MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 11, 1982

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria on Thursday, February 11, 1982, at 4:05 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin P.J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mrs. Joyce H. Powell
Mr. Gary R. Ricks
Mr. Guy Parvex, Student Member

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to Board of Trustees

Mr. Charles Hanson, Business Manager and Assistant Secretary/Clerk to Board of Trustees

Dr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction Office
Mrs. Lynda Rodrigues, Administrative Dean, Student Services

Mr. Tony Gilligan, Vice-President, Academic Senate
Ms. Melissa Levine, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Mr. Frankie Bailey, Custodian Appointee, Facilities & Operations
Mr. Robert E. Bennett, Custodian, C.S.E.A. Reporter
Mr. Bob Christensen, Dept. Chairperson, Marine Technology
Mr. Roy Cortez, Custodian Appointee, Facilities & Operations
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1. GENERAL FUNCTIONS – continued:

1.2 ROLL CALL – continued:

Others present for all or a portion of the meeting – continued:

Mrs. Trish Dupart, C.S.E.A. President
Mrs. Rita Harrington, Sr.Acct.Clk, C.S.E.A. Reporter
Mr. Robert Kirby, Instructor, Marine Technology
Ms. Marlinka Linton, Offset Mach.Opr., C.S.E.A. Treasurer
Ms. Mary Martin, Custodian Appointee, Facilities & Operations
Mr. Burton P. Miller, Adm.Asst. to Superintendent/President
Mr. Tom Smith, Assoc.Prof., H.R.M. Department
Mr. John Tobin, Personnel Specialist, Personnel Services
Mrs. Simone Woodcock, Prin.Clk, C.S.E.A. Secretary

Mrs. Elsie Brandt, Secretary to Superintendent/President and Board of Trustees

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

None scheduled or held.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 28, 1982

Mr. Frank stated that his protestation comments were omitted on page 9; there should be a correction to show a resolution had been adopted in the past by the board for use of the TV studio; that there had been direction given.

Upon motion by Mr. Wells, seconded by Mr. Powell, the minutes of the regular meeting of January 28, 1982 were approved by the Board of Trustees as amended by the above comments of Mr. Sidney Frank.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE – Mr. Tony Gilleran, Vice-President

Mr. Gilleran reported on:

a) with Dr. Solberg on leave, an election was held and his seat on Representative Council is now filled by Jerry Korfas

b) now reviewing Evaluation policy which includes availability to students – out of committee and back to Representative Council; will go to faculty at end of month; then on to Superintendent before presenting to the board
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

c) Instructional Reorganization Plan - concept accepted; working with it line by line; after thorough review including hearing testimony, by mid-March should have a final recommendation on reorganization along with evaluation.

d) in regard to the decision to withhold approval of sabbatical leaves until the financial picture is known - all applicants were informed - will be meeting with Sabbatical Leave Committee next week.

Dr. Dobbs and Guy Parvex inquired if the availability policy review involved any student participation. Mr. Cillera stated that there are no provisions for student representatives on Representative Council. Mr. Parvex was advised to contact Dr. Lindemann, Academic Senate President.

Mr. Luria thanked him for his report.

b. ANNOUNCEMENT OF C.S.E.A. OFFICERS FOR 1982

Mrs. Trish Dupart introduced all of the C.S.E.A. officers for 1982 with the exception of Bill Regis, who was at a conference.

Mr. Luria thanked them all for being present at today's meeting and congratulated them on their new positions.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on activities scheduled by the college and its Continuing Education Division for the period February 12 through February 25, 1982.

In particular, he noted the fund raiser planned on April 18 at the Klinger Estate. It will be limited to 1,000 persons at $35 per person. More information will be forthcoming.

d. REPORT ON CURRENT EVENTS - Dr. Peter MacDougall

Dr. MacDougall reported on:

1) commented on the array of events that are offered; very extensive

2) he, and trustees, Mr. Luria, Mr. Wells, and Dr. Dobbs had attended the CCCT Legislative Workshop in Sacramento February 6 - 8.

...financial picture is not bright...finances uncertain for current year as there is still a chance this year's budget may be reduced...as to 82-83, anticipation of a 5% increase is also uncertain
1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      d. continued:
      2) continued:

      ...legislature is reluctant to add new taxes to offset the fiscal deficit for this year - might materialize next year

      ...greater accountability for state colleges and other agencies; more clarity on admissions; money will become tighter

      ...must begin to look for new solutions

      ...expressed appreciation to trustees for their personal time used in participation at this workshop to become more knowledgeable

3) in response to an inquiry on the $30,000 Edison bill for for one month, college has decreased its use of KWH but rate increases have not decreased the cost per KWH.

4) Educational Policies and Finance Subcommittees met this week - as a result, a recommendation will be forthcoming on fees for a substantial portion of non-credit classes. Of 504 classes to be offered, approximately 300, or 3/5's could have fees charged.

5) sabbatical leaves: did meet with the Leave Committee and all the applicants; discussed decision not to recommend funding at last board meeting, and subsequent decision to remove one application; board feels very strongly about leaves and will make a recommendation before March 11.

5) March 5 will be the Third Bicentennial Dinner; Mayor Lodge will be the main speaker; six former Presidents of the college will be attending; a reception will be held from 4:00 to 5:30 p.m. for faculty to meet with the former Presidents.

7) committee formed on College Readiness; 12 - 15 faculty, administrators looking at admissions, tests for skill levels, advisory system of placement in classes; main concern is that students are well prepared; chaired by Pablo Buckelew, the committee is under Dean Huglin, and it is hoped a recommendation will be presented for a pilot project in the fall.

8) an agenda for In-Service Day on February 16 was distributed for information.

9) meeting is scheduled next Friday the 19th with Principals and Superintendents of local school districts; aim is to have cooperative programs, and to acknowledge their support of the college.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

ADDED:

Dr. Dobbs reported the CCCT Workshop was the best ever on legislation; 140 people there; his highlight was introducing the speaker, Leroy Greene, who is considered very experienced in education.

Mrs. Alexander commented that it is most gratifying to hear of the large attendance and was pleased this district was represented by three trustees. There is a feeling we are moving into an area of real fiscal concern and the fact that Dr. MacDougall is meeting this in orderly fashion, it should be noted that the board is backing him.

Mr. Wells indicated that finances are in the forefront; many meetings on tuition with no one organization supporting it; opposition is strong; every workshop session had standing room only; Assemblyman Hart is very concerned about the fiscal situation (Dr. MacDougall, Mr. Wells and Mr. Luria had met with Mr. Hart for a more personalized discussion).

Mr. Luria agreed the conference was outstanding and the speech by B. T. Collins had been forceful in approach and excellent.

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE

Upon motion by Mr. Frank, seconded by Mr. Wells, it was passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, SPRING 1982 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTOR, SUBSTITUTE, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF TEMPORARY, CONTRACTUAL APPOINTMENT JAMES EICKEMEYER, INSTRUCTOR, PHYSICS, EFF: 2/1/82-6/17/82, Attachment 2.1-a(3)

(4) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

No action items. Mr. Oroz indicated that at the last board meeting a new instructor had been approved but was not able to be present.

Mr. Robert Christenson introduced Mr. Robert Kirby, the new Marine Technology instructor. Mr. Kirby's extensive background included development of equipment during service in the U.S. Navy, and later development and manufacture of equipment in industry. The department was extremely fortunate in having Mr. Kirby join the faculty.

Mr. Luria welcomed him on behalf of the board.
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2. PERSONNEL - continued:  
2.2 CLASSIFIED PERSONNEL  
   a. ROUTINE  
      Upon motion by Mr. Frank, seconded by Dr. Dobbs, it was passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:  
      (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)  
      (2) APPROVAL OF STUDENT APPOINTMENTS: GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)  
      (3) APPROVAL OF RECLASSIFICATION: RICHARD LAPAGLIA, TO STUDENT ACTIVITIES COORDINATOR, EFFECTIVE 2/1/82, Attachment 2.2-a(3)  
   b. NON-ROUTINE  
      (1) APPROVAL OF APPOINTMENTS: CUSTODIANS, FACILITIES & OPERATIONS DEPARTMENT, Attachment 2.2-b(1)  
         Mr. Oroz introduced the three new employees who were all present.  
         It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the appointments as described in attachment 2.2-b(1).  
         Mr. Luria welcomed all of them to the college staff and thanked them for attending today's meeting.  

2.3 GENERAL PERSONNEL  
   No items.  

3. STUDENT SERVICES  
3.1 REPORT BY ASSOCIATED STUDENTS  
   Mr. Guy Parvex reported briefly on:  
      1) Student Senate agreed to support ban on handguns; will be on November ballot.  
      2) Candidate Forum last Friday was very successful; organized by Betty Johnson.  
      3) to help in lobbying efforts, Senate is supporting George Aldana to go to Washington, D.C. conference relating to student financial aid; Senate support is $250 and the balance will be personally paid by Mr. Aldana.  

3.2 APPROVAL OF AMENDMENT TO 1981-82 GRADING POLICIES WHICH COMPLY WITH NEW TITLE V REQUIREMENTS, Attachment 3.2  
   Dean Rodrigues indicated that this is a clarification of present policy. The awarding of a "W" after the fourteenth week is allowed and a definition of extenuating circumstances is added.  
   It was moved by Mrs. Powell, seconded by Dr. Dobbs, and passed by the board to approve of an amendment to the 1981-82 Grading Policies, Section 3143.4, Student Policies, as described in Attachment 3.2.
3. STUDENT SERVICES - continued:

3.3 PRESENTATION BY COORDINATOR OF STUDENT SERVICES

Mr. William Cordero presented a report on the current situation of possible reductions in Federal student aid. According to recent telephone calls, there are no changes in the situation.

About one out of two college students are aided by Federal/State grants, work study and loans; in postsecondary education perhaps one-third of student expenses are financed.

There has been a dramatic increase in the Guaranteed Student Loan program altering the financing of higher education. President Reagan has submitted his budget and the administration has pressed for a series of proposals which Congress has modified and passed as part of the Omnibus Reconciliation Act. More recent budget proposals recommend: elimination of the National Direct Student Loan Program, the Supplemental Education Opportunity Grant, and the SSIC Program. Funding for the three remaining programs is expected to be drastically reduced, and overall, the recommendations would probably decrease financial aid funding by over 50%.

At Santa Barbara City College, about 70% of recipients are independent students. He is urging all students and staff to write letters to their legislators, and recommended the Board adopt a resolution in opposition to such severe funding reductions.

Mr. Cordero responded to many questions expressing concern of board members.

Dr. MacDougall commented that this brief presentation was made due to so much appearing in the news media about cutbacks. There could be significant effects on programs and it is appropriate the board is made aware this could materialize.

All agreed it is a serious turn of events and requires constant monitoring.

Mr. Luria thanked Mr. Cordero for his report and indicated that the process will be put into motion by the Superintendent.

3.4 ADOPTION OF POLICIES REGARDING BICYCLE REGULATIONS ON CAMPUS, Attachment 3.4

Mrs. Rodrigues indicated that this issue has been reviewed by all segments on campus. There is a safety hazard being created by bicycles being parked in areas causing danger to others.

This proposed policy will clarify exact regulations for parking and/or storing bicycles and the consequences of having bicycles impounded.

This was reviewed by the Educational Policies Subcommittee and received their endorsement.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to adopt the Bicycle Regulations, Section 3491, as contained in Attachment 3.4.
4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF SLIDE SHOW ON HOTEL/RESTAURANT MANAGEMENT PROGRAM

A slide show on the Hotel/Restaurant Management Program was shown. It was in full color, with background music and some narration done by students in the program.

Mr. Tom Smith, in the absence of John Dunn, indicated the film had been prepared by Ken Berry and the A-V Department. It was the result of a need by THE FOUNDATION to use for fund-raising purposes.

Mr. Luria thanked Dr. Berry and Mr. Smith for a delightful presentation enjoyed by all present.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1498 THROUGH AND INCLUDING P12-1547 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. ACCEPTANCE OF MEMORIAL SCHOLARSHIP TO SBCC FROM ESTATE OF IDA JANE LAW LATIMER IN THE AMOUNT OF $1,500, Attachment 5.1-d

Dr. MacDougall commented that on the gift list (Item C) were two scholarships amounting to over $43,000. This is the largest single donation given to the college. He publicly wished to commend the faculty member related to the donor and express sincere appreciation on behalf of the college.

5.2 NON-ROUTINE

a. CONCEPTUAL APPROVAL OF CONVERSION OF LSG UTILITY YARD INTO LABORATORY WORK SPACE, Attachment 5.2-a

Mr. Charles Hanson indicated that this had been reviewed by the Facilities Subcommittee and they endorsed the concept.

The proposal is to put a roof over an area that has safety problems and will provide more security for equipment.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to approve of the conversion of the LSG utility yard into a laboratory workspace.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF AGREEMENT WITH DIVERLESS SYSTEMS, INC., TO PROVIDE A "REAL LIFE" EDUCATIONAL EXPERIENCE IN PROCEDURE TEST AND EVALUATION OF SWIVEL JOINT MANUFACTURED BY D.S.I., Attachment 5.2-b

Mr. Hanson indicated that this is a unique educational opportunity and training experience for students in the Marine Technology Program. The time period is for the Spring semester. A grant of $2,000 is being given to the department and the Exxon Corporation will provide all materials and supplies.

It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board to approve of the agreement with Diverless Systems, Inc., to provide an educational experience for students in the Marine Technology Program, as described in Attachment 5.2-b.

c. RECEIPT OF SANTA BARBARA COUNTY SCHOOLS FINANCIAL DATA REPORT, 1980-81 AND 1981-82, Enclosure #1

Mr. Hanson indicated that Enclosure #1 contained financial data submitted by various districts to County Schools. This was an information item only.

6. GENERAL INFORMATION

No items.

7. ADJOURNMENT

Upon Motion by Mr. Wells, seconded by Mr. Frank, the Board of Trustees adjourned their regular meeting at 5:42 p.m.

ATTEST:

Mr. Eli Luria
President, Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 11, 1982