MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
April 29, 1982
4:00 p.m. – Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Benjamin Wells (President Eli Luria had a case of laryngitis, but was present) at 4:10 p.m. on Thursday, April 29, 1982 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President (left at 5:24 p.m.)
Mr. Benjamin Wells, Vice-President (acting President)
Mrs. Kathryn Alexander
Dr. Joe Dobbs (arrived 4:32 p.m.)
Mr. Sidney Frank
Mrs. Joyce Powell
Mr. Gary Ricks
Mr. Guy Parme, Student Member (arrived 4:30 p.m.)

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M.L. Huglin, Administrative Dean, Instruction
Mrs. Lynda Rodrigues, Administrative Dean, Student Services
Ms. Melissa Levine, Reporter, THE CHANNELS
Mr. Robert Malone, President, Associated Student Body
Ms. Denise Morris, Associate Editor, THE CHANNELS
Mr. Jim Williams, College Information Officer
Dr. Abelino Bailon, Asst. Dean, Continuing Education
Mrs. Eleanor Brelsford, Director, Parent/Child Workshop
Ms. Zoe Iverson, Director, Children's Center
Mr. Richard La Paglia, Advisor, Student Activities
Ms. Charlotte Ley, Bookstore Manager, Bookstore
Mr. Dan Oroz, Director, Personnel Services
Dr. Richard Sanchez, Asst. Dean, Educational Planning & Dev.
Mr. Richard Tiapa, Asst. Professor, Electronics
Mrs. Elsie Brandt, Secretary, to the Superintendent/Board of Trustees
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1. GENERAL FUNCTIONS - continued:
   1.3 WELCOME

   Mr. Wells welcomed all staff members and guests in the audience.

   1.4 CLOSED SESSION

   None scheduled or held.

   1.5 MINUTES OF SPECIAL MEETING OF APRIL 15, 1982

   Mr. Wells desired to have wording included under Item 5.2-b as to why he voted in the negative.

   It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the minutes of the Special Meeting of April 15, 1982 with the addition of the following:

   "Mr. Wells stated that we don't want to legislate people's habits, but if they want to smoke, let them smoke."

   1.6 HEARING OF CITIZENS

   None

   1.7 COMMUNICATIONS

   a. REPORT BY ACADEMIC SENATE

      Dr. Lindemann was attending the Spring Conference for the Academic Senate of the California Community Colleges.

   b. REPORT ON COMING EVENTS - Mr. Jim Williams

      Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period April 30 to May 13, 1982, inclusive.

      In particular, he reported that the Health Fair last week had been very successful; tickets are still available for the annual Spring Dinner Show.

   c. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

      1) Acknowledged the new publication: INSTRUCTIONAL IMPROVEMENT AT SANTA BARBARA CITY COLLEGE; was sent to trustees; viewed as an annual publication; two major purposes; a) acknowledge efforts of individual faculty, and b) have it serve as a stimulus for other faculty members; he commended Dr. Richard Sanchez and the Instruction office for this publication.

      2) Acknowledged Robert Malone, ASB President (not yet present) who was selected by the Bank of America as the top student in Southern California; he received a $2,500 award in a very competitive system; Mr. Malone won for his region then competed in verbal question and answer period and was selected as overall winner; a genuine reflection on instructional program at Santa Barbara City College.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

c. REPORT ON CURRENT ISSUES - continued:

3) Acknowledged major article in local magazine, SANTA BARBARA, on John Dunn and the H.R.M. Program with beautiful color pictures. (He passed on a copy of the magazine for board members to view.)

4) At last board meeting, Mr. Guy Parvex reported on results of a student survey; there were some concerns about the randomness of student population; an analysis was made resulting in: a) apparent change in interest for early calendar 49% want early calendar as compared to a previous 80%; requests for additional lighting/security; faculty should be present at registration time; high preference for mental health counseling. Those four areas appear to have enough support that they will be pursued.

5) This Monday, Dr. MacDougall met with Dr. Birch, UCSB Vice-Chancellor, Dr. Winter, Westmont College President, and five business leaders to discuss student financial aid cutbacks; may be followed by a meeting of a larger group; felt it may be helpful to invite Representative Robert Lagomarsino; it was a very professional discussion covering very hard questions.

6) Re: ACR 81 (G. Hart) which required that California Post-secondary Commission (CPEC) examine fees and determine what fees, if any, should be assessed for postsecondary education; a summary report received from CPEC; there will be hearings on student fees in early May; CPEC recommendations involving about $80 million in savings are being presented to the legislature which will appear as "high bait" to them; these recommendations could have great impact for this district; contact has been made with Chancellor Hayward and a statement will be sent to Assemblyman Gary Hart.

7) All districts have been requested by the Chancellor's Office to submit a report of reserves as of June 30, 1981, and June 30, 1982; assumption is those figures may be used as a base; these are only recommendations but it is a precarious situation where CPEC presents directly to legislature; all is being monitored closely.

ADDED: Mr. Wells commended staff who developed the new pamphlets; particularly, the envelope-size one in blue entitled "SBCC - THE COMMUNITY'S COLLEGE."
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion of Mrs. Alexander, seconded by Mr. Frank, it was passed by the board to approve of the following routine Certificated Personnel items as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY INSTRUCTORS, SPRING 1982 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

(4) APPROVAL OF HEALTH LEAVE OF ABSENCE: ROBERT J. PROFANT, PROFESSOR, LIFE SCIENCE, EFFECTIVE 3/17/82-6/16/82, Attachment 2.1-a(4)

(5) APPROVAL OF REDUCTION IN CONTRACT: RONALD B. ADLER, ASST.PROFESSOR, SPEECH, EFFECTIVE 1982-83 COLLEGE YEAR, 2.1-a(5).

b. NON-ROUTINE

(1) APPROVAL OF RETIREMENT: ELINOR B. BRELSFORD, DIRECTOR, PARENT/CHILD WORKSHOP, CONTINUING EDUCATION DIVISION, EFFECTIVE JUNE 18, 1982, Attachment 2.1-b(1)

Dr. Bobgan stated that the attachment indicates Mrs. Brelsford has worked for 31 years. He has been here 21 years and found Mrs. Brelsford to be a very fine professional person to work with; she has had a profound effect on the community; has assisted thousands of families; "we will lose one of the gems in the Continuing Education crown."

Board members voiced personal recollections of their experiences with Ms. Brelsford; wanted publicly to state what the whole community knows; she was a terrific leader; wished her much enjoyment in the future, and happiness in her retirement.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the retirement of Elinor B. Brelsford, Director, Parent/Child Workshop, Continuing Education Division, effective June 18, 1982.

(2) APPROVAL OF RETIREMENT: RICHARD F. TLAPA, ASSOCIATE PROFESSOR, ELECTRONICS, EFFECTIVE JUNE 18, 1982, Attachment 2.1-b(2)

Mr. Huglin commented on another retirement: Richard Tlapa, who intended to retire at age 60 but the years flew by. Mr. Tlapa and his wife have walked all the mountains on the west coast. He has been a master teacher at City College and was instrumental in inspiring Dr. Schapansky to take up teaching.

It was moved by Mrs. Alexander, seconded by Mr. Frank and passed by the board to approve of the retirement of Richard F. Tlapa, Associate Professor, Electronics, effective June 18, 1982.

Mr. Wells, on behalf of the Board, wished him well in his retirement years.
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (3) APPROVAL OF SETTLEMENT OF LITIGATION: T. GREEN

         Mr. Oroz indicated that this had been discussed in a CLOSED
         SESSION before the last board meeting.

         The case is being settled for business reasons only and the
         district admits no liability.

         It was moved by Mrs. Alexander, seconded by Mr. Ricks, and
         passed by the board to approve of the settlement of litigation
         with Trudi Green, by payment of $2,882.97 plus interest at seven
         (7) percent from April 10, 1982.

   2.2 CLASSIFIED PERSONNEL
      a. ROUTINE

         Upon motion of Mr. Ricks, seconded by Mrs. Alexander, it was
         passed by the board to approve of the routine Classified Personnel
         items, as described in the attachments:

         (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE
             EMPLOYEES), Attachment 2.2-a(1)

         (2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY
             (ON-AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a(2)

         (3) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(3)

         (4) ACCEPTANCE OF RESIGNATION: NAOMI BLASJO, SECRETARY, CONTINUING
             EDUCATION DIVISION, EFFECTIVE 5/16/82, Attachment 2.2-a(4)

         (5) ACCEPTANCE OF RESIGNATION: DAVID SNYDER, A-V TECH., CONTINUING
             EDUCATION DIVISION, EFFECTIVE 4/30/82, Attachment 2.2-a(5)

         (6) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(6)

      b. NON-ROUTINE

         No items

   2.3 GENERAL PERSONNEL
      a. ROUTINE

         No items

      b. NON-ROUTINE

         No items
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Guy Parvex indicated that Robert Malone, who was to give a report 
was attending a chemistry lab and would arrive later.

At the request of the board, this item was delayed.

Upon his later arrival, Mr. Malone reported on:

-- Student Senate voted 3-2 against the removal of cigarette machines 
from campus; their feeling was nothing should be done; gave idea 
of legislating morality; board action was a little offensive;

-- Bogart Film series; provided a good service; put on by Computer 
Science Club; Senate sustained a $120 loss but worthwhile effort

-- Arts & Crafts Day on May 6; very effective and professional posters 
by Graphics Club; donation by Senate to that club for poster work

-- new idea of student commencement speaker from Dean Rodrigues’ office; 
nomination boxes are out; Senate involved in preliminary selection

-- Senate gave some funds to Cinco de Mayo Day, May 5.

-- Student Search For Talent Contest has few P.A. problems; campus 
has some fine musical groups.

Mr. Wells extended congratulations to Mr. Malone on his Bank of America 
award.

Mrs. Alexander noted that Mr. Malone was ending up his year of leader-
ship with honors in an outstanding way; pleased with the very good news.

Dr. MacDougall added that he had intended to take the idea of a stu-
dent commencement speaker to the Educational Policies Subcommittee to 
review procedures. It had been discussed in a cabinet meeting and the 
idea seemed appropriate to pursue, commencement is honoring students and 
this seemed one way in which to acknowledge students.

3.2 REPORT ON THE COLLEGE BOOKSTORE’S SALE OF CIGARETTES

Dr. MacDougall stated that in light of discussion at last board 
meeting, information was gathered on Bookstore sale of cigarettes and 
income it generates.

Mr. Parvex stated that students definitely have some feelings about 
this issue; Student Senate felt strongly about elimination of the ciga-
rette vending machines; they voted 3-2 to oppose that board action; by 
removing from Bookstore taking away a service to students; Senate felt 
individual student should decide what to do; noted Bookstore sells a 
substantial amount.

Mr. Frank stated that the issue is a matter of health vs. cash; 
he could sympathize with those having the habit; perhaps a compromise 
could be made by continuing to provide the services but raise the price as 
a help to break the habit.
3. STUDENT SERVICES - continued:

3.2 REPORT ON THE COLLEGE BOOKSTORE'S SALE OF CIGARETTES - continued:

Mrs. Alexander felt discussion today was useful; she could separate in her mind having them in the vending machines from having cigarettes in the Bookstore: it is less offensive there; the agenda item did not call for any action.

Mr. Luria inquired as to the two 'no' votes. Mr. Parvex responded that students felt this is an educational institution which should promote the highest good on campus recognizing it does not promote good health.

Mrs. Powell agreed with Mr. Frank in keeping the item in the Bookstore but raising the price.

Mrs. Charlotte Ley, Bookstore Manager, stated that a very low profit is made - about 20%; the Bookstore carries many items as a service - not for profit; cigarettes are sold for 71c whereas most vending machines charge 90c to $1; in a survey conducted informally, out of 120 respondents, 100 voted yes and only 20 against.

Mr. Wells emphasized that the consideration most in the minds of all is the health issue; on the sides of diet drink bottles/cans is the same health warning as on cigarette packages.

Dr. Dobbs indicated action was not to be taken; board should not set prices in the Bookstore; better left as is.

Mr. Luria stated that the whole point was to discourage the habit.

Mrs. Ley added that no member of the Bookstore staff smokes and all try to discourage it with customers.

Mr. Wells concluded that perhaps more thought should be given to raising prices but probably the final feeling is "we should do nothing on this matter." The discussion then ended with no further remarks.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF A PROPOSED CHILD CARE PROGRAM FOR THE 1982 SUMMER SESSION, Attachment 4.1

Dr. MacDougall indicated that the proposed summer program for child care would be self-supporting.

Mr. Luria stated that he had attended a recent open house/tour of the Children's Center and was most impressed with activities and services provided.

Ms. Zoe Iverson, Director, stated that this session is very similar to last year's program. It provides child care for parents who take summer courses. About 20 children will be enrolled and use is made of the facility rather than it stand empty all summer. This year the fee is raised slightly for the program to break even financially as described in the attachment.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the board to approve of the Child Care Program for the 1982 Summer Session.
5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1989 THROUGH AND INCLUDING P12-2094 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BÁRBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION TO ORDER SUPPLY AND EQUIPMENT ITEMS FOR THE 1982-83 COLLEGE YEAR IN ADVANCE OF BUDGET ADOPTION AND THAT SUCH AUTHORIZATION BE LIMITED TO AN AMOUNT NOT TO EXCEED 50% OF THE TOTAL AMOUNT BUDGETED FOR SUPPLY ITEMS FOR THE 1981-82 COLLEGE YEAR.

e. RATIFICATION OF SUBMISSION OF APPLICATION FOR REAL ESTATE ENDOWMENT FUNDS SCHOLARSHIPS FOR 1982-83, Attachment 5.1-e

5.2 NON-ROUTINE

a. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #1

Dr. MacDougall stated that in this third quarter report in Enclosure #1, income is as projected and expenditures are consistent with income. The status of the district is as expected.

b. PRESENTATION OF REPORT OF SBCC CAMPUS BOOKSTORE

Mr. Hanson indicated this is a good report; actually do better than other colleges in some areas; is right on target; Bookstore is a college function providing services to students.

Mrs. Ley added that the Bookstore operates at no cost to the district; they are a member of National Association and California State Association; every college store carries the same prices on items.

Mrs. Powell questioned if utilities should be charged back to the Bookstore, or if there were other campus programs that should assume such charge-backs.

Dr. MacDougall indicated that could be discussed by the Finance Subcommittee. He commended Mrs. Ley and her staff for operating a quality store, serving student needs with sound business practices.

This was an information item only.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

c. APPROVAL OF SELECTION OF AN INDEPENDENT AUDITOR FOR FISCAL YEARS 1982, 1983 and 1984, KENDALL, CROW & COMPANY, Attachment 5.2-c

Mr. Hanson stated that four firms had presented proposals. Of two acceptable proposals, the local firm was selected. They have audited district's funds in prior years and the firm has now acquired a partner.

It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board to approve of the selection of Kendall, Crow & Company as auditors for fiscal years 1982, 1983, and 1984, at a maximum fee of $7,500 for 1982 adjusted by the Labor Department cost-of-living index percentage for the second and third years.

d. APPROVAL OF THE SELECTION OF THE ROBERT M. MOSS ACCOUNTANCY CORPORATION TO PERFORM THE REQUIRED AUDIT OF FINANCIAL AID PROGRAMS FOR 1980-81 and 1981-82, Attachment 5.2-d

Mr. Hanson indicated that of proposals received, the Moss Corporation was selected. They had done a fine job last year which was accepted by the government. An audit is required every two years. It will be done in the summer time and should take little time since they did it previously and are acquainted with campus records.

It was moved by Mrs. Alexander, seconded by Mr. Frank and passed by the board to approve of the selection of the Robert M. Moss Accountancy Corporation to audit the 1980-81 and 1981-82 BEOG, NDSL, CWS, and SEOG programs for a total fee of $2,200.

e. ADOPTION OF RESOLUTION No. 19 (1981-82) APPROVING OF APPROPRIATION TRANSFER #82-N08 TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-e

Mr. Hanson indicated this item covers augmented funds received by the VEA Program.

It was moved by Mr. Ricks, seconded by Mrs. Powell and passed by the board to adopt Resolution No. 19 (1981-82) approving of Appropriation Transfer # 82-N08 of VEA funds in the amount of $58,051 to be allocated to various cost centers. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: No one
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. REQUEST FOR SUNDAY USE OF FACILITIES, Attachment 5.2-f

Mr. Hanson indicated this request is similar to others from the same car club. It is almost routine.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of use of district facilities by the Santa Barbara Sports Car Club on Sunday, May 9, 1982.

6. GENERAL INFORMATION
ADDED:

Dr. Dobbs reported briefly on attendance at the recent Board of Governors meeting. There is a concern on appointments made to that board of citizens with no experience with educational systems. Suggestions were made as to possibility of inviting the Board of Governors to hold one of their meetings on the Santa Barbara campus.

(During this brief report, Mr. Luria left the meeting at 5:24 p.m.)

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the Board of Trustees adjourned their Special Meeting at 5:30 p.m.

ATTEST:

Benjamin P. Wells
Vice-President, Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on May 13, 1982