mrs. Powell and passed by the board to:

1) officially adopt the initial proposal,
2) make the proposal a matter of public record for public pickup in the President's Office and the Personnel Department, and
3) give notice by District news release to the public that at its next board meeting on June 24, 1982, a hearing will be held to provide the public with an opportunity to express itself regarding the District's proposal.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Frank, seconded by Mrs Powell and passed by the board to approve of the following routine General Personnel item as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

None
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Parvex reported briefly on the Candidates Forum held last Wednesday. This had been planned by Betty Johnson of the Awareness Club.

During the summer, planning sessions will be held in readiness for next year.

Dr. MacDougall and members of the board congratulated Mr. Parvex on his election as Student Body President for the coming year.

3.2 ADOPTION OF POLICIES FOR LATE APPLICATION FEE AND LATE CHANGE OF PROGRAM FEE, SECTIONS 3113.91 and 3113.92

Dr. MacDougall indicated that districts are allowed to charge these fees. The $1.00 for late program changes will begin with the 1982 Summer Session, and the $2.00 fee for late applications will be effective with the 1983 Spring Semester.

Dean Rodrigues added that over 1,500 applications arrive during the first three weeks of classes. Implementing these fees had been avoided intentionally in the past, but handling costs have become exorbitant. There is no cost for any program change during the first two weeks.

It was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the board to adopt as college policies, Late Application Fee and Late Change of Program Fee, Sections 3113.91 and 3113.92, as contained in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION

4.1 NOTICE OF PUBLIC HEARING ON ADOPTION OF COURSE CLASSIFICATION SYSTEM, TITLE V, Enclosure #1

Dr. MacDougall stated that a public hearing must be held to comply with Title V regulations concerning classification of credit and non-credit curriculum.

Mrs. Alexander indicated that Dr. Sanchez had reviewed this thoroughly for the Educational Policies Subcommittee. Only one minor change had been suggested by the Chancellor's Office in the report submitted.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the board to give notice by a news release that a public hearing will be held on June 24, 1982 for public input on the adoption of the Course Classification system for the Santa Barbara Community College District.
5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Business Services items as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-2353 THROUGH AND INCLUDING P12-2554 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 4.1-b

c. APPROVAL OF AMENDMENT TO 1981-82 INSTITUTIONAL MEMBERSHIP LIST TO ADD: NATIONAL ASSOCIATION OF VETERANS PROGRAM ADMINISTRATORS (NAVPA), Attachment 5.1-c

d. APPROVAL OF PROFESSIONAL CONSULTANTS, Attachment 5.1-d

e. APPROVAL OF DISPOSAL OF A BECKMAN INFRARED SPECTROPHOTOMETER TO BE DONATED TO SANTA BARBARA JUNIOR HIGH SCHOOL

f. APPROVAL OF PLACEMENT OF LIABILITY AND PROPERTY INSURANCE THROUGH KEENAN & ASSOCIATES

5.2 NON-ROUTINE

a. APPROVAL OF AGREEMENT WITH U.C.S.B. FACULTY CLUB FOR MANAGEMENT SERVICES PROVIDED BY THE H.R.M. DEPARTMENT, Enclosure #2

Dr. Hanson indicated that renewal of the contract will now include food services by the college’s H.R.M. Department.

Mr. John Dunn, Director of Food Services, added that providing the management services to the U.C.S.B. Faculty Club over the last year has been very good educationally. He appreciated the support of the board. With H.R.M. students in attendance in uniform their complaint of unfavorable food service has been identified with Santa Barbara City College. Including food services will not only prove financially beneficial, but emphasize quality of the H.R.M. program.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed the board to approve of the agreement with UCSB Faculty Club for management and food services, as described in Enclosure #2, effective June 21, 1982.

b. APPROVAL OF PURCHASE OF DIGITAL EQUIPMENT CORPORATION VAX 11/750 FOR COMPUTER SCIENCE DEPARTMENT

Dr. Hanson indicated that purchase of this computer system is recommended after considerable research and a great deal of time spent by administrative staff and faculty members, including Mr. Ralph Schiferl who has been on sabbatical leave.

During the past years, the Computer Science Department has increased in weekly student contact hours (WSCH) by approximately 300% and the growth trend will continue.

.....continued on next page
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

The bid from the Digital Equipment Corporation was one of nine bids received and evaluated by the staff of the Computer Science Department. The new computer proposed and recommended by the staff is from the Digital Equipment Corporation and will allow 8 to 10 more students to participate in 25 class sections of computer training.

A representative of Data General, Mr. Roberto Castro, requested the delay of acceptance of the recommendation until additional comparison tests could be made.

Mr. Ralph Schiferl and Rob Dependahl responded to various questions from board members.

The bid from Digital Equipment Corporation with a discount to the district was effective until June 14 only. Board members felt proper and sufficient testing had been carried out by staff members.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the purchase of the Digital Equipment Corporation VAX 11/750, as described in Quotation C-IJM-ITK-82-328, and as modified by the college at a net price of $143,935.95.

c. APPROVAL OF TRANSFER OF $25,000 TO THE SELF-INSURANCE RESERVE FUND AND ADOPTION OF RESOLUTION No. 23 (1981-82), Attachment 5.2-c

Dr. Hanson indicated that because of self-insurance retention, the district has been able to save about $25,000 in premiums which should be put into a self-insurance reserve fund.

Dr. MacDougall commended Dr. Hanson on the savings affected by recommendations in this area.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to adopt Resolution No. 23(1981-82) approving of appropriation Transfer No. 82-115 in the amount of $25,000 from the General Fund to the Designated Reserve Fund for Self-Insurance. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell
Noes: None
Absent: Mr. Wells, Mr. Ricks

6. GENERAL INFORMATION

None

7. ADJOURNMENT

Upon motion of Mrs. Alexander, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 5:32 p.m.

ATTEST:

Mr. Eli Luria
President, Board of Trustees
Santa Barbara Community College District
Approved by the Board of Trustees

Dr. Peter R. MacDougall
Superintendent/President and Secretary/
Clerk to the Board of Trustees

on June 24, 1982