AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 13, 1982

3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION - Personnel matter
   1.5 MINUTES OF SPECIAL MEETING OF APRIL 29, 1982
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann
      b. REPORT ON COMING EVENTS - Mr. Jim Williams
      c. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF ADDITIONAL TEMPORARY HOURLY CERTIF-
             ICATED PERSONNEL, SPRING 1982 SEMESTER
             Attachment 2.1-a(1)
         (2) RECOMMENDED APPROVAL OF HOURLY SUBSTITUTES, LECTURERS
             (CONSULTANTS), CONTINUING EDUCATION DIVISION
             Attachment 2.1-a(2)
         (3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
             Attachment 2.1-a(3)
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2. PERSONNEL – continued:

2.1 CERTIFIED PERSONNEL – continued:

a. ROUTINE – continued:

(4) RECOMMENDED ACCEPTANCE OF RESIGNATION: ROBERT A. CARMAN, PROFESSOR, PHYSICAL SCIENCE/MATH, EFFECTIVE 6/17/82

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): FRANK D. COX, PROFESSOR, PSYCHOLOGY, EFFECTIVE 1982-83 COLLEGE YEAR

Attachment 2.1-a(5)

A request has been received from Dr. Frank Cox for a personal leave of absence, without pay, for the 1982-83 college year. This request has the approval of the Department Chairperson and the Dean of Instruction.

It is recommended that approval be given this request.

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF RETIREMENT: WILLIAM C. JORGENSEN, PROFESSOR, LIFE SCIENCE, EFFECTIVE JUNE 18, 1982

Attachment 2.1-b(1)

(2) ANNOUNCEMENT OF ANNUAL FACULTY LECTURER

The Selection Committee for the Annual Faculty Lecturer has completed its deliberations.

Dr. Barbara Lindemann, Academic Senate President, is pleased to announce that Dr. Harold M. Dunn has been chosen for the 1982-83 college year. Specific plans for his presentation will be forthcoming at a later date.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES)

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAM

Attachment 2.2-a(2)
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2. PERSONNEL - continued:  

2.2 CLASSIFIED PERSONNEL - continued:  

a. ROUTINE - continued:  

(3) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: FRANCES E. BERLOVE, SECRETARY, SR., STUDENT ACTIVITIES, EFFECTIVE 4/7/82, 6-8 WEEKS  

Attachment 2.2-a(3)  

(4) RECOMMENDED APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: GILBERT LOUSTALOT, CUSTODIAN, FACIL. & OPER., EFFECTIVE 5/1/82 THROUGH 6/30/82  

Attachment 2.2-a(4)  

(5) RECOMMENDED ACCEPTANCE OF RESIGNATION: JOSEPH CAUDILLO, MAINT. TRAINEE, FACIL. & OPER., EFFECTIVE 5/12/82  

Attachment 2.2-a(5)  

(6) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE  

Attachment 2.2-a(6)  

b. NON-ROUTINE  

(1) PRESENTATION OF INITIAL C.S.E.A. COLLECTIVE BARGAINING CONTRACT FOR 1982-83 SCHOOL YEAR  

In accordance with the provisions of Chapter 10.7, Division 4, Title 1, of the Government Code (Rodda), the board is required to have officially presented all initial proposals from recognized employee organizations which relate to matters within the scope of meeting and negotiating. The Rodda Act also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the board.  

The proposal will be presented and described to the board by its official representative.  

As required by the Rodda Act, Section 3547, it is recommended that the board:  

1) officially receive the C.S.E.A. initial proposal;  
2) make the C.S.E.A. proposal a matter for public pickup in the President's office and the Personnel Department; and  
3) give notice by district news release to the public that at its next board meeting on May 27, 1982, a hearing will be held to provide the public with an opportunity to express itself regarding the C.S.E.A. proposal.
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEERS
Attachment 2.3-a(1)

b. NON-ROUTINE
No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROGRESS REPORT ON COLLEGE READINESS COMMITTEE
Attachment 4.1

Mr. Pablo Bucklew, Chairperson of the College Readiness Committee, will be present to speak to the progress of this committee and respond to questions.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-2526 (PRIOR YEAR) AND P12-2095 THROUGH AND INCLUDING P12-2180 FOR SUPPLIES, EQUIPMENT AND SERVICES
Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING
Attachment 5.1-b

c. RECOMMENDED APPROVAL OF DISPOSAL OF SURPLUS PROPERTY
Attachment 5.1-c

The items listed on the attachment are surplus to the needs of the district and are recommended for disposal at the Santa Barbara County Auction on Saturday, May 22, 1982. Included are some photo enlargers and a 16 mm movie camera that will be advertised and sold to the highest bidder.

The Superintendent recommends that the items listed on Attachment 5.1-c be declared surplus and made available for sale at the Santa Barbara County Auction.
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5. BUSINESS SERVICES - continued:  

5.1 ROUTINE - continued:  

d. RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANTS  

Attachment 5.1-d  

e. RECOMMENDED APPROVAL OF AGREEMENT FOR USE OF CLINICAL FACILITIES WITH THE MEMORIAL REHABILITATION HOSPITAL  

The Memorial Rehabilitation Hospital is a new site for use of clinical facilities for A.D.N. students. The hospital was formerly associated with the Santa Barbara County Health Services, but has now become an independent facility. The agreement is similar to the agreements the district has with Cottage, Goleta Valley and St. Francis hospitals. The agreement will be automatically renewed every year for a period of five years.  

The Superintendent recommends approval of the agreement with Memorial Rehabilitation Hospital for the period April 1, 1982 to March 31, 1983, with an automatic renewal every year for a period of five years.  

f. RECOMMENDED APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS FOR THE 1982-83 SCHOOL YEAR  

Attachment 5.1-f  

Annually, the district enters into a contract for a film service through a cooperative arrangement with other school districts. The film contract schedule and agreement permits participation on one of three levels. The A-V Media staff and Office of Instruction have reviewed the proposed contract and recommend that the district enter into the agreement for Schedule #1, Limited Contract, at the continuing basic rate of $8 per film per week.  

The Superintendent recommends that the district enter into an agreement for film service for the 1982-83 school year with the office of the Los Angeles County Superintendent of Schools.  

5.2 NON-ROUTINE  

a. RECOMMENDED APPROVAL OF SUBMISSION OF APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROGRAM (VCIP) FUNDS  

Attachment 5.2-a  

Santa Barbara City College is eligible to apply for Veterans' Cost-of-Instruction Program funds. This funding will serve to augment district income to provide services currently being offered by the college to student veterans. No district funds are required.  

The Superintendent recommends approval of the submission of the application for Veterans' Cost-of-Instruction Program funds.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED APPROVAL OF AGREEMENT FOR VIDEO TAPING OF 1982 FOOTBALL GAMES WITH VIDEO TAPING & AV SERVICE

Attachment 5.2-b

VIDEO TAPING & AV SERVICE (VT-AV) of Santa Barbara has proposed video taping of college football games for the 1982 season as described in the attachment. Production costs will be covered by advertising revenue. This agreement would provide taping and delayed broadcast of all football games at no cost to the district.

The proposal has been reviewed by the Educational Policies Subcommittee who recommended modifying the agreement to include a top limit to expenses (suggested as $1,000) and a 50/50 sharing of income above expenses per game. Subsequent discussion with the contractor indicates that $1,225 in expenses are required per game. Therefore, it has been agreed that income above $1,225 will be shared with the district on a 50/50 basis.

The Superintendent recommends approval of the proposal from VIDEO TAPING & AV SERVICE (VT-AV) OF SANTA BARBARA for the 1982 football season, subject to the above-described modification.

c. RECOMMENDED APPROVAL OF A GRANT FROM WELLS FARGO BANK TOWARD THE PURCHASE OF A GAMEFIELD CONCEPT WALKING COURSE

Attachment 5.2-c

Wells Fargo Bank has awarded the college a grant of $3,000 toward the purchase of a Gamefield Concept Walking Course to be installed on campus. The walking course is designed primarily for senior citizens as an exercise program, or a jogging course for people of all ages. The grant is to support the Wells Fargo commitment and interest in senior citizens.

The district is required to match the $3,000 grant (budgeted) plus $680 for sales tax and freight charges. College staff will install the equipment during the summer for utilization beginning with the fall semester and the program will be coordinated into the Physical Education curriculum. It is anticipated that representatives from Wells Fargo Bank will be present for an opening day ceremony at the completion of the installation.

The Superintendent recommends acceptance of a grant from Wells Fargo Bank in the amount of $3,000 toward the purchase of a Gamefield Concept Walking Course.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. REQUEST FOR SUNDAY USE OF FACILITIES

Attachment 5.2-d

Sunday, May 23, 1982: Center for Community Education,
Santa Barbara County Schools
Use of: Campus Center, and classrooms
in Administration Building

6. GENERAL INFORMATION

6.1 ANNUAL INFORMATION REPORT TO ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES

Enclosure #1

Each Spring, the college is required to submit a summary report of programs to the Accrediting Commission for Community and Junior Colleges.

Enclosure #1 contains a copy of the 1981-82 report which was mailed to meet a May 1 deadline.

This is presented as an information item.

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 27, 1982 at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College.