AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 25, 1982

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION - None scheduled

1.5 MINUTES OF REGULAR MEETING OF MARCH 11, 1982

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

b. REPORT ON COMING EVENTS - Mr. Jim Williams

c. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF ADDITIONAL TEMPORARY, HOURLY CERTIFICATED PERSONNEL, SPRING 1982 SEMESTER

Attachment 2.1-a(1)

(2) RECOMMENDED RATIFICATION OF TEMPORARY, CONTRACTUAL APPOINTMENT: CYNTHIA QUARRE, INSTRUCTOR, LIFE SCIENCE (REPLACING J. MEYER), FEBRUARY 1 - JUNE 17, 1982

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTE, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1982 TERM

Attachment 2.1-a(3)
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
March 25, 1982

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(4) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: MRS. MARGARET F. MCGILLIN, PROFESSOR/COUNSELOR, EFFECTIVE JANUARY 14, 1982 - JUNE 17, 1982

Attachment 2.1-a(5)

Due to serious illness, Mrs. McGillin started a health leave of absence on January 14, 1982. Her doctor has recommended that she not return to work for the remainder of the Spring semester.

It is recommended that approval be given of this request for a health leave of absence.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES)

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND TUTORIAL PROGRAMS

Attachment 2.2-a(3)

(4) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.2-a(4)
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
March 25, 1982

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) RECOMMENDED APPROVAL OF APPOINTMENT: HELEN WILDEN, BOOK-STORE CASHIER, BOOKSTORE (REPLACING L. WHITTAKER), EFF: MARCH 26, 1982

Attachment 2.2-b(1)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: REBECCA ALLEN, ADN PROGRAM, SPRING 1982 SEMESTER

Attachment 2.3-a(1)

b. NON-Routine

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED ADOPTION OF RESOLUTION No. 16 (1981-82) REGARDING FEDERAL REDUCTIONS IN STUDENT FINANCIAL AID FUNDING

Attachment 3.2

A proposed resolution was presented for adoption at the last board meeting. After discussion among the board members, it was referred back to the Subcommittee on Educational Policies for re-wording of certain portions.

The resolution has been re-written and is presented with the endorsement of the committee for consideration by the full board.

It is recommended that Resolution No. 16 (1981-82) be adopted.
AGENDA – Regular Meeting  
SBCCD Board of Trustees  
March 25, 1982  

3. STUDENT SERVICES – continued:  

3.3 RECOMMENDATIONS OF AD HOC COMMITTEE ON IMPLEMENTATION OF OPTIONAL PROVISIONS OF AB 1369  

On Thursday, March 11, 1982, a meeting was held with the board Ad Hoc Committee consisting of Mr. Sidney Frank, Dr. Joe Dobbs, Mr. Eli Luria, and Mr. Guy Parvex. The purpose of the meeting was to consider recommendations on implementing optional provisions of AB 1369 related to the student trustee member.  

The Ad Hoc Committee's recommendations are as follows:  

1) Student member of the board should receive copies of all agendas and minutes of all board subcommittee meetings.  

2) Student board member would receive compensation for attending off-campus meetings pertaining to student affairs and which involve participation of the student board member. This could include CCJCA activities and those of other community college groups.  

3) The board will invite the student to participate in Closed Sessions on matters other than personnel items which directly concern students.  

4) The Ad Hoc Committee does not recommend that the student board member be extended the right to make and second motions. The committee concluded that the student board member can speak regarding a motion and thus can voice his/her opinion. To make and second motions implies a legislative responsibility which the student board member does not have.  

These recommendations are presented for consideration by the full board.  

4. CURRICULUM AND INSTRUCTION  

4.1 PRESENTATION OF SLIDE SHOW ON RADIOLOGIC TECHNOLOGY PROGRAM  

Staff members, Laura Krawczyk and George Lewis, will be present to give a brief commentary on this slide show.
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
March 25, 1982

4. CURRICULUM AND INSTRUCTION - continued:

4.2 RECOMMENDED APPROVAL OF PROPOSED NEW CLASSES FOR SPRING 1982 TERM, CONTINUING EDUCATION DIVISION

Attachment 4.2

At the February 25, 1982 board meeting, a $10 fee schedule ($5 for students 62 or over) was adopted for certain full-term classes for the 1982 Spring Term.

After considerable review, classes in Humanities and Philosophy, Science, English and Literature, Foreign Language, Body Conditioning, Real Estate, Investments, and certain ineligible Fine Arts classes will be offered for a fee during the Continuing Education 1982 Spring Term. This will amount to about 100 of the 500 Spring Term classes.

It is recommended that the proposed new classes, listed on Attachment 4.2, be approved for the Spring 1982 Term, Continuing Education Division.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1786 THROUGH AND INCLUDING P12-1833 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

d. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #82-022, 045, 046, 048, 055, 056, 057, 062, 066 and 067 FOR INTERNAL ACTIONS

Attachment 5.1-d

e. RECOMMENDED APPROVAL OF AMENDMENT TO 1981-82 MILEAGE ALLOWANCE LIST

Attachment 5.1-e

Mileage allowances have been computed for the Work Experience Instructors/Coordinator for the 1982 Spring Semester. Payments will be made in two (2) pro-rated warrant installments on April 13 and May 13.

It is recommended that approval be given of the amendment to the 1981-82 Mileage Allowance List, as contained in Attachment 5.1-e.

5.2 NON-ROUTINE

a. RECOMMENDED AUTHORIZATION FOR SALE OF EXISTING INSTRUCTIONAL DATA PROCESSING SYSTEM AND APPROVAL TO PREPARE FOR PURCHASE OF A NEW SYSTEM

Enclosure #1

During the past two years, the tremendous growth in enrollments in the Computer Science program has resulted in extreme pressure on the existing instructional data processing system. It has been evidenced this year that the Data General computer is currently being utilized to its fullest capacity.

Recent advances in computer technology have made it possible for the college to consider the acquisition of a new computing system which would allow for improvement in the delivery of instruction and for future expansion. The College Planning Council has reviewed the instructional needs of the Computer Science Program and recommended to the Superintendent/President the acquisition of the equipment delineated in Option 2 of the enclosure. Details of the need for a new instructional data processing system were reviewed by the Finance Subcommittee on March 15 and met with their endorsement.

It is recommended that authorization be given for the sale of the existing system and approval be given for the development of the Request for Proposal (RFP) for a new instructional data processing system.
AGENDA - Regular Meeting
SBCCD Board of Trustees
March 25, 1982

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED APPROVAL OF CONCEPTUAL PLANS, CAMPUS CENTER RENOVATION

Attachment 5.2-b

Architect Steve Metsch has presented preliminary renovation plans for the Campus Center to the Facilities Subcommittee. The project was divided into five segments and rough cost estimates for construction were presented for each phase of the renovation. The subcommittee has recommended proceeding on the first three phases at this time. Mr. Charles Hanson and Mr. Metsch will present the plan and respond to questions.

The Superintendent recommends approval of the conceptual plans, Campus Center Renovation Project, and requests authorization for the architect to proceed with bidding and project documents.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

As April 5 through April 9 is Spring Recess Week, it is suggested that the board meeting dates in the month of April be changed as follows:

Cancel: April 8 and April 22
Schedule: April 15 and April 29