MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 25, 1982

3:30 pm - CLOSED SESSION
Room A-151

4:00 pm - REGULAR SESSION
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Eli Luria
on Thursday, February 25, 1982, at 4:04 pm in Room A-211, Administration
Building, Santa Barbara City College, Santa Barbara, California.

A scheduled CLOSED SESSION preceded the regular meeting. See details
under Item 1.4.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mrs. Joyce H. Powell
Mr. Guy Parvex, Student Member

Members absent:

Mr. Sidney R. Frank
Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/
Clerk to the Board of Trustees
Mr. Charles L. Hanson, Business Manager and Assistant Secretary/
Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Lynda Rodrigues, Administrative Dean, Student Services
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Ms. Pamela Harper, NEWS-PRESS Reporter
Dr. Barbara Lindemann, President, Academic Senate
Ms. Denise Morris, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Dr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mrs. Fran Berlove, Sr Secretary, Student Activities
Mr. William Cordero, Coordinator, Placement/Financial Aids
Mr. Glenn Gaston, Assoc. Professor, Counseling
Mrs. Charlotte Ley, Bookstore Manager
Mr. Burton P. Miller, Administrative Assistant to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. David Pickering, Controller, Business Services
Dr. Gilbert Robledo, Director/Counselor, EOPS
Mr. John Romo, Assistant Dean, Instructional Operations
Dr. Elwood J. Schapansky, Professor, Physics
Mrs. Dorothy K. Taylor, College Gardener/Visitor

Mrs. Elsie Brandt, Secretary to Superintendent/President - Board of Trustees

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION - Personnel Matters - Room A-150

Upon motion by Mrs. Alexander, seconded by Dr. Dobbs, Mr. Luria declared the beginning of the Closed Session at 3:35 pm. In attendance were Trustees Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, and Mrs. Powell, and Dr. Peter MacDougall, Superintendent/President.

The Closed Session ended at 4:00 pm upon motion by Mrs. Powell, seconded by Mrs. Alexander. All proceeded to Room A-211 for the regular meeting.

Mr. Luria stated that a discussion had been held on personnel matters.

1.5 MINUTES OF SPECIAL MEETING OF JANUARY 23, 1982

Upon motion by Mr. Wells, seconded by Mrs. Alexander, the minutes of the special meeting of January 23, 1982, were approved as delivered.

Mr. Wells commended the Secretary, Elsie Brandt, for the 28-page document accurately reporting the eight-hour meeting.
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann reported on:

-- Very successful Faculty In-service Day on February 16; Ms. Constance Carroll, President of Indian College, gave a dynamic keynote speech on general education; in the afternoon John Matsui expertly conducted a panel session on ways of reaching and identifying students who don't match up to the course; department meetings followed; credit was given Dr. Richard Sanchez and the Instruction Office for organizing all details; appreciation was expressed for attendance of Trustee, Mrs. Powell.

-- Mrs. Powell commented that Ms. Carroll is very rigorous in her approach and convincing in the possibility of upgrading requirements and still retain students.

-- Guy Parvex considered it very excellent from student point of view.

Mr. Luria thanked Dr. Lindemann for her report.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on activities scheduled by Santa Barbara City College and its Continuing Education Division for the period February 26 through March 11, 1982.

In addition, he announced the upcoming Vision Day on March 9 that receives the able assistance of Trustee, Dr. Dobbs.

c. REPORT ON CURRENT EVENTS - Dr. Peter MacDougall

Dr. MacDougall reported on:

1) Assemblyman Hart supported concurrent legislation which passed the Senate Education Committee; this bill charges CPEC to conduct a study on the impact of fees; study to be completed by May 1st.

2) Mr. Bill Pickens, Financial Analyst from CPEC, will be visiting on March 2nd; he has done a preliminary study of the impact of fees; expect to hear what is happening on State level.
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1. GENERAL FUNCTIONS - continued:  

1.7 COMMUNICATIONS - continued:  

c. REPORT ON CURRENT EVENTS - continued:  

3) Meeting of high school principals with College staff was well worthwhile; hoping for a few joint programs.  

4) Dr. Schapansky will present a report today on Computer Assisted Instruction; important to chronicle those efforts; by April 1st expect to have report on improvement of instruction; hope annually to document activities of faculty on sabbatical leave and on CAI projects as a realization of District's commitment to instruction.  

5) Announcement of Bach's B-Minor Mass Concert on Saturday and Sunday, March 6 and 7; Dr. Harold Dunn has worked on this for seven months; the local musicians' union has donated $4,000 in time; the Office of Instruction allocated $1,000; all exemplifying quality of work by individuals on this campus.  

ADDED:  

Mrs. Alexander expressed appreciation of the meeting of staff with high school principals. An article in UCSB paper pointed to efforts to improve relationship between schools being almost a panic situation; enrollment has increased and some classes are closed; some graduate students may no longer be funded; whole configuration of colleges and universities is undergoing a shift; must be aware how SBCC can fit into this; all of a sudden Proposition #13 is "coming ashore;" expressed great satisfaction that the administration has already made moves to make contacts.  

Dr. Dobbs added that at a recent luncheon, Chancellor Huttenback of UCSB spoke highly of SBCC as the only junior college that can work with the University.  

Dr. MacDougall stated that Dean Rodrigues will be attending a meeting at UCSB on Monday to discuss a proposal that staff hopes to implement next year.  

Mrs. Powell inquired if there were any figures available on how SBCC graduates perform at the university level. Dr. MacDougall responded that reports coming in are not similar. He has directed Burt Miller to compile all available information for a future report to the Board.  

2. PERSONNEL  

2.1 CERTIFICATED PERSONNEL  

a. ROUTINE  

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, it was passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL,
    Attachment 2.1-a(1)

(2) APPROVAL OF CHANGE IN TEMPORARY CONTRACTUAL APPOINTMENT:
    ANN RICE, INSTRUCTOR, F.I.R.E., FROM 80% TO 100%, SPRING
    1982 SEMESTER, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: RONALD ADLER,
    ASST PROF., SPEECH, EFFECTIVE SPRING 1982 SEMESTER,
    Attachment 2.1-b(1)

    Mr. Oroz indicated that this request had the approval of
    the Department Chairperson and the Dean of Instruction.

    It was moved by Mrs. Powell, seconded by Mrs. Alexander,
    and passed by the Board to approve of an extension of a reduced
    contract of 40% for Ronald Adler, Speech Department, into the
    Spring, 1982, semester.

(2) APPROVAL OF FIRST-YEAR CONTRACT (PROBATIONARY) CERTIFICATED
    PERSONNEL IN SECOND-YEAR CONTRACT (PROBATIONARY) STATUS FOR
    1982-83, Attachment 2.1-b(2)

    Upon recommendation of the Personnel Director, it was
    moved by Mr. Wells, seconded by Mrs. Alexander, and passed by
    the Board to approve of first-year contract (probationary)
    certificated personnel listed on Attachment 2.1-b(2) into
    second-year contract (probationary) status for 1982-83.

(3) APPROVAL OF SECOND-YEAR CONTRACT (PROBATIONARY) CERTIFICATED
    PERSONNEL IN THIRD-YEAR CONTRACT (REGULAR) STATUS FOR
    1982-83, Attachment 2.1-b(3)

    Upon recommendation of the Personnel Director, it was moved
    by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to
    approve of second-year contract (probationary) certificated per-
    sonnel listed on Attachment 2.1-b(3) into third-year contract
    (regular) status for 1982-83.
2. PERSONNEL – continued:

2.1 CERTIFICATED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(4) APPROVAL OF APPOINTMENTS TO THE FOLLOWING POSITIONS:

1) Assistant Dean, Student Services
2) Coordinator, Student Operations
3) Coordinator, Student Development

Dr. MacDougall stated that as a result of the discussion held in Closed Session today, he was pleased to recommend the following appointments:

Mr. William Cordero as Assistant Dean of Student Services responsible for EOPS, Financial Aids, and Student Activities.

Dr. Gilbert Robledo as Coordinator of Student Operations responsible for Admissions and Records, Veterans' Program, Bookstore, and Security.

Mr. Glenn Gaston as Coordinator of Student Development responsible for Counselors, Career Center and Placement, UCSB/SBCC Counselor, and Health Center.

The appointments are to be effective March 1st. A brief background was given on each of the individuals.

Board members expressed concurrence with the Superintendent/President's recommendation and pleasure at the quality of experience each appointee brings to these positions.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the Board to approve of the above appointments.

The three employees were present in the audience and greeted with an appreciative round of applause.

(5) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, EFFECTIVE AT THE END OF SPRING 1982 SEMESTER (CONTRACT & HOURLY OVER 60%), Attachment 2.1-b(5)

Mr. Oroz indicated that the certificated employees listed on the attachment need to be notified of their termination effective the end of the Spring semester.

Mrs. Alexander commented on the tragedy of seeing so many good names on such a list. Mr. Oroz added that some may be re-employed next year but cannot work over 60%.

continued . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the notification to the certificated personnel listed on Attachment 2.1-b(5) that their temporary assignment will terminate at the end of the Spring 1982 semester.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF ANNUAL SALARY INCREASES, Attachment 2.2-a(3)

(4) APPROVAL OF LONGEVITY INCREMENT (10 YRS): E. BRANDT, PRESIDENT'S OFFICE, EFFECTIVE 3/1/82, Attachment 2.2-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(5)

In regard to Item (4), Dr. MacDougall stated that, despite protestations, he would be remiss in not acknowledging service of ten years by the Secretary to the Board of Trustees and appreciation for all her efforts.

Thanks were expressed for the remarks.

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY INCREMENT: FRANCES BERLOVE, SR SECRETARY, STUDENT ACTIVITIES, 15 YRS, EFFECTIVE 3/1/82, Attachment 2.2-b(1)

Dean Rodrigues, in the absence of Richard LaPaglia who was ill, commented on the services performed by Mrs. Berlove in the 13 years she has been in the Student Activities Office. Her area involves Lost & Found, Annual Awards Banquet, housing, etc; she is helpful to all and always cheerful.

continued . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Mr. Parvex, on behalf of students, expressed sincere appreciation for Mrs. Berlove's helpfulness to all students--"She does an outstanding job."

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of a longevity increment (15 years) for Frances Berlove, Sr Secretary, Student Activities, effective March 1, 1982.

Mrs. Berlove acknowledged the compliments and stated that "It has been very rewarding."

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Parvex reported briefly on activities: Senate proposing a class for next year; possible concert at the County Bowl; Arts & Crafts Day in the Spring; a magic show by Don Cantrell.

Discussion is being held on reorganizing the Student Senate to open up for more student representation and closer working relationship with clubs.

3.2 ENROLLMENT REPORT ON 1982 SPRING SEMESTER - Dean Lynda Rodrigues

Dean Rodrigues reported that the Spring enrollment figure is 10,885--up 9.9% from over a year ago and 28.5% from over two years ago. Adding enrollees for current Continuing Education credit courses, the total for 1982 Spring is 13,580 students (day and night).

continued . . .
3. STUDENT SERVICES - continued:

3.2 continued:

Dr. MacDougall commented that most California Community Colleges are having enrollment growth believed to be caused by rising unemployment and increased student costs for higher education.

Dean Rodrigues added that teachers are turning in their rosters, and WSCH figures will be forthcoming after the first census report.

Mr. Luria thanked her for the report.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON COMPUTER ASSISTED INSTRUCTION - Dr. Elwood Schapansky

Dr. MacDougall stated that this report is being presented to alert the Board to what faculty members are doing to keep current and improve on methodology. It represents efforts of faculty in wanting to do a better job.

Dr. Elwood Schapansky, now chairing the Computer Assisted Instruction (CAI) Committee, distributed copies of an outline of the history of the CAI, the Romo report on faculty and faculty groups using CAI, what CAI Committee is doing with a LAC grant, and uses of microcomputers. Also, copies of the Romo report were distributed describing development of activities of faculty relating to in-service grants and sabbatical leaves.

Dr. Schapansky stated that he and six faculty members meet as a committee; all are learning about microcomputers under his tutelage. They are members of a larger group of twenty members who meet on a weekly basis. They are developing programs on a one-to-one basis. One goal is to interest other faculty members in this exciting new concept. One object is to get people to overcome fear of the machine itself. Some of the uses of the microcomputer include developmental education, such as remedial instruction, testing, drills, etc.; laboratory tool; developing concepts; and computers vs. video. Present uses on campus are in Bookkeeping and Accounting, Graphic Arts, Word Processing, Physics, Math, Geology and Chemistry. He maintained it is marvelous as a secondary tool. He added that the Committee is working together to bring a proposal to the Board knowing it will have to compete for dollars with other requests.

Dr. Schapansky also responded to questions from Board members.

Mr. Luria thanked him for the presentation.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 ADOPTION OF ENROLLMENT FEE FOR SPRING 1982 TERM CONTINUING EDUCATION CLASSES

Dr. MacDougall indicated there had been discussions with the Board about the need for developing fees for some non-credit classes. His recommendation was for a moderate fee of $10 ($5 for those over 62) for certain full-term classes with no refunds, and a lower fee for short courses.

This was reviewed with two of the Board subcommittees, and both endorsed the recommendation. The number of classes affected could be as low as 80 and as high as 300. There will be further evaluation of classes before presentation to the Board in March. All the classes that had been changed over to credit will now revert back to non-credit.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to adopt a $10 fee ($5 for students 62 or over) for certain full-term classes with no refunds to be given, and Saturday workshops and short courses to carry a proportionately lower fee.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1548 THROUGH AND INCLUDING P12-1685 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF PROFESSIONAL CONSULTANTS, Attachment 5.1-c

d. APPROVAL OF APPROPRIATION TRANSFERS #023, 024, and 026 THROUGH #034 FOR INTERNAL ACTIONS, Attachment 5.1-d

e. RATIFICATION OF SUBMISSION OF PRELIMINARY PLAN PACKAGE FOR CAMPUS LIGHTING PROJECT, Attachment 5.1-e

f. APPROVAL OF EXTENSION FOR ANOTHER YEAR OF EXISTING AGREEMENT WITH SANTA BARBARA JUNIOR CHAMBER OF COMMERCE FOR CO-SPONSORSHIP OF THE SANTA BARBARA EASTER RELAYS, Attachment 5.1-f
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. REQUESTS FOR SUNDAY USE OF COLLEGE FACILITIES

Upon recommendation of the Business Manager, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve of requests for Sunday use of facilities as described in Attachment 5.2-a.

b. ADOPTION OF RESOLUTION NO. 13 (1981-82) TO ACCEPT SUPPLEMENTAL FUNDS FOR INDOCHINESE ESL PROGRAM, Attachment 5.2-b

The District was notified of additional funds for the Indochinese ESL Program. A resolution is required to accept the funds.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 13 (1981-82) accepting $52,394 for the Emergency Adult Education Refugee Program and authorizing Dr. Joseph Bagnall to act as the District's agent in signing contracts. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mrs. Powell
Noes: None
Absent: Mr. Frank, Mr. Ricks

c. APPROVAL OF APPROPRIATION TRANSFERS #82-035 AND #82-036 AND ADOPTION OF RESOLUTION No. 14 (1981-82), Attachment 5.2-c

Mr. Hanson indicated that these transfers cover the CSEA salary and benefit adjustments and establish the Designated Reserve Fund previously approved by the Board.

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 14 (1981-82) approving of Appropriation Transfers #82-035 and #82-036 in the amount of $508,932. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mrs. Powell
Noes: None
Absent: Mr. Frank, Mr. Ricks

d. APPROVAL OF APPROPRIATION TRANSFER #82-N05 AND ADOPTION OF RESOLUTION No. 15 (1981-82), Attachment 5.2-d

Mr. Hanson indicated that these additional funds were unanticipated interest earnings and reimbursement from the State for mandated costs.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 15 (1981-82) approving of Appropriation Transfer No. 82N05 in the amount of $126,291. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander, Dr. Dobbs, Mrs. Powell
Noes: None
Absent: Mr. Frank, Mr. Ricks

e. APPROVAL OF APPOINTMENT OF ARENDT/MOSHER/GRANT/PEDERSEN/PHILLIPS, AS PROJECT ARCHITECT FOR CAMPUS CENTER RENOVATION

Mr. Hanson stated this item had been deferred at the last meeting. The Facilities Subcommittee met, reviewed conceptual plans, visited the area, and endorsed hiring an architect. After overall parameters are established and objectives defined, a presentation will be made to the full Board to determine which phase to start with before proceeding with project documents.

Mrs. Powell, in the absence of Mr. Ricks, stated the Committee requested the architect to look over the lobby area with perhaps relocating the vending machines and re-doing the floor area.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of Arendt/Mosher/Grant/Pedersen/Phillips as project architect for the Campus Center Renovation.

f. APPROVAL OF MARSHALL & STEVENS' PROPOSAL FOR APPRAISAL OF DISTRICT FACILITIES, Attachment 5.2-f

Mr. Hanson indicated the necessity for an inventory update on District facilities in order to have the best possible insurance rate. This will now include the Alice F. Schott Center with its new improvements.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the Marshall & Stevens, Inc., proposal for facilities appraisal of District facilities at a cost of $1,100.

g. DENIAL OF CLAIMS, Attachment 5.2-g

Mr. Hanson indicated that by law the Board needs to take action when a claim is made against the District. Thirty-six claims were received as a result of an alleged theft last November.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

g. continued:

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to deny the claims in full, that the claimants listed on Attachment 5.2-g be so notified, and that the claims be forwarded to the District's insurance carrier.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 5:24 pm.

Approved by the Board of Trustees

on March 11, 1982.